



James L. Lowrance, Mayor
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**Civil Service Commission
October 31, 2017
Minutes**

Commissioners Mary Stevens, Chair – by phone
Present: Nancy Harris, Commissioner
Paul Peglow, Commissioner
Absent: Gregg Davison, Ex officio member

Other Staff Present: Michelle Spohnheimer, Housing and Community
Development Director

The Civil Service Commission met on October 31, 2017 in the City Council Chambers at the City Carnegie Building located at 10 W State St, according to posted notices.

Stevens called the meeting to order at 12:00PM.

Item #1 – October 18, 2017 minutes

Peglow moved to approve the minutes for October 18, 2017, second by Harris. Motion approved 3-0.

Item #2 – Code Enforcement Inspector – New Hire List

Spohnheimer presented the ranked new hire list to the Commission. Sixteen individuals applied, after an initial application scaring, 12 were invited to interview and complete a case scenario computer test. Three withdrew prior to the interview/testing. A list of the top two were presented to the commission. Peglow moved to approve the new hire list, second by Harris. Motion carried 3-0.

The Commission meeting adjourned at 12:05PM, motion made by Harris and second by Peglow, carried 3-0.

Respectfully submitted,

Jill Petermeier, HR Director

City Council
Leon Lamer, Bill Martin, Joel Greer, Al Hoop,
Dan Kester, Mike Gowdy, Bethany Wirin

