

# MARSHALLTOWN

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## PARKS AND RECREATION ADVISORY BOARD MEETING MINUTES

February 18, 2026 @ 4:15PM

### Veteran's Memorial Coliseum Conference Room

1. Board Members Present: Chris Bennett, David Boles, Neil Dalal, Gary Gimbel, Jillian Herink, Janet Weis. Board Members Absent: Steve Storjohann. Staff Present: Kelsie Stafford. Citizens Present: None.
2. The meeting was called to order at 4:15 pm. Dalal moved to approve the January 21 meeting minutes as submitted. Boles seconded; the motion passed with all ayes.
3. Capital Project Update
  - a. Iowa River's Edge Trail Bridges 2-5 – Stafford shared that construction is 18% complete. Bridge 2 has been set, the contractor is driving piles at Bridge 4 and is moving dirt to backfill abutments at Bridge 3.
  - b. Apgar Family Water Plaza – Stafford shared that the colorful non-skid coating bid documents were submitted for Council approval at the February 23 meeting.
4. Youth and Adult Sports Recreational Master Plan Update – Stafford shared Sports Facilities Companies deliverables: the Community Engagement Summary, Benchmarks and Best Practices Report, and a draft Facility Recommendation and Asset Prioritization Matrix.
5. RAGBRAI Update – Stafford shared that the Chamber of Commerce is leading the effort to host RAGBRAI on July 22 this year. Several committees are in search of volunteers to serve in specified areas. Volunteers and vendors may contact the Chamber for registration. Stafford requested that board members share this information in the community with anyone who may be interested in volunteering. Stafford shared that camping grounds will be determined by the official RAGBRAI team in early March with the route not being determined until late in the spring.
6. Budget Update – Stafford shared Parks and Recreation Department cuts and proposals for increased revenue generation. Staff and

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Council are still in the process of finalizing the Capital Improvement Plan and presenting Special Funds.

7. Parks Update – Parks staff have continued to assist with snow removal and maintaining the Ice Rink, which opened on January 20. The rink was taken down after a thaw and collapse in mid-February. All full-time staff assisted with Coliseum cleaning and maintenance on February 16. Stafford shared spring opening dates for park facilities. The highest-ranked candidate in the Civil Service process for the vacant Park Maintenance Worker II position accepted the position and began work on February 16.
8. Recreation & Aquatic Update – Office staff hosted two Youth Sport Sign-Up events on January 28 and January 31. Organizations in attendance included Marshalltown Youth foundation, Marshalltown Baseball Club, Marshalltown Girls Softball Association, Marshalltown Area Soccer Club, and the Marine Cadets. Adult Recreational and Power Volleyball Leagues continue with Open Gym Pickleball slated to resume after Youth Volleyball and Indoor Soccer League end. Indoor Swim Lessons and Taekwondo continue. There were 12 Ice Skate Rentals in January.
9. Social Media and Newsletter – The newsletter had 6,268 sends in January with a 47% open rate. The Department Facebook page has 5,324 followers, which is a 40-follower increase from the previous month.
10. Other Business
11. Next meeting March 18 @ 4:15 Coliseum Conference Room – 20 W State Street
12. Herink moved to adjourn the meeting at 4:58 pm. Dalal seconded; the motion passed with all ayes.