COUNCIL PROCEEDINGS
October 23, 2017

The Marshalltown City Council met in regular session on October 23, 2017, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Police Captain Jones introduced police reserve officer Rachel Zamora. Present: Gowdy, Greer, Hoop, Kester, Lamer, Martin. Absent: Wirin. Items numbered 13 and 14 were removed from consent agenda. Lamer moved to approve the agenda, second by Martin. Motion approved 6-0.

CONSENT AGENDA:

Greer moved to approve the Consent Agenda: Approve Council meeting Minutes of October 9, 2017; Approve Bill List in the amount of $1,427,256.03; Approve July financials; Receipt of Civil Service Certified New Hire Lists, Storm Water Coordinator and Firefighter; Resolution 2017-289 Approving Purchasing Card Policy and Procedures for the City of Marshalltown; Resolution 2017-290 Approving Capital Assets and Depreciation Policy for the City of Marshalltown; Resolution 2017-291 Changing the name of Assistance League Park to Turtle Park by request of Assistance League Members; Resolution 2017-292 Approving Contract Change Order #1 for the 12th Street to Wilson Circle Trail Connection #41016001, a decrease of $22,316.80; Resolution 2017-293 Approving Engineer's Statement of Completion and Accepting the 12th Street to Wilson Circle Trail Connection, project 41016001, final project cost of $327,456.00; Resolution 2017-294 Approving Contract Change Order #2 for the 2017 Full Depth Street Repair Project STR17004, a decrease of $68,458.20; Resolution 2017-295 Approving Engineer's Statement of Completion and Accepting the 2017 Full Depth Street Project STR17004, final project cost of $1,501,864.58; Resolution 2017-296 Declaring Certain Property Surplus Property and Authorizing Sale and Disposal Thereof, a Digital Hybrid Panasonic Phone System, acquired in FYE 2000; second by Gowdy. Consent agenda adopted 6-0.

Item #13: Lamer moved to change Resolution 2017-297 Declaring Certain Property Surplus Property and Authorizing Sale and Disposal Thereof, a 2004 New Holland MC28 Mower and 2003 Ford Extended Cab pickup with 93,000 miles to read as Resolution 2017-297 Declaring Certain Property Surplus Property and Authorizing Sale and Disposal Thereof, a 2004 New Holland MC28 Mower, second by Kester. Motion carried 6-0. Parks Director Selness explained vehicles are on a fifteen rotation with replacement of the 2003 Ford truck approved by council in the last capital improvement plan. The 2003 Ford was acquired in 2008. The council inquired if there was life left in the vehicle as it only had 93,000 miles. Lamer moved to approve Resolution 2017-297 Declaring Certain Property Surplus Property and Authorizing Sale and Disposal Thereof, a 2004 New Holland MC28 Mower, second by Gowdy. Amended Resolution adopted 6-0.

Lamer moved to declare the 2003 Ford Extended Cab pickup as surplus property, second by Greer. Motion failed on a 3-3 vote with Hoop, Kester and Lamer dissenting.

There was no council action on Resolution 2017-298 Accepting Bid and Authorizing the Purchase of One Ford F-150 Super Cab for use in Parks from Jensen Ford for $23,316. Selness explained the 2003 Ford was included in the purchase price as $900 trade in value.

Martin moved to approve the GS Convenience & Petroleum, Inc., Class E Liquor License, 229 N 13th Street, second by Kester. Motion carried 6-0.

Lamer moved to schedule the last meeting of the calendar year for noon, on December 27, 2017, second by Gowdy. Motion carried 6-0.

RESOLUTIONS:

Martin moved to adopt Tentative Resolution 2017-299 Accepting Subordination Agreement for Property Interest at 917 S Center Street, Marshalltown, Iowa, 50158, lead abatement project 53507569, second by Greer. Housing and Community Development Director Spohnheimer recommended approval as the appraised valuation covers the mortgage and the project lien. Resolution adopted 6-0.

Greer moved to adopt Resolution 2017-300 Authorizing the City of Marshalltown to enter into a 28E Agreement with the Iowa Department of Transportation (IDOT) Accepting the Rice Grass Wetland Parcel in the Southeast City Limits, second by Gowdy. Selness explained the acquisition of a natural wetland fits into the Park Master plan. Resolution failed on a 3-3 vote, with Hoop, Kester and Lamer dissenting.

Lamer moved to adopt Resolution 2017-301 Setting Date for public hearing on an Agreement with Marshalltown Central Business District, hearing date November 13, 2017, second by Greer. Resolution adopted 5-1, with Hoop dissenting.

DISCUSSION:

Finance Director Steiner asked the council for direction and input regarding the proposed Purchasing Policy. Instruction given was for the policy to provide some leeway to employees to make decisions in certain situations considering communication of the need to the council. The council discussed keeping projects going and allowing employees in the field to make contract changes and purchases within set guidelines.

Steiner presented the 2019 Budget Schedule and General Fund update. The council's annual goal setting session is scheduled for the last week in November to allow newly elected officials to participate. There will be a few noon budget work sessions in January and February. Steiner informed the council the cit's fiscal year ending 6-30-2018 is in good shape, contrary to rumors.

City Administrator Kinser reviewed the Iowa Code definition of "Blighted properties" as per Iowa Code Chapter 403. The city's urban renewal plans uses the same definition. Our plans refer to several blighted areas, including the downtown area.

ADJOURNMENT

The meeting adjourned at 7:56 pm.

Respectfully submitted,

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Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

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ATTEST: James L. Lowrance, Mayor

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Shari L. Coughenour, CMC, City Clerk