

1. Agenda

Documents:

[AGENDA.PDF](#)

2. Supporting Meeting Documents

Documents:

[BILL LIST.PDF](#)
[MINUTES.PDF](#)
[PACKET.PDF](#)



COUNCIL AGENDA

CITY HALL COUNCIL CHAMBERS, 10 W STATE STREET

April 24, 2017, at 5:30 PM

NOTICE TO PUBLIC: The Mayor and City Council welcome comment from the public during discussion. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks in order that others may be given the opportunity to speak.

CALL TO ORDER: Mayor James L. Lowrance

PLEDGE OF ALLEGIANCE:

ROLL CALL: Gowdy, Greer, Hoop, Kester, Lamer, Martin, Wirin.

MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS:

Swearing In

Jeremy Weiermann, Firefighter

APPROVAL OF AGENDA:

CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

1. Approve Council meeting Minutes of April 10, 2017.
2. Approve Bill List in the amount of \$ 949,573.81.
3. Receive Building Permit Report for March, 2017.
4. Issue Mayoral Proclamation, proclaiming "Kids at Parks Week".
5. Resolution 2017-069 Amending the Fiscal Year 2017-2021 Capital Improvement Plan to increase the funding for the Timber Creek Parking Lot.
6. Resolution 2017-070 Approving purchase between the City of Marshalltown Parks and Recreation Department and Con-Struct for the site grading, parking lot paving sidewalk construction and a bio-retention facility in the amount of \$62,310
7. Resolution 2017-071 Accepting the bid of Devig Services for Nuisance Mowing and Clean-up
8. Resolution 2017-072 Approving Transit Division Equipment Purchase Contract by and between the City of Marshalltown, Iowa, and Gillig LLC, of Hayward, California, for a 30-foot low floor diesel bus in accordance with Iowa DOT contract #6815 in the amount of \$403,327.00
9. Resolution 2017-073 Approving Agreement Amendment No. 1 by and between the City of Marshalltown, Iowa, and Stanley Consultants, Inc. for Engineering Services for the the Riverview Park Stormwater Improvements Project, being Project No. 53011023 in the amount of \$31,875.00
10. Resolution 2017-074 Ordering construction of the 2017 Sidewalk & Ramp Repair Project in the City of Marshalltown, Iowa, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, being project number SDW 17001
11. Resolution 2017-075 Ordering construction of the 2017 TIF 4 Sidewalk & Ramp Repair Project in the City of Marshalltown, Iowa, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders being project number SDW 17002

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Please refer to the previous Council packet for attachments not included with this agenda packet. Complete agenda packets are available for inspection for the public at the City Clerk's Office, the Marshalltown Public Library and the city's website.



12. Resolution 2017-076 Ordering construction of the 2017 PCC Street Patch Repair Project in the City of Marshalltown, Iowa, setting public hearing on the proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, being project number STR 17002
13. Liquor application renewals: HyVee Gas, Abarrotes Villachuato, LLC, Best Western Marshalltown, Elmwood Country Club, Walgreens.

(end of consent agenda items)

REPORTS:

MOTIONS:

14. Approve outdoor service area for two events at TC's Pub, May 20th and September 16, 2017, an additional 20'x40' area of the north parking lot.
15. Approve Façade Grant Application for 116 W Main Street, reimbursement of \$8,500 for eligible façade improvement.

RESOLUTIONS:

16. Resolution 2017-077 Authorizing the Marshalltown Fire Department to enter into a contract with the Compliance Engine, Brycer, Inc.
17. Resolution 2017-078 Supporting the City of Marshalltown's Finance Department to apply for the Art Project Grant from the Iowa Arts Council.
18. Resolution 2017-079 Authorizing Police Officer hiring incentive for Iowa Law Enforcement Academy (ILEA) Certified Officers for calendar years 2017 and 2018 to December 31, 2018.
19. Resolution 2017-080 Authorizing Police Officer recruitment incentives for City of Marshalltown employees through December 31, 2018.
20. Resolution 2017-081 Accepting bid and authorizing the award of contract for the WPCP Bio-Gas Generator Installation Project in the City of Marshalltown, Iowa, being Project No. 52015014 in the amount of \$1,135,300.00.
21. Resolution 2017-082 Approving contract and bond for construction of the WPCP Bio-Gas Generator Installation Project in the City of Marshalltown, Iowa, being Project No. 52015014 in the amount of \$1,135,300.00.
22. Tentative Resolution 2017-083 Setting public hearing for May 8, 2017, regarding conveyance of property to the Marshalltown Area Community Hospital or its successors, pursuant to an agreement dated May 27, 1975 with the Marshalltown Area Community Hospital. This is the east / west alley that was vacated in 1974.
23. Tentative Resolution 2017-084 Providing for the renewal of a lease of property herein described from the City of Marshalltown to the Marshalltown Community School District for a term on ten years.
24. Tentative Resolution 2017-085 Setting a public hearing on the FY2018 Consolidated Transit Funding Application for the Marshalltown Municipal Transit Public Transit Program.

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ORDINANCES

PUBLIC HEARING

1. Ordinance 14960 Rezoning, 1202 S 6th St, to R-4, Medium Density Residential District, third reading.

PUBLIC HEARING

2. Ordinance 14961 Rezoning, Parcel 8318-02-227-005, E South Street and S 7th Avenue area, to R-4, Medium Density Residential District, third reading.

DISCUSSION:

None

PUBLIC COMMENT:

ADJOURNMENT:

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Advertising		
	T-R/7	1,106.54
Consulting & Professional Fees		
	AHLERS.COONEY/1	79.50
	M.I.C.A. Inc./1	1,612.02
Contracts		
	Andersen,C/1	225.00
	Aramark.Unfrm/4	25.76
	BDH/5	1,960.00
	Bjelland.Plmbg/1	3,534.64
	CINTAS.Safety/1	46.19
	Great.Wstrn.Bnk/3	675.42
	HARTFORD.ACCTS/1	6,481.09
	IA.Dept.Insp.Ap/2	85.31
	IA.Dpt.Safety/2	2,664.00
	Illum,C/1	12.00
	Independnt.Salt/1	16,060.20
	Iowa.Fire.Equip/3	118.40
	IVCCD/3	8,818.42
	Koch.Brthrs/1	674.03
	Marsh.Co.Landfi/2	55,124.00
	Marshall.Co.Aud/1	2,500.00
	Marshall.Co.Tax/3	30.00
	Meyer.Design/1	2,686.50
	Mtn.Softball.A/2	5,850.00
	Premier.Equip/5	310.51
	RICOH.USA.INC/4	115.09
	Safety-Kleen/1	200.00
	Schendel.Pest.C/2	80.50
	Sterling.Fire/2	45.00
	Stone.Sanit/6	1,049.30
	Xerox.Corp/6	145.03
Medical		
	Bernie.Lowe/1	2,257.09
	Medtrak.Service/2	99.42
Payroll.Deductions		
	American.Educa./1	64.41
	AXA/2	450.00
	Collection.Svs./6	1,884.35
	Colonial.Life/1	397.02
	Fidelity.Securi/2	374.28
	Fire.Union.Dues/2	1,140.00
	Great.Wstrn.Bnk/2	110.00
	I.P.E.R.S./5	66,209.35
	I.R.S./6	84,521.16
	IA.Treasurer/8	47,618.00
	IA.Workforce/1	3,233.52
	ICMA.457/11	9,260.84
	M.F.P.R.S.I./3	115,867.42
	Meskwaki Nation/1	387.46
	Mtn.Wtrwrks/4	115.02
	Texas.Child.Sup/2	278.42
	TotalAdmin.Serv/5	7,523.46
	UAW.Local 893/1	148.48
	United.Way/3	858.96

Payroll.Net		
	Payroll/1	266,048.59
Refunds		
	Farmers.Natl.Co/1	2,032.00
Reimbursements		
	Great.Wstrn.Bnk/19	1,950.13
	IA.Treasurer/3	2,196.00
Rents/Leases		
	Farrell.Propert/1	239.00
	Superior.Rental/1	13.00
Service/Repairs		
	Arnold.Motor.Su/2	72.11
	Aureon.Hr.Inc./33	2,389.99
	Background.Inv./1	23.90
	Bernie.Lowe/2	3,430.45
	Century.Link/3	514.37
	Entenmann.Rovin/1	74.50
	Fox.Engrg.Assc/3	10,611.60
	Gale-Hazen,E/1	120.00
	Gale-Hazen,K/2	232.50
	Gentry,S/5	9,900.00
	Great.Wstrn.Bnk/36	5,090.14
	Heart.of.Iowa/6	958.18
	Hibbs,R/1	300.00
	Howard.R.Green/1	513.75
	IA.Dept.Health/1	60.00
	IVCCD/1	1,875.00
	Language.Line.S/1	68.25
	M.Co.Recorder/5	95.00
	McAtee.Tire/3	316.66
	Mercy.Clinics/1	832.00
	Mobotrex.Inc./1	2,002.87
	Motion.Picture./1	107.10
	ONE.SOURCE/2	60.00
	Partner.Comm/2	1,686.08
	Pettengill.Cnst/16	10,450.00
	Prochaska.Assoc/1	70,201.86
	Sheakley.HR/1	351.44
	Vajgrt,R/2	925.00
	VF.Services/14	18,375.00
Supplies/Parts		
	Adland.Engrvg/1	146.58
	All.Inclus.REC/1	808.50
	Arnold.Motor.Su/18	922.39
	BDH/5	797.00
	Bert.Gurney.Asc/2	2,045.48
	Carpenter.Unfrm/1	117.81
	City.Laundering/5	145.40
	Cntrl.Office/1	33.35
	Crescnt.Electrc/2	222.67
	Crop.Production/7	1,926.50
	Cummins.Cntrl.P/7	1,067.38
	Environ.Hazards/13	708.75
	Environ.Resourc/1	413.84

Fastenal.Co/3	102.22
Fex.Steve.Ltd/1	562.50
Fire.Services.T/7	565.00
Galls.LLC/2	26.53
Great.Wstrn.Bnk/135	23,388.03
Hach.Co/1	159.00
Interst.Battery/1	100.40
JCI.INDUSTRIES/1	109.95
Jensen.Inc/2	241.18
Lawson.Product/1	84.67
LTron.Corp/1	329.00
Marsh.Co.Engr/23	13,703.91
Minuteman/1	23.70
Napa.Auto/9	492.77
Northern.Sfty.C/1	92.97
Oreilly.Automot/1	48.91
Racom.Corp/1	135.00
Shelangoski,W/1	32.94
Sign.Creations/2	5.75
Sub.City/1	37.85
Tri.State.Lock/1	8.00
Van.Meter.Inc/4	3,356.08
Ziegler/1	42.36
Travel/Training	
Great.Wstrn.Bnk/3	505.77
Petermeier,J/2	6.00
Spohnheimer,M/2	367.17
Utilities	
Alliant/59	23,987.01
Consumr.Energy/2	473.82
Great.Wstrn.Bnk/3	163.21
Mtn.Wtrwrks/1	1,762.00
New.CenturyFS/1	74.88
Total/655	949,573.81

COUNCIL PROCEEDINGS

April 24, 2017

The Marshalltown City Council met in regular session on April 24, 2017, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Present: Gowdy, Greer, Hoop, Kester, Lamer, Martin, Wirin. Councilor Greer reminded individuals signs are not allowed to be placed in terrace or right of way areas. Hoop moved to approve the agenda, removing items relating to the Timber Creek Parking lot from the agenda, second by Wirin. Motion approved 7-0.

CONSENT AGENDA:

Lamer moved to approve the Consent Agenda: Approve Council meeting Minutes of April 10, 2017; Approve Bill List in the amount of \$ 949,573.81; Receive Building Permit Report for March, 2017; Issue Mayoral Proclamation, proclaiming "Kids at Parks Week"; Resolution 2017-071 Accepting the bid of Devig Services for Nuisance Mowing and Clean-up; Resolution 2017-072 Approving Transit Division Equipment Purchase Contract by and between the City of Marshalltown, Iowa, and Gillig LLC, of Hayward, California, for a 30-foot low floor diesel bus in accordance with Iowa DOT contract #6815 in the amount of \$403,327.00; Resolution 2017-073 Approving Agreement Amendment No. 1 by and between the City of Marshalltown, Iowa, and Stanley Consultants, Inc. for Engineering Services for the the Riverview Park Stormwater Improvements Project, being Project No. 53011023 in the amount of \$31,875.00; Resolution 2017-074 Ordering construction of the 2017 Sidewalk & Ramp Repair Project in the City of Marshalltown, Iowa, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, being project number SDW 17001; Resolution 2017-075 Ordering construction of the 2017 TIF 4 Sidewalk & Ramp Repair Project in the City of Marshalltown, Iowa, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders being project number SDW 17002; Resolution 2017-076 Ordering construction of the 2017 PCC Street Patch Repair Project in the City of Marshalltown, Iowa, setting public hearing on the proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, being project number STR 17002; Liquor application renewals: HyVee Gas, Abarrotes Villachuato, LLC, Best Western Marshalltown, Elmwood Country Club, Walgreens; second by Greer. Consent agenda adopted 7-0.

Wirin moved to adopt Resolution 2017-069 Amending the Fiscal Year 2017-2021 Capital Improvement Plan to increase the funding for the Timber Creek Parking Lot, second by Martin. Resolution adopted 6-1, Hoop dissenting.

Wirin moved to adopt Resolution 2017-070 Approving purchase between the City of Marshalltown Parks and Recreation Department and Con-Struct for the site grading, parking lot paving sidewalk construction and a bio-retention facility in the amount of \$62,310, second by Greer. Resolution adopted 5-2, Hoop and Kester dissenting.

MOTIONS:

Wirin moved to Approve outdoor service area for two events at TC's Pub, May 20th and September 16, 2017, an additional 20'x40' area of the north parking lot, second by Greer. Motion carried 7-0.

Greer moved to Approve Façade Grant Application for 116 W Main Street, reimbursement of \$8,500 for eligible façade improvement, second by Kester. Motion carried 7-0.

RESOLUTIONS:

Greer moved to adopt Resolution 2017-077 Authorizing the Marshalltown Fire Department to enter into a contract with the Compliance Engine, Brycer, Inc., second by Gowdy. This third party tool for filing inspection reports is offered at no cost to the city. Resolution adopted 7-0.

Lamer moved to adopt Resolution 2017-078 Supporting the City of Marshalltown's Finance Department to apply for the Art Project Grant from the Iowa Arts Council, and instructed staff to search for other funding sources for the city's match, second by Martin. Resolution adopted 5-2, with Hoop and Kester dissenting.

COUNCIL PROCEEDINGS

April 24, 2017

Gowdy moved to adopt Resolution 2017-079 Authorizing Police Officer hiring incentive for Iowa Law Enforcement Academy (ILEA) Certified Officers for calendar years 2017 and 2018 to December 31, 2018, second by Greer. Resolution adopted 7-0.

Greer moved to adopt Resolution 2017-080 Authorizing Police Officer recruitment incentives for City of Marshalltown employees through December 31, 2018, second by Gowdy. Resolution adopted 7-0.

Greer moved to adopt Resolution 2017-081 Accepting bid and authorizing the award of contract for the WPCP Bio-Gas Generator Installation Project in the City of Marshalltown, Iowa, being Project No. 52015014 in the amount of \$1,135,300.00, Woodruff Construction, second by Kester. Resolution adopted 7-0.

Lamer moved to adopt Resolution 2017-082 Approving contract and bond for construction of the WPCP Bio-Gas Generator Installation Project in the City of Marshalltown, Iowa, being Project No. 52015014 in the amount of \$1,135,300.00, Woodruff Construction, second by Wirin. Resolution adopted 7-0.

Lamer moved to adopt Tentative Resolution 2017-083 Setting public hearing for May 8, 2017, regarding conveyance of property to the Marshalltown Area Community Hospital or its successors, pursuant to an agreement dated May 27, 1975 with the Marshalltown Area Community Hospital, second by Wirin. This is the east / west alley that was vacated in 1974. Resolution adopted 7-0.

Martin moved to adopt Tentative Resolution 2017-084 Providing for the renewal of a lease of property herein described from the City of Marshalltown to the Marshalltown Community School District for a term on ten years, second by Wirin. Resolution adopted 7-0.

Lamer moved to adopt Tentative Resolution 2017-085 Setting a public hearing on the FY2018 Consolidated Transit Funding Application for the Marshalltown Municipal Transit Public Transit Program, second by Kester. Resolution adopted 7-0.

ORDINANCES

Mayor Lowrance declared the public hearing open regarding the rezoning change in an area near S 6th Street. There were no public or written comments. Mayor Lowrance declared the public hearing closed.

Hoop moved to adopt the third reading of and Ordinance 14960 Rezoning, 1202 S 6th St, to R-4, Medium Density Residential District, second by Gowdy. Third reading and ordinance adopted 7-0.

Mayor Lowrance declared the public hearing open regarding the rezoning change in an area near E South Street and S 7th Avenue. There were no public or written comments. Mayor Lowrance declared the public hearing closed.

Greer moved to adopt the third reading of and Ordinance 14961 Rezoning, Parcel 8318-02-227-005, E South Street and S 7th Avenue area, to R-4, Medium Density Residential District, second by Gowdy. Third reading and ordinance adopted 7-0.

PUBLIC COMMENT:

Kenn Vinson reviewed the Alliant plant construction project, noting it was substantially complete and in service. Landscaping work is continuing, and there is a privately owned park in the area that is available to the public. The traffic signal at Nevada Street and 18th Avenue could be removed in late May or June.

ADJOURNMENT

The meeting adjourned at 6:41 PM.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

COUNCIL PROCEEDINGS

April 24, 2017

ATTEST:

James L. Lowrance, Mayor

Shari L. Coughenour, CMC, City Clerk

COUNCIL PROCEEDINGS

April 10, 2017

The Marshalltown City Council met in regular session on April 10, 2017, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Present: Gowdy, Greer, Hoop, Lamer fully participating via speakerphone, Martin, Wirin. Mayor Lowrance thanked the Charles Ethington family for the donation of prints. Chief Tupper thanked AJ Accola for organizing fundraising and the community for their outstanding support of the Police Bicycle Patrol Program, with over seven thousand dollars raised. Wirin moved to approve the agenda, second by Greer. Motion approved 6-0.

INSTALLATION OF COUNCILOR

Greer moved to adopt Resolution 2017-061 Appointing Dan Kester as 1st Ward Councilor, second by Martin. Resolution adopted 6-0. Coughenour administered the oath of office to Kester. Kester joined the meeting.

CONSENT AGENDA:

Greer moved to approve the Consent Agenda: Approve Council meeting Minutes of March 27, 2017, and Special meeting Minutes of April 3, 2017; Approve Bill List in the amount of \$789,661.88; Approve February Financials; Issue Mayoral Proclamation, proclaiming April 24, 2017 as "Stand Against Racism Day;" Liquor application renewals: Best Western Marshalltown; second by Gowdy. Consent agenda adopted 7-0.

REPORTS:

Amanda Accola presented Alliant Energy's Community Annual Partnership Assessment report showing how Alliant Energy partners with the community, providing economic, environmental and community support and customers with rebates. Alliant has over \$3.1 billion invested in Iowa.

MOTIONS:

Greer moved to Approve Special Event Class C Liquor license with outdoor service area, May 11, 2017, - May 14, 2017, Hall of Fame Concession, LLC, Blessing of the Bikes event at the Marshalltown Softball Complex, with removal of the permit for the May 11, 2017, event, second by Wirin. Motion carried 7-0.

Greer moved to Approve Liquor License, Friends of the Orpheum Theater, Black Box Theater and Parking lot area, second by Martin. Motion carried 7-0.

Wirin moved to Approve Iowa Retail Cigarette / Tobacco Permit FA786,dba Liquor and Grocery Depot, 114 N Center Street, second by Martin. Motion carried 5-0, with Greer and Lamer dissenting.

RESOLUTIONS:

Mayor Lowrance declared the public hearing open for the subordination of the five year forgivable lead hazard lien at 511 ½ N 1st Street. The owner requested the city subordinate their position on the lien for mortgage refinancing. Spohnheimer recommended the subordination, as the appraised value of the home exceeds the refinance amount with the city's lien. There were no written or public comments. Mayor Lowrance closed the public hearing.

Wirin moved to adopt Resolution 2017-062 adopting Tentative Resolution 2017-059 Accepting Subordination Agreement for Property Interest at 511 ½ N 1st Street, Lead Abatement Project 53516020, second by Greer. Resolution adopted 7-0.

Mayor Lowrance declared the public hearing open for the plans and specifications and form of contract for the WPCP Biogas Generator project. WPCP Superintendent Bob Ranson reviewed the project. The new generator will replace a 1968 engine and due to plant improvements, more biogas can be utilized, resulting in a small generator required to run the plant. Estimated cost of the project is about \$900,000. There were no written or public comments. Mayor Lowrance closed the public hearing.

Greer moved to adopt Resolution 2017-063 Approving Plans, Specifications, form of contract and estimated cost and directing publication of notice to bidders, WPCP Biogas Generator project 52015014, second by Gowdy. Resolution adopted 7-0.

COUNCIL PROCEEDINGS

April 10, 2017

Mayor Lowrance declared the public hearing open for the plans and specifications and form of contract for the 2017 Asphalt Mill and Overlay, project STR17003. Public Works Director Nickel reviewed the project and estimated the work to be complete by the end of September. There were no written or public comments. Mayor Lowrance closed the public hearing.

Greer moved to adopt Resolution 2017-064 Approving Plans, Specifications, form of contract and estimated cost and directing publication of notice to bidders, 2017 Asphalt Mill and Overlay, project STR17003, second by Gowdy. Resolution adopted 7-0.

Mayor Lowrance declared the public hearing open for the plans and specifications and form of contract for the 2017 Full Depth Street Repair, project STR17004. Public Works Director Nickel reviewed the project, estimated cost under \$950,000 and estimated the work to be complete by the end of September. There were no written or public comments. Mayor Lowrance closed the public hearing.

Greer moved to adopt Resolution 2017-065 Approving Plans, Specifications, form of contract and estimated cost and directing publication of notice to bidders, 2017 Full Depth Street Repair, project STR17004, second by Gowdy. Resolution adopted 7-0.

Mayor Lowrance declared the public hearing open for the plans and specifications and form of contract for the Airport pavement rehabilitation of runway 18/36, project 77016010. Public Works Director Nickel reviewed the project, estimated cost of \$480,000, with 90% federally funded. The project was bid last year, but the bids were rejected. Nickel is hopeful the project redesign will attract favorable bids. There were no written or public comments. Mayor Lowrance closed the public hearing.

Greer moved to adopt Resolution 2017-066 Approving Plans, Specifications, form of contract and estimated cost and directing publication of notice to bidders, Airport pavement rehabilitation of runway 18/36, project 77016010, second by Gowdy. Resolution adopted 7-0.

Wirin moved to adopt Resolution 2017-067 Approving An Amendment to Agreement with Fox Engineering Associates, for engineering services for 2016 Manhole and Point Repair Project 59016002, \$165,250, second by Martin. Resolution adopted 7-0.

Greer moved to adopt Resolution 2017-068 Approving an Agreement and Scope of Work with Marco for the Purchase and Installation of VoIP Capable Phones, \$92,003.59, second by Gowdy. Resolution adopted 7-0.

ORDINANCES

Lamer moved to adopt the second reading of Ordinance 14960 Rezoning, 1202 S 6th St, to R-4, Medium Density Residential District, second by Greer. Public hearing scheduled April 24, 2017. Second reading adopted 7-0.

Gowdy moved to adopt the second reading of Ordinance 14961 Rezoning, Parcel 8318-02-227-005, E South Street and S 7th Avenue area, to R-4, Medium Density Residential District, second by Hoop. Public hearing scheduled April 24, 2017. Second reading adopted 7-0.

DISCUSSION:

Police Chief Tupper recommended the council consider financial incentives for hiring certified police officers. The cost of sending an individual to the police academy is \$8,500 plus weeks of training onsite. There are monetary and shift efficiencies when a certified officer is hired. Tupper suggested the council consider a \$7500 incentive, with \$2500 given upon hire and \$5000 after the ninety day probation period. Councilors inquired if individuals would be required to stay a certain length of time.

COUNCIL PROCEEDINGS

April 10, 2017

Administrator Kinser presented the 1st Quarter goal update, highlighting the following activities: infill development and rezoning for multi family residential units, enhancing of the public image with a new website in the works, improving city services by improving the nuisance ordinance and acquiring funding for a Parks and Recreation Master Plan, the 2017 street plan, continued safety training for staff, and technology improvements, with completion of the Tyler Incode (financial software) and EnerGov (permitting) within the next 90 days. The city is also partnering with other committees, the Central Business District, Trails Inc., Marshalltown Community School District – School Resource Officer, Cleaniac – Earth Day - adoption of a park to clean up by city staff the elected officials, partnership with Crimestoppers to assist with a safety camera project.

PUBLIC COMMENT:

Chief Tupper encouraged the community to visit the 911 dispatch center and thanked the dispatchers for the service, as it was 911 week. Individuals may request to ride along in a squad car, contact Chief Tupper for more information. Coffee with a cop continues on April 22 at Elks Lodge from 8.30 -11.30.

Public Works Director Nickel informed the compost center is open and reminded individuals to protect the storm sewer by keeping leaves and grass out of the street and curb area. Please do not blow your leaves and grass into the curb.

Library Director Rosenblum thanked the community for continuing to support the Library during National Library Week. The library has observed 15-20% more people attending on Sundays than during the week.

ADJOURNMENT

The meeting adjourned at 6:34 PM.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

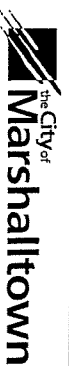
CITY OF MARSHALLTOWN

ATTEST:

James L. Lowrance, Mayor

Shari L. Coughenour, CMC, City Clerk

BUILDING REPORT FOR THE MONTH OF MARCH 2017



PERMIT NUMBER	OWNER OF IMPROVEMENT	LOCATION OF IMPROVEMENT	TYPE OF IMPROVEMENT	NEW DWELLING	ALTER DWELLING	MINOR BUILDING	MISC. IMPROVEMENT	FEE
24331	Elim Lutheran Church	305 West Linn St. (Rear)	Demolish Garage					\$25
24332	Robert Hills	611 North 1st Avenue	New Garage			\$12,000		\$209
24333	The Willows Of Marshalltown	2315 Campbell Drive	New Building				\$7,000	\$139
24334	The Willows Of Marshalltown	2315 Campbell Drive	New Building				\$6,657,000	\$28,362
24335	Dolores Ballard	3202 S. 12th St. #73	New Shed			\$5,000		\$111
24336	Taylor Morgan	1703 W. Lincolnway	Alter Dwelling		\$33,000			\$472
24337	Neysa Hartzler	508 North 4th Avenue	Alter Garage			\$6,000		\$125
24338	Orton Homes	2601 South 8th Street	New Dwelling/Garage					\$1,959
24339	Brian Oleson	205 North 21st Street	New Garage			\$18,000		\$293
24340	Bill Collins	602 North 1st Avenue	Alter Dwelling		\$8,000			\$153
24341	Orton Homes	306 Carson Drive	New Dwelling/Garage	\$241,000				\$1,845
24342	Superior Rentals LLC	205 West South Street	Two Unit Dwelling/Car.	\$312,000				\$2,266
TOTALS:								
				\$813,000	\$41,000	\$41,000	\$6,664,000	\$35,959
TOTAL IMPROVEMENT AMOUNT:				\$7,559,000				
# OF PERMITS:				Units 4	Permits 3	Permits 2	Permits 4	Permits 2
				Demo Permits 1				

Scott A. Riemenschneider
 Scott A. Riemenschneider, Chief Building Official

Building Division Improvement Value & Fee Summary - March 2017

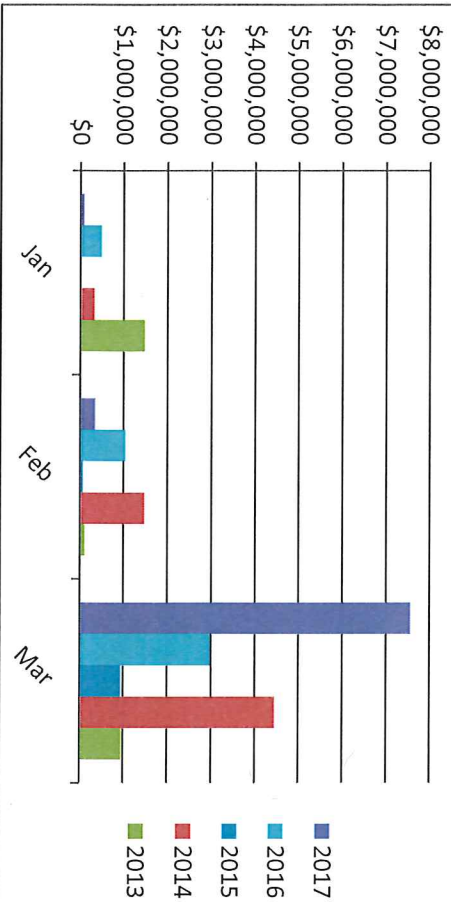
Total Improvement Value Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2017	\$74,000	\$331,000	\$7,559,000										\$7,964,000
2016	\$479,000	\$1,034,000	\$2,977,000										\$4,490,000
2015	\$0	\$57,000	\$941,000										\$998,000
2014	\$311,000	\$1,470,000	\$4,457,000										\$6,238,000
2013	\$1,470,000	\$101,000	\$953,000										\$2,524,000

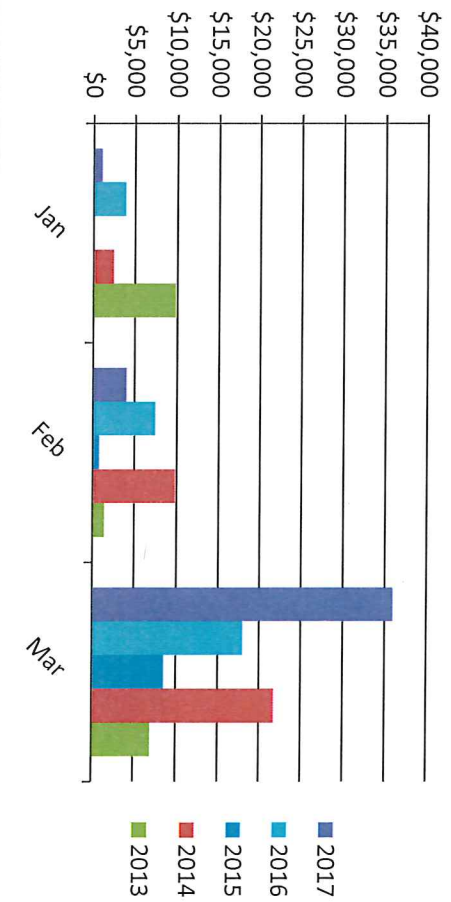
Total Fees Received Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2017	\$1,006	\$3,995	\$35,959										\$40,960
2016	\$3,860	\$7,490	\$18,014										\$29,364
2015	\$0	\$762	\$8,610										\$9,372
2014	\$2,414	\$9,824	\$21,811										\$34,049
2013	\$9,824	\$1,416	\$7,030										\$18,270

Total Improvement Value Comparison



Total Fees Received Comparison



Kids To Parks Day PROCLAMATION

WHEREAS, May 20th, 2017 is the seventh Kids to Parks Day organized and launched by the National Park Trust; and

WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit America's parks; and

WHEREAS, we should encourage children to lead a more active lifestyle to combat the issues of childhood obesity, diabetes mellitus, hypertension and hypercholesterolemia; and

WHEREAS, Kids to Parks Day is open to all children and adults across the country to encourage a large and diverse group of participants; and

WHEREAS, Kids to Parks Day will broaden children's appreciation for nature and the outdoors; and

WHEREAS, the Marshalltown Parks and Recreation Department in partnership with the Marshalltown High School Physical Education Department are planning a Marshalltown Rocks! Outdoor Treasure Hunt Event;

NOW THEREFORE, I, Jim Lowrance of Marshalltown, IA do hereby proclaim A Kids to Parks WEEK from May 13-20, 2017 and urge city residents to make time to take their children to Marshalltown City Parks and to participate in the Marshalltown Rocks! Outdoor Treasure Hunt Event.

Dated this 17th day of April, 2017.
(Name of body approving proclamation)

By James L. Lowrance
Mayor James L. Lowrance
City of Marshalltown, Iowa.



**RESOLUTION AMENDING THE FISCAL YEAR 2017-2021 CAPITAL
IMPROVEMENT PLAN TO INCREASE THE FUNDING FOR THE TIMBER CREEK
PARKING LOT PROJECT**

WHEREAS, the City of Marshalltown, Iowa, approved a Resolution 2017-039 on March 6, 2017, to adopt the Fiscal Year 2017-2021 Capital Improvement Plan; and

WHEREAS, the values in the plan are estimates or City contributions only, resulting in actual bids for projects coming in higher than the estimated CIP funding; and

WHEREAS, Timber Creek Parking Lot has \$40,000 allocated for Fiscal Year 2017; and

WHEREAS, the actual bids for the parking lot improvements has come in higher than the estimate by \$22,310; and

WHEREAS, the CIP contains a fund balance in Fiscal Year 2017 estimated at more than \$270,000;

NOW THEREFORE BE IT RESOLVED, that the City of Marshalltown Capital Improvement Plan is hereby amended to increase the Fiscal Year 2017 project funding for the Timber Creek Parking Lot to a total of \$62,310 to match the lowest bid received on the project.

Passed this ____th day of April, 2017, and signed this ____ day of April, 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION APPROVING PURCHASE BETWEEN THE CITY OF MARSHALLTOWN PARKS AND RECREATION DEPARTMENT AND CON-STRUCT FOR THE SITE GRADING, PARKING LOT PAVING, SIDEWALK CONSTRUCTION AND A BIO-RETENTION FACILITY IN THE AMOUNT OF \$62,310.

WHEREAS, there is herewith submitted to the City Council of Marshalltown, Iowa, a Parking lot paving project through the bid process contracted by and between the City of Marshalltown, Iowa, and Matthew Jensen of Con-Struct.

WHEREAS, the Con-Struct bid consists of site grading, parking lot paving, sidewalk construction and a bio retention facility in the amount of \$62,310.

WHEREAS, the City Council has fully examined same and has found same to be in the best interests of the City of Marshalltown, Iowa and that same should now be approved and accepted.

WHEREAS the City of Marshalltown, Iowa maintains 21 parks most containing parking areas to provide outdoor recreation opportunities for Marshalltown and surrounding communities; and

WHEREAS paving this parking lot will meet current available safety and accessibility codes is in the best interest of the City of Marshalltown.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. That the purchase agreement by and between the CITY OF MARSHALLTOWN, IOWA and Matthew Jensen of Con-Struct for parking lot paving, in the amount of \$62,310 is hereby fully approved in all respects and particulars.

Section 2. The Mayor and City Clerk are hereby authorized and directed to execute said Services Agreement on behalf of the City of Marshalltown, Iowa.

Section 3. This agreement shall be considered in full force and effect from and after its signature by all parties, as required.

Passed this 24th day of April, 2017 and signed this 24th day of April, 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

CITY CLERK'S OFFICE

April 21, 2017

**To: Mayor James L. Lowrance
Members of the City Council**

From: Anne Selness
Parks and Recreation Director

Re: Timber Creek Parking Area

Policy Issue: City policy requires Governing Body approval of all purchases over \$35,000.

Recommendation: Staff recommends proceeding with the upgrade to the Timber Creek parking area from Con-Struct which is the low bid.

Background: Parks and Recreation have had the Timber Creek Parking area in the CIP budget for several years. The price budgeted for this parking lot upgrade was \$40,000. The low bid came in at \$62,310. There is undesignated cash in the CIP fund that could be used to make up this difference.

Budget Impact: Specifications were sent out to Con-Struct, Brycon, Boulder Construction and Jensen Builders. Only two bids meeting all specifications were received. Low bid was \$62,310.

Attachment: Yes

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



RESOLUTION ACCEPTING THE BID OF DEVIG SERVICES FOR NUISANCE MOWING
AND CLEAN-UP

WHEREAS, the City of Marshalltown often orders the abatement of nuisances with the mowing of grass and weeds and with the clean-up of properties; and

WHEREAS, the City of Marshalltown issued a Request for Quotes for the services of mowing and nuisance clean-up with the intent to award a one year contract; and

WHEREAS, only one bid was received from Devig Services with a \$45 per hour charge for mowing and a \$65 per hour charge for clean-up;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that the bid of Devig Services for nuisance mowing and nuisance clean-up is hereby accepted, and the Mayor and City Clerk are authorized to sign an agreement with Devig Services.

Passed this 24th day of April, 2017, and signed this ____ day of April, 2017.

CITY OF MARSHALLTOWN, IOWA

James Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



James Lowrance, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

City Administrator's Office

To: Mayor Lowrance and the City Council
From: Jessica Kinser, City Administrator
Date: April 20, 2017
RE: **Bid for Nuisance Mowing/Clean-up**

Policy Issue: Council to award contracts above \$35,000

Recommendation: To accept the bid from Devig Services

Background: The City uses a contractor to carry out the abatement of nuisances which are not taken care of by a property owner. This has not been bid out before, but due to the increasing prevalence of nuisances, it made financial sense to ensure that the City and the citizens were getting a fairly bid rate for mowing and clean-up services.

The bid was sent to 13 different vendors, as the grass and weeds portion could have been awarded separately from the clean-up portion. Only one bid was received, however, from Devig Services for \$45 per hour for mowing and \$65 per hour for clean-up.

Budget Impact: The FY18 budget for residential clean-up is \$8,000; currently more than \$1,000 remains in the current year budget (until June 30, 2017). The FY18 budget for mowing is \$17,000, with more than \$8,000 remaining in the current fiscal year.

Attachment: None

City Council
Leon Lamer, Bill Martin, Joel Greer, Al Hoop,
Dan Kester, Michael Gowdy, Bethany Wirin



RESOLUTION APPROVING TRANSIT DIVISION EQUIPMENT PURCHASE CONTRACT BY
AND BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND GILLIG LLC, OF
HAYWARD, CALIFORNIA, FOR A 30 FOOT LOW FLOOR DIESEL BUS IN ACCORDANCE
WITH IOWA DOT CONTRACT #6815 THE AMOUNT OF \$403,327.00

WHEREAS there is herewith submitted to the City Council of Marshalltown, Iowa, a proposed Transit Division equipment purchase contract by and between the City of Marshalltown, Iowa, and GILLIG LLC of Hayward, California, for a 30-foot Low Floor Diesel Bus.

WHEREAS the GILLIG LLC, bid consists of a 30-foot Low Floor Diesel Bus as specified in Iowa DOT Contract #6815;

WHEREAS the Council has fully examined same and has found same to be in the best interests of the City of Marshalltown, Iowa, and that same should now be approved and accepted;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the purchase agreement by and between the City of Marshalltown, and GILLIG LLC, of Hayward, California, for a 30-foot Low Floor Diesel Bus as specified in Iowa DOT Contract #6815, in the amount of \$403,327.00, is hereby fully approved in all respects and particulars.

Passed this 24th day of April 2017, and signed this ____ day of April 2017.

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



Post Office Box 3008
Hayward, CA 94540-3008
(510) 785-1500
FAX: (510) 785-6819

April 1, 2017

Richard Stone
Marshalltown Municipal Transit
Transit Administrator
905 East Main Street
Marshalltown, IA 50158
(641) 754-5719
rstone@ci.marshalltown.ia.us

Dear Mr. Stone,

Thank you for your interest to purchase One (1) 30' Low Floor Diesel bus with GILLIG LLC off of the Iowa DOT Contract.

Attached you will find the price summary that would pertain to this order.
Gillig is pleased to quote the following:

<u>One (1)</u>	<u>30'X102"</u>	<u>LOW FLOOR DIESEL BUS</u>	<u>\$403,327.00 EACH</u>
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Your One (1) – 30 foot bus will be scheduled to begin production within 20 months after our receipt of a firm purchase order.

This quote is valid for 30 days.

We thank you for this opportunity and appreciate your interest in Gillig and our products.
Should you have any questions, please do not hesitate to contact me.

Sincerely,

Chad J. Engel
Regional Sales Manager

cc: Bill Fay
Joseph Policarpio

Thank You for Supporting American Jobs!

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**PRICE VARIANCE
MARCH 29, 2017
MARSHALLTOWN, IA ON IOWA DOT CONTRACT #6815
(1) 30' LOW FLOOR BUSES, SN: TBD**

ITEM	IOWA DOT	MARSHALLTOWN, IA	VARIANCE
BRT STYLING	NOT INCLUDED	NOT REQUIRED	-
ENGINE	2017 ISL 280HP	2017 ISL 280 HP	-
AUXILIARY ENGINE OIL FILTER	NOT INCLUDED	NOT REQUIRED	-
COOLANT FILTER	STANDARD FLEETGUARD	STANDARD FLEETGUARD	-
ENGINE FUEL FILTER	STANDARD FLEETGUARD	STANDARD FLEETGUARD	-
STARTER	DELCO 42MT	DELCO 42MT	-
ALTERNATOR	NIEHOFF C803	NIEHOFF C803	-
ENGINE BLOCK HEATER	NOT INCLUDED	NOT REQUIRED	-
AIR RESTRICTION INDICATOR	DONALDSON INFORMER	DONALDSON INFORMER	-
E-COAT RAD/CAC, HYD COOLER	NOT INCLUDED	REQUIRED	839.00
RADIATOR	MODINE E-FAN	MODINE E-FAN	-
RADIATOR TANK GUARD	NOT INCLUDED	NOT REQUIRED	-
ENGINE OIL EXTRACTOR PORT	NOT INCLUDED	NOT REQUIRED	-
TRANSMISSION	VOITH D864.6	ALLISON B400	2,129.00
TRANS OIL EXTRACTOR PORT	NOT INCLUDED	NOT REQUIRED	-
AXLE HUB SEALS	C/R OIL	GREASE	-
SYNTHETIC GEAR LUBE	NOT INCLUDED	REQUIRED	187.00
WHEEL MOUNTING	HUB PILOTED	HUB PILOTED	-
BRAKES	DRUM	DRUM	-
HUBODOMETER	NOT INCLUDED	NOT REQUIRED	-
AUTOMATIC TRACTION CONTROL	NOT INCLUDED	REQUIRED	108.00
WHEELS	(7) STEEL POWDER COATED	(7) FULL POLISHED W/ DURABRIGHT	2,097.00
TIRES	(7) MICHELIN (275/70R22.5)	(7) MICHELIN (275/70R22.5)	-
ELECTRIC STEERING ASSIST	NOT INCLUDED	NOT REQUIRED	-
FUEL FILL	(1) EMCO WHEATON	(1) GRAVITY FILL	(275.00)
DIESEL FUEL GAUGE	NOT INCLUDED	REQUIRED	172.00
LOCKING DEF DOOR	NOT INCLUDED	REQUIRED	150.00
ENGINE OIL & TEMP GAUGES	ELECTRIC	ELECTRIC	-
REAR RUN BOX GAUGES	ENGINE OIL TEMP & COOLANT TEMP	ENGINE OIL TEMP & COOLANT TEMP & VOLTMETER	50.00
REAR HAND THROTTLE	NOT INCLUDED	REQUIRED	145.00
KINGSTON AIR AUTO DRAIN	INCLUDED	REQUIRED	-
ELECTRICAL TOW CONNECTION	NOT INCLUDED	NOT REQUIRED	-
BATTERY JUMP START CONN	(1) ANDERSON 350	(1) ANDERSON 350	-
ENGINE SKID PLATES W/ EXTENDED TOW EYES	NOT INCLUDED	REQUIRED	130.00
WHEELCHAIR RAMP	LIFT-U LU18	LIFT-U LU18	-
HVAC MOTORS (TK)	BRUSHLESS	BRUSHLESS	-
HVAC COMPRESSOR (TK)	X430	X430	-
REFRIGERANT	R134A	R134A	-

PRICE VARIANCE
MARCH 29, 2017
MARSHALLTOWN, IA ON IOWA DOT CONTRACT #6815
(1) 30' LOW FLOOR BUSES, SN: TBD

ITEM	IOWA DOT	MARSHALLTOWN, IA	VARIANCE
FRESH AIR MAKE-UP	NOT INCLUDED	NOT REQUIRED	-
REFRIGERANT PRESSURE DISPLAY	NOT INCLUDED	NOT REQUIRED	-
DRIVERS HEATER MOTORS	BRUSH	BRUSHLESS	458.00
AUXILIARY COOLANT HEATER	NOT INCLUDED	NOT REQUIRED	-
FRONT STEP HEATER	NOT INCLUDED	REQUIRED	326.00
EXIT DOOR HEATER	NOT INCLUDED	NOT REQUIRED	-
UNDERSEAT HEATER	NOT INCLUDED	NOT REQUIRED	-
AUX DRIVERS FAN	NOT INCLUDED	NOT REQUIRED	-
REAR DOOR	34" SWING-OUT	34" SWING-OUT	-
REAR DOOR CONTROLS	FULL DRIVER CONTROL	FULL DRIVER CONTROL	-
ELECTRICAL EQUIPMENT CABINET	44"	44"	-
EXTERIOR AD FRAME	NOT INCLUDED	NOT REQUIRED	-
DRIVERS SEAT	RECARO ERGO METRO	RECARO ERGO METRO W/ ORANGE 3PT BELT	252.00
PASSENGER SEATS	4ONE CITISEAT	AMSECO METROPOLITAN	636.00
RAISED REAR SEAT PLATFORM	NOT INCLUDED	REQUIRED	1,620.00
PASSENGER SIGNALS	PULL CORDS	PULL CORDS	-
DRIVERS BARRIER	WITHOUT SCHEDULE HOLDERS	WITHOUT SCHEDULE HOLDERS	-
MODESTY PANEL FWD OF REAR DOOR	NOT INCLUDED	REQUIRED	216.00
SCHEDULE RACKS	NOT INCLUDED	(1) INNOCOM 3.75"X7"X1.5"	17.00
PASSENGER INFO STATION	NOT INCLUDED	NOT REQUIRED	-
NYLON GRAB STRAPS	NOT INCLUDED	(12) NYLON	240.00
PASSENGER WINDOWS	ARROW / FRAME / FIXED	ARROW / BONDED / TRANSOM	4,566.00
HEADLAMPS	LED LOW & HIGH	LED LOW & HALOGEN HIGH	(190.00)
AUX EXTERIOR LAMPS	(2) 4" RED LED CENTER MOUNTED & (2) AUX TURN LIGHTS AT HVAC GRILL	(2) 4" RED LED CENTER MOUNTED & (2) AUX TURN LIGHTS AT HVAC GRILL	-
INTERIOR LAMPS	PRETORIA LED	PRETORIA LED	-
110V SHORE POWER	NOT INCLUDED	REQUIRED	2,418.00
PLEASURE RADIO & ANTENNA	NOT INCLUDED	AM/FM/MPS/USB/SD/CD	322.00
DRIVERS SPEAKER	NOT INCLUDED	REQUIRED	-
2-WAY RADIO & ANTENNA	PRE-WIRE W/ ANT	PRE-WIRE W/ ANT	-
BOOM MIC	INCLUDED	REQUIRED	-
HAND MIC	NOT INCLUDED	NOT REQUIRED	-
VOICE ANNUNCIATOR / ITS SYS	STD REI PA SYSTEM	STD REI PA SYSTEM	-
DESTINATION SIGNS	HANOVER AMBER (F,CS)	LUMINATOR AMBER (F,CS)	362.00
DASH MTD FRONT RUN SIGN	NOT INCLUDED	NOT REQUIRED	-
HEATED FRONT SIGN GLAZING	NOT INCLUDED	REQUIRED	215.00

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PRICE VARIANCE
MARCH 29, 2017
MARSHALLTOWN, IA ON IOWA DOT CONTRACT #6815
(1) 30' LOW FLOOR BUSES, SN: TBD

ITEM	IOWA DOT	MARSHALLTOWN, IA	VARIANCE
FAREBOX	NOT INCLUDED	NOT REQUIRED	-
CEILING MTD FAREBOX LAMP	NOT INCLUDED	REQUIRED	85.00
TRANSFER CUTTER	NOT INCLUDED	NOT REQUIRED	-
PASSENGER COUNTER	NOT INCLUDED	DENOMATOR 1X5	160.00
FLOORING MATERIAL	ALTRO	RCA	(403.00)
ROOF HATCHES	(2) MANUAL	(2) MANUAL	-
EXTERIOR MIRRORS	8X15 2-PC, MANUAL, HEATED	10X11 2-PC REMOTE, HEATED	200.00
MULTIPLEX ITS MODULE	NOT INCLUDED	NOT REQUIRED	-
FIRE SUPPRESSION SYSTEM	NOT INCLUDED	NOT REQUIRED	-
TRAFFIC LIGHT PREEMPTION	NOT INCLUDED	NOT REQUIRED	-
VIDEO SURVEILLANCE SYSTEM	NOT INCLUDED	NOT REQUIRED	-
BIKE RACK	NOT INCLUDED	SPORTWORKS DL2 SSTL	1,480.00
BIKE RACK MIRROR	NOT INCLUDED	REQUIRED	30.00
BIKE RACK DEPLOYED LAMP	NOT INCLUDED	NOT REQUIRED	-
MEDICAL AID KIT	NOT INCLUDED	REQUIRED	69.00
BLOODBORN PATHOGEN KIT	NOT INCLUDED	NOT REQUIRED	-
DRIVERS DASH GAUGES	NOT INCLUDED	OIL PRESSURE, COOLANT TEMP	100.00
ADJUSTABLE PEDALS	NOT INCLUDED	REQUIRED	1,299.00
KEYED IGNITION SWITCH	NOT INCLUDED	REQUIRED	50.00
BIG GULP CUP HOLDER	NOT INCLUDED	NOT REQUIRED	-
EXTERIOR PAINT / GRAPHICS	(1) COLOR	(2) COLOR	1,894.00
EXT WARRANTY (ENGINE)	2 YEARS / UNLIMITED	5 YEARS / 300,000 MILES	5,202.00
EXT WARRANTY (TRANSMISSION)	2 YEARS / UNLIMITED	2 YEARS / UNLIMITED	-
TRAINING	NOT INCLUDED	NOT REQUIRED	-

TOTAL MARSHALLTOWN, IA VARIANCES	27,356.00
IOWA DOT 30' LOW FLOOR BASE UNIT PRICE (JUL' 16)	367,714.00
DELIVERY	4,264.00
IOWA CITY, IA 30' LOW FLOOR BASE UNIT PRICE (JUL' 16)	399,334.00
SPARE / TOOLING BUDGET	3,993.00
MARSHALLTOWN, IA 30' LOW FLOOR CURRENT PRICE (3/29/2017)	403,327.00

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This pricing information is intended only for the personal and confidential use of the recipient(s) to whom it was originally sent. If you are not an intended recipient of this information or an agent responsible for delivering it to an intended recipient, you are hereby notified that you have received this information in error, and that any review, dissemination, distribution, or copying of this message is strictly prohibited.

RESOLUTION APPROVING AGREEMENT AMENDMENT NO. 1 BY
AND BETWEEN THE CITY OF MARSHALLTOWN, IOWA, AND
STANLEY CONSULTANTS, INC. FOR ENGINEERING SERVICES
FOR THE RIVERVIEW PARK STORM WATER IMPROVEMENTS PROJECT
BEING PROJECT NO. 53011023 IN THE AMOUNT OF \$31,875.00

WHEREAS, there is herewith submitted to the City Council of Marshalltown, Iowa, a proposed agreement amendment number 1, in the amount of \$31,875.00 dollars, by and between the City of Marshalltown, Iowa, and Stanley Consultants, Inc. relative to providing additional engineering services for Riverview Park Storm Water Improvements Project, Being Project No. 53011023.

WHEREAS, the Council has fully examined same and has found same to be in the best interests of the CITY OF MARSHALLTOWN, IOWA and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the agreement amendment number 1 by and between the City Of Marshalltown, Iowa and Stanley Consultants, Inc. relative to Riverview Park Storm Water Improvements Project, in the amount of \$31,875.00 dollars, being Project No. 53011023, is hereby fully approved in all respects and particulars and the Mayor and City Clerk are hereby authorized and directed to execute same for and on behalf of said City.

Passed this 24th day of April 2017, and signed this _____ day of _____, 2017.

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION ORDERING CONSTRUCTION OF THE 2017 SIDEWALK & RAMP REPAIR PROJECT IN THE CITY OF MARSHALLTOWN, IOWA, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS, BEING PROJECT NUMBER SDW 17001

WHEREAS there is now on file in the office of the City Clerk proposed plans, specifications, form of contract, and estimated costs for the construction of the 2017 Sidewalk & Ramp Repair Project, Project No. SDW 17001, in the City of Marshalltown, Iowa, as is fully set forth in the plans and specifications for Project No. SDW 17001, and

WHEREAS the cost of the said improvement is in excess of \$25,000 and a public hearing on the plans, specifications, form of contract and the estimated cost of said improvement is required by law and that notice thereof shall be given as required by law, and

WHEREAS it is intended that the cost of said improvement shall be paid from such funds as the City may legally use for such purposes or from the proceeds from the issuance of such bonds as may be legally issued for said purposes or any combination of the above methods of financing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. This Council does hereby order the construction of the 2017 Sidewalk & Ramp Repair Project in the City of Marshalltown, Iowa, which public improvement is fully and particularly described in the plans and specifications for Project No. SDW 17001, now on file in the office of the City Clerk of Marshalltown, Iowa.

Section 2. That the method of construction shall be by contract in accordance with the plans and specifications and general stipulations for the said improvement approved by the City Council.

Section 3. The Contractor will be paid in monthly estimates for work completed as set out in the specifications. The project shall begin on or near the appropriate starting date as specified on the form of proposal and shall be completed within the specified number of calendar days also indicated thereon.

Section 4. That the said improvements shall be paid for from such funds of the City as may be legally used for such purposes, or from the proceeds of the issuance of such bonds as may be legally issued for such purposes or from any combination of such methods of financing and will be paid in accordance with the Notice to Bidders duly published in connection therewith. The Finance Director shall establish on the books a 2017 Sidewalk & Ramp Repair Project fund and the bond proceeds or such funds of the City as may be legally used for such purposes are hereby appropriated to pay all costs of the improvements including legal publication, bond, design, engineering, survey and inspection, contract and contingency cost as estimated by the Engineer. The Finance Director is directed to advance all sums necessary from the project fund, and to set up on the books the obligations and receivables of the fund.

Section 5. The City Clerk is hereby directed to publish notice of hearing on plans, specifications, and form of contract and estimated cost in the manner provided by law for the public improvement outlined herein and that any person interested therein may appear and make objections thereto, if any he has. This Council will meet in the Council Chamber, Second Floor, 10 West State Street at Marshalltown, Iowa, at 5:30 o'clock P.M., local time on the 8th day of May, 2017, for the purpose of hearing all of said objections so made and for taking final action upon the plans, specifications, and form of contract now on file.

Section 6. The City Clerk is further directed to advertise for bids in the manner provided by law for the construction of said improvements, setting forth in said notice such necessary pertinent information as will advise prospective bidders thereof together with the proposed manner of payment of the work to be constructed and that such bids be filed and received in the office of the City Clerk of Marshalltown, Iowa, up to 10:00 o'clock A.M., local time, on the 9th day of May 2017. The bids will be opened, read, and tabulated by the City Engineer or his designate at that time and will be acted upon by the City Council of said City at a meeting to be held in the Council Chambers, Second Floor, 10 West State Street, Marshalltown, Iowa, at 5:30 o'clock P.M., local time, on the 22nd day of May 2017, or at such later time and place as may then be fixed for considering such bids as shall be filed in connection with the improvement herein ordered and in compliance with the notice of taking bids therein, hereby ordered to be published.

Passed this 24th day of April 2017 and signed this _____ day of April 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION ORDERING CONSTRUCTION OF THE 2017 TIF 4 – SIDEWALK & RAMP REPAIR PROJECT IN THE CITY OF MARSHALLTOWN, IOWA, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS, BEING PROJECT NUMBER SDW 17002

WHEREAS there is now on file in the office of the City Clerk proposed plans, specifications, form of contract, and estimated costs for the construction of the 2017 TIF 4 - Sidewalk & Ramp Repair Project, Project No. SDW 17002, in the City of Marshalltown, Iowa, as is fully set forth in the plans and specifications for Project No. SDW 17002, and

WHEREAS the cost of the said improvement is in excess of \$25,000 and a public hearing on the plans, specifications, form of contract and the estimated cost of said improvement is required by law and that notice thereof shall be given as required by law, and

WHEREAS it is intended that the cost of said improvement shall be paid from such funds as the City may legally use for such purposes or from the proceeds from the issuance of such bonds as may be legally issued for said purposes or any combination of the above methods of financing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. This Council does hereby order the construction of the 2017 TIF 4 - Sidewalk & Ramp Repair Project in the City of Marshalltown, Iowa, which public improvement is fully and particularly described in the plans and specifications for Project No. SDW 17002, now on file in the office of the City Clerk of Marshalltown, Iowa.

Section 2. That the method of construction shall be by contract in accordance with the plans and specifications and general stipulations for the said improvement approved by the City Council.

Section 3. The Contractor will be paid in monthly estimates for work completed as set out in the specifications. The project shall begin on or near the appropriate starting date as specified on the form of proposal and shall be completed within the specified number of calendar days also indicated thereon.

Section 4. That the said improvements shall be paid for from such funds of the City as may be legally used for such purposes, or from the proceeds of the issuance of such bonds as may be legally issued for such purposes or from any combination of such methods of financing and will be paid in accordance with the Notice to Bidders duly published in connection therewith. The Finance Director shall establish on the books a the 2017 TIF 4 - Sidewalk & Ramp Repair Project fund and the bond proceeds or such funds of the City as may be legally used for such purposes are hereby appropriated to pay all costs of the improvements including legal publication, bond, design, engineering, survey and inspection, contract and contingency cost as estimated by the Engineer. The Finance Director is directed to advance all sums necessary from the project fund, and to set up on the books the obligations and receivables of the fund.

Section 5. The City Clerk is hereby directed to publish notice of hearing on plans, specifications, and form of contract and estimated cost in the manner provided by law for the public improvement outlined herein and that any person interested therein may appear and make objections thereto, if any he has. This Council will meet in the Council Chamber, Second Floor, 10 West State Street at Marshalltown, Iowa, at 5:30 o'clock P.M., local time on the 8th day of May, 2017, for the purpose of hearing all of said objections so made and for taking final action upon the plans, specifications, and form of contract now on file.

Section 6. The City Clerk is further directed to advertise for bids in the manner provided by law for the construction of said improvements, setting forth in said notice such necessary pertinent information as will advise prospective bidders thereof together with the proposed manner of payment of the work to be constructed and that such bids be filed and received in the office of the City Clerk of Marshalltown, Iowa, up to 10:00 o'clock A.M., local time, on the 9th day of May 2017. The bids will be opened, read, and tabulated by the City Engineer or his designate at that time and will be acted upon by the City Council of said City at a meeting to be held in the Council Chambers, Second Floor, 10 West State Street, Marshalltown, Iowa, at 5:30 o'clock P.M., local time, on the 22nd day of May 2017, or at such later time and place as may then be fixed for considering such bids as shall be filed in connection with the improvement herein ordered and in compliance with the notice of taking bids therein, hereby ordered to be published.

Passed this 24th day of April 2017 and signed this _____ day of April 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION ORDERING CONSTRUCTION OF THE 2017 PCC STREET PATCH REPAIR PROJECT IN THE CITY OF MARSHALLTOWN, IOWA, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS, BEING PROJECT NUMBER STR 17002

WHEREAS there is now on file in the office of the City Clerk proposed plans, specifications, form of contract, and estimated costs for the construction of the 2017 PCC Street Patch Repair Project, Project No. STR 17002, in the City of Marshalltown, Iowa, as is fully set forth in the plans and specifications for Project No. STR 17002, and

WHEREAS the cost of the said improvement is in excess of \$25,000 and a public hearing on the plans, specifications, form of contract and the estimated cost of said improvement is required by law and that notice thereof shall be given as required by law, and

WHEREAS it is intended that the cost of said improvement shall be paid from such funds as the City may legally use for such purposes or from the proceeds from the issuance of such bonds as may be legally issued for said purposes or any combination of the above methods of financing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. This Council does hereby order the construction of the 2017 PCC Street Patch Repair Project in the City of Marshalltown, Iowa, which public improvement is fully and particularly described in the plans and specifications for Project No. STR 17002, now on file in the office of the City Clerk of Marshalltown, Iowa.

Section 2. That the method of construction shall be by contract in accordance with the plans and specifications and general stipulations for the said improvement approved by the City Council.

Section 3. The Contractor will be paid in monthly estimates for work completed as set out in the specifications. The project shall begin on or near the appropriate starting date as specified on the form of proposal and shall be completed within the specified number of calendar days also indicated thereon.

Section 4. That the said improvements shall be paid for from such funds of the City as may be legally used for such purposes, or from the proceeds of the issuance of such bonds as may be legally issued for such purposes or from any combination of such methods of financing and will be paid in accordance with the Notice to Bidders duly published in connection therewith. The Finance Director shall establish on the books a 2017 PCC Street Patch Repair Project fund and the bond proceeds or such funds of the City as may be legally used for such purposes are hereby appropriated to pay all costs of the improvements including legal publication, bond, design, engineering, survey and inspection, contract and contingency cost as estimated by the Engineer. The Finance Director is directed to advance all sums necessary from the project fund, and to set up on the books the obligations and receivables of the fund.

Section 5. The City Clerk is hereby directed to publish notice of hearing on plans, specifications, and form of contract and estimated cost in the manner provided by law for the public improvement outlined herein and that any person interested therein may appear and make objections thereto, if any he has. This Council will meet in the Council Chamber, Second Floor, 10 West State Street at Marshalltown, Iowa, at 5:30 o'clock P.M., local time on the 8th day of May, 2017, for the purpose of hearing all of said objections so made and for taking final action upon the plans, specifications, and form of contract now on file.

Section 6. The City Clerk is further directed to advertise for bids in the manner provided by law for the construction of said improvements, setting forth in said notice such necessary pertinent information as will advise prospective bidders thereof together with the proposed manner of payment of the work to be constructed and that such bids be filed and received in the office of the City Clerk of Marshalltown, Iowa, up to 10:00 o'clock A.M., local time, on the 9th day of May 2017. The bids will be opened, read, and tabulated by the City Engineer or his designate at that time and will be acted upon by the City Council of said City at a meeting to be held in the Council Chambers, Second Floor, 10 West State Street, Marshalltown, Iowa, at 5:30 o'clock P.M., local time, on the 22nd day of May 2017, or at such later time and place as may then be fixed for considering such bids as shall be filed in connection with the improvement herein ordered and in compliance with the notice of taking bids therein, hereby ordered to be published.

Passed this 24th day of April 2017 and signed this _____ day of April 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

Zimbra

scoughenour@ci.marshalltown.ia.us

FW: Scanned Document/Image From MFP08571PLT02 - Grant Application

From : Douglas P Husak <Douglas.P.Husak@wellsfargo.com>

Tue, Apr 18, 2017 06:25 PM

Subject : FW: Scanned Document/Image From MFP08571PLT02 - Grant Application 1 attachment**To :** Clerk@ci.marshalltown.ia.us**Cc :** director@marshalltownmainstreet.org

Shari –

Pls find enclosed a façade grant application and supporting documents which will need to be forwarded to City Council members. If you would get back to me regarding the scheduling, that would be great.

Council Members:

Attached is a grant application for 116 W Main St., Marshalltown, IA for façade improvements, specifically to rebuild the top 3 foot of the front wall with new I-Beam, and repair or replacement of damaged brick.

Here's the math.

\$38,650 Cost

X 25%

=\$9,662

With one façade, the max reimbursement is \$8,500 or 25% of the cost, whichever is less. In this case, \$8,500 is the lower amount and the grant request.

In addition to the supporting docs to the app, I have also included a copy of the grant requests fulfilled and the available balance. Let me know if you have questions. I will see you soon.

Doug Husak
Code Upgrade and Façade Grant Chair

From: Douglas.P.Husak@wellsfargo.com [mailto:Douglas.P.Husak@wellsfargo.com]**Sent:** Tuesday, April 18, 2017 6:06 PM**To:** Husak, Douglas P.**Subject:** Scanned Document/Image From MFP08571PLT02

 **image2017-04-18-180626.pdf**
2 MB

Marshalltown Central Business District Façade Grant Application

Property Information:

Address: 116 W. Main St
Current Tenant (Business Name): The Optical Center
Use: Retail/Housing Zoning: _____

Applicant Information:

Name of Applicant: Julie Schossow
Mailing Address: 116 W. Main St Marshalltown IA 50158
Street City State Zip
Phone: (641) 753-5042 Fax: (641) 753-5292 Cell: (641) 753-9613

Owner Information (If different from applicant information):

Name of Applicant: Same

Mailing Address: _____

Street City, State Zip

Phone: _____ Fax: _____ Cell: _____

Proposed use of funds (Check all that apply)

Proposed use of funds (Check all that apply)	Est. Cost
☐ Awning	\$
☐ Awning with façade project	\$
☐ Brick cleaning and tuckpointing	\$
☐ Exterior lighting	\$
☐ Painting of exterior surface	\$
☐ Preservation of architectural elements	\$
☐ Removal of inappropriate elements	\$
☐ Signage	\$
☒ Storefront rehabilitation/restoration	\$ 38,650.00
☐ Window and/or door repair	\$
☐ Other; explain	\$

Total estimated cost \$ 38,650.00

Grant amount requested - \$ 8,500.00

Dawn
Raymont 3865.00 pick

Low Interest Loan amount requested ^{Payment} \$ 26,285.00

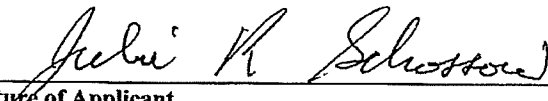
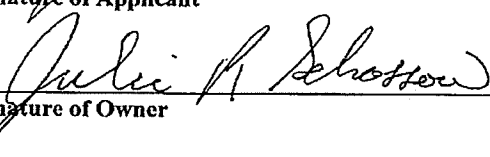
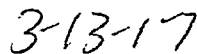
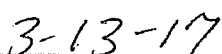
(Low Interest Loan Available with Participating Banks – See overview)

Note: Applicant must provide a copy of all proposed materials and design drawings for estimated scope of work and, upon completion, a copy of the contractor's waiver of lien for evidence of payment. The Main Street Downtown Incentive Committee/City reserves the right to request additional information.

I hereby affirm that I have full legal capacity to authorize the filing of this application and that all information and exhibits herewith submitted are true and correct to the best of my knowledge. The owner invites MCBBD representatives to make all reasonable inspections, investigations and take pictures of the subject property during the processing period of this request.

I understand that this is a voluntary program. I also understand the Main Street Downtown Incentive Committee/City has the right and discretion to approve or deny any project portions thereof.

I authorize the use of any pictures involving this project by the Main Street Downtown Incentive Committee/City

	
Signature of Applicant	Signature of Owner
	
Date	Date

Return to:
Marshalltown CBD, Jenny Etter, Director
216 E Main St. Suite #280
Marshalltown, IA 50158
Phone: 641-844-2001 Fax: 641-844-2002

Work commenced prior to approval of the Façade Grant Application is not eligible.

**Marshalltown Central Business District/
Façade Grant Application**

Ciro DiIorio Masonry & Landscaping,
 LLC
 507 W. Ingledue
 Marshalltown, IA
 50158

Estimate

Date	Estimate #
2/20/2017	338

Name / Address
Optical Center Julie Schossow 116 W. Main Street Marshalltown, IA 50158

			Project
Description	Qty	Rate	Total
Brick Repair: Install side walk scaffolding with walk thru. Cover all glass. Remove and save Limestone window sills. Remove and dispose of all damaged brick and mortar. Remove and dispose of all damaged sheathing. Apply Tvec. Replace existing I beam with new engineer recommended beam. Install saved sills. Install new matching brick to original design using type S spec mix. Payment Agreement: 10% Upon Scheduling 40% Upon Starting 25% Midway 25% Upon Completion		38,650.00	38,650.00
		Total	\$38,650.00

Ciro Dilorio Masonry, LLC.

507 W. Ingledue

Marshalltown, IA 50158

641.351.4224

cirodilorio@yahoo.com

This agreement, made on the 21st day of February 2017, between **Ciro Dilorio Masonry and Landscaping, LLC.** of Marshalltown, IA, referred to as Contractor, and **Julie Schossow of Marshalltown, IA**, referred to as Owner.

Owner has hired Contractor to perform the following work: Masonry in accordance with the following specifications: **Estimate #338.**

Owner shall pay to Contractor the following sum: **\$38,650.00**, to be paid, **10% upon signing, 40% upon starting, 25% midway and 25 % upon completion of the work**, or as otherwise agreed between the parties. Such amount being payment for services to be performed pursuant to this agreement. Any work performed by the Contractor, outside of or in addition to the work specifically included in this agreement will be subject to such additional charges as the parties agree to prior to the performance of such additional work.

In accordance with Iowa law, the Owner is hereby notified:

"Persons or companies furnishing labor or materials for the improvement of real property may enforce a lien upon the improved property if they are not paid for their contributions, even if the parties have no direct contractual relationship with the Owner. The Mechanics' Notice and Lien registry provides a listing of all persons or companies furnishing labor or materials who have posted a lien or who may post a lien upon the improved property."

Ciro Dilorio Masonry and

Landscaping, LLC.

507 W. Ingledue

Marshalltown, IA 50158

Owner





Main Street Program, Façade and Code Grants - since inception

<u>Year</u>	<u>Address</u>	<u>Owner</u>	<u>Grant Amt</u>	<u>Total Investment</u>
2006	36 E Main St	Those Ink Guys	\$5,003	\$20,015
2007	219 E Main St	Bob's Furniture	\$7,110	\$30,325
2007	117 W Main St	Mike's Bikes	\$7,395	\$31,927
2008	118 W Main St	Headliner	\$5,743	\$22,973
2010	107 N Center St	Showroom Auto	\$21,698	\$179,528
2010	118 E Main St	Peglow Law	\$8,500	\$49,545
2010	101 W Main St	Devaul Inc	\$14,994	\$105,000
2010	23 W Main St	Lillie Mae - approved not funded		
2010	5 W Main St	Ocean City	\$16,693	\$91,243
2011	4 E Main St	Zamora Market	\$2,688	\$50,000
2012	5 W Boone St	Don Anderson	\$17,400	\$160,609
2013	134 E Main St	Common Bond	\$45,500	\$8,000,000
2013	119 E Main St	Kester	\$20,000	\$160,000
2014	105 W Main St	McGregor - Antique	\$12,500	\$180,000
2015	125-131 E Main St	Hagstrand - Kibbey	\$33,250	\$1,425,560
2015	208 E Church St	Aaron Benscoster	\$20,000	\$490,000
2015	16 E Main St	CGA	\$5,740	\$22,960
2015	119 E Main St	Kester	\$5,446	\$24,053
2015	207 E Church St	Stufflebeam Plaza	<u>\$2,584</u>	<u>\$29,622</u>
			\$252,244	\$11,073,360
		Tot allotment to date	\$250,000	
		+ 7/1/16 funding	<u>\$50,000</u>	
			\$300,000	
	9/2/2016	Unallocated Funds =	\$47,756	

RESOLUTION AUTHORIZING THE MARSHALLTOWN FIRE DEPARTMENT TO
ENTER INTO A CONTRACT WITH THE COMPLIANCE ENGINE, BRYCER, INC.

WHEREAS, the Compliance Engine (TCE) is a web based system that connects Authorities Having Jurisdiction (AHJ), commercial entities and fire protection contractors delivering fire and life safety inspection reports in a streamlined and efficient manner; and

WHEREAS, neither the Fire Department nor the City of Marshalltown will incur any costs for this service; and

WHEREAS, The Compliance Engine, Brycer, Inc; will electronically track any/all installations, modifications, or maintenance to fire systems within the City's jurisdiction for compliance with Fire Code Standards and, electronically report such findings to the AHJ located in the Fire Department; and

WHEREAS, the Council has found this agreement to be in the best interests of the City of Marshalltown, Iowa, and that same should now be approved and accepted

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF
MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. The Marshalltown Fire Department is hereby authorized to enter into a contract agreement with The Compliance Engine, Brycer, Inc.

Section 2. This Resolution is in full force and effect from and after its passage.

Passed this 17th day of April, 2017, and signed this ____ day of April, 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



Marshalltown Fire Department
David Rierson, Fire Chief
107 South First Avenue
Marshalltown, IA 50158
Tel - (641) 754-5751
Fax - (641) 754-5722

To: Mayor and City Council
From: David Rierson
Date: 04-17-2017
RE: Contract with The Compliance Engine/Brycer, Inc

Background: The Compliance Engine is an internet based tool for use by the Fire Department to help ensure and drive code compliance. The system helps track inspection, installation, and maintenance of fire protection systems completed by third-party contractors. Additionally, the Compliance Engine provides notification of when maintenance and repairs are needed. This is important considering the following:

- 40% of life safety systems go uninspected or maintained each year.
- 32% of false alarms are due to lack of maintenance and testing.
- MFD does not maintain the staffing to complete required inspections.

Recommendation: It is the recommendation of the Fire Chief that the City support and pass this resolution.

Budget Impact:

There is no budgetary impact to the City. The cost of the system is paid for by third-party contractors who submit reports to the Compliance Engine.

2017-

**RESOLUTION SUPPORTING THE CITY OF MARSHALLTOWN'S FINANCE
DEPARTMENT TO APPLY FOR THE ART PROJECT GRANT FROM THE IOWA ARTS
COUNCIL.**

WHEREAS the City of Marshalltown (hereinafter referred to as the "City"), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the "State"); and

WHEREAS the City of Marshalltown has been informed by the Finance Department of the intent to make application for the Iowa Arts Grant for \$3,000 funding the Council Chamber Art Project and Program.

WHEREAS the City is prepared to meet the \$3,000 minimum match requirement of grant funding; and

WHEREAS the City Council finds this application to be within the best interest of the City and if awarded the City will administer the project.

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

Section 1. That the staff of the Finance Department is directed to apply for Art Project funding to provide for the Council Chambers art project and education program, in an amount not to exceed \$3,000 dollars.

Passed this ___ day of April 2017 and signed this ___ day of April 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

April 20, 2017

**To: Mayor James L. Lowrance
Members of the City Council**

From: Finance Department

Re: Iowa Arts Council Art Project Grant, Council Chamber Art Project

Policy Issue: N/A

Recommendation: Staff recommends approving the resolution supporting the Iowa Arts Council Art Project Grant application.

Background: As part of Council Goal Setting, Goal 2 is to enhance Marshalltown's public image and specifically lists develop a plan for art in City Council Chambers. The Finance Department would like to apply for a grant through Iowa Arts Council to help fund the project. The project will create a piece of visual art in the Council Chambers and a program to promote art. The City is requesting \$3,000 in grant funds with a 1 to 1 match requirement. The match requirement, \$3,000, will be met by using Council designated local option sale tax dollars (LOST).

Budget Impact: This project will be funded by available cash balances in the Council designated portion of LOST funds. .

Attachment: Resolution Supporting Art Project Grant.

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Bethany Wirin, Dan Kester



**RESOLUTION AUTHORIZING POLICE OFFICER HIRING INCENTIVE FOR IOWA
LAW ENFORCEMENT ACADEMY (ILEA) CERTIFIED OFFICERS FOR CALENDAR YEARS
2017 AND 2018 TO DECEMBER 31, 2018**

WHEREAS, the Marshalltown, Iowa Police Department, as with most law enforcement agencies, has continued to experience problems in recruiting qualified persons for the position of police officer, and

WHEREAS, the City of Marshalltown, Iowa realizes both the significant cost savings by hiring ILEA certified officers, as well as the reduction of training time from Academy certification to solo patrol duties, and

WHEREAS, the City of Marshalltown expects to successfully recruit and hire ILEA certified police officer candidates with hiring incentives, and

WHEREAS, the Police Chief has recommended such incentive continue through December 31, 2018; therefore;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA that a \$7,500.00 hiring incentive for Iowa Law Enforcement Academy (ILEA) certified candidates hired by the Police Chief shall be authorized and remain in effect until December 31, 2018. This hiring incentive shall be paid over three payments to the ILEA certified candidate hired by the Police Chief. An initial \$2,500.00 payment will be paid to the applicant immediately upon hire. A second \$2,500.00 payment will be paid to the applicant after the applicant has successfully completed one year of employment. A final \$2,500.00 payment will be paid to the applicant after the applicant has completed two years of employment.

Passed this 24th day of April 2017, and signed this _____ day of April 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
Jessica Kinser, City Administrator
Michael W. Tupper, Chief of Police
22 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5725
Fax - (641) 752-1211

TO: Mayor James L. Lowrance
Members of the City Council
Jessica Kinser, City Administrator

FROM: Michael W. Tupper
Chief of Police

DATE: 04/19/2017

RE: Police Officer Hiring Memo
Monetary Bonus for Iowa Certified Peace Officers
REVISED Proposal

Policy Issue:

The police department is exploring possible incentives that will assist with the recruitment of Iowa certified peace officers for employment with the City of Marshalltown. Some communities in Iowa offer monetary incentives to attract police officer applicants who have peace officer certification in Iowa. Being able to recruit certified police officer applicants would speed up the hiring and training process for the police department. Being able to hire police officer applicants with prior training and experience also enhances the police services provided by the City of Marshalltown.

Recommendation:

Staff recommends the city council authorize the police department to offer a \$7500.00 bonus for applicants hired as police officers when these applicants already have their Iowa peace officer certification. Staff recommends paying the bonus over three payments. An initial \$2500.00 payment would be paid to the applicant immediately upon hire. A second \$2500.00 payment would be paid to the applicant after the applicant has successfully completed one year of employment. A final \$2500.00 payment would be paid to the applicant after the applicant has completed two years of employment.

As an additional tool to help with the recruitment process, staff recommends implementing a bonus program for city employees who successfully recruit police officer applicants. Staff recommends a one-time, \$500.00 payment, for a city employee who recruits a police applicant when that applicant is hired and the applicant is not already a certified peace officer in Iowa. If a city employee recruits a police applicant who is hired, and the applicant is already a certified Iowa peace officer, the city employee would receive a one-time recruitment bonus of \$1000.00.

Department directors, police captains, the city HR director and the city administrator would not be eligible for this recruitment bonus.

CITY COUNCIL

Mike Gowdy, Joel Greer, Al Hoop, Leon Lamer,
Bill Martin, Dan Kester, Bethany Wirin

Background:

Currently it costs approximately \$8500.00 to pay fees related to sending a police officer applicant to the Iowa Law Enforcement Academy to obtain peace officer certification. Academy training is now in excess of fifteen weeks. We have to pay the uncertified applicant full salary and benefits while they attend the law enforcement academy. The uncertified applicant (after completion of law enforcement academy training) returns to the Marshalltown Police Department for field training that can take on average fifteen to twenty weeks.

If the police department can attract, and hire certified applicants, the overall training period will be significantly less. A shorter training period saves money and results in trained police officers being deployed to patrol duties faster. This allows the department to more efficiently and effectively provide police services to our community. Additionally, the \$7500.00 hiring incentive for certified applicants would save the department approximately \$1000.00 on academy training fees.

Budget Impact:

There would be an approximate savings of \$1000.00 for every applicant we do not send to law enforcement academy training. Additionally, hiring certified applicants saves countless training hours, which is financially and operationally beneficial for the department.

The proposed recruitment bonus paid to city employees is not currently a budgeted item and will be worked into recruitment or operation expenses.

Attachment:

Not Applicable

**RESOLUTION AUTHORIZING POLICE OFFICER RECRUITMENT INCENTIVES FOR
CITY OF MARSHALLTOWN EMPLOYEES THROUGH DECEMBER 31, 2018**

WHEREAS, the Marshalltown Police Department, as with most law enforcement agencies, has continued to experience problems in recruiting qualified persons for the position of police officer, and

WHEREAS, the Police Chief has recommended offering a recruitment bonus of \$500.00 for city employees who actively recruit non-certified persons who are hired as police officers, or \$1,000.00 for actively recruiting persons already certified as peace officers in the State of Iowa, and

WHEREAS, each recruited police officer candidate and city employee must sign an affidavit attesting to said recruitment activity,

WHEREAS; the Police Chief recommends Department directors, police captains, the city HR director and the city administrator would not be eligible to receive this recruitment bonus therefore;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA that an incentive for City of Marshalltown employees of \$500.00 will be paid for recruitment of each non-certified police officer candidate hired by the Chief of Police on or before December 31, 2018, or \$1,000.00 for each Iowa Law Enforcement Academy certified police officer candidate hired by the Chief of Police on or before December 31, 2018 is hereby approved. The City Administrator is authorized to make such payment upon receipt of a signed and notarized affidavit filed in the office of the City Clerk and approved by the City Administrator.

Passed this 24th day of April 2017, and signed this _____ day of April 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT
FOR WPCP BIO-GAS GENERATOR INSTALLATION PROJECT IN THE CITY OF
MARSHALLTOWN, IOWA BEING PROJECT NO. 52015014
IN THE AMOUNT OF \$1,135,300.00

WHEREAS notice to bidders has been duly given as required by law publication in the Marshalltown Times-Republican for the WPCP Bio-Gas Generator Installation Project, being Project No. 52015014, in the City of Marshalltown, as described in the plans and specifications therefore, and

WHEREAS, there has been filed with the City Clerk in response to the published notice to the bidders referred to above, certain proposals for the construction of the above designated improvement with the required certified checks or bid bond accompanying each proposal from the following bidders, to-wit:

<u>Name and Address of Bidders</u>	<u>Amount of Bid</u>
Woodruff Construction, LLC. 1920 Philadelphia St, Ste 102 Ames IA 50010	\$1,135,300.00
Calacci Construction Co., Inc 2881 Independence Rd. Iowa City IA 52244	\$1,168,110.00

After consideration of all bids filed, there was determined by the Council that the bid of Woodruff Construction, LLC., is the best and lowest responsible bid for the public improvement as is herein outlined.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the bid of Woodruff Construction, LLC. , and the same is hereby accepted for the construction of the improvement as described in the plans and specifications therefore, as previously ordered by the Council, and that the contract for the construction of same is now awarded to said contractor in the total amount One million one hundred thirty five thousand three hundred dollars and 00/100=====\$1,135,300.00) Dollars.

Section 2. The Mayor and Clerk of the City of Marshalltown, Iowa are hereby authorized and directed to execute the contract with the contractor for the public improvement as is herein referred to, and that upon the contractor filing the required bond that the said bond and contract be then submitted to this Council for final approval as provided by law.

Section 3. The final settlement upon the contract, as referred to herein with said contractor, shall be upon the basis of the unit prices as are set forth in the bid of said contractor

and for the actual quantities for each item of materials furnished or work performed in the construction of this public improvement. The said contract is subject to all of the conditions as are contained in the resolution ordering construction of this improvement, the notice to bidders as published, the terms of the bidders written proposal, the plans and specifications as are provided therefore, all of which are made a part of this resolution and the said bidders contract by reference as though the same were set out herein verbatim and in specific detail.

Section 4. This resolution as now adopted shall be in full force and binding effect upon the City of Marshalltown, Iowa, upon the final approval of the completed contract with the successful bidder and the approval of the contractor's surety bond by resolution of this Council.

Passed this 24th day of April 2017, and signed this _____ day of _____, 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



April 19, 2017

Justin Nickel
Public Works Director
36 N. Center Street
Marshalltown, IA 50158

RE: **WPCP Biogas Engine Replacement**
FOX PN: 2407-14A.441
City PN: 52015014

Dear Mr. Nickel:

The City of Marshalltown received bids on April 18, 2017 for the WPCP Biogas Engine Replacement. The project includes the installation of a new Caterpillar CG-132 biogas generator to replace the existing non-functional Caterpillar 398 biogas generator. The project also includes new equipment to remove moisture and hydrogen sulfide from the biogas to extend the life of the new generator and the existing Caterpillar 399 biogas generator.

The Engineer's opinion of probable construction cost is \$900,000. The base bids ranged from a high of \$1,168,110.00 to a low of \$795,000.00 in three bids. However, a few hours after the bid opening, M.J. O'Connor realized that they made a clerical error in their bid by not including the cost of the procured biogas generator in their bid.

Therefore, the low bid is from Woodruff Construction, LLC of Ames, Iowa. The base bid from Woodruff is approximately 25% over the Engineers Opinion of Probable Construction Cost. A detailed bid tabulation is attached. With the procured equipment included in M.J. O'Connor's bid, all three bids would be within 3% low to high of each other.

The contract completion dates are as follows:

<u>Project Completion Dates</u>	<u>Date</u>
Substantial Completion	November 13, 2017
Final Completion	December 11, 2017

To evaluate Woodruff's bid, FOX Engineering discussed the Contractors current projects and reviewed their performance on previous projects. Recent FOX Engineering experience with Woodruff was on the Marshalltown Turner Street Pump Station Upgrade in 2013 and 2014. They have also completed the Hills Water Plant and are currently constructing an expansion at the Grimes Water Treatment Plant. FOX has also previously talked to the engineers who worked with Woodruff on the Wellman and Fort Dodge treatment plant projects, and they gave positive

feedback. Woodruff has reviewed their Bid and found no errors or omissions and desire to be awarded the Contract.

Based on the information contained herein, it is the opinion of FOX Engineering Associates, Inc. that Woodruff Construction, LLC has a practical knowledge of the work, adequate equipment, necessary supervisory personnel and financial resources to complete the work. Therefore, it is the opinion of FOX Engineering Associates, Inc. that the bid by Woodruff Construction, LLC represents the lowest responsive, responsible bid for the project. FOX recommends that the WPCP Biogas Engine Replacement project for the City of Marshalltown be awarded to Woodruff Construction for their Total Base Bid of \$1,135,300.00.

Prior to the City of Marshalltown approving the contract, the city's insurance counsel should review the contractor's insurance certificate, performance bond, and maintenance bond for conformance with the city's requirements.

The Notice of Award is attached for your use. If approved, please sign and return to FOX Engineering and it will then be distributed to Woodruff Construction along with the contract documents and agreement to be executed. Please contact us with any questions or comments.

Sincerely,
FOX Engineering Associates, Inc.



Lance Aldrich, P.E., BCEE
Project Manager

Att: *Bid Tabulation*
 Notice of Award

CC: *Woodruff Construction, LLC*

BID TABULATION

WPCP Biogas Engine Replacement Marshalltown, Iowa 52015014

BID DATE: April 18, 2017 @ 10:00 AM

FOX PN: 2407-14A

		Engineer's Estimate	M.J. O'Connor, Inc. 1507 14th St. NE Austin, MN 55912	Woodruff Construction, LLC 1920 Philadelphia St, Ste 102 Ames, IA 50010	Calacci Construction Co., Inc. 2881 Independence Rd Iowa City, IA 52244
CHECK OR BID BOND	Bid Bond				
DESCRIPTION		TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE
LUMP SUM		\$900,000.00	\$795,000.00	\$1,135,300.00	\$1,168,110.00

PREPARED BY:
FOX ENGINEERING ASSOCIATES, INC.
AMES, IOWA

Notice of Award

Project: WPCP Biogas Engine Replacement	Date of Award: April 24, 2017
Owner: City of Marshalltown, Iowa	Owner's Contract No.: 52015014
Engineer: FOX Engineering	Engineer's Project No.: 2407-14A
Bidder: Woodruff Construction, LLC	

You are notified that your Bid dated April 18, 2017 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for the WPCP Biogas Engine Replacement.

Work includes:

1. Removal and salvage of existing biogas generator.
2. Demolition of existing piping, generator appurtenances, concrete pad, etc. as shown on the construction drawings.
3. Installation of new biogas generator, heat exchangers, chiller, and associated equipment.
4. Modifications of existing electrical power system and installation of new electrical equipment as shown on the construction drawings to accommodate new biogas generator
5. Construction of a concrete pad for mounting the lower level heat exchanger and chiller.
6. Removal of louvers and wall material to provide access for removal of existing biogas generator and installation of new biogas generator.
7. Restoration of louver and wall.
8. Miscellaneous demolition, piping changes, and control system modifications.

The Contract Price of your Contract is One million one hundred thirty-five thousand three hundred dollars and no/100 Dollars (\$1,135,300.00).

3 copies of each of the proposed Contract Documents accompany this Notice of Award.

A minimum of 5 sets of the Project Manual and Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within [15] days of the date you receive this Notice of Award.

1. Deliver to the Owner 3 fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security [Bonds] as specified in the Instructions to Bidders (Article 20), [and] General Conditions (Paragraph 5.01) [and Supplementary Conditions (Paragraph SC-5.01).]
3. Other conditions precedent:
 - a. Before you may start work at site; paragraph 2.01.B of the General Conditions provides that you must deliver to the Owner (with copies to the ENGINEER and other identified additional insureds) certificates of insurance which you are required to purchase and maintain in accordance with the Contract Documents.
 - b. Paragraph 2.05 states that before starting construction a preliminary progress schedule, a preliminary schedule of submittals, and a preliminary schedule of values are required.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

Owner: City of Marshalltown

Title: _____

Authorized
Signature: _____

Copy to Engineer, Owner & Contractor

RESOLUTION APPROVING CONTRACT AND BOND FOR CONSTRUCTION OF THE
WPCP BIO-GAS GENERATOR INSTALLATION PROJECT
IN THE CITY OF MARSHALLTOWN, IOWA,
BEING PROJECT NO. 52015014 IN THE AMOUNT OF \$1,135,300.00

WHEREAS the City of Marshalltown, Iowa, did by resolution duly adopted by the Council, accept the bid of Woodruff Construction, LLC., of Ames, IA, , for construction of the WPCP Bio-Gas Generator Installation Project as required by plans and specifications therefore and in the City of Marshalltown, Iowa, as covered by resolution ordering said construction, and,

WHEREAS the said Woodruff Construction, LLC., of Ames, IA, has executed a contract for the construction of said improvement and has filed its construction bond covering the full amount of said improvement with adequate sureties thereon, and that the said contract is now before this Council for final approval.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

That the contract of Woodruff Construction, LLC., duly executed by said company and the surety bond for the performance of said contract, duly executed by said company, together with the surety, are now filed with the City Clerk for the construction of the public improvement as fully set forth in the plans and specifications for Project No. 52015014, the WPCP Bio-Gas Generator Installation Project in the City of Marshalltown, Iowa, and therein specifically described, be and the same are hereby accepted and approved.

BE IT FURTHER RESOLVED that the Mayor and City Clerk be authorized and directed to execute the contract for and on behalf of the City of Marshalltown, Iowa.

Passed this 24th day of April 2017, and signed this _____ day of _____ 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

TENTATIVE RESOLUTION PROVIDING FOR THE
CONVEYANCE AND TRANSFER OF TITLE
TO THE PROPERTY HEREIN DESCRIBED
FROM THE CITY OF MARSHALLTOWN, IOWA
TO MARSHALLTOWN AREA COMMUNITY HOSPITAL, OR ITS SUCCESSORS

WHEREAS the Council of the City of Marshalltown, Iowa finds it is in the best interest of the City and proposes to transfer property set out and described in Section 1 hereof to the adjacent property owners, Marshalltown Area Community Hospital, or its Successors; and

WHEREAS the consideration for the transfer of the real estate to Marshalltown Area Community Hospital, or its Successors, as set forth in Section 1, is the full sum of \$ 1.00 (one and 00/100) Dollars including costs of transfer and publication, said sum payable to the City of Marshalltown; and

WHEREAS the property being transferred by the City of Marshalltown, Iowa to Marshalltown Area Community Hospital, or its Successors is real estate which is not being used to the full advantage of the City, and is not required for any other public purpose, and no rights of private persons will be adversely affected; and

WHEREAS the City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, by this Tentative Resolution, proposes to transfer and convey title by Quit Claim Deed to the following described property Marshalltown Area Community Hospital, or its Successors and said property is described as follows, to-wit:

As described:, legally described as follows:

The West 180 feet of the East-West Alley and the South 180 feet of the North-South Alley, all in Block Two, Andrews Addition to Marshall, Marshall County, Iowa..

Section 2. That the consideration for the above-referred to real estate being transferred in Section 1 to Marshalltown Area Community Hospital, or its Successors, shall be the sum of \$ 1.00 (one and 00/100) Dollars, including costs of transfer and publication, payable to the City of Marshalltown, Iowa.

Section 3. The City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

Section 4. The City Clerk shall cause to be published the notice required by law, by publication once in the Marshalltown Times-Republican, a newspaper having general circulation in the City of Marshalltown, Iowa, the publication to be not less than four (4) days nor more than twenty (20) days prior to the date hereinafter fixed in the City Hall, 10 W State Street, Marshalltown, Iowa, on May 8, 2017, to consider any and all comments filed with the City Clerk or made in open council to the proposal for conveyance as herein contained and to take final action thereon.

Passed this 24th day of April, 2017, and signed this ___ day of April, 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance

ATTEST:

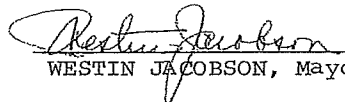
Shari L. Coughenour, CMC, City Clerk

RESOLUTION TO APPROVE AGREEMENT
WITH MARSHALLTOWN AREA COMMUNITY
HOSPITAL

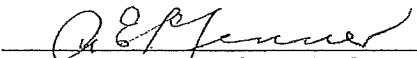
WHEREAS, an agreement between the CITY OF MARSHALLTOWN, IOWA and MARSHALLTOWN AREA COMMUNITY HOSPITAL for the purchase of certain alley-ways in Block two of Andrew's Addition to Marshall, Marshall County, Iowa has heretofore been submitted to this Council and the Council having considered same and having determined same to be in the best interests of the CITY OF MARSHALLTOWN, IOWA.

IT IS THEREFORE RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the agreement by and between the CITY OF MARSHALLTOWN, IOWA and MARSHALLTOWN AREA COMMUNITY HOSPITAL providing for the conveyance and transfer of certain alley-ways located in Block two of Andrews Addition to Marshall, Marshall County, Iowa in return for waiver of lease payments of Two Hundred Dollars per month from June 1, 1975 to January 1, 1976 under a lease between the parties dated November 29, 1965 and for the further rent of One Dollar per month thereafter until the lease is terminated is hereby approved and the Mayor and City Clerk are hereby authorized and directed to execute same for and in behalf of the CITY OF MARSHALLTOWN, IOWA.


WESTIN JACOBSON, Mayor

ATTEST:


A. E. MINNER, City Clerk

A G R E E M E N T

THIS AGREEMENT, made and entered into this 22nd day of May, 1975, by and between the CITY OF MARSHALLTOWN, IOWA, a municipal corporation, of Marshall County, Iowa, hereinafter referred to as Seller, and the MARSHALLTOWN AREA COMMUNITY HOSPITAL, a corporation, organized and existing under the laws of the State of Iowa, of Marshall County, Iowa, hereinafter referred to as Buyer, wherein Seller agrees to sell and Buyer agrees to buy the following described real estate located in Marshalltown, Marshall County, Iowa:

The West 180 feet of the East-West Alley and the South 180 feet of the North-South Alley, all in Block Two, Andrews Addition to Marshall, Marshall County, Iowa.

A. The purchase price shall be as follows:

1. All costs of publication, certification and recording of all ordinances, resolutions, notices, deeds and other instruments.

2. Buyers shall waive and cancel all payments due it from Seller under a lease between the parties wherein Buyer is leasing a parking lot to Seller described below, commencing June 1, 1975,

Lot 1 of the East 1/2 of Lot 2,
Block 13, Original Town of Marshall,
Marshall County, Iowa,

under a lease dated the 29th day of November, 1965.

3. Buyer shall continue to lease said parking lot above described to Seller on a month to month basis for the sum of \$1.00

per month commencing January 1, 1976, which monthly tenancy may be terminated at any time upon 30 day notice of either party. Seller shall maintain said lot and hold Buyer harmless for loss occasioned by Sellers use and shall remove its property from said lot within 30 days of the receipt of the aforesaid notice.

B. Seller shall not furnish an abstract to the above described alleys.

C. Buyers are intending to resurface portions of said alleys and shall do so under supervision of the City Engineer and shall be sole responsible for surface drainage.

IN WITNESS WHEREOF, we have hereunto set our hand and seal the month and year first set out above at Marshalltown, Iowa.

BUYER:

SELLER:

MARSHALLTOWN AREA COMMUNITY HOSPITAL
By authority of its Board of
Directors, and

CITY OF MARSHALLTOWN, IOWA

BY

Cyril J. Kelly
President

BY

Westin Jacobson
Westin Jacobson, Mayor

Clayton H. Cooper
Secretary

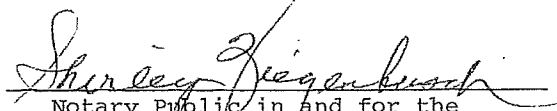
ATTEST:

A. E. Minner
A. E. Minner, City Clerk

STATE OF IOWA)
) ss:
MARSHALL COUNTY)

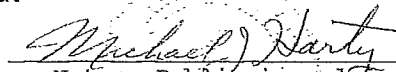
On this 29th day of May, 1975, before me the undersigned Notary Public in and for the State of Iowa, personally appeared WESTIN JACOBSON and A. E. MINNER, to me per-

sonally known, who, being by me duly sworn, did say they are the Mayor and City Clerk, respectively, of said municipal corporation; that the seal affixed thereto is the seal of said municipal corporation; that said instrument was signed and sealed on behalf of said municipal corporation by authority of its City Council; that the said WESTIN JACOBSON and A. E. MINNER, as such officers, acknowledge the execution of said instrument to be the voluntary act and deed of said corporation, by it and by them voluntarily executed.


Notary Public in and for the
State of Iowa
Notary Public in the State of Iowa
My Commission Expires Sept. 30, 1976

STATE OF IOWA)
) ss:
MARSHALL COUNTY)

On this 22nd day of May, 1975, before me,
a Notary Public in and for the State of Iowa, personally appeared
Cyril Welp, and Clayton H. Cooper, to me personally
known to be the identical person whose names are affixed to the
foregoing Agreement and who, being duly sworn, say that they are
the President and Secretary, respectively, of MARSHALLTOWN AREA
COMMUNITY HOSPITAL, of Marshalltown, Iowa, a corporation and
(that the seal affixed to this instrument is the corporate seal of
said corporation) (that the corporation has no seal), and that said
instrument was signed (and sealed) by them on behalf of said corpor-
ation, by authority of its Board of Directors, and the said _____
Cyril Welp, President, and Clayton H. Cooper, Secretary,
separately acknowledge the execution of said instrument to be their
voluntary act and deed and the voluntary act and deed of said cor-
poration, by it voluntarily done and executed for the purposes and
considerations therein expressed.


Notary Public in and for the
State of Iowa

TENTATIVE RESOLUTION PROVIDING FOR THE RENEWAL OF A LEASE OF PROPERTY
HEREIN DESCRIBED FROM THE CITY OF MARSHALLTOWN TO THE MARSHALLTOWN
COMMUNITY SCHOOL DISTRICT A TERM OF TEN YEARS

WHEREAS the Council of the City of Marshalltown, Iowa proposes to lease property set out and described in Section 1 hereof and under the terms as set out in the attached lease agreement, to the Marshalltown Community School District; and

WHEREAS the Council has fully examined same and has found same to be in the best interests of the City of Marshalltown, Iowa, and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, by this tentative Resolution proposes to lease the following described premises in Marshalltown, Iowa, to-wit:

The improved parking lot located between South 4th and 5th Avenues east of the District's Anson School property as shown in the aerial photograph attached as Exhibit "A" ("Leased Premises" or "Parking Lot")

to the Marshalltown Community School District upon such terms and consideration as set out in the attached proposed Lease.

Section 2. The City Clerk shall cause to be published the notice required by law, by publication once in the Marshalltown Times-Republican, a newspaper having general circulation in the City of Marshalltown, Iowa, the publication to be not less than four (4) days nor more than twenty (20) days prior to the date hereinafter fixed, and the Council will meet at 5:30 PM local time, in the Council Chambers in City Hall, 24 North Center Street, Marshalltown, Iowa, on the 8th day of May 2017, to consider any and all comments filed with the City Clerk or made in open council to the proposal for lease as is herein contained and to take final action thereon.

Passed this 24th day of April 2017, and signed this ____ day of _____ 2017.

CITY OF MARSHALLTOWN, IOWA

James Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

LEASE AGREEMENT

This Lease Agreement is made and entered into this _____ day of April, 2017, by and between The City of Marshalltown, Iowa ("City") and Marshalltown Community School District ("District") as follows:

1. Premises and Term. City leases to District the following real estate situated in Marshall County, Iowa:

The improved parking lot located between South 4th and 5th Avenues east of the District's Anson School property as shown in the aerial photograph attached as Exhibit "A" ("Leased Premises" or "Parking Lot").

The term of this Lease shall be from the 1st day of July, 2017, and ending on the 30th day of June, 2027.

2. Rent. District shall use and occupy the Leased Premises at an annual rent of \$1.00 per year payable on the 1st day of July during each year of the term of this lease commencing with the 1st day of July, 2017.

3. Additional Consideration. As additional consideration for this lease, District agrees to remove the concrete barrier running east and west in the middle of the Parking Lot. In addition, the District will, at its expense, backfill and install five inches of asphalt over the construction area. All of the construction work will be pursuant to specifications agreed upon between the City and the District. City agrees that District may have possession of the Parking Lot prior to the commencement of the term of this lease for the purpose of removing the wall and preparing the Parking Lot for use as a school bus transfer site.

4. Possession. The District shall be entitled to the exclusive use of the Parking Lot on school days during the term of this lease between the hours of 7:30 a.m. to 8:30 a.m. and 3:00 p.m. to 4:00 p.m., Monday thru Friday, except the District's exclusive use of the Parking Lot on Wednesday afternoon shall be from 2:00 p.m. to 3:00 p.m. At other times and on other days the parties use of the Parking Lot shall be mutual and non-exclusive.

5. Use. District shall use the Parking Lot for the transfer of students to District's school buses for transportation to and from the District's school facilities.

6. Care and Maintenance. The City and the District shall keep the Parking Lot in good repair and maintain the premises in a reasonably safe, serviceable, clean and presentable condition. The cost of such maintenance shall be shared equally by the parties.

7. Snow Removal. District agrees to be responsible for snow removal from the Parking Lot during the term of the lease.

8. Liability and Insurance. District agrees to maintain liability insurance covering its use of the Parking Lot during the term of this lease and agrees to indemnify and hold harmless City from any and all liability arising out of District's use of the lot above described except for such liability as is caused by City.

9. Surrender. Upon the termination of this lease, District will surrender the Leased Premises to City in good and clean condition except for ordinary wear and tear.

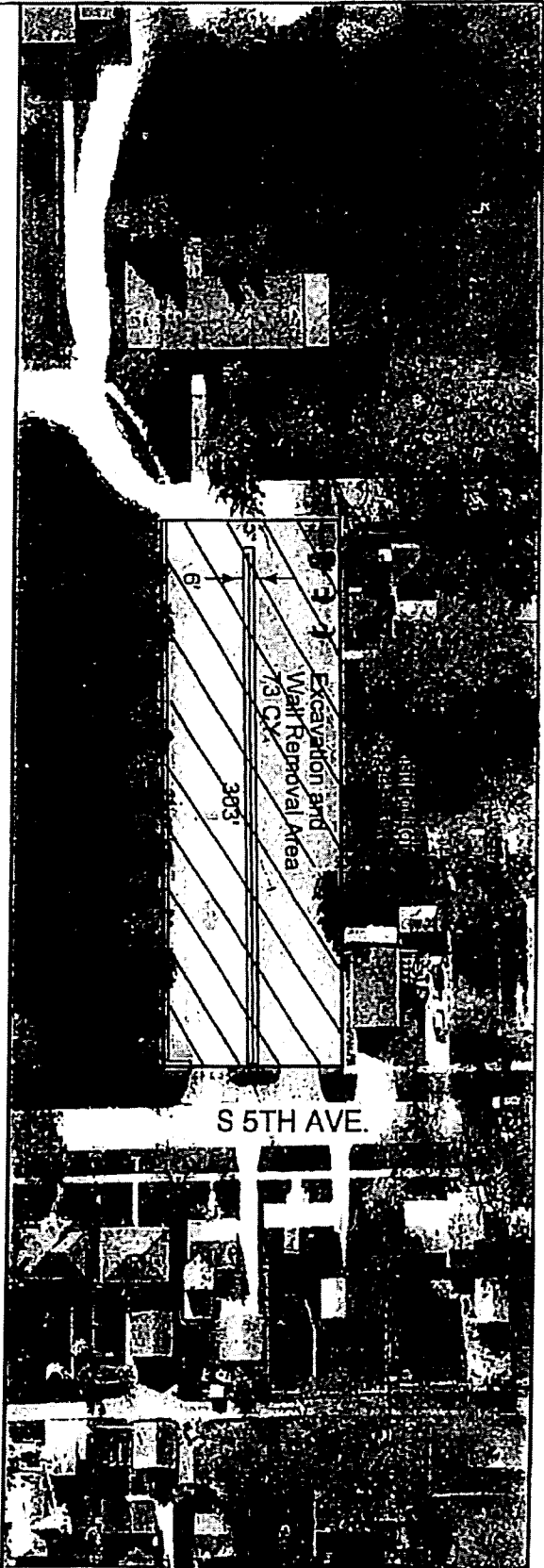
IN WITNESS WHEREOF, the parties have caused this Lease Agreement to be signed on the day and year first above written.

The City of Marshalltown, Iowa

Marshalltown Community School
District

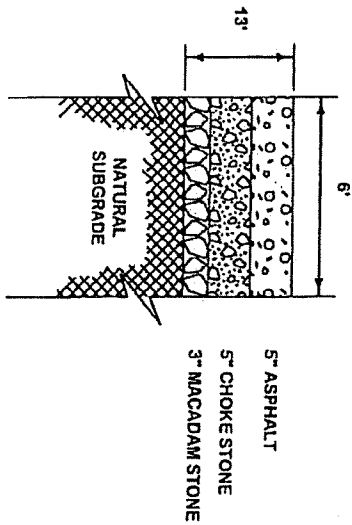
By _____

By BA Millock



NOTES

Removals and Subgrade:
 Remove existing designated pavement area and subgrade to 13" below final surface grade.
 Granular Sub-Base, Base and Surface Courses:
 Place 3" Macadam Stone, compacted, followed by
 5" of Choke Stone material, compacted,
 all in accordance with IDOT Section 2111.
 Place 3" of the 1 1/2" HMA material.
 The HMA material shall be placed in one (1), 3' lift and compacted.
 Place 2" of 1 1/2" HMA Surface material.
 The HMA Surface material shall be placed in one (1), 2' lift and compacted.



**WALL TRENCH DETAIL
 (NOT TO SCALE)**

REPAIR PLAN

D.01

CITY OF MARSHALLTOWN
 DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION

ANSON SCHOOL
 BUS TRANSFER LOT PROJECT



2017-_____

TENTATIVE RESOLUTION SETTING A PUBLIC HEARING ON THE FY2018
CONSOLIDATED TRANSIT FUNDING APPLICATION FOR THE MARSHALLTOWN
MUNICIPAL TRANSIT PUBLIC TRANSIT PROGRAM

WHEREAS, annually the City of Marshalltown Municipal Transit applies to the State of Iowa for both federal and state funding for the operation of a municipal transit service; and

WHEREAS, the City anticipates \$184,062 in funding from the Iowa Department of Transportation and \$208,891 from the Federal Transit Administration for fiscal year 2018; and

WHEREAS, a public hearing is required before the City can request the funding;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, by this Tentative Resolution, proposes set a public hearing for the application of state and federal transit operation funds and follow through with an application for the 2018 fiscal year.

Section 4. The City Clerk shall cause to be published the notice required by law, by publication once in the Marshalltown Times-Republican, a newspaper having general circulation in the City of Marshalltown, Iowa, the publication to be not less than four (4) days nor more than twenty (20) days prior to the date hereinafter fixed in the City Hall, 10 W State Street, Marshalltown, Iowa, on May 8, 2017, to consider any and all comments filed with the City Clerk or made in open council to the proposal to apply for state and federal transit funds and to take final action thereon.

Passed this 24th day of April, 2017, and signed this ___ day of April, 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance

ATTEST:

Shari L. Coughenour, CMC, City Clerk

ORDINANCE NO. _____

AN ORDINANCE APPROVING CHANGES TO THE
MARSHALLTOWN ZONING ORDINANCE OF 2010 MAP BY REZONING PROPERTY TO R-4
MEDIUM DENSITY RESIDENTIAL DISTRICT – 1202 S. 6TH STREET

WHEREAS the Plan Zoning Commission reviews zoning regulations as necessary or upon request; and

WHEREAS the City received a request to rezone the property at 1202 S. 6th Street in Marshalltown Iowa to the R-4 Medium Density Residential zoning classification; and

WHEREAS the Plan Zoning Commission reviewed the request, held a public hearing on March 16, 2017 and recommended the property be rezoned; and

WHEREAS the City Council has reviewed the request and found the rezoning to be in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. The Zoning Ordinance of 2010 Map is hereby amended rezoning the following property to R-4 Medium Density Residential, 1202 S. 6th Street.

Section 2. The public hearing required on this City Code amendment shall be held in the Council Chambers of City Hall, 10 West State Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 24th day of April 2017, and the City Clerk is directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times-Republican, a newspaper published in Marshalltown, Marshall County, Iowa, not less than 7 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 3. This Code shall be in full force and effect from and after public notice of hearing on this Amendment to the Marshalltown City Code has been duly given as required by the said Code and the statutes of the State of Iowa and said public hearing has been duly held and after passage by the Council and publication as is provided by law.

Passed this _____ day of _____, 2017, and signed this _____ day of _____, 2017.

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, City Clerk

ORDINANCE NO. _____

AN ORDINANCE APPROVING CHANGES TO THE
MARSHALLTOWN ZONING ORDINANCE OF 2010 MAP BY REZONING PROPERTY TO R-4
MEDIUM DENSITY RESIDENTIAL DISTRICT – PARCEL 8318-02-227-005

WHEREAS the Plan Zoning Commission reviews zoning regulations as necessary or upon request; and

WHEREAS the City received a request to rezone the property parcel 8318-02-227-005 located along E. South Street and S. 7th Avenue in Marshalltown Iowa to the R-4 Medium Density Residential zoning classification; and

WHEREAS the Plan Zoning Commission reviewed the request, held a public hearing on March 16, 2017 and recommended the property be rezoned; and

WHEREAS the City Council has reviewed the request and found the rezoning to be in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. The Zoning Ordinance of 2010 Map is hereby amended rezoning the following property to R-4 Medium Density Residential, parcel 8318-02-227-005.

Section 2. The public hearing required on this City Code amendment shall be held in the Council Chambers of City Hall, 10 West State Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 24th day of April 2017, and the City Clerk is directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times-Republican, a newspaper published in Marshalltown, Marshall County, Iowa, not less than 7 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 3. This Code shall be in full force and effect from and after public notice of hearing on this Amendment to the Marshalltown City Code has been duly given as required by the said Code and the statutes of the State of Iowa and said public hearing has been duly held and after passage by the Council and publication as is provided by law.

Passed this _____ day of _____, 2017, and signed this _____ day of _____, 2017.

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, City Clerk