

1. Agenda

Documents:

[AGENDA.PDF](#)

2. Supporting Meeting Documents

Documents:

[2017 JANUARY FINANCIALS.PDF](#)

[BILL LIST.PDF](#)

[FIRE DEPARTMENT ANNUAL REPORT.PDF](#)

[MINUTES.PDF](#)

[PACKET.PDF](#)



COUNCIL AGENDA

CITY HALL COUNCIL CHAMBERS, 10 W STATE STREET

March 27, 2017, at 5:30 PM

NOTICE TO PUBLIC: The Mayor and City Council welcome comment from the public during discussion. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks in order that others may be given the opportunity to speak.

CALL TO ORDER: Mayor James L. Lowrance

PLEDGE OF ALLEGIANCE:

ROLL CALL: Gowdy, Greer, Hoop, Lamer, Martin, Wirin.

MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS:

APPROVAL OF AGENDA:

CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

1. Approve Council meeting Minutes of March 13, 2017.
2. Approve Bill List in the amount of \$1,909,060.28.
3. Receipt of the Building Report for February 2017.
4. Approve January 2017 Financials.
5. Appoint Leon Lamer to the Solid Waste Management Commission (Landfill)
6. Resolution 2017-051 Approving Grant Application to the Wellmark Foundation for the development of a Futsal/Tennis court upgrade.
7. Resolution 2017-052 Ordering Construction for the WPCP Bio Gas Generator, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, project 52015014.
8. Resolution 2017-053 Ordering Construction for 2017 Asphalt Mill and Overlay, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, project STR17003.
9. Resolution 2017-054 Ordering Construction for 2017 Full Depth Street Repair, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, project STR17004.
10. Resolution 2017-055 Ordering Construction for the Airport pavement rehabilitation of runway 18/36, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, project 77016010.
11. Liquor application renewals: Grocery Store & Tortilleria La Vecindad, Golden Land, Zeno's Pizza, Baymont Inn & Suites, The Spot, Tremont on Main, American Legion.

(end of consent agenda items)

Visit www.ci.marshalltown.ia.us

Please refer to the previous Council packet for attachments not included with this agenda packet. Complete agenda packets are available for inspection for the public at the City Clerk's Office, the Marshalltown Public Library and the city's website.



REPORTS:

12. Child Abuse Prevention, Jana Enfield
13. Fire Department Annual Report

MOTIONS:

14. Approve six month Class B Beer with outdoor service area, Hall of Fame Concession, LLC, effective April 21, 2017.
15. Approve Class E Liquor for Caseys General Store #1441, S 12th Avenue.

RESOLUTIONS:

16. Resolution 2017-056 Pledging \$20,000 for the Crimestoppers Camera Project.
17. Resolution 2017-057 Approving an Agreement with Civic Plus for a Website Redesign
18. Resolution 2017-058 Approving an Agreement with the Convention and Visitor's Bureau.
19. Tentative Resolution 2017-059 Accepting Subordination Agreement for Property Interest at 511 ½ N 1st Street, Lead Abatement Project 53516020, setting public hearing for April 10, 2017.
20. Resolution 2017-060 Approving Purchase of ten additional licenses for the Tyler Technologies Software Implementation for the Energov Project, at a cost of \$8,700 and annual maintenance agreement fee of \$4,550.

ORDINANCES**PUBLIC HEARING**

21. Ordinance 14958 Approving Changes to the Zoning Ordinance of 2010 MAP by Rezoning Properties to Traditional Neighborhood (TN) District, third reading. 1015, 1101, 1201 and 1203 S 6th Street. Public hearing scheduled for March 27.
22. Ordinance 14960 Rezoning, 1202 S 6th St, to R-4, Medium Density Residential District, first reading. Public hearing scheduled April 24, 2017.
23. Ordinance 14961 Rezoning, Parcel 8318-02-227-005, E South Street and S 7th Avenue area, to R-4, Medium Density Residential District, first reading. Public hearing scheduled April 24, 2017.

DISCUSSION:**PUBLIC COMMENT:****ADJOURNMENT:**

Visit www.ci.marshalltown.ia.us

Please refer to the previous Council packet for attachments not included with this agenda packet. Complete agenda packets are available for inspection for the public at the City Clerk's Office, the Marshalltown Public Library and the city's website.





James L. Lowrance, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

March 23, 2017

**To: Mayor James L. Lowrance
Members of the City Council**

From: Finance Department

Re: January Monthly Financial Statements

Policy Issue: N/A

Recommendation: Staff recommends approving the January 2017 monthly financial statements.

Background: The Finance department has prepared and reconciled the January 2017 financial statements for your review. The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/16, the year-to-date revenues and expenses for 7 months and the ending fund cash balance.
- Revenue budget report, which groups revenues by category and includes a fund summary with the current period and fiscal year-to-date totals.
- Expense budget report, which groups expenses by function (department) and includes a fund summary with period and fiscal year-to-date totals.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary.
- Investment Report, which includes current balances and interest rates for all city investments.

The budget amounts still show the original adopted budgets. The budget amendment will not be reflected until the March financial statements.

Budget Impact: N/A

Attachment: January 2017 Financial Statements

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Bethany Wirin



**Fund Balance Report**

As Of 01/31/2017

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	1,024,716.95	7,566,208.66	8,279,936.50	310,989.11
010 - CASH FLOW RESERVE FUND	1,838,544.63	222,252.83	0.00	2,060,797.46
030 - CAPITAL RESERVE	158,390.73	442,474.50	473,287.48	127,577.75
031 - CAPITAL RSRV-BLDG MAINT	460,988.74	1,053.06	1,100.00	460,941.80
050 - COLISEUM ACTIVITY FUND	11,881.81	18,887.47	24,457.61	6,311.67
110 - ROAD USE TAX	3,347,231.35	2,132,021.71	1,000,442.42	4,478,810.64
112 - EMPLOYEE BENEFITS FUND	1,929,064.64	2,062,074.53	1,064,758.32	2,926,380.85
117 - POLICE/FIRE RETIREMENT	452,390.42	615,425.59	487,504.77	580,311.24
119 - EMERGENCY FUND	0.00	116,379.71	112,744.47	3,635.24
121 - LOCAL OPTION SALES TAX	3,173,437.13	4,077,553.66	2,957,944.95	4,293,045.84
125 - TAX INCREMENT FINANCING	760,217.85	244,861.02	62,575.00	942,503.87
130 - CITY TORT LIABILITY	133,712.77	26,722.20	48,094.04	112,340.93
131 - SPECIAL ASSESSMENTS SURPLUS	0.00	0.00	0.00	0.00
132 - GRANTS-STATE/LOCAL AGENCIES	3,754.34	25,032.87	0.00	28,787.21
133 - UNDESIGNATED FEDERAL GRANTS	0.00	0.00	0.00	0.00
140 - PARK & REC DONATION FUND	60,419.72	164,930.36	12,973.41	212,376.67
141 - MTOWN TENNIS ASSOC	1,656.12	3.70	0.00	1,659.82
142 - SOFTBALL ASSOCIATION FUND	34,460.87	17,533.13	24,924.94	27,069.06
143 - NICHOLSON FORD REAP GRANT	0.00	0.00	0.00	0.00
144 - LIVE HEALTHY IOWA	7,011.71	2,528.34	339.38	9,200.67
150 - COPS FAST GRANTS	-5,630.72	19,193.74	25,016.73	-11,453.71
151 - DEPT OF JUSTICE GRANTS	-344.68	20,671.42	30,971.40	-10,644.66
152 - POLICE UNDESIGNATED GRANTS	2,542.28	25,229.12	61,206.42	-33,435.02
153 - POLICE DEPT DONATION FUND	39,984.73	68,135.95	11,101.77	97,018.91
155 - (D)POLICE PENSION - SPEC REV	0.00	0.00	0.00	0.00
156 - FIRE DEPT DONATION FUND	2,833.66	2,204.32	1,898.77	3,139.21
157 - FIRE DEPT GRANTS	0.00	145,560.28	141,023.17	4,537.11
160 - ECONOMIC DEVELOPMENT GIFT	49,114.14	112.28	0.00	49,226.42
161 - SURETY DEPOSITS/SUBDIVIDER	10,246.44	23.46	0.00	10,269.90
170 - LIBRARY DONATION FUND	60,429.07	14,170.41	13,674.58	60,924.90
177 - SEIZED ASSETS (POLICE)	25,381.03	181.07	0.00	25,562.10
180 - HOUSING GRANTS	36,179.04	81.19	891.89	35,368.34
181 - (D)HUD LEAD GRANT	0.00	0.00	-48.10	48.10
182 - #4 HUD LEAD GRANT	-2,982.89	12,250.00	-15.51	9,282.62
183 - FY 08 EDI (ECON DEV INCENTIVE)	-10,595.20	0.00	910.00	-11,505.20
184 - VOUCHERS - 002, 003	75,244.52	846,947.25	801,852.84	120,338.93
185 - CDBG HOUSING GRANTS	0.00	101.25	0.00	101.25
186 - CBDG GRANTS-NSP	-99,532.18	49,531.00	4,473.35	-54,474.53
187 - HUD LEAD MATCH	40,262.42	0.00	0.00	40,262.42
188 - #5 HUD LEAD GRANT	-54,775.65	507,990.36	667,048.16	-213,833.45
190 - 911 SURCHARGE	297,764.04	217,119.30	128,019.77	386,863.57
198 - Z_GROUP HEALTH INSURANCE RET	0.00	0.00	0.00	0.00
199 - Z_CERTIFICATES	0.00	0.00	0.00	0.00
200 - GO BONDS DEBT FUND	82,335.27	1,594,163.03	193,206.25	1,483,292.05
300 - CIP COLLECTION FUND	415,245.20	291,931.19	442,255.06	264,921.33
310 - FEDERAL STREET GRANTS	-31,418.16	989,081.85	1,379,552.91	-421,889.22
311 - RISE STREET GRANTS	-172,385.37	75,420.28	0.00	-96,965.09
312 - AIRPORT PROJECT FUND	-80,880.44	7,148.00	87,067.68	-160,800.12
320 - SPECIAL ASSESSMENT PROJECTS	-60,269.95	13,189.00	0.00	-47,080.95
340 - BIKE PATH PROJECT FUND	66,941.44	305,591.63	323,159.82	49,373.25
341 - TREES FOREVER PROJECT	2,424.50	5.60	0.00	2,430.10
350 - GO BONDS CAPITAL PROJECTS	6,804.00	1,565.58	0.00	8,369.58
351 - 2012 BOND CAPITAL PROJ FUND	0.00	0.00	0.00	0.00
352 - 2013 BOND PROCEEDS CAP PRJ	0.00	0.00	0.00	0.00

Fund Balance Report

As Of 01/31/2017

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
353 - 2014 GO BONDS	942,149.74	1,752.84	409,078.73	534,823.85
354 - POLICE & FIRE STATIONS	-14,947.52	5,155,530.10	762,675.27	4,387,907.31
355 - 2015 GO BONDS	1,994,239.70	1,733.20	1,805,327.40	190,645.50
356 - 2016 BONDS - STREET PROJECTS	0.00	2,087,724.53	19,371.13	2,068,353.40
380 - (D) S CENTER STREET PROJECTS	0.00	0.00	0.00	0.00
381 - CAPITAL STREET PROJECTS	0.00	0.00	0.00	0.00
382 - PUBLIC WORKS FACILITY	1,259.74	2.97	0.00	1,262.71
383 - CARNAGIE/CITY HALL REVITALIZTN	0.00	0.00	0.00	0.00
391 - TIF DISTRICT II CAP PROJECTS	-773,177.90	699,295.56	403,018.27	-476,900.61
392 - TIF DISTRICT III CAP PROJECTS	7,813.61	17.85	0.00	7,831.46
393 - TIF DISTRICT IV CAP PROJECTS	0.00	0.00	0.00	0.00
610 - WATER POLLUTION CONTROL	2,683.14	2,214,847.65	2,256,475.49	-38,944.70
611 - WPCP REVENUE	7,151,423.19	4,380,967.76	2,510,047.65	9,022,343.30
612 - WPCP REVENUE BOND FUND	5,183,134.08	7,529.72	93,516.38	5,097,147.42
613 - SEWER I/I PROJECT	0.00	0.00	0.00	0.00
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,002,021.95	2,290.55	0.00	1,004,312.50
615 - WPCP PLANT & IMPROVEMENTS	0.00	0.00	0.00	0.00
616 - SANITARY SEWER REHAB PROJECT	7,941.30	2.41	4,554,205.55	-4,546,261.84
617 - SANITARY SEWER NEW CONSTRUCTN	30,923.61	23,815.94	0.00	54,739.55
690 - TRANSIT OPERATING	188,430.54	288,523.87	338,634.29	138,320.12
691 - PARA TRANSIT	0.00	0.00	0.00	0.00
740 - STORM SEWER UTILITY	1,061,896.13	594,627.93	213,544.83	1,442,979.23
741 - 2016 GO STORM WATER PROJ	0.00	3,044,064.18	1,232,102.42	1,811,961.76
750 - COMPOSTING FACILITY	173,069.15	41,998.01	38,613.96	176,453.20
760 - P&R CONCESSIONS ENTERPRISE	16,764.40	17,965.45	22,390.64	12,339.21
881 - OCCUPATIONAL INSURANCE ESCROW	113,918.57	216.77	29,563.25	84,572.09
884 - GROUP HEALTH INSURANCE ESCROW	2,557,654.32	1,537,340.60	1,451,312.64	2,643,682.28
885 - FLEXIBLE BENEFITS FUND	0.00	0.00	0.00	0.00
886 - WORKMAN'S COMP DEDUCTIBLE FUND	37,584.54	85.54	233.68	37,436.40
899 - INVENTORY FUND	0.00	0.00	0.00	0.00
910 - POLICE PENSION - T & A	0.00	5,360.46	6,126.24	-765.78
950 - SUBDIVIDER IMPROVEMENT ESCROW	0.00	0.00	0.00	0.00
951 - SALES TAX REIMBURSEMENT	0.00	0.00	0.00	0.00
952 - SURETY BONDS/DEPOSITS	0.00	0.00	0.00	0.00
953 - IA STATE SLEUTH USR GRP	0.00	0.00	0.00	0.00
954 - FRIENDS OF THE LIBRARY	0.00	0.00	0.00	0.00
955 - WATER WORKS ASSESSMENTS	0.00	0.00	0.00	0.00
991 - GOVERNMENTAL ASSETS	0.00	0.00	0.00	0.00
Report Total:	33,777,578.61	43,059,235.79	35,010,588.07	41,826,226.33



City of Marshalltown, IA

Budget Report

Revenue by Category and Fund

For Fiscal: 2016-2017 Period Ending: 01/31/2017

Category	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
40 - TAXES	16,540,025.00	439,870.18	9,630,915.35	(6,909,109.65)	0.42
42 - LICENSES AND PERMITS	265,125.00	13,121.12	145,627.10	(119,497.90)	0.45
43 - INTERGOVERNMENTAL REVENUE	10,100,702.00	450,083.07	6,497,142.73	(3,603,559.27)	0.36
44 - CHARGES FOR SERVICE	8,808,243.00	918,076.81	5,422,153.93	(3,386,089.07)	0.38
46 - USE OF MONEY & PROPERTY	148,210.00	18,897.86	127,176.97	(21,033.03)	0.14
47 - SPECIAL ASSESSMENTS	22,206.00	-	10,406.00	(11,800.00)	0.53
48 - MISCELLANEOUS REVENUE	198,100.00	239,108.13	894,449.15	696,349.15	3.52
49 - OTHER FINANCING SOURCE	2,900,000.00	-	10,255,543.90	7,355,543.90	2.54
65 - TRANSFERS	8,876,230.00	435,820.10	8,532,817.29	(343,412.71)	0.04
Report Total:	47,858,841.00	2,514,977.27	41,516,232.42	(6,342,608.58)	0.13

Budget Report

For Fiscal: 2016-2017 Period Ending: 01/31/2017

Fund Summary

Fund	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
001 - GENERAL FUND	14,886,804.00	216,529.80	7,566,208.66	(7,320,595.34)	0.49
010 - CASH FLOW RESERVE FUND	5,000.00	216,197.11	222,252.83	217,252.83	43.45
030 - CAPITAL RESERVE	954,723.00	40.64	442,474.50	(512,248.50)	0.54
031 - CAPITAL RSRV-BLDG MAINT	750.00	146.85	1,053.06	303.06	0.40
050 - COLISEUM ACTIVITY FUND	23,220.00	913.77	18,887.47	(4,332.53)	0.19
110 - ROAD USE TAX	3,350,000.00	307,457.20	2,132,021.71	(1,217,978.29)	0.36
112 - EMPLOYEE BENEFITS FUND	2,524,293.00	1,973.05	2,062,074.53	(462,218.47)	0.18
117 - POLICE/FIRE RETIREMENT	1,156,525.00	8,488.09	615,425.59	(541,099.41)	0.47
119 - EMERGENCY FUND	219,142.00	1,573.90	116,379.71	(102,762.29)	0.47
121 - LOCAL OPTION SALES TAX	3,002,690.00	293,393.05	4,077,553.66	1,074,863.66	0.36
125 - TAX INCREMENT FINANCING	503,248.00	3,129.39	244,861.02	(258,386.98)	0.51
130 - CITY TORT LIABILITY	200.00	1,391.34	26,722.20	26,522.20	132.61
132 - GRANTS-STATE/LOCAL AGENCIES	-	9.17	25,032.87	25,032.87	-
140 - PARK & REC DONATION FUND	5,000.00	151,490.47	164,930.36	159,930.36	31.99
141 - MTOWN TENNIS ASSOC	-	0.53	3.70	3.70	-
142 - SOFTBALL ASSOCIATION FUND	79,700.00	8.38	17,533.13	(62,166.87)	0.78
144 - LIVE HEALTHY IOWA	6,400.00	2.93	2,528.34	(3,871.66)	0.60
150 - COPS FAST GRANTS	49,000.00	-	19,193.74	(29,806.26)	0.61
151 - DEPT OF JUSTICE GRANTS	25,000.00	-	20,671.42	(4,328.58)	0.17
152 - POLICE UNDESIGNATED GRANTS	106,663.00	3,480.12	25,229.12	(81,433.88)	0.76
153 - POLICE DEPT DONATION FUND	2,400.00	35,941.10	68,135.95	65,735.95	27.39
156 - FIRE DEPT DONATION FUND	-	26.00	2,204.32	2,204.32	-
157 - FIRE DEPT GRANTS	-	1.45	145,560.28	145,560.28	-
160 - ECONOMIC DEVELOPMENT GIFT	-	15.68	112.28	112.28	-
161 - SURETY DEPOSITS/SUBDIVIDER	-	3.27	23.46	23.46	-
170 - LIBRARY DONATION FUND	20,000.00	9,196.38	14,170.41	(5,829.59)	0.29
177 - SEIZED ASSETS (POLICE)	1,400.00	30.59	181.07	(1,218.93)	0.87
180 - HOUSING GRANTS	5,000.00	11.27	81.19	(4,918.81)	0.98

182 - #4 HUD LEAD GRANT	112,837.00	-	12,250.00	(100,587.00)	0.89
184 - VOUCHERS - 002, 003	1,256,450.00	728.10	846,947.25	(409,502.75)	0.33
185 - CDBG HOUSING GRANTS	-	-	101.25	101.25	-
186 - CBDG GRANTS-NSP	-	-	49,531.00	49,531.00	-
188 - #5 HUD LEAD GRANT	1,500,000.00	99,218.23	507,990.36	(992,009.64)	0.66
190 - 911 SURCHARGE	271,500.00	123.25	217,119.30	(54,380.70)	0.20
200 - GO BONDS DEBT FUND	3,242,609.00	21,947.19	1,594,163.03	(1,648,445.97)	0.51
300 - CIP COLLECTION FUND	549,104.00	4,106.54	291,931.19	(257,172.81)	0.47
310 - FEDERAL STREET GRANTS	1,500,600.00	-	989,081.85	(511,518.15)	0.34
311 - RISE STREET GRANTS	-	-	75,420.28	75,420.28	-
312 - AIRPORT PROJECT FUND	716,394.00	-	7,148.00	(709,246.00)	0.99
320 - SPECIAL ASSESSMENT PROJECTS	15,000.00	-	13,189.00	(1,811.00)	0.12
340 - BIKE PATH PROJECT FUND	378,369.00	15.73	305,591.63	(72,777.37)	0.19
341 - TREES FOREVER PROJECT	3,000.00	0.77	5.60	(2,994.40)	1.00
350 - GO BONDS CAPITAL PROJECTS	7,206.00	2.67	1,565.58	(5,640.42)	0.78
353 - 2014 GO BONDS	-	170.39	1,752.84	1,752.84	-
354 - POLICE & FIRE STATIONS	-	164.87	5,165,530.10	5,165,530.10	-
355 - 2015 GO BONDS	-	41.85	1,733.20	1,733.20	-
356 - 2016 BONDS - STREET PROJECTS	-	19.22	2,087,724.53	2,087,724.53	-
382 - PUBLIC WORKS FACILITY	50,000.00	0.40	2.97	(49,997.03)	1.00
391 - TIF DISTRICT II CAP PROJECTS	-	-	699,295.56	699,295.56	-
392 - TIF DISTRICT III CAP PROJECTS	-	2.49	17.85	17.85	-
610 - WATER POLLUTION CONTROL	-	220,695.66	2,214,847.65	2,214,847.65	-
611 - WPCP REVENUE	6,650,105.00	807,066.56	4,380,967.76	(2,269,137.24)	0.34
612 - WPCP REVENUE BOND FUND	-	1,210.60	7,529.72	7,529.72	-
614 - WPCP CAPITAL IMPROVEMENT RSRV	2,700.00	319.96	2,290.55	(409.45)	0.15
616 - SANITARY SEWER REHAB PROJECT	-	-	2.41	2.41	-
617 - SANITARY SEWER NEW CONSTRUCTN	-	15.00	23,815.94	23,815.94	-
690 - TRANSIT OPERATING	669,000.00	21,511.01	288,523.87	(380,476.13)	0.57
740 - STORM SEWER UTILITY	3,900,000.00	84,205.49	594,627.93	(3,305,372.07)	0.85
741 - 2016 GO STORM WATER PROJ	-	183.97	3,044,064.18	3,044,064.18	-
750 - COMPOSTING FACILITY	68,509.00	1,772.15	41,998.01	(26,510.99)	0.39
760 - P&R CONCESSIONS ENTERPRISE	38,300.00	3.64	17,965.45	(20,334.55)	0.53
Report Total:	47,858,841.00	2,514,977.27	41,516,232.42	(6,342,608.58)	0.13



City of Marshalltown, IA

Budget Report

Expense by Function and Fund

For Fiscal: 2016-2017 Period Ending: 01/31/2017

Function	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
1010 - Police Operations/Crime Prevention	5,151,979.00	358,533.00	2,989,627.08	2,162,351.92	0.42
1013 - Police Dispatch	1,167,646.00	99,654.60	629,694.54	537,951.46	0.46
1030 - Emergency Mgmt	29,580.00	2,595.62	20,400.58	9,179.42	0.31
1040 - Flood Control	2,255,394.00	9,136.00	50,484.02	2,204,909.98	0.98
1050 - Fire Department	2,724,572.00	218,843.51	1,791,200.85	933,371.15	0.34
1051 - Fire Training	134,728.00	9,699.48	76,808.75	57,919.25	0.43
1052 - Fire Prevention Bureau	4,500.00	640.95	3,161.48	1,338.52	0.30
1070 - Building Inspections	185,889.00	14,294.01	105,862.83	80,026.17	0.43
1071 - Rental Inspections	106,208.00	8,722.18	64,147.43	42,060.57	0.40
1072 - Electrical Inspections	76,608.00	5,654.16	44,514.13	32,093.87	0.42
1075 - Code Enforcement	43,600.00	1,464.50	90,722.96	(47,122.96)	(1.08)
1090 - Animal Control	50,000.00	4,166.67	33,333.36	16,666.64	0.33
1099 - Police and Fire Building Exps	-	59,823.41	540,863.41	(540,863.41)	-
1901 - Parking	39,462.40	2,927.73	27,711.47	11,750.93	0.30
2010 - Roads, Bridges, Sidewalks	2,780,435.00	81,715.29	2,872,902.29	(92,467.29)	(0.03)
2011 - Sidewalks	55,000.00	-	-	55,000.00	1.00
2012 - Street Construction	2,128,000.00	52,303.40	1,786,628.50	341,371.50	0.16
2030 - Street Lighting	231,201.00	37,200.04	137,078.73	94,122.27	0.41
2040 - Traffic Safety	254,168.00	21,122.84	115,553.70	138,614.30	0.55
2050 - Snow Removal	250,524.00	8,504.48	107,216.53	143,307.47	0.57
2055 - Tree Removal	-	180.18	2,387.78	(2,387.78)	-
2060 - Highway Engineering	560,904.00	36,669.53	290,695.50	270,208.50	0.48
2070 - Street Cleaning	7,500.00	-	2,524.05	4,975.95	0.66
2080 - Airport	139,536.00	8,380.17	129,581.43	9,954.57	0.07
2090 - Garbage	114,063.00	250.30	56,665.50	57,397.50	0.50
3040 - Health Regulation & Inspections	1,181,278.00	111,106.51	655,626.44	525,651.56	0.44
3900 - Other Social Services	38,116.00	1,646.88	17,535.33	20,580.67	0.54
4010 - Library Services	1,318,222.00	81,284.81	659,742.38	658,479.62	0.50
4020 - Museum, Band, Theater	9,672.00	-	10,034.28	(362.28)	(0.04)
4030 - Parks	1,387,201.00	49,206.12	741,583.49	645,617.51	0.47
4040 - Recreation	93,645.00	4,172.96	69,468.51	24,176.49	0.26
4041 - Community Schools	178,628.00	8,785.89	100,350.45	78,277.55	0.44
4045 - Swimming Pools	212,441.00	2,192.83	139,989.26	72,451.74	0.34
4060 - Community Center	76,760.00	6,396.66	51,173.28	25,586.72	0.33
4065 - Coliseum	44,338.00	9,164.04	27,457.61	16,880.39	0.38
5010 - Community Beautification	23,326.00	1,951.53	8,424.97	14,901.03	0.64
5020 - Economic Development	89,000.00	595.00	66,119.57	22,880.43	0.26
5030 - Housing & Urban Renewal	1,303,009.00	116,892.93	806,326.19	496,682.81	0.38
5040 - Planning & Zoning	73,415.00	16,797.27	43,922.71	29,492.29	0.40
5900 - Other Community and Economic Dev.	345,050.00	-	208,103.28	136,946.72	0.40
6010 - Mayor	13,875.00	697.49	5,633.66	8,241.34	0.59
6011 - Council	25,451.00	1,760.78	13,146.22	12,304.78	0.48
6012 - City Manager	127,972.00	8,819.67	75,356.07	52,615.93	0.41
6020 - Clerk	138,702.00	8,766.02	80,845.93	57,856.07	0.42
6021 - Finance	801,086.00	58,982.98	502,216.06	298,869.94	0.37
6025 - HR	101,022.00	7,790.03	55,902.89	45,119.11	0.45
6030 - Elections	8,900.00	-	-	8,900.00	1.00
6040 - Legal Services	116,000.00	8,194.82	49,628.36	66,371.64	0.57
6050 - City Hall & Gen Buildings	68,141.00	5,057.20	24,533.66	43,607.34	0.64
6051 - Carnegie Bldg	45,460.00	4,161.81	13,154.46	32,305.54	0.71
6070 - Data Processing, IT	221,695.00	10,507.99	50,899.26	170,795.74	0.77
6075 - Cable TV	51,630.00	195.94	25,428.27	26,201.73	0.51
6900 - Other Gen Gov	169,321.00	774.63	2,708.59	166,612.41	0.98
7010 - Debt Service	3,091,413.00	-	193,206.25	2,898,206.75	0.94
8015 - Sewer & Sewage Disposal	4,616,631.00	230,373.01	1,652,023.55	2,964,607.45	0.64
8016 - Sanitary Sewer	2,386,940.00	73,005.79	5,252,173.87	(2,865,233.87)	(1.20)
8050 - Transit	706,814.00	43,106.95	338,684.29	368,129.71	0.52
8065 - Storm Water	2,525,266.00	27,716.11	234,789.94	2,290,526.06	0.91
8066 - Storm Water-Eng	550,000.00	-	767,142.51	(217,142.51)	(0.39)
8067 - Storm Water-Dike	24,952.00	326.65	16,531.88	8,420.12	0.34
8070 - Compost	80,088.60	4,297.94	38,613.96	41,474.64	0.52
8080 - P&R Concessions	41,677.00	468.35	22,390.64	19,286.36	0.46
9000 - 9000	8,876,230.00	435,820.10	8,532,817.29	343,412.71	0.04
Report Total:	49,654,865.00	2,383,499.74	33,523,352.26	16,131,512.74	0.32

Fund Summary

Fund	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
001 - GENERAL FL	15,330,750.40	1,043,282.88	8,279,936.50	7,050,813.90	0.46
030 - CAPITAL RES	954,743.00	31,032.42	473,287.48	481,455.52	0.50
031 - CAPITAL RSF	65,000.00	-	1,100.00	63,900.00	0.98
050 - COLISEUM A	44,338.00	9,164.04	24,457.61	19,880.39	0.45
110 - ROAD USE T	3,282,623.00	67,435.81	1,000,442.42	2,282,180.58	0.70
112 - EMPLOYEE P	2,556,955.00	-	1,064,758.32	1,492,196.68	0.58
117 - POLICE/FIRE	1,124,979.00	-	487,504.77	637,474.23	0.57
119 - EMERGENC	219,142.00	-	112,744.47	106,397.53	0.49
121 - LOCAL OPTI	3,025,000.00	224,260.44	2,957,944.95	67,055.05	0.02
125 - TAX INCREM	385,046.00	575.00	62,575.00	322,471.00	0.84
130 - CITY TORT LI	15,000.00	-	48,094.04	(33,094.04)	(2.21)
140 - PARK & REC	11,147.00	4,136.93	12,973.41	(1,826.41)	(0.16)
142 - SOFTBALL A	117,747.00	373.33	24,924.94	92,822.06	0.79
144 - LIVE HEALTH	5,858.00	-	339.38	5,518.62	0.94
150 - COPS FAST C	44,101.00	1,818.21	25,016.73	19,084.27	0.43
151 - DEPT OF JUS	32,459.00	-	30,971.40	1,487.60	0.05
152 - POLICE UND	94,869.00	5,859.61	61,206.42	33,662.58	0.35
153 - POLICE DEPT	8,200.00	6,711.11	11,101.77	(2,901.77)	(0.35)
156 - FIRE DEPT D	-	194.86	1,898.77	(1,898.77)	-
157 - FIRE DEPT G	-	-	141,023.17	(141,023.17)	-
170 - LIBRARY DO	13,700.00	2,021.93	13,674.58	25.42	0.00
177 - SEIZED ASSE	10,000.00	-	-	10,000.00	1.00
180 - HOUSING GI	2,070.00	233.38	891.89	1,178.11	0.57
181 - (D)HUD LEA	-	-	(48.10)	48.10	-
182 - #4 HUD LEA	-	-	(15.51)	15.51	-
183 - FY 08 EDI (E	-	20.00	910.00	(910.00)	-
184 - VOUCHERS -	1,303,009.00	116,541.94	801,852.84	501,156.16	0.38
186 - CBDG GRAN	-	350.99	4,473.35	(4,473.35)	-
187 - HUD LEAD IN	26,788.00	-	-	26,788.00	1.00
188 - #5 HUD LEA	1,152,420.00	110,873.13	667,048.16	485,371.84	0.42
190 - 911 SURCH	250,290.00	35,706.43	128,019.77	122,270.23	0.49
200 - GO BONDS I	3,091,413.00	-	193,206.25	2,898,206.75	0.94
300 - CIP COLLECT	954,473.00	-	442,255.06	512,217.94	0.54
310 - FEDERAL STI	1,287,000.00	985.00	1,379,552.91	(92,552.91)	(0.07)
312 - AIRPORT PR	58,200.00	4,984.83	87,067.68	(28,867.68)	(0.50)
340 - BIKE PATH P	377,176.00	5,805.20	323,159.82	54,016.18	0.14
341 - TREES FOR	3,000.00	-	-	3,000.00	1.00
353 - 2014 GO BO	-	-	409,078.73	(409,078.73)	-
354 - POLICE & FI	-	59,823.41	762,675.27	(762,675.27)	-
355 - 2015 GO BO	1,150,000.00	-	1,805,327.40	(655,327.40)	(0.57)
356 - 2016 BONDS	-	-	19,371.13	(19,371.13)	-
391 - TIF DISTRICT	-	51,318.40	403,018.27	(403,018.27)	-
393 - TIF DISTRICT	50,000.00	-	-	50,000.00	1.00
610 - WATER POLI	6,983,571.00	258,640.36	2,256,475.49	4,727,095.51	0.68
611 - WPCP REVEI	10,000.00	220,695.66	2,510,047.65	(2,500,047.65)	(250.00)
612 - WPCP REVEI	-	17,925.00	93,516.38	(93,516.38)	-
616 - SANITARY SE	20,000.00	25,813.44	4,554,205.55	(4,534,205.55)	(226.71)
690 - TRANSIT OPI	706,814.00	43,106.95	338,634.29	368,179.71	0.52
740 - STORM SEW	2,965,218.00	28,042.76	213,544.83	2,751,673.17	0.93
741 - 2016 GO ST	1,800,000.00	-	1,232,102.42	567,897.58	0.32
750 - COMPOSTIN	80,088.60	4,297.94	38,613.96	41,474.64	0.52
760 - P&R CONCE	41,677.00	468.35	22,390.64	19,286.36	0.46
Report Total:	49,654,865.00	2,383,499.74	33,523,352.26	16,131,512.74	0.32



City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: Current Period Ending: 01/31/2017

Account Type...	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	216,529.80	8,683,969.00	7,566,208.66	-1,117,760.34	14,886,804.00
Expense	1,043,282.88	8,942,937.50	8,279,936.50	663,001.00	15,330,750.40
Total Fund: 001 - GENERAL FUND:	-826,753.08	-258,968.50	-713,727.84	-454,759.34	-443,946.40
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	216,197.11	2,916.69	222,252.83	219,336.14	5,000.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	216,197.11	2,916.69	222,252.83	219,336.14	5,000.00
Fund: 030 - CAPITAL RESERVE					
Revenue	40.64	556,921.75	442,474.50	-114,447.25	954,723.00
Expense	31,052.42	556,933.44	473,287.48	83,645.96	954,743.00
Total Fund: 030 - CAPITAL RESERVE:	-30,991.78	-11.69	-30,812.98	-30,801.29	-20.00
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	146.85	437.50	1,058.06	615.56	750.00
Expense	0.00	37,916.69	1,100.00	36,815.69	65,000.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	146.85	-37,479.19	-46.94	37,432.25	-64,250.00
Fund: 050 - COLISEUM ACTIVITY FUND					
Revenue	913.77	13,545.00	18,887.47	5,342.47	23,220.00
Expense	9,164.04	25,863.95	24,457.61	1,405.34	44,338.00
Total Fund: 050 - COLISEUM ACTIVITY FUND:	-8,250.27	-12,318.95	-5,570.14	6,748.81	-21,118.00
Fund: 110 - ROAD USE TAX					
Revenue	307,457.20	1,954,166.69	2,132,021.71	177,855.02	3,350,000.00
Expense	67,435.81	1,914,863.58	1,000,442.42	914,421.16	3,282,623.00
Total Fund: 110 - ROAD USE TAX:	240,021.39	39,303.11	1,131,579.29	1,092,276.18	67,377.00
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	1,973.05	1,472,504.25	2,062,074.53	589,570.28	2,524,293.00
Expense	0.00	1,491,557.13	1,064,758.32	426,798.81	2,556,955.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	1,973.05	-19,052.88	997,316.21	1,016,369.09	-32,662.00
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	8,488.09	674,639.56	615,425.59	-59,213.97	1,156,525.00
Expense	0.00	656,237.75	487,504.77	168,732.98	1,124,979.00
Total Fund: 117 - POLICE/FIRE RETIREMENT:	8,488.09	18,401.81	127,920.82	109,519.01	31,546.00
Fund: 119 - EMERGENCY FUND					
Revenue	1,573.90	127,832.81	116,379.71	-11,453.10	219,142.00

Monthly Budget Report - Marhsalltown

For Fiscal: Current Period Ending: 01/31/2017

Account Typ...	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	0.00	127,832.81	112,744.47	15,088.34	219,142.00
Total Fund: 119 - EMERGENCY FUND:	1,573.90	0.00	3,635.24	3,635.24	0.00
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	293,393.05	1,751,569.19	4,077,553.66	2,325,984.47	3,002,690.00
Expense	224,260.44	1,764,583.31	2,957,944.95	-1,193,361.64	3,025,000.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	69,132.61	-13,014.12	1,119,608.71	1,132,622.83	-22,310.00
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	3,129.39	293,561.31	244,861.02	-48,700.29	503,248.00
Expense	575.00	224,610.26	62,575.00	162,035.26	985,046.00
Total Fund: 125 - TAX INCREMENT FINANCING:	2,554.39	68,951.05	182,286.02	113,334.97	118,202.00
Fund: 130 - CITY TORT LIABILITY					
Revenue	1,391.34	116.69	26,722.20	26,605.51	200.00
Expense	0.00	8,750.00	48,094.04	-39,344.04	15,000.00
Total Fund: 130 - CITY TORT LIABILITY:	1,391.34	-8,633.31	-21,371.84	-12,738.53	-14,800.00
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	9.17	0.00	25,032.87	25,032.87	0.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	9.17	0.00	25,032.87	25,032.87	0.00
Fund: 140 - PARK & REC DONATION FUND					
Revenue	151,490.47	2,916.69	164,930.36	162,013.67	5,000.00
Expense	4,136.93	6,502.44	12,973.41	-6,470.97	11,147.00
Total Fund: 140 - PARK & REC DONATION FUND:	147,353.54	-3,585.75	151,956.95	155,542.70	-6,147.00
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	0.53	0.00	3.70	3.70	0.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	0.53	0.00	3.70	3.70	0.00
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	8.38	46,491.62	17,533.13	-28,958.49	79,700.00
Expense	373.33	68,685.82	24,924.94	43,760.88	117,747.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	-364.95	-22,194.20	-7,391.81	14,802.39	-38,047.00
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	2.93	3,733.31	2,528.34	-1,204.97	6,400.00
Expense	0.00	3,417.19	339.98	3,077.81	5,858.00
Total Fund: 144 - LIVE HEALTHY IOWA :	2.93	316.12	2,188.96	1,872.84	542.00
Fund: 150 - COPS FAST GRANTS					
Revenue	0.00	28,583.31	19,193.74	-9,389.57	49,000.00
Expense	1,818.21	25,725.56	25,016.73	708.83	44,101.00
Total Fund: 150 - COPS FAST GRANTS:	-1,818.21	2,857.75	-5,822.99	-8,580.74	4,899.00
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	14,583.31	20,671.42	6,088.11	25,000.00
Expense	0.00	18,934.51	30,971.40	-12,036.89	32,459.00

Monthly Budget Report - Marhsalltown

For Fiscal: Current Period Ending: 01/31/2017

Account Typ...	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	0.00	-4,351.20	-10,299.98	-5,948.78	-7,459.00
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	3,480.12	62,220.06	25,229.12	-36,990.94	106,663.00
Expense	5,859.61	55,340.25	61,206.42	-5,866.17	94,869.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	-2,379.49	6,879.81	-35,977.30	-42,857.11	11,794.00
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	35,941.10	1,400.00	68,135.95	66,735.95	2,400.00
Expense	6,711.11	4,783.38	11,101.77	-6,318.39	8,200.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	29,229.99	-3,383.38	57,034.18	60,417.56	-5,800.00
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	26.00	0.00	2,204.32	2,204.32	0.00
Expense	194.86	0.00	1,898.77	-1,898.77	0.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	-168.86	0.00	305.55	305.55	0.00
Fund: 157 - FIRE DEPT GRANTS					
Revenue	1.45	0.00	145,560.28	145,560.28	0.00
Expense	0.00	0.00	141,023.17	-141,023.17	0.00
Total Fund: 157 - FIRE DEPT GRANTS:	1.45	0.00	4,537.11	4,537.11	0.00
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	15.68	0.00	112.28	112.28	0.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	15.68	0.00	112.28	112.28	0.00
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	3.27	0.00	23.46	23.46	0.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	3.27	0.00	23.46	23.46	0.00
Fund: 170 - LIBRARY DONATION FUND					
Revenue	9,196.38	11,666.69	14,170.41	2,503.72	20,000.00
Expense	2,021.93	7,991.69	13,674.58	-5,682.89	13,700.00
Total Fund: 170 - LIBRARY DONATION FUND:	7,174.45	3,675.00	495.83	-3,179.17	6,300.00
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	30.59	816.62	181.07	-635.55	1,400.00
Expense	0.00	5,833.38	0.00	5,833.38	10,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	30.59	-5,016.76	181.07	5,197.83	-8,600.00
Fund: 180 - HOUSING GRANTS					
Revenue	11.27	2,916.69	81.19	-2,835.50	5,000.00
Expense	233.38	1,207.50	891.89	315.61	2,070.00
Total Fund: 180 - HOUSING GRANTS:	-222.11	1,709.19	-810.70	-2,519.89	2,930.00
Fund: 181 - (D)HUD LEAD GRANT					
Expense	0.00	0.00	-48.10	48.10	0.00
Total Fund: 181 - (D)HUD LEAD GRANT:	0.00	0.00	-48.10	48.10	0.00

Monthly Budget Report - Marhsalltown

For Fiscal: Current Period Ending: 01/31/2017

Account Typ...	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 182 - #4 HUD LEAD GRANT					
Revenue	0.00	65,821.56	12,250.00	-53,571.56	112,837.00
Expense	0.00	0.00	-15.51	15.51	0.00
Total Fund: 182 - #4 HUD LEAD GRANT:	0.00	65,821.56	12,265.51	-53,556.05	112,837.00
Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE)					
Expense	20.00	0.00	910.00	-910.00	0.00
Total Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE):	20.00	0.00	910.00	-910.00	0.00
Fund: 184 - VOUCHERS - 002, 003					
Revenue	728.10	732,929.19	846,947.25	114,018.06	1,256,450.00
Expense	116,541.94	760,088.70	801,852.84	-41,764.14	1,303,009.00
Total Fund: 184 - VOUCHERS - 002, 003:	-115,813.84	-27,159.51	45,094.41	72,253.92	-46,559.00
Fund: 185 - CDBG HOUSING GRANTS					
Revenue	0.00	0.00	101.25	101.25	0.00
Total Fund: 185 - CDBG HOUSING GRANTS:	0.00	0.00	101.25	101.25	0.00
Fund: 186 - CDBG GRANTS-NSP					
Revenue	0.00	0.00	49,531.00	49,531.00	0.00
Expense	350.99	0.00	4,473.35	-4,473.35	0.00
Total Fund: 186 - CDBG GRANTS-NSP:	-350.99	0.00	45,057.65	45,057.65	0.00
Fund: 187 - HUD LEAD MATCH					
Expense	0.00	15,626.38	0.00	15,626.38	26,788.00
Total Fund: 187 - HUD LEAD MATCH:	0.00	15,626.38	0.00	15,626.38	26,788.00
Fund: 188 - #5 HUD LEAD GRANT					
Revenue	99,218.23	875,000.00	507,990.36	-367,009.64	1,500,000.00
Expense	110,873.13	672,245.07	667,048.16	5,196.91	1,152,420.00
Total Fund: 188 - #5 HUD LEAD GRANT:	-11,654.90	202,754.93	-159,057.80	-361,812.73	347,580.00
Fund: 190 - 911 SURCHARGE					
Revenue	123.25	158,375.00	217,119.30	58,744.30	271,500.00
Expense	35,706.43	146,002.64	128,019.77	17,982.87	250,290.00
Total Fund: 190 - 911 SURCHARGE:	-35,583.18	12,372.36	89,099.53	76,727.17	21,210.00
Fund: 200 - GO BONDS DEBT FUND					
Revenue	21,947.19	1,891,521.94	1,594,163.03	-297,358.91	3,242,609.00
Expense	0.00	1,803,324.46	193,206.25	1,610,118.21	3,091,413.00
Total Fund: 200 - GO BONDS DEBT FUND:	21,947.19	88,197.48	1,400,956.78	1,312,759.30	151,196.00
Fund: 300 - CIP COLLECTION FUND					
Revenue	4,106.54	320,310.69	291,931.19	-28,379.50	549,104.00
Expense	0.00	556,775.94	442,255.06	114,520.88	954,473.00
Total Fund: 300 - CIP COLLECTION FUND:	4,106.54	-236,465.25	-150,323.87	86,141.38	-405,369.00
Fund: 310 - FEDERAL STREET GRANTS					
Revenue	0.00	875,350.00	989,081.85	113,731.85	1,500,600.00

Monthly Budget Report - Marshalls town

For Fiscal: Current Period Ending: 01/31/2017

Account Typ...	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	985.00	750,750.00	1,379,552.91	-628,802.91	1,287,000.00
Total Fund: 310 - FEDERAL STREET GRANTS:	-985.00	124,600.00	-390,471.06	-515,071.06	213,600.00
Fund: 311 - RISE STREET GRANTS					
Revenue	0.00	0.00	75,420.28	75,420.28	0.00
Total Fund: 311 - RISE STREET GRANTS:	0.00	0.00	75,420.28	75,420.28	0.00
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	0.00	417,896.50	7,148.00	-410,748.50	716,394.00
Expense	4,984.83	33,950.00	87,067.68	-53,117.68	58,200.00
Total Fund: 312 - AIRPORT PROJECT FUND:	-4,984.83	383,946.50	-79,919.68	-463,866.18	658,194.00
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	0.00	8,750.00	13,189.00	4,439.00	15,000.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	0.00	8,750.00	13,189.00	4,439.00	15,000.00
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	15.73	220,715.25	305,591.63	84,876.38	378,369.00
Expense	5,805.20	220,019.38	323,159.82	-103,140.44	377,176.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	-5,789.47	695.87	-17,568.19	-18,264.06	1,193.00
Fund: 341 - TREES FOREVER PROJECT					
Revenue	0.77	1,750.00	5.60	-1,744.40	3,000.00
Expense	0.00	1,750.00	0.00	1,750.00	3,000.00
Total Fund: 341 - TREES FOREVER PROJECT:	0.77	0.00	5.60	5.60	0.00
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	2.67	4,203.50	1,565.58	-2,637.92	7,206.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	2.67	4,203.50	1,565.58	-2,637.92	7,206.00
Fund: 353 - 2014 GO BONDS					
Revenue	170.39	0.00	1,752.84	1,752.84	0.00
Expense	0.00	0.00	409,078.73	-409,078.73	0.00
Total Fund: 353 - 2014 GO BONDS:	170.39	0.00	-407,325.89	-407,325.89	0.00
Fund: 354 - POLICE & FIRE STATIONS					
Revenue	164.87	0.00	5,165,530.10	5,165,530.10	0.00
Expense	59,823.41	0.00	762,675.27	-762,675.27	0.00
Total Fund: 354 - POLICE & FIRE STATIONS:	-59,658.54	0.00	4,402,854.83	4,402,854.83	0.00
Fund: 355 - 2015 GO BONDS					
Revenue	41.85	0.00	1,733.20	1,733.20	0.00
Expense	0.00	670,833.31	1,805,327.40	-1,134,494.09	1,150,000.00
Total Fund: 355 - 2015 GO BONDS:	41.85	-670,833.31	-1,803,594.20	-1,132,760.89	-1,150,000.00
Fund: 356 - 2016 BONDS - STREET PROJECTS					
Revenue	19.22	0.00	2,087,724.53	2,087,724.53	0.00
Expense	0.00	0.00	19,371.13	-19,371.13	0.00

Monthly Budget Report - Marshalls town

For Fiscal: Current Period Ending: 01/31/2017

Account Typ...	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 356 - 2016 BONDS - STREET PROJECTS:	19.22	0.00	2,068,353.40	2,068,353.40	0.00
Fund: 382 - PUBLIC WORKS FACILITY					
Revenue	0.40	29,166.69	2.97	-29,163.72	50,000.00
Total Fund: 382 - PUBLIC WORKS FACILITY:	0.40	29,166.69	2.97	-29,163.72	50,000.00
Fund: 391 - TIF DISTRICT II CAP PROJECTS					
Revenue	0.00	0.00	699,295.56	699,295.56	0.00
Expense	51,318.40	0.00	403,018.27	-403,018.27	0.00
Total Fund: 391 - TIF DISTRICT II CAP PROJECTS:	-51,318.40	0.00	296,277.29	296,277.29	0.00
Fund: 392 - TIF DISTRICT III CAP PROJECTS					
Revenue	2.49	0.00	17.85	17.85	0.00
Total Fund: 392 - TIF DISTRICT III CAP PROJECTS:	2.49	0.00	17.85	17.85	0.00
Fund: 393 - TIF DISTRICT IV CAP PROJECTS					
Expense	0.00	29,166.69	0.00	29,166.69	50,000.00
Total Fund: 393 - TIF DISTRICT IV CAP PROJECTS:	0.00	29,166.69	0.00	29,166.69	50,000.00
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	220,695.66	0.00	2,214,847.65	2,214,847.65	0.00
Expense	259,640.36	4,073,749.68	2,256,475.49	1,817,274.19	6,983,571.00
Total Fund: 610 - WATER POLLUTION CONTROL:	-38,944.70	-4,073,749.68	-41,627.84	4,032,121.84	-6,983,571.00
Fund: 611 - WPCP REVENUE					
Revenue	807,066.56	3,879,227.94	4,380,967.76	501,739.82	6,650,105.00
Expense	220,695.66	5,833.31	2,510,047.65	-2,504,214.34	10,000.00
Total Fund: 611 - WPCP REVENUE:	586,370.90	3,873,394.63	1,870,920.11	-2,002,474.52	6,640,105.00
Fund: 612 - WPCP REVENUE BOND FUND					
Revenue	1,210.60	0.00	7,529.72	7,529.72	0.00
Expense	17,925.00	0.00	93,516.38	-93,516.38	0.00
Total Fund: 612 - WPCP REVENUE BOND FUND:	-16,714.40	0.00	-85,986.66	-85,986.66	0.00
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	319.96	1,575.00	2,290.55	715.55	2,700.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	319.96	1,575.00	2,290.55	715.55	2,700.00
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	0.00	0.00	2.41	2.41	0.00
Expense	25,813.44	11,666.69	4,554,203.14	-4,542,538.86	20,000.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	-25,813.44	-11,666.69	-4,554,203.14	-4,542,536.45	-20,000.00
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	15.00	0.00	23,815.94	23,815.94	0.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	15.00	0.00	23,815.94	23,815.94	0.00
Fund: 690 - TRANSIT OPERATING					
Revenue	21,511.01	390,250.00	288,523.87	-101,726.13	669,000.00

Monthly Budget Report - Marhsalltown

For Fiscal: Current Period Ending: 01/31/2017

Account Typ...	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Expense	43,106.95	412,308.05	338,634.29	73,673.76	706,814.00
Total Fund: 690 - TRANSIT OPERATING:	-21,595.94	-22,058.05	-50,110.42	-28,052.37	-37,814.00
Fund: 740 - STORM SEWER UTILITY					
Revenue	84,205.49	2,275,000.00	594,627.93	-1,680,372.07	3,900,000.00
Expense	28,042.76	1,729,710.36	213,544.83	1,516,165.53	2,965,218.00
Total Fund: 740 - STORM SEWER UTILITY:	56,162.73	545,289.64	381,083.10	-164,206.54	934,782.00
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	183.97	0.00	3,044,064.18	3,044,064.18	0.00
Expense	0.00	1,050,000.00	1,232,102.42	-182,102.42	1,800,000.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	183.97	-1,050,000.00	1,811,961.76	2,861,961.76	-1,800,000.00
Fund: 750 - COMPOSTING FACILITY					
Revenue	1,772.15	39,963.56	41,998.01	2,034.45	68,509.00
Expense	4,297.94	46,718.42	38,613.96	8,104.46	80,088.60
Total Fund: 750 - COMPOSTING FACILITY:	-2,525.79	-6,754.86	3,384.05	10,138.91	-11,579.60
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	3.64	22,341.69	17,965.45	-4,376.24	38,300.00
Expense	468.35	24,311.49	22,390.64	1,920.85	41,677.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	-464.71	-1,969.80	-4,425.19	-2,455.39	-3,377.00
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	26.94	0.00	216.77	216.77	0.00
Expense	4,204.33	0.00	29,563.25	-29,563.25	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	-4,177.39	0.00	-29,346.48	-29,346.48	0.00
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	224,721.61	0.00	1,537,340.60	1,537,340.60	0.00
Expense	110,923.46	0.00	1,451,312.64	-1,451,312.64	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	113,798.15	0.00	86,027.96	86,027.96	0.00
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	11.93	0.00	85.54	85.54	0.00
Expense	0.00	0.00	233.68	-233.68	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	11.93	0.00	-148.14	-148.14	0.00
Fund: 910 - POLICE PENSION - T & A					
Revenue	0.00	0.00	5,360.46	5,360.46	0.00
Expense	765.78	0.00	6,126.24	-6,126.24	0.00
Total Fund: 910 - POLICE PENSION - T & A:	-765.78	0.00	-765.78	-765.78	0.00
Report Total:	240,344.44	-1,047,681.46	8,048,647.72	9,096,329.18	-1,796,024.00

Fund Summary

Fund	January Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	-826,753.08	-258,968.50	-713,727.84	-454,759.34	-443,946.40
010 - CASH FLOW RESERVE FUND	216,197.11	2,916.69	222,252.83	219,336.14	5,000.00
030 - CAPITAL RESERVE	-30,991.78	-11.69	-30,812.98	-30,801.29	-20.00
031 - CAPITAL RSRV-BLDG MAINT	146.85	-37,479.19	-46.94	37,432.25	-64,250.00
050 - COLISEUM ACTIVITY FUND	-8,250.27	-12,318.95	-5,570.14	6,748.81	-21,118.00
110 - ROAD USE TAX	240,021.39	39,303.11	1,131,579.29	1,092,276.18	67,377.00
112 - EMPLOYEE BENEFITS FUND	1,973.05	-19,052.88	997,316.21	1,016,369.09	-32,662.00
117 - POLICE/FIRE RETIREMENT	8,488.09	18,401.81	127,920.82	109,519.01	31,546.00
119 - EMERGENCY FUND	1,573.90	0.00	3,635.24	3,635.24	0.00
121 - LOCAL OPTION SALES TAX	69,132.61	-13,014.12	1,119,608.71	1,132,622.83	-22,310.00
125 - TAX INCREMENT FINANCING	2,554.39	68,951.05	182,286.02	113,334.97	118,202.00
130 - CITY TORT LIABILITY	1,391.34	-8,633.31	-21,371.84	-12,738.53	-14,800.00
132 - GRANTS-STATE/LOCAL AGEN	9.17	0.00	25,032.87	25,032.87	0.00
140 - PARK & REC DONATION FUNI	147,353.54	-3,585.75	151,956.95	155,542.70	-6,147.00
141 - MTOWN TENNIS ASSOC	0.53	0.00	3.70	3.70	0.00
142 - SOFTBALL ASSOCIATION FUN	-364.95	-22,194.20	-7,391.81	14,802.39	-38,047.00
144 - LIVE HEALTHY IOWA	2.93	316.12	2,188.96	1,872.84	542.00
150 - COPS FAST GRANTS	-1,818.21	2,857.75	-5,822.99	-8,680.74	4,899.00
151 - DEPT OF JUSTICE GRANTS	0.00	-4,351.20	-10,299.98	-5,948.78	-7,459.00
152 - POLICE UNDESIGNATED GRAI	-2,379.49	6,879.81	-35,977.30	-42,857.11	11,794.00
153 - POLICE DEPT DONATION FUN	29,229.99	-3,383.38	57,034.18	60,417.56	-5,800.00
156 - FIRE DEPT DONATION FUND	-168.86	0.00	305.55	305.55	0.00
157 - FIRE DEPT GRANTS	1.45	0.00	4,537.11	4,537.11	0.00
160 - ECONOMIC DEVELOPMENT G	15.68	0.00	112.28	112.28	0.00
161 - SURETY DEPOSITS/SUBDIVIDI	3.27	0.00	23.46	23.46	0.00
170 - LIBRARY DONATION FUND	7,174.45	3,675.00	495.83	-3,179.17	6,300.00
177 - SEIZED ASSETS (POLICE)	30.59	-5,016.76	181.07	5,197.83	-8,500.00
180 - HOUSING GRANTS	-222.11	1,709.19	-810.70	-2,519.89	2,930.00
181 - (D)HUD LEAD GRANT	0.00	0.00	48.10	48.10	0.00
182 - #4 HUD LEAD GRANT	0.00	65,821.56	12,265.51	-53,556.05	112,837.00
183 - FY 08 EDI (ECON DEV INCENT	-20.00	0.00	-910.00	-910.00	0.00
184 - VOUCHERS - 002, 003	-115,813.84	-27,159.51	45,094.41	72,253.92	-46,559.00
185 - CDBG HOUSING GRANTS	0.00	0.00	101.25	101.25	0.00
186 - CDBG GRANTS-NSP	-350.99	0.00	45,057.65	45,057.65	0.00
187 - HUD LEAD MATCH	0.00	-15,626.38	0.00	15,626.38	-26,788.00
188 - #5 HUD LEAD GRANT	-11,654.90	202,754.93	-159,057.80	-361,812.73	347,580.00
190 - 911 SURCHARGE	-35,583.18	12,372.36	89,099.53	76,727.17	21,210.00
200 - GO BONDS DEBT FUND	21,947.19	88,197.48	1,400,956.78	1,312,759.30	151,196.00
300 - CIP COLLECTION FUND	4,106.54	-236,465.25	-150,323.87	86,141.38	-405,369.00
310 - FEDERAL STREET GRANTS	-985.00	124,600.00	-390,471.06	-515,071.06	213,600.00

Monthly Budget Report - Marshalltown

For Fiscal: Current Period Ending: 01/31/2017

311 - RISE STREET GRANTS	0.00	0.00	75,420.28	75,420.28	0.00
312 - AIRPORT PROJECT FUND	-4,984.83	383,946.50	-79,919.68	-463,866.18	658,194.00
320 - SPECIAL ASSESSMENT PROJ	0.00	8,750.00	13,189.00	4,439.00	15,000.00
340 - BIKE PATH PROJECT FUND	-5,789.47	695.87	-17,568.19	-18,264.06	1,193.00
341 - TREES FOREVER PROJECT	0.77	0.00	5.60	5.60	0.00
350 - GO BONDS CAPITAL PROJECT	2.67	4,203.50	1,565.58	-2,637.92	7,206.00
353 - 2014 GO BONDS	170.39	0.00	-407,325.89	-407,325.89	0.00
354 - POLICE & FIRE STATIONS	-59,658.54	0.00	4,402,854.83	4,402,854.83	0.00
355 - 2015 GO BONDS	41.85	-670,833.31	-1,803,594.20	-1,132,760.89	-1,150,000.00
356 - 2016 BONDS - STREET PROJ	19.22	0.00	2,068,353.40	2,068,353.40	0.00
382 - PUBLIC WORKS FACILITY	0.40	29,166.69	2.97	-29,163.72	50,000.00
391 - TIF DISTRICT II CAP PROJECTS	-51,318.40	0.00	296,277.29	296,277.29	0.00
392 - TIF DISTRICT III CAP PROJECT	2.49	0.00	17.85	17.85	0.00
393 - TIF DISTRICT IV CAP PROJECT	0.00	-29,166.69	0.00	29,166.69	-50,000.00
610 - WATER POLLUTION CONTROL	-38,944.70	-4,073,749.68	-41,627.84	4,032,121.84	-6,983,571.00
611 - WPCP REVENUE	586,370.90	3,873,394.63	1,870,920.11	-2,002,474.52	6,640,105.00
612 - WPCP REVENUE BOND FUND	-16,714.40	0.00	-85,986.66	-85,986.66	0.00
614 - WPCP CAPITAL IMPROVEMENT	319.96	1,575.00	2,290.55	715.55	2,700.00
616 - SANITARY SEWER REHAB PRC	-25,813.44	-11,666.69	-4,554,203.14	-4,542,536.45	-20,000.00
617 - SANITARY SEWER NEW CONS	15.00	0.00	23,815.94	23,815.94	0.00
690 - TRANSIT OPERATING	-21,595.94	-22,058.05	-50,110.42	-28,052.37	-37,814.00
740 - STORM SEWER UTILITY	56,162.73	545,289.64	381,083.10	-164,206.54	934,782.00
741 - 2016 GO STORM WATER PRC	183.97	-1,050,000.00	1,811,961.76	2,861,961.76	-1,800,000.00
750 - COMPOSTING FACILITY	-2,525.79	-6,754.86	3,384.05	10,138.91	-11,579.60
760 - P&R CONCESSIONS ENTERPR	-464.71	-1,969.80	-4,425.19	-2,455.39	-3,377.00
881 - OCCUPATIONAL INSURANCE	-4,177.39	0.00	-29,346.48	-29,346.48	0.00
884 - GROUP HEALTH INSURANCE	113,798.15	0.00	86,027.96	85,027.96	0.00
886 - WORKMAN'S COMP DEDUCT	11.93	0.00	-148.14	-148.14	0.00
910 - POLICE PENSION - T & A	-765.78	0.00	-765.78	-765.78	0.00
Report Total:	240,344.44	-1,047,681.46	8,048,647.72	9,096,329.18	-1,796,024.00

January Investment Report



City of Marshalltown, IA
For Period Ending 01-31-17

Account	Name	Ending Balance	
BalObject: 0212 - FRMS SAVINGS BANK SVGS			
<u>999.0212.000</u>	FRMS SAVINGS BANK SVGS	2,003,687.22	0.27
Total BalObject: 0212 - FRMS SAVINGS BANK SVGS:		2,003,687.22	
BalObject: 0213 - CENTRAL STATE BNK MONEY MARKET			
<u>999.0213.000</u>	CENTRAL STATE BNK MONEY MARKET	4,012,246.82	0.4
Total BalObject: 0213 - CENTRAL STATE BNK MONEY MARKET:		4,012,246.82	
BalObject: 0216 - GREAT WESTERN BANK MM			
<u>354.0216.000</u>	GREAT WESTERN BANK MM	752,365.54	0.25
<u>355.0216.000</u>	GREAT WESTERN BANK M	190,978.76	0.25
<u>356.0216.000</u>	GREAT WESTERN BANK M	87,724.53	0.25
<u>612.0216.000</u>	GREAT WESTERN BANK M	1,005,402.80	0.25
<u>741.0216.000</u>	GREAT WESTERN BANK M	839,555.41	0.25
<u>999.0216.000</u>	GREAT WESTERN BANK MM	8,087,477.92	0.25
Total BalObject: 0216 - GREAT WESTERN BANK MM:		10,963,504.96	
BalObject: 0226 - CSB (0-90 Days)			
<u>741.0226.000</u>	CSB (0-90-Days)	1,000,000.00	0.45
Total BalObject: 0226 - CSB (0-90 Days):		1,000,000.00	
BalObject: 0247 - FRMRS SVGS BK CD (91-365)			
<u>356.0247.000</u>	FARMERS BK CD	1,000,000.00	0.71
Total BalObject: 0247 - FRMRS SVGS BK CD (91-365):		1,000,000.00	
BalObject: 0248 - HOME FEDERAL CD (91-365DY)			
<u>121.0248.000</u>	HOME FEDERAL CD (91-365DY)	1,000,000.00	0.75
<u>354.0248.000</u>	HOME FEDERAL CD (91-365 DAYS)	2,700,000.00	.51 to .85
<u>612.0248.000</u>	HOME FEDERAL CD (91-365DY)	1,001,246.58	0.52
Total BalObject: 0248 - HOME FEDERAL CD (91-365DY):		4,701,246.58	
BalObject: 0249 - UNITED BANK&TRST CD (91-365DY)			
<u>356.0249.000</u>	UNITED BANK&TRST CD	1,000,000.00	0.55
Total BalObject: 0249 - UNITED BANK&TRST CD (91-365DY):		1,000,000.00	
BalObject: 0252 - GNB 365 INV			
<u>121.0252.000</u>	GNB 365 Day Inv	1,000,000.00	0.75
<u>611.0252.000</u>	GNB 365 Day Inv	1,000,000.00	0.75
Total BalObject: 0252 - GNB 365 INV:		2,000,000.00	
BalObject: 0261 - USBANK CD (> 1 YR)			
<u>999.0261.000</u>	USBANK CD (> 1 YR)	1,000,000.00	0.75
Total BalObject: 0261 - USBANK CD (> 1 YR):		1,000,000.00	
BalObject: 0263 - GNB CD (>1 YR)			
<u>354.0263.000</u>	GNB CD (>1 YR)	1,000,000.00	0.92
Total BalObject: 0263 - GNB CD (>1 YR):		1,000,000.00	
BalObject: 0265 - IPAIT CD (> 1 YR)			
<u>884.0265.000</u>	IPAIT CD (> 1 YR)	1,000,000.00	0.84
Total BalObject: 0265 - IPAIT CD (> 1 YR):		1,000,000.00	
BalObject: 0266 - CENTRAL STATE BANK CD (> 1 YR)			
<u>884.0266.000</u>	Central State Bank(>1 Year)	1,000,000.00	0.95
Total BalObject: 0266 - CENTRAL STATE BANK CD (> 1 YR):		1,000,000.00	
BalObject: 0267 - FARMERS CD (> 1 YR)			
<u>010.0267.000</u>	FARMERS CD (> 1 YR)	1,009,084.57	0.89
<u>999.0267.000</u>	FARMERS CD (> 1 YR)	1,004,282.20	0.52
Total BalObject: 0267 - FARMERS CD (> 1 YR):		2,013,366.77	
BalObject: 0269 - UB&T CD (> 1 YR)			
<u>611.0269.000</u>	UB&T CD (> 1 YR)	1,003,528.77	0.41
Total BalObject: 0269 - UB&T CD (> 1 YR):		1,003,528.77	
Grand Totals:		33,697,581.12	

	COUNCIL DATE: March 27, 2017	
CHECKS, ACH's & DRAFTS		\$1,652,933.60
PERIOD ENDING 3/18/17 (Net Pay)		\$256,126.68
TOTAL FOR COUNCIL		\$1,909,060.28
Advertising		
T-R/3		525.41
Yellow.Pages/1		229
Contracts		
Aramark.Unfrm/5		63.61
BDH/1		2,744.00
City.Laundering/3		29.85
Conv.Tour.Bur/1		77,101.40
Geislinger.Sons/1		126,108.62
Great.Wstrn.Bnk/1		80
Koch.Brthrs/1		100
Marsh.Co.Landfi/3		121.15
Marsh.Co.Treas/1		3,000.00
Mtwn.Aviation/1		642
Premier.Equip/1		1,196.57
RICOH.USA.INC/4		89.28
Schendel.Pest/2		80.5
Schumacher.Elev/3		595.17
Sje.Rhombus/2		44,600.00
Tyler.Technolog/5		13,199.49
Wahltek.Inc./1		4,385.00
Ziegler/1		308,689.20
Medical		
Bernie.Lowe/2		1,195.07
Hy-Vee.Pharm/1		36.99
Wellmark.Inc./3		113,464.04
Payroll.Deductions		
Adland.Engrvg/1		24
American.Educa./1		64.41
AXA/1		450
Collection.Svs./6		1,884.35
Colonial.Life/1		397.02
Fidelity.Securi/1		370.24
Fire.Union.Dues/2		1,200.00
Great.Wstrn.Bnk/1		25.37
I.P.E.R.S./11		66,018.16
I.R.S./3		81,080.05
IA.Treasurer/10		30,195.00
ICMA.457/7		9,605.48
M.F.P.R.S.I./6		112,264.25
Meskwaki Nation/1		387.46
Polk.Co.Sheriff/1		585.33

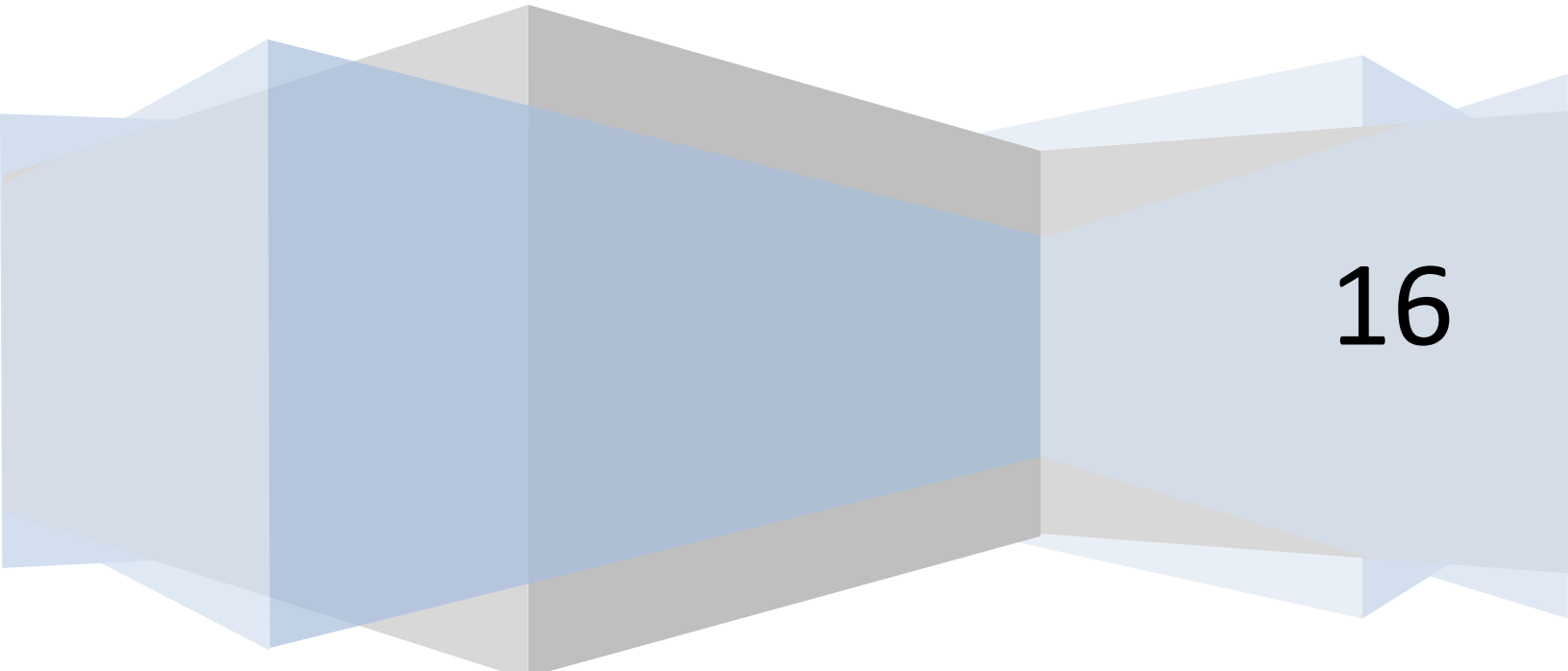
	Texas.Child.Sup/2	278.42
	TotalAdmin.Serv/3	7,523.46
	UAW.Local 893/1	148.48
	United.Way/2	864.46
Payroll.Net		
	Payroll/1	256,126.68
Refunds		
	Estate.White,J/1	500.12
	Farm.Bureau/1	1,093.17
Reimbursements		
	Great.Wstrn.Bnk/54	1,098.24
	IA.Treasurer/3	2,211.00
Service/Repairs		
	ActiveNetwork.L/1	2,400.00
	ADP.COMM.LEASE/1	1,555.52
	Arnold.Motor.Su/1	12
	Aureon.Hr.Inc./33	2,388.06
	Background.Inv./2	59.75
	BDH/1	49
	Bernie.Lowe/3	3,039.72
	Fox.Engrg.Assc/4	25,751.75
	Gale-Hazen,E/1	90
	Gale-Hazen,K/2	270
	Gentry,S/27	12,780.00
	Great.Wstrn.Bnk/31	5,161.90
	Grimes.Buck.Sch/3	3,697.50
	GTG.Architects/1	12,500.00
	Hanke.Refrig./2	307.7
	Hartwig.Plmbg/1	78
	I.C.A.P./3	196,176.23
	Jordans.Carpet/1	125
	M.Co.Recorder/5	85
	Manatt,Inc/2	96,247.48
	Marshall.Co.Tax/12	5,033.00
	Marshall.Glass/1	325
	Mercy.Clinics/1	1,468.00
	Mtwn.Aviation/7	2,472.51
	Natl.Safety.Cnc/1	395
	OMG.Midwest/2	39,070.92
	Partner.Comm/2	1,686.08
	Pettengill.Cnst/16	15,540.00
	PRESTON,D/6	120
	Prochaska.Assoc/2	106,039.64
	Racom.Corp/2	246.5
	Rangemaster.Tra/1	71.29
	Saung,S/1	30

St.Lukes.Health/2	152
Stanley.Consult/1	644
Terracon.Conslt/1	3,650.00
Verizon.Wireles/3	280.09
Supplies/Parts	
Adland.Engrvg/2	218.7
Air.Mach.Inc/3	250
Arnold.Motor.Su/11	423.1
BDH/2	1,160.98
Brenntag.Great./2	1,465.60
Carpenter.Unfrm/3	214.98
CINTAS.Safety/1	86.65
Cntrl.IA.Distr/3	144.6
Cntrl.IA.Farm/1	93.6
Cntrl.Office/4	46.79
Crescnt.Electrc/1	825
Crop.Production/2	602.5
CTK.Group/1	250
Cummins.Cntrl.P/1	358.06
DCI.SOR/1	45
Engineered.Equi/1	20,260.00
Environ.Hazards/7	276.5
Fastenal.Co/1	33.28
Gervich.Sons/2	96.82
Gillig.LLC/4	860.41
Great.Wstrn.Bnk/172	18,080.27
HD.Supply.Wtrwk/2	1,256.04
IA.Prison.Ind/1	1,800.00
Ken.Wise.Buick/1	100.9
Ken.Wise.Chrysl/1	52
Keystone.Lab/1	67
Marsh.Co.Engr/22	11,526.30
MC2.Inc./3	2,630.05
McAtee.Tire/1	606.6
Mid.IA.Sales/1	91
Midland.Scienti/4	367.96
Minuteman/1	25.45
Napa.Auto/4	136.78
Northern.Lights/4	145.21
Racom.Corp/3	230
Safety-Kleen/1	865.79
Stevenson,K/1	46.75
Thompson.Tr.V/1	4.32
Titus,K/1	22.79
Watson,C/1	109.95
Travel/Training	

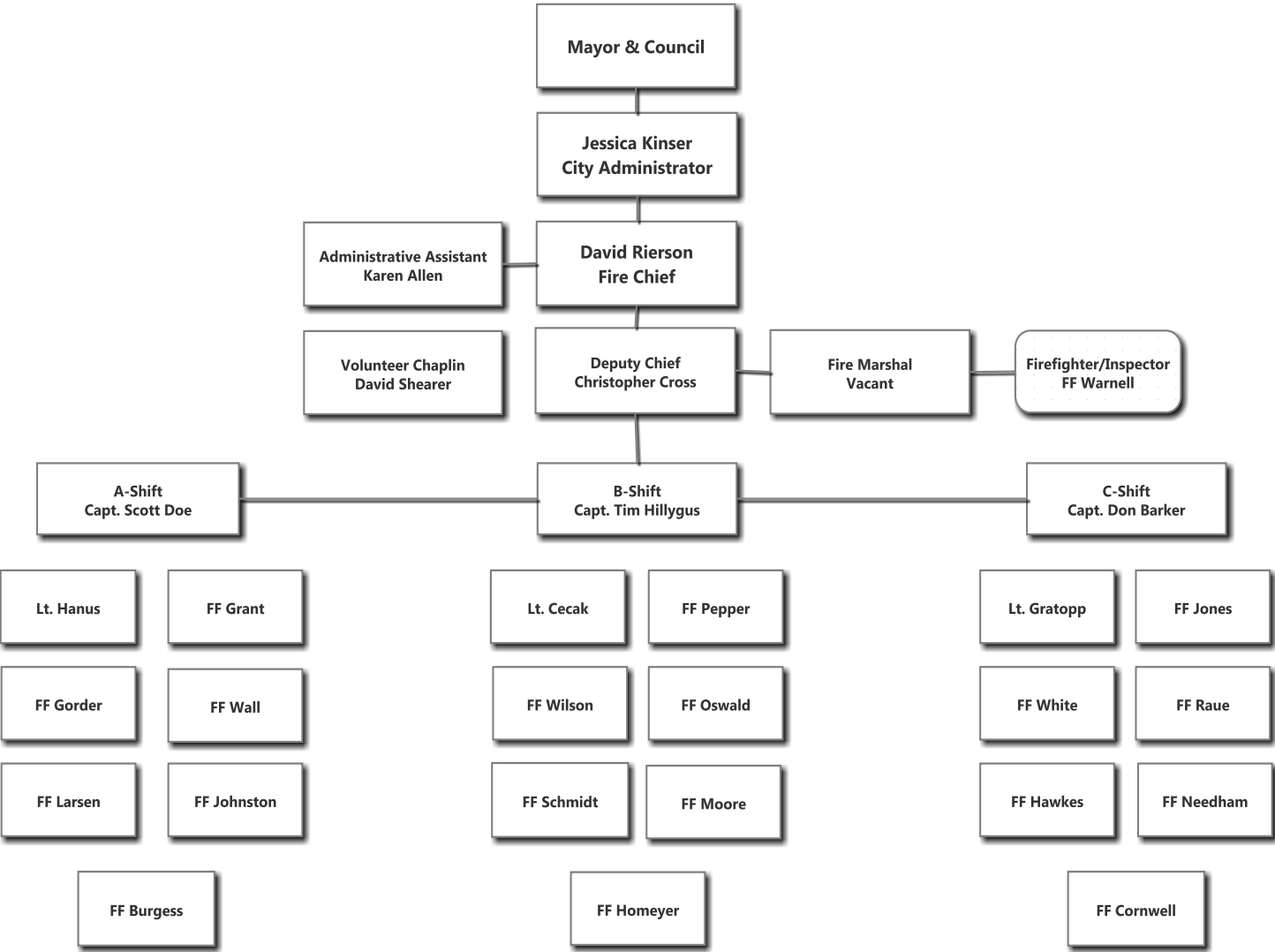
	Great.Wstrn.Bnk/4	2,356.23
	Kinser,J/1	211.28
	Stevenson,K/1	9.1
	Watson,T/1	16.15
Utilities		
	Alliant/47	26,555.69
	Cntrl.IA.Water/1	144.56
	Consumr.Energy/2	478.52
	Great.Wstrn.Bnk/2	129.98
	Mtwn.Wtrwrks/4	328.74
	New.CenturyFS/1	282.16
Total/697		1,909,060.28

Marshalltown Fire Department

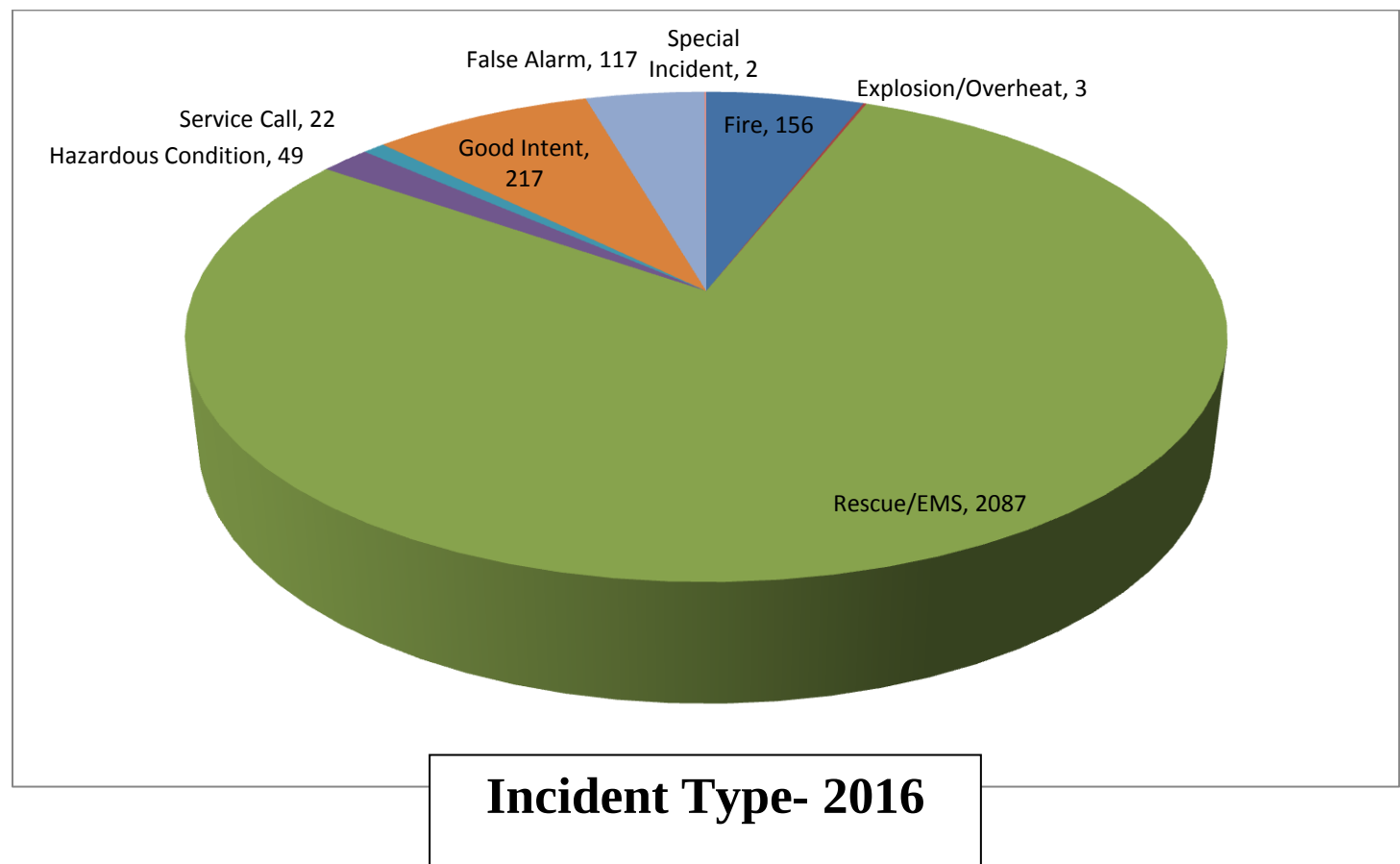
Annual Report



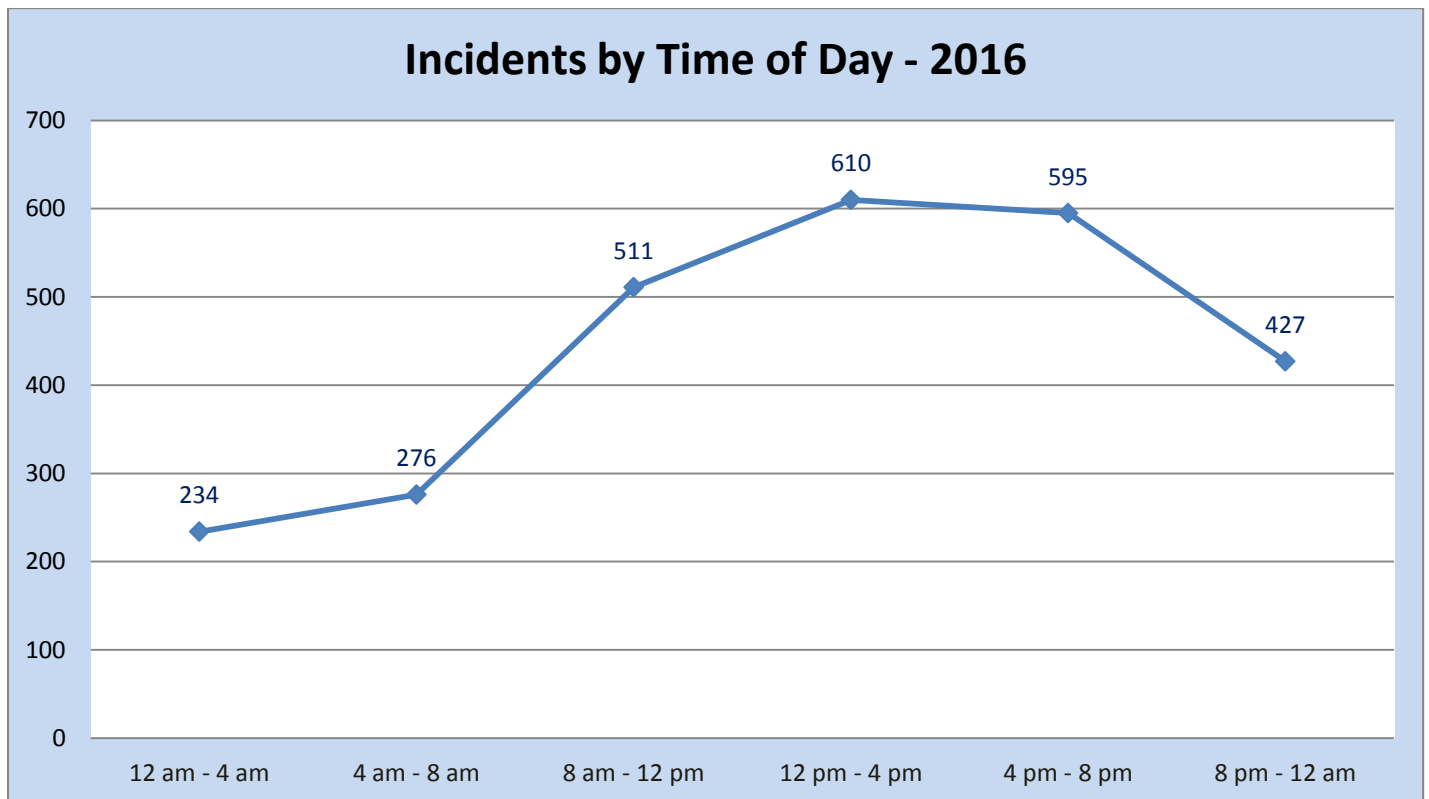
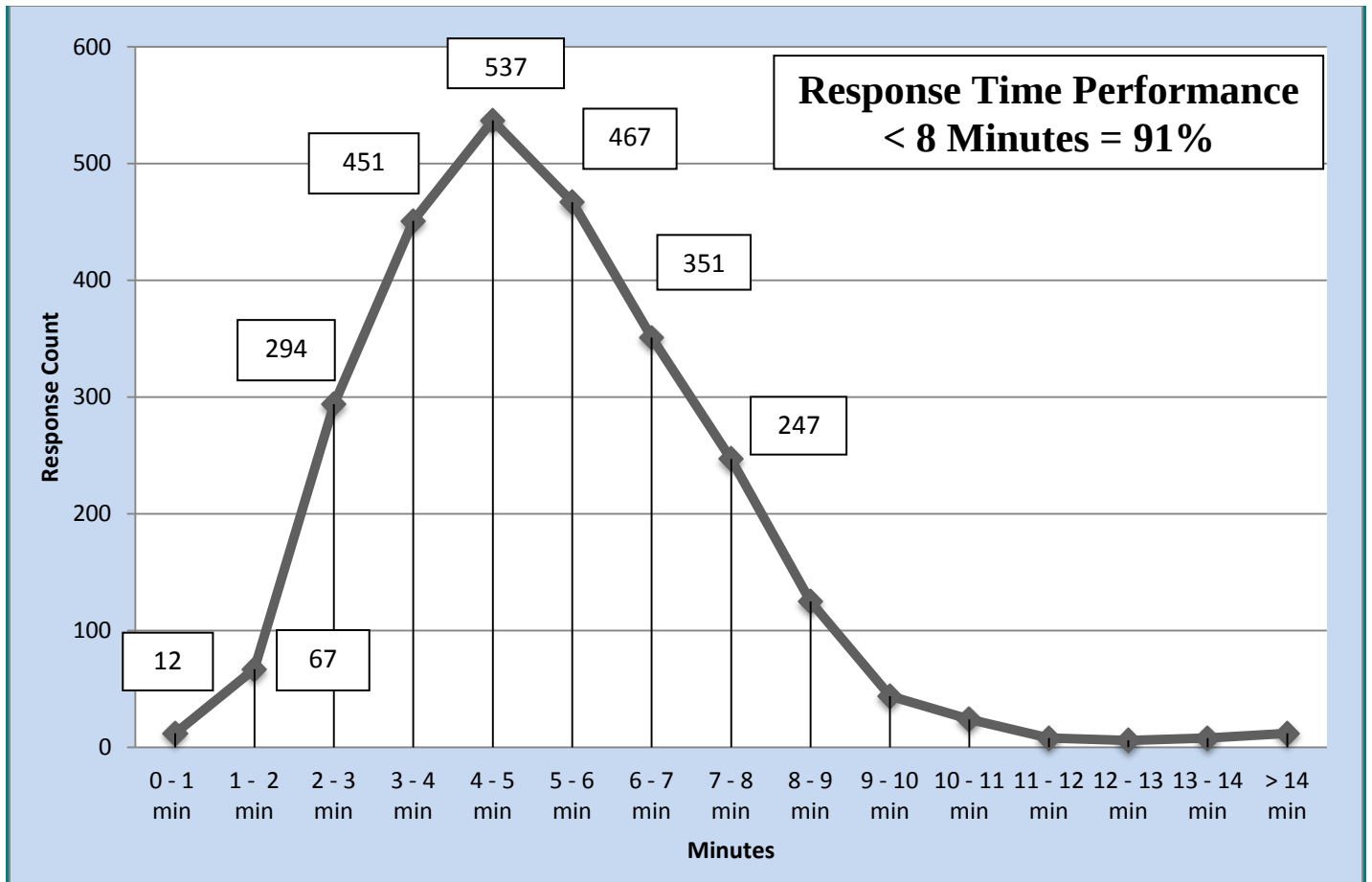
16



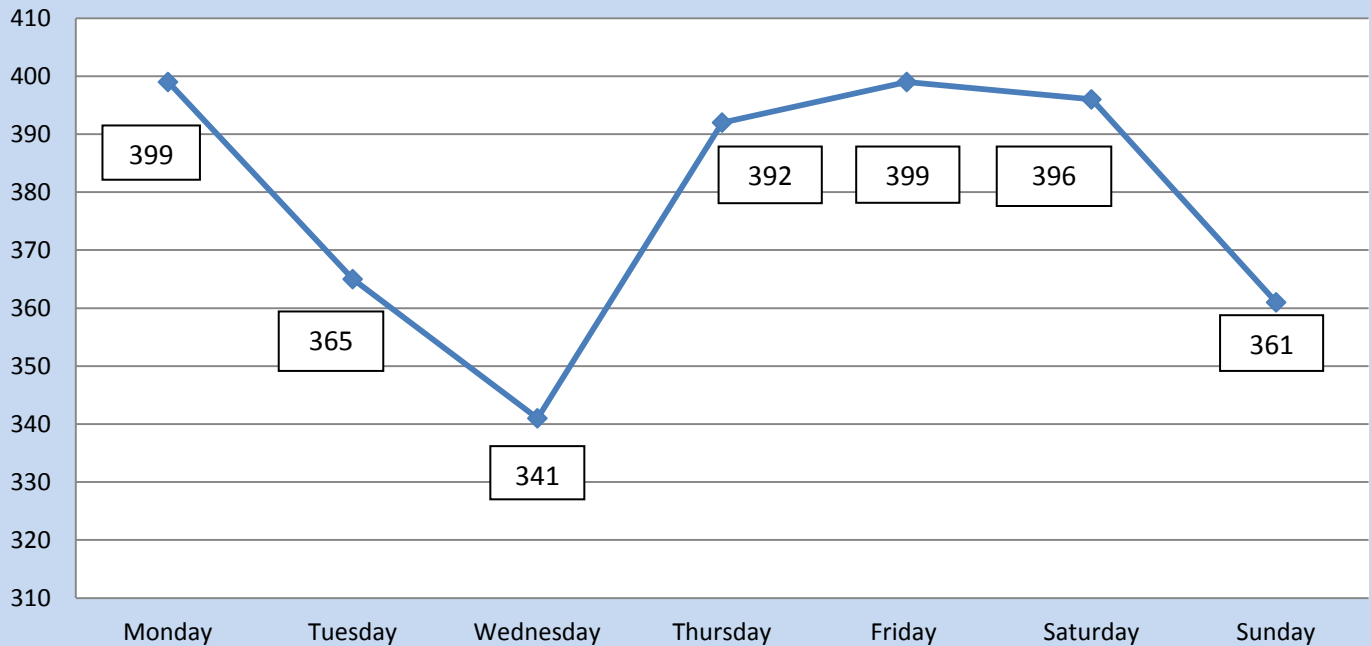
As the Fire Chief, it is my pleasure to present this summary of activities for the year 2016. As an all hazards department, Marshalltown Fire Department responds to emergency situations that include fires, emergency medical calls, hazardous materials incidents, water and ice rescue, trench and confined space rescue, and vehicle extrication. In 2016 the department responded to 2,653 requests for service, which represents an increase of five percent over 2015 (2,527).



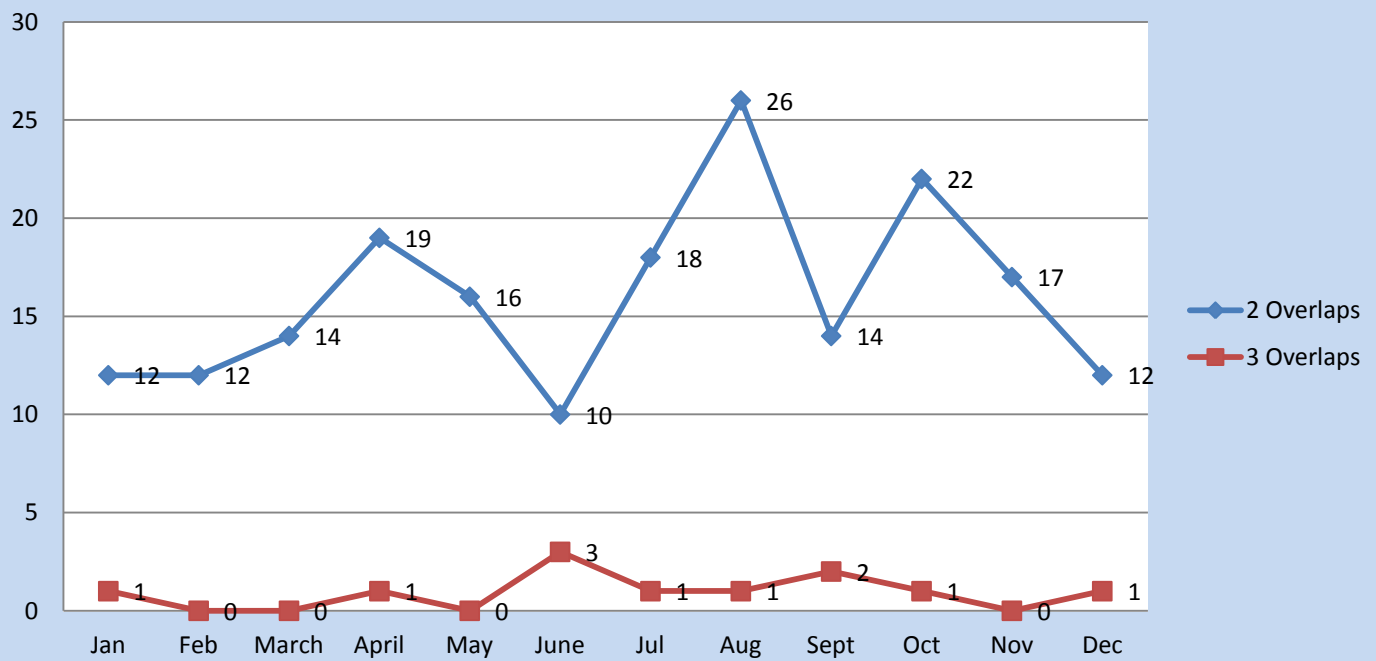
To fully understand our operation and to ensure the best service delivery possible, specific factors related to our service requests are analyzed. Those factors include response time performance, requests by time of day and day of week, overlapping calls, and calls by month. For response time we strive to meet the industry standard, which is on scene in eight minutes or less 90% of the time. In 2016 we exceeded industry standard slightly, arriving on scene in less than eight minutes 91% of the time. Service requests by time of day remained similar to that of 2015, with the majority of our runs falling between 8:00 am and 8:00 pm (1,716 – 67%). Distributions of calls by day of the week changed slightly in 2016 with Tuesday, Wednesday, and Sunday being slower days by number, but more calls on those days than in 2015. By looking at overlapping calls, we identify times when multiple calls can or may result in delayed response, or in a worst case scenario, have no unit to respond to a request for service. In 2016 overlapping calls increased from 186 incidences (2015) to 203 incidences, an increase of 9.2%. Monthly, the department runs between 200 and 250 calls. In 2016, August and December were the exceptions with both falling below 190 requests for service.



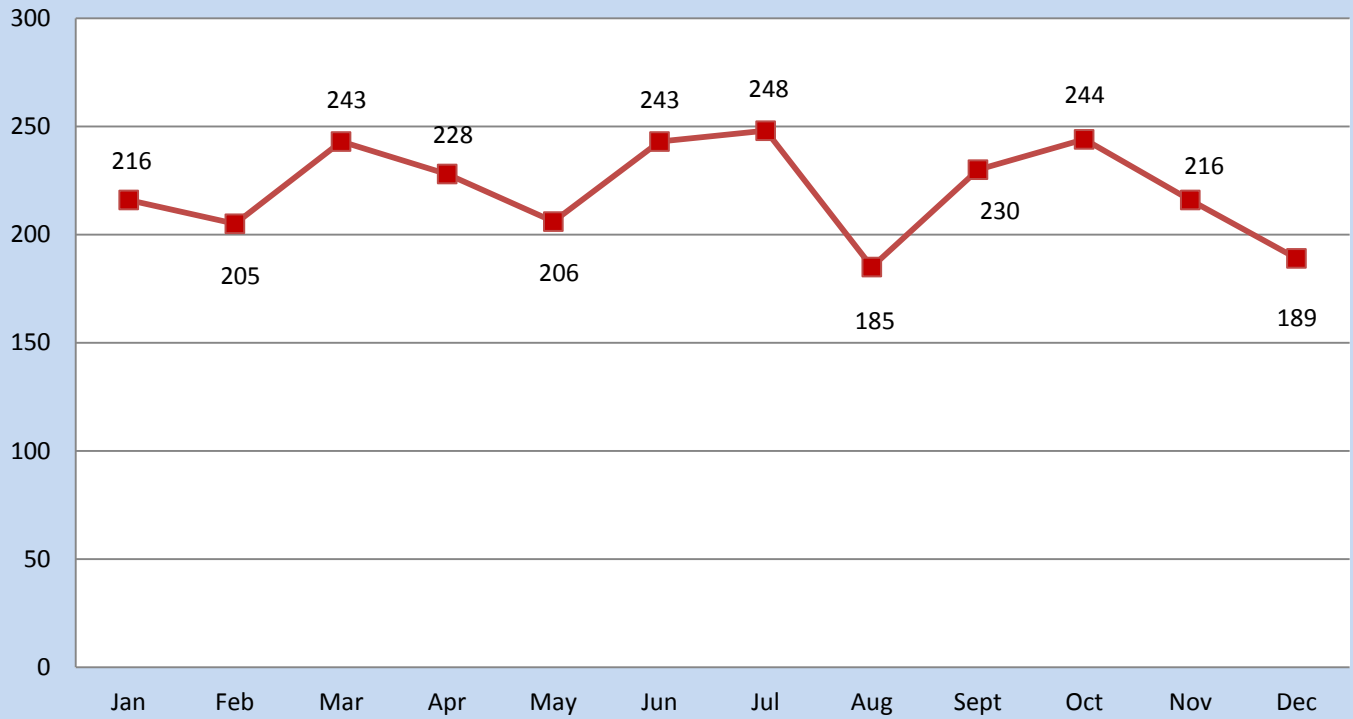
Call By Day of Week - 2016



Overlapping Calls - 2016



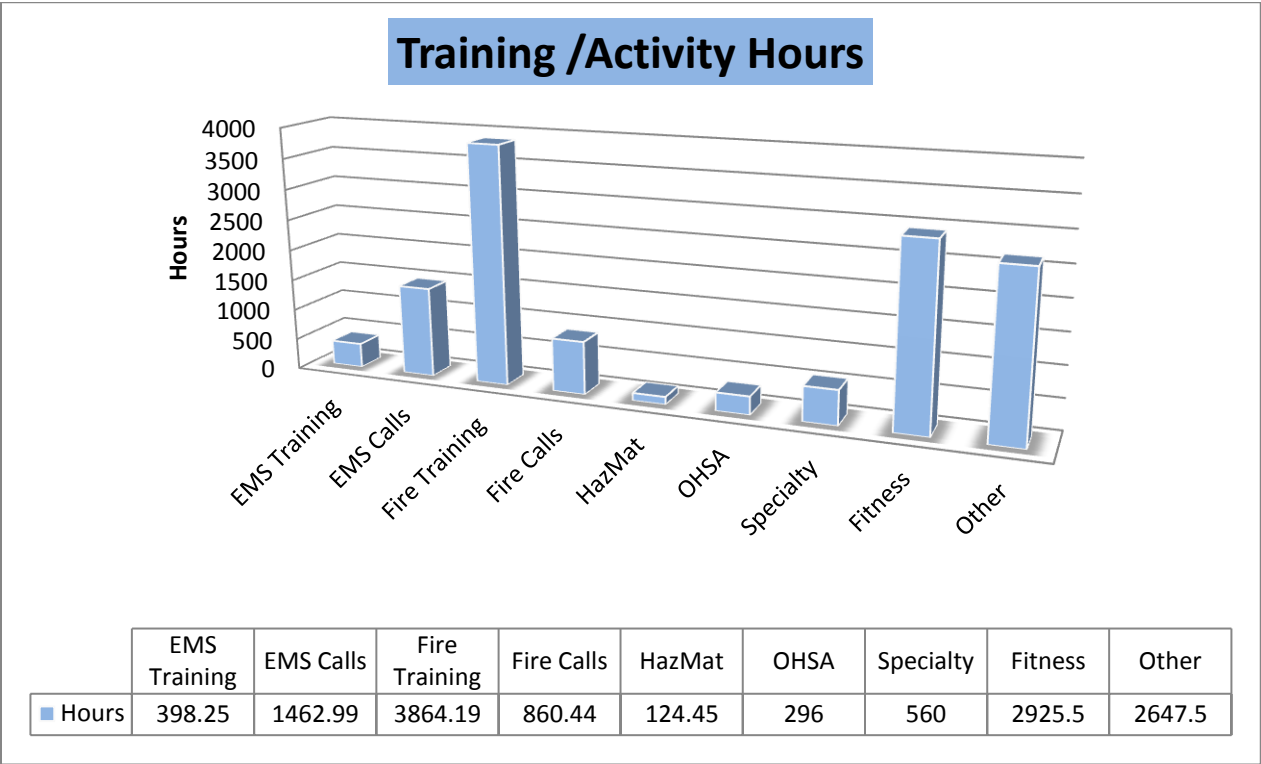
Calls By Month - 2016



In 2016, Marshalltown Fire Department responded to 156 fire incidents, an increase of 19.1% from 2015 (131). With the increase in fires came an associated increase in fire loss, which increased by 170% to \$790,795. While this increase appears significant, \$500,000 of this total is associated to one (1) industrial fire. While industrial fires are low frequency in occurrence, they have the potential to be a high dollar loss event. A bigger concern is the number of arson fires that have occurred. In 2016, six structure fires and four vehicle fires were determined to be arson. Most of the cases remain unsolved, however, in December Marshalltown Police Department arrested an individual for the setting of one building and two car fires.

Fire Type	Number of Incidents	Dollar Loss
Fires in Structures Other Than Buildings	10	11,240
Building Fires	21	722,600
Cooking Fires	8	2,550
Passenger & Mobile Vehicle Fires	14	53,450
Water Vehicle Fire	0	0
Trash/Rubbish Contained	95	255
Brush/Grass Weeds	2	0
Outside Dumpster/Trash Fire	6	700
	156	790,795

As an all-hazards department, training is an important part of our annual activity. Training is provided through a combination of in-house instruction, on-line classes, and outside classes and training. In 2016, 8,168 man-hours were spent in training. Additionally, 4,970 man-hours were spent answering calls for service, providing station tours, and maintaining facilities and equipment. Total activity time for 2016 is 13,139 man-hours. Below is a breakdown of the hours.



In 2016, the department participated in 25 public relation/education events, which included Fire Prevention Week activities and the Children's Safety Fair. Additionally, 23 station tours were provided to organizations and individuals to include the fire station open houses prior to the bond election. During this time, the fire department was able to provide education and information to 1, 240 individuals. Smoke detector installation is another non-emergent activity provide by the fire department. In 2016 nine smoke detectors were requested and installed by members of the department, a decrease from 2015. Unfortunately, a smoke detector installation event that had been planned in conjunction with the American Red Cross for November was cancelled due to flooding in the State. The event is being rescheduled for Spring 2017.



Also in 2016, Local 16 of the International Association of Firefighters and the Marshalltown Chapter of the Fraternal Order of Police teamed up with local vendors to hold a Community Appreciation Day to thank voters in Marshalltown for their support and vote to build a new combined Public Safety Facility. In addition, donations were accepted and \$4760 was raised for local charities that included Toys for Tots, House of Compassion, The Food Bank, and Iowa River Hospice. The event, which was held at the site of the new facility, was well attended.



After a year's layoff, the Fire Department Citizens Academy was held again in 2016 with a total of six participants. The academy lasted five weeks and activities included:

- Proper donning and wearing of structural firefighter gear and self contained breathing apparatus (SCBA)
- Raising and climbing ladders
- Extending fire hoselines and connecting to fire hydrants
- Auto extrication
- Search and rescue
- Extinguishing propane, car, and room and contents fires.



Another high point for the department was winning the “Fight for Air” stair climb for the sixth straight year. In 2016, the team members included Chad Jones, Nathan White, Dan Oswald, and Greg Hawkes.



Fire Code enforcement, inspection, and plan review activities increased again in 2016. Projects that came online in 2016 include:

- Marshalltown Dental Clinic
- Aspen Dental,
- Slumberland
- Bobcat Academy
- West End Perk
- Alliant Power Plant (plant fire protection systems and completion of fire protection loop)
- Kay Jewelers
- Let's Play Bounce
- Burger King remodel
- Casey's General Store
- Wal-Mart remodel
- TIG
- Kibbey Building – Residential

Projects planned to date for completion in 2017 include:

- Glenwood Place addition
- The Willows
- Alliant Power Plant
- Kibbey Building – Commercial
- Marshalltown Oral Surgeons
- Ragland Optometry

Inspection activities increased in 2016 by seven percent (519 to 555) and man-hours spent by 15.2% (432 to 555). Similar to 2015, all businesses that require an inspection will not receive one. Several issues dealing with alarm and sprinkler systems were discovered and the department continues to work with business owners to correct those issues. Additionally, time spent completing re-inspections coupled with a lack of staffing reduces our ability to inspect more properties. Activities for 2016 included:

- Inspections: 324
- Re-Inspections: 204
- Plan Review: 27
- Total Activities: 555
- Total Man-Hours: 498

The fire service is an organization steeped in tradition. Of those traditions, brotherhood and family rate high on the list. Like our civilian families, our fire service family experienced some losses in 2016 with the passing of the following retired members:

- Lieutenant Bennie Hennis
- Firefighter/EMT Rick Reisinger

2016 also marked the retirement of Deputy Chief Scott Johnson after 32 years of dedicated service to the department and the community.



Lastly, 2016 marked the addition of two (2) new employees. Firefighter/EMT Rodney Burgess and Deputy Chief Christopher Cross joined the department in December.





In 2015 the department established goals to improve services and efficiencies. They included:

- Pursuit of public and private grants
- Improving procedures for arson investigation and evidence collection
- Revised plan review and permit fee schedule
- Streamlining permit and liquor license inspections
- Professional development for officers and inspectors

I am proud to say the department made some headway in accomplishing these goals. A review was conducted of occupancies that held both City permits and State liquor licenses and it was discovered that two inspections per year were being conducted. Inspection schedules were revised so only one inspection was completed.

We were successful in obtaining a matching grant from the State of Iowa in the amount of \$62,823 to convert our radio system to a P-25 compliant 800MHz system. This will improve communications and safety on emergency incidents. Additionally, the department was successful in obtaining a no-interest loan from the State of Iowa Revolving Fire Equipment Loan Program in the amount of \$142,403 for the purchase of a light-duty rescue vehicle. This vehicle expands the concept of smaller response vehicles into other areas of our operation.

In 2016, the City Council approved a revised permit and inspection fee schedule. The changes were sought to help eliminate the number of re-inspections that occur on an annual basis. The effectiveness of the changes will be more evident after we complete a full year (2017) with the new fee schedule.

We were not as successful in reaching our goal on professional development. Due to some improprieties surrounding testing and certification at the Fire Service Training Bureau, several of our members have not received notification of passing grades or completion of courses they attended during 2016. In addition to slowing our professional development plans, we have placed promotional testing on hold until we receive confirmation of certification. Several of the classes on hold are requirements for promotion. It is my hope this issue will be resolved soon.

Much like the previous year, 2017 will present some challenges and we will continue to explore ways to improve services and efficiencies. Examples include:

- Use of Tyler Technologies EnerGov program to streamline our permit fee process and explore its use in fire inspection documentation and record management
- Pursuit of a private grant opportunity to establish a Juvenile Firesetters Program in Marshalltown
- Implementation of a quality assurance program to insure accuracy on fire and EMS reports.
- Implementation of changes to data entry of call times to provide a more accurate picture of response.
- Implementation of a service called the Compliance Engine that tracks service/inspection dates for sprinkler and fire alarm systems.
- Use of social media to push out safety messages, press releases, and news concerning fire related items.



COUNCIL PROCEEDINGS

March 27, 2017

The Marshalltown City Council met in regular session on March 27, 2017, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Present: Gowdy, Greer, Hoop, Lamer, Martin, Wirin. Lamer moved to approve the agenda, second by Greer. Motion approved 6-0.

CONSENT AGENDA:

Greer moved to approve the Consent Agenda: Approve Council meeting Minutes of March 13, 2017; Approve Bill List in the amount of \$1,909,060.28; Receipt of the Building Report for February 2017; Approve January 2017 Financials; Appoint Leon Lamer to the Solid Waste Management Commission (Landfill); Resolution 2017-051 Approving Grant Application to the Wellmark Foundation for the development of a Futsal/Tennis court upgrade; Resolution 2017-052 Ordering Construction for the WPCP Bio Gas Generator, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, project 52015014; Resolution 2017-053 Ordering Construction for 2017 Asphalt Mill and Overlay, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, project STR17003; Resolution 2017-054 Ordering Construction for 2017 Full Depth Street Repair, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, project STR17004; Resolution 2017-055 Ordering Construction for the Airport pavement rehabilitation of runway 18/36, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, project 77016010; Liquor application renewals: Grocery Store & Tortilleria La Vecindad, Golden Land, Zeno's Pizza, Baymont Inn & Suites, The Spot, Tremont on Main, American Legion; second by Martin. Consent agenda adopted 6-0.

REPORTS:

Child Abuse Prevention Month is April. Jana Enfield reported on activities to strengthen families, as the key to prevention. Fire Chief Rierson presented the 2016 Fire Department Annual Report.

MOTIONS:

Greer moved to approve six month Class B Beer with outdoor service area, Hall of Fame Concession, LLC, effective April 21, 2017, second by Lamer. Motion carried 6-0.

Wirin moved to approve Class E Liquor for Caseys General Store #1441, S 12th Avenue, second by Martin. Motion carried 6-0.

RESOLUTIONS:

Lamer moved to adopt Resolution 2017-056 Pledging \$20,000 for the Crimestoppers Camera Project, pending pledge or receipt of the additional \$40,000 for the project, second by Gowdy. Resolution adopted 6-0. Greer disclosed he is a member of the Crimestoppers board and does not have a conflict that would prohibit voting on this issue.

Wirin moved to adopt Resolution 2017-057 Approving an Agreement with Civic Plus for a Website Redesign, second by Greer. Resolution adopted 6-0.

Gowdy moved to adopt Resolution 2017-058 Approving an Agreement with the Convention and Visitor's Bureau, second by Wirin. The CVB will receive 67% of the hotel/motel tax receipts, and the city reserves the right to amend the contract contingent upon actual finances. Resolution adopted 6-0. Hoop disclosed he is a member of the CVB governing board, but does not have a conflict that would prohibit his voting on this issue.

Greer moved to adopt Tentative Resolution 2017-059 Accepting Subordination Agreement for Property Interest at 511 ½ N 1st Street, Lead Abatement Project 53516020, setting public hearing for April 10, 2017, second by Wirin. Resolution adopted 6-0.

COUNCIL PROCEEDINGS

March 27, 2017

Lamer moved to adopt Resolution 2017-060 Approving Purchase of ten additional licenses for the Tyler Technologies Software Implementation for the Energov Project, at a cost of \$8,700 and annual maintenance agreement fee of \$4,550, second by Wirin. Resolution adopted 6-0.

ORDINANCES

PUBLIC HEARING – Mayor Lowrance declared the public hearing open for the zoning changes in the 1015-1203 S 6th Street areas. There were no public or written comments. Mayor Lowrance declared the public hearing closed. Greer moved to adopt the third reading of, and Ordinance 14958, Approving Changes to the Zoning Ordinance of 2010 MAP by Rezoning Properties to Traditional Neighborhood (TN) District, second by Lamer. 1015, 1101, 1201 and 1203 S 6th Street will be rezoned to TN District, allowing flexibility developers require and additional aesthetic design. Third reading and Ordinance adopted 6-0.

Wirin moved to adopt the first reading of Ordinance 14960 Rezoning, 1202 S 6th St, to R-4, Medium Density Residential District, second by Greer. Public hearing scheduled April 24, 2017. First reading adopted 6-0.

Greer moved to adopt the first reading of Ordinance 14961 Rezoning, Parcel 8318-02-227-005, E South Street and S 7th Avenue area, to R-4, Medium Density Residential District, second by Wirin. Public hearing scheduled April 24, 2017. First reading adopted 6-0.

DISCUSSION:

PUBLIC COMMENT:

Public Works Director informed the council the compost facility will be open Monday, April 3, and recommended it be closed during inclement weather. Mayor Lowrance announced the Special Meeting on April 3, at noon, will be to review the Letters of Interest received for the vacancy on council seat Ward 1, due to the death of Robert Schubert. The council will review letters of interest and interview potential councilors in open session. Librarian Rosenblum informed the council the cameras at the library helped one individual get his stolen bicycle back.

ADJOURNMENT

The meeting adjourned at 6:30 PM.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

ATTEST:

James L. Lowrance, Mayor

Shari L. Coughenour, CMC, City Clerk



COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS, 10 W STATE STREET
March 27, 2017, at 5:30 PM

NOTICE TO PUBLIC: The Mayor and City Council welcome comment from the public during discussion. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks in order that others may be given the opportunity to speak.

CALL TO ORDER: Mayor James L. Lowrance

PLEDGE OF ALLEGIANCE:

ROLL CALL: Gowdy, Greer, Hoop, Lamer, Martin, Wirin.

MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS:

APPROVAL OF AGENDA:

CONSENT AGENDA: All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

1. Approve Council meeting Minutes of March 13, 2017.
2. Approve Bill List in the amount of \$1,909,060.28.
3. Receipt of the Building Report for February 2017.
4. Approve January 2017 Financials.
5. Appoint Leon Lamer to the Solid Waste Management Commission (Landfill)
6. Resolution 2017-051 Approving Grant Application to the Wellmark Foundation for the development of a Futsal/Tennis court upgrade.
7. Resolution 2017-052 Ordering Construction for the WPCP Bio Gas Generator, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, project 52015014.
8. Resolution 2017-053 Ordering Construction for 2017 Asphalt Mill and Overlay, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, project STR17003.
9. Resolution 2017-054 Ordering Construction for 2017 Full Depth Street Repair, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, project STR17004.
10. Resolution 2017-055 Ordering Construction for the Airport pavement rehabilitation of runway 18/36, setting public hearing on proposed plans, specifications, form of contract and estimated cost and directing publication of notice to bidders, project 77016010.
11. Liquor application renewals: Grocery Store & Tortilleria La Vecindad, Golden Land, Zeno's Pizza, Baymont Inn & Suites, The Spot, Tremont on Main, American Legion.

(end of consent agenda items)

Visit www.ci.marshalltown.ia.us

Please refer to the previous Council packet for attachments not included with this agenda packet. Complete agenda packets are available for inspection for the public at the City Clerk's Office, the Marshalltown Public Library and the city's website.



REPORTS:

12. Child Abuse Prevention, Jana Enfield
13. Fire Department Annual Report

MOTIONS:

14. Approve six month Class B Beer with outdoor service area, Hall of Fame Concession, LLC, effective April 21, 2017.
15. Approve Class E Liquor for Caseys General Store #1441, S 12th Avenue.

RESOLUTIONS:

16. Resolution 2017-056 Pledging \$20,000 for the Crimestoppers Camera Project.
17. Resolution 2017-057 Approving an Agreement with Civic Plus for a Website Redesign
18. Resolution 2017-058 Approving an Agreement with the Convention and Visitor's Bureau.
19. Tentative Resolution 2017-059 Accepting Subordination Agreement for Property Interest at 511 ½ N 1st Street, Lead Abatement Project 53516020, setting public hearing for April 10, 2017.
20. Resolution 2017-060 Approving Purchase of ten additional licenses for the Tyler Technologies Software Implementation for the Energov Project, at a cost of \$8,700 and annual maintenance agreement fee of \$4,550.

ORDINANCES

PUBLIC HEARING

21. Ordinance 14958 Approving Changes to the Zoning Ordinance of 2010 MAP by Rezoning Properties to Traditional Neighborhood (TN) District, third reading. 1015, 1101, 1201 and 1203 S 6th Street. Public hearing scheduled for March 27.
22. Ordinance 14960 Rezoning, 1202 S 6th St, to R-4, Medium Density Residential District, first reading. Public hearing scheduled April 24, 2017.
23. Ordinance 14961 Rezoning, Parcel 8318-02-227-005, E South Street and S 7th Avenue area, to R-4, Medium Density Residential District, first reading. Public hearing scheduled April 24, 2017.

DISCUSSION:

PUBLIC COMMENT:

ADJOURNMENT:

Visit www.ci.marshalltown.ia.us

Please refer to the previous Council packet for attachments not included with this agenda packet. Complete agenda packets are available for inspection for the public at the City Clerk's Office, the Marshalltown Public Library and the city's website.



COUNCIL PROCEEDINGS

March 13, 2017

The Marshalltown City Council met in regular session on March 13, 2017, at 5:30 PM, in the Council Chambers at City Hall. Mayor Lowrance called the meeting to order and led the Pledge of Allegiance. Present: Gowdy, Greer, Hoop, Lamer, Martin, Wirin. Hoop complimented the street department on the prompt snow removal. Greer moved to approve the agenda, second by Wirin. Motion approved 6-0.

CONSENT AGENDA:

Lamer moved to approve the Consent Agenda: Approve Council meeting Minutes of February 27, 2017, and Special Minutes of March 6, 2017; Approve Bill List in the amount of \$1,312,716.49; Resolution 2017-040 Approving Removal of Street Light at N 3rd Avenue, near Riverside Street; Resolution 2017-041 Approving Fees for the Marshalltown Engineering Division by the City of Marshalltown, Iowa; Resolution 2017-042 Approving Fees at the Marshalltown Compost Facility by the City of Marshalltown, Iowa; Resolution 2017-043 Approving a Contribution to the Marshalltown 4th of July Fireworks; Resolution 2017-044 Approving Contract Change Order #2 for the 2015 STP Iowa Avenue East Mill and Overlay Project 76015010, an increase of \$6,019.60; Resolution 2017-045 Approving a Certificate of Completion and Final Project Costs with OMG Midwest, dba Cessford Construction, in the amount of \$431,021.60 for Construction of the 2015 STP Iowa Avenue East Mill and Overlay Project No. 76015010; Resolution 2017-046 Approving Contract Change Order #2 for the 2015 STP East Main Street Mill and Overlay Project 76015008, an increase of \$12,248.25; Resolution 2017-047 Approving a Certificate of Completion and Final Project Costs with Manatt's Inc., in the amount of \$542,513.47 for Construction of the 2015 STP East Main Street Mill and Overlay Project No. 76015008; Resolution 2017-048 Approving an Amendment to the Agreement with the Marshalltown Softball Association Related to Insurance Coverage; Liquor application renewals: Wandering Creek Golf Course; The Perfect Setting; HyVee Party Room; second by Martin. Consent agenda adopted 6-0.

REPORTS:

Marshalltown Central Business District Director, Jenny Etter, reviewed the 2017 events calendar and strategic planning session by the board with the city council. Etter is in process of accumulating petition signatures in support of a SSMID (self supporting municipal improvement district) for the downtown area. The SSMID funds will be used exclusively on projects and services that enhance the downtown business district.

Mike Schlesinger, representing Marshall County Crime Stoppers, asked the council to assist in funding security cameras and server storage. Nine cameras and the server are estimated at just under \$60K. Crime Stoppers intend to ask the city and county each for \$20K. The cameras are intended to be accessed by public safety personnel.

MOTIONS:

Hoop moved to approve a special event liquor license for Fiddle & Whistle, second by Greer. Motion carried 6-0.

Martin moved to approve a special event liquor license for Sanchez Entertainment Iowa at the Central Iowa Fairgrounds, second by Wirin. Motion carried 6-0.

Wirin moved to Approve October 2016 Financials, second by Greer. Motion carried 6-0.

Lamer moved to Approve November 2016 Financials, second by Wirin. Motion carried 6-0.

Lamer moved to Approve December 2016 Financials, second by Greer. Motion carried 6-0.

RESOLUTIONS:

Lamer moved to adopt Resolution 2017-049 Approving a Special Election for August 1, 2017, regarding reallocation of Local Option Sales and Service Taxes, with language inserted: 78% directed to property tax relief and 22% for any lawful purpose, second by Wirin. Resolution adopted 5-1, with Hoop dissenting.

Gowdy moved to adopt Resolution 2017-050 Authorizing a temporary restriction of access to parcel 8418-35-128-025, commonly known as the MCBF Alley, for a special event scheduled for March 16-18, 2017, second by Wirin. Motion carried 6-0.

COUNCIL PROCEEDINGS

March 13, 2017

ORDINANCES

Wirin moved to adopt the second reading of Ordinance 14958 Approving Changes to the Zoning Ordinance of 2010 MAP by Rezoning Properties to Traditional Neighborhood (TN) District, second by Greer. 1015, 1101, 1201 and 1203 S 6th Street will be rezoned to TN District, allowing flexibility developers require and additional aesthetic design. Second reading adopted 6-0.

Greer moved to adopt the first reading and waive second and third readings, and to adopt Ordinance 14959 Approving Nuisance changes, second by Lamer. Changes include increasing the time to remove snow from sidewalks to 24 hours after a snow event and changing the process in service of notice of nuisance violation. First reading adopted, second and third readings waived, and Ordinance adopted on 5-1 vote, Martin dissenting.

DISCUSSION:

The council discussed the proposed Contract with the Marshalltown Convention & Visitor's Bureau, changes include recognizing the Regional Partnership has oversight of the MCVB, and added quarterly financial reporting to the city. MCVB Executive Director Val Ruff asked for a one year extension of the current funding level at 67% of the Hotel Motel receipts, which is about 10% of the MCVB budget. Tyler Wollam and Carol Hibbs also asked for the funding level to remain at 67%. Hotel Motel receipts are expected to decline due to the completion of the Alliant project.

City Administrator Kinser recommended the council explore alternatives to a traditional spring cleanup day by providing dumpsters at a single location for people to drop off items that are allowable at the landfill, similarly to the hazardous waste drop off day and the white goods and electronics drop off day. The hazardous waste day is planned for Saturday, May 20. Kinser asked the council for direction to prior to obtaining dumpster costs.

The death of Robert Schubert created a council vacancy representing the First Ward. The council discussed a interview process with appointment of an individual on April 10.

PUBLIC COMMENT:

Ed Wyllie, 304 N 11th Avenue, addressed the council with a sidewalk issue, Jason Vajgrt, 713 Union St, commented on cost of home improvement, Linda Clark, 306 S 2nd St, read a letter by Bob Forbes on immigration.

ADJOURNMENT

The meeting adjourned at 7:13 PM.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

ATTEST:

James L. Lowrance, Mayor

Shari L. Coughenour, CMC, City Clerk

the City of
Marshalltown

[illegible]

Building Division Improvement Value & Fee Summary - Feb. 2017

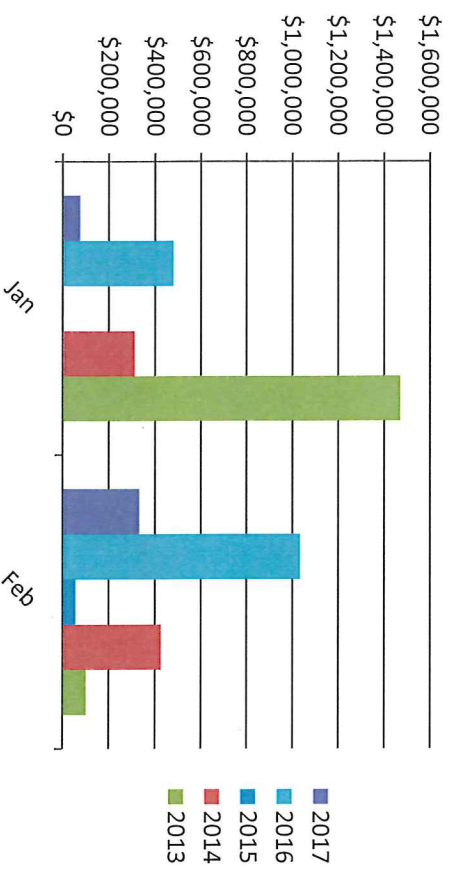
Total Improvement Value Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2017	\$74,000	\$331,000											\$405,000
2016	\$479,000	\$1,034,000											\$1,513,000
2015	\$0	\$57,000											\$57,000
2014	\$311,000	\$425,000											\$736,000
2013	\$1,470,000	\$101,000											\$1,571,000

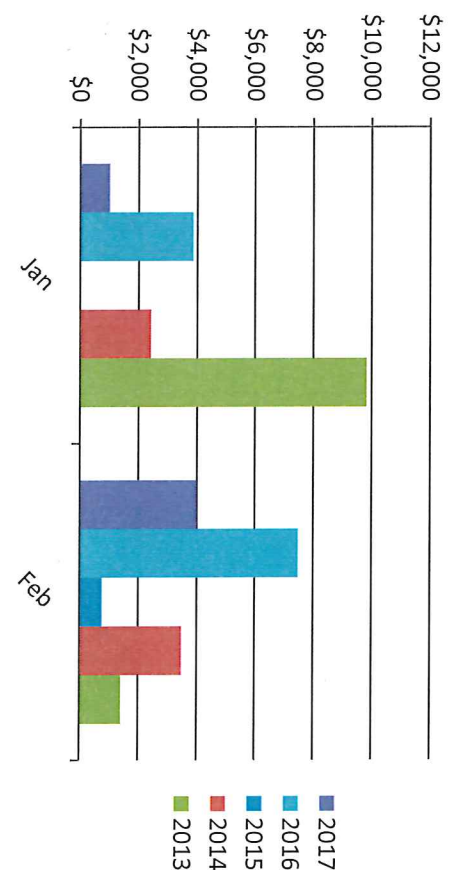
Total Fees Received Comparison

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2017	\$1,006	\$3,995											\$5,001
2016	\$3,860	\$7,490											\$11,350
2015	\$0	\$762											\$762
2014	\$2,414	\$3,484											\$5,898
2013	\$9,824	\$1,416											\$11,240

Total Improvement Value Comparison



Total Fees Received Comparison





James L. Lowrance, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

CITY CLERK'S OFFICE

March 23, 2017

**To: Mayor James L. Lowrance
Members of the City Council**

From: Anne Selness
Parks and Recreation Director

Re: Wellmark Grant for an upgrade to the West End Courts

Policy Issue: Information for Council Members

Recommendation: Staff recommends approval to proceed with applying for a Wellmark grant to help fund new court surfacing of the West End Courts for \$60,000.

Background: There is currently \$65,000 in the CIP for this project. There are 18 organized outdoor soccer teams in Marshalltown needing a place to play. This would be the first of its kind futsal court system in Iowa and would still accommodate tennis with dual markings on the courts. New courts would engage our diverse population while serving Marshalltown's growing need for the game of soccer. It will also draw people to the 13th street district and provide an attractive venue for local and regional tournaments. This upgrade will rehabilitate a once popular but now dilapidated tennis venue into a community asset that Marshalltown can be proud of and that will better serve our changing community in years to come.

Budget Impact: Yes

Attachment: Yes

cc: Jessica Kinser, City Administrator

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop
Bill Martin, Robert Schubert, Bethany Wirin



**RESOLUTION AUTHORIZING THE CITY PARKS & RECREATION DEPARTMENT TO
SUBMIT ON BEHALF OF THE CITY OF MARSHALLTOWN A GRANT APPLICATION TO
THE WELLMARK FOUNDATION RELATED TO THE DEVELOPMENT OF A
FUTSAL/TENNIS COURT UPGRADE**

WHEREAS the City of Marshalltown (hereinafter referred to as the "City"), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the "State"); and;

WHEREAS the Parks and Recreation Department has \$65,000 in the CIP for an upgrade to the courts at the West End park; and

WHEREAS the City staff are preparing a grant application to be submitted to the Wellmark Foundation to assist with the funding for new court surfacing to accommodate futsal/tennis courts; and

WHEREAS this would be the first of its kind lighted outdoor futsal complex for Iowa and will engage our diverse population while serving Marshalltown's growing need for the game of soccer; and

WHEREAS Marshalltown has 18 outdoor organized soccer teams; and

WHEREAS this new venue will draw people to the 13th Street District and provide an attractive setting for local and regional tournaments.

WHEREAS the City Council has found the request to apply for funding to be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. This Council hereby authorizes City staff to prepare and submit a grant application to the Wellmark Foundation to help fund new surfacing for the West End Courts.

Passed this 27th day of March 2017 and signed this ____ day of March, 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION ORDERING CONSTRUCTION OF THE WPCP BIO-GAS GENERATOR INSTALL
IN THE CITY OF MARSHALLTOWN, IOWA,
SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT
AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS
BEING PROJECT NUMBER 52015014

WHEREAS there is now on file in the office of the City Clerk proposed plans, specifications, form of contract and estimated costs for the construction of the WPCP Bio-Gas Generator Install, Project No. 52015014, in the City of Marshalltown, Iowa, as is fully set forth in the plans and specifications for Project No. 52015014, and

WHEREAS the cost of the said improvement is in excess of \$25,000 and a public hearing on the plans, specifications, form of contract and the estimated cost of said improvement is required by law and that notice thereof shall be given as required by law, and

WHEREAS it is intended that the cost of said improvement shall be paid from such funds as the City may legally use for such purposes or from the proceeds from the issuance of such bonds as may be legally issued for said purposes or any combination of the above methods of financing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. This Council does hereby order the construction of the WPCP Bio-Gas Generator Install in the City of Marshalltown, Iowa, which public improvement is fully and particularly described in the plans and specifications for Project No. 52015014 now on file in the office of the City Clerk of Marshalltown, Iowa.

Section 2. That the method of construction shall be by contract in accordance with the plans and specifications and general stipulations for the said improvement approved by the City Council.

Section 3. The Contractor will be paid in monthly estimates for work completed as set out in the specifications. The project shall begin on or near the appropriate starting date as specified on the form of proposal and shall be completed within the specified number of calendar days also indicated thereon.

Section 4. That the said improvements shall be paid for from such funds of the City as may be legally used for such purposes, or from the proceeds of the issuance of such bonds as may be legally issued for such purposes or from any combination of such methods of financing and will be paid in accordance with the Notice to Bidders duly published in connection therewith. The Finance Director shall establish on the books a WPCP Bio-Gas Generator Install fund and the bond proceeds or such funds of the City as may be legally used for such purposes are hereby appropriated to pay all costs of the improvements including legal publication, bond, design, engineering, survey and inspection, contract and contingency cost as estimated by the Engineer. The Finance Director is directed to advance all sums necessary from the project fund, and to set up on the books the obligations and receivables of the fund.

Section 5. The City Clerk is hereby directed to publish notice of hearing on plans, specifications, and form of contract and estimated cost in the manner provided by law for the public improvement outlined herein and that any person interested therein may appear and make objections thereto, if any he has. This Council will meet in the Council Chamber, Second Floor, 10 West State Street at Marshalltown, Iowa, at 5:30 o'clock P.M., local time on the 10th day of April 2017, for the purpose of hearing all of said objections so made and for taking final action upon the plans, specifications, and form of contract now on file.

Section 6. The City Clerk is further directed to advertise for bids in the manner provided by law for the construction of said improvements, setting forth in said notice such necessary pertinent information as will advise prospective bidders thereof together with the proposed manner of payment of the work to be constructed and that such bids be filed and received in the office of the City Clerk of Marshalltown, Iowa, up to 10:00 o'clock A.M., local time, on the 18th day of April 2017. The bids will be opened, read, and tabulated by the City Engineer or his designate at that time and will be acted upon by the City Council of said City at a meeting to be held in the Council Chambers, Second Floor, 10 West State Street, Marshalltown, Iowa, at 5:30 o'clock P.M., local time, on the 24th day of April 2017 or at such later time and place as may then be fixed for considering such bids as shall be filed in connection with the improvement herein ordered and in compliance with the notice of taking bids therein, hereby ordered to be published.

Passed this 27th day of March 2017, and signed this _____ day of March 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

PROJECT TIMELINE FOR RESOLUTIONS AND PUBLICATIONS

1	Project Name:	WPCP BIO GAS GENERATOR INSTALL		(most public hearing notice deadlines are minimum publication 4 days clear)
2	Project Number:	52015014		PUBLICATION DATES
3	TIF funds used? (yes/no)	NO		
	No - go to line 6			
4	Public hearing date:			
5	Resolution Approving TIF / Internal Loan Fund	Public Hearing Notice to TR before 5PM on date: #####		
		not before 20 days #####		
		within 4 days #####		
RESOLUTIONS:				
6	Order Construction	3/27/2017		
7	Plans & Specs w/ hearing & Notice to Bidders	4/10/2017	Plans Spec Notice to TR before date: Friday, March 31, 2017	Tuesday, March 21, 2017
			not before 20 days	
			within 4 days	Wednesday, April 05, 2017
8	Bids Due 10 AM	Tuesday, April 18, 2017	Bid Notice to TR before date: Monday, April 10, 2017	Wednesday, March 29, 2017
			not before 20 days	
			within 4 days	Thursday, April 13, 2017
9	Accept Bid	4/24/2017		
10	Award Contract	4/24/2017		

T/R	PUBLICATION DATE	DEADLINE BY 5:00 PM
	MONDAY	WEDNESDAY
	TUESDAY	THURSDAY
	WEDNESDAY	FRIDAY
	THURSDAY	MONDAY
	FRIDAY	TUESDAY
	SATURDAY	WEDNESDAY
	SUNDAY	WEDNESDAY

RESOLUTION ORDERING CONSTRUCTION OF THE 2017 ASPHALT MILL AND OVERLAY PROJECT IN THE CITY OF MARSHALLTOWN, IOWA, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS, BEING PROJECT NUMBER STR 17003

WHEREAS there is now on file in the office of the City Clerk proposed plans, specifications, form of contract, and estimated costs for the construction of the 2017 Asphalt Mill and Overlay Project, Project No. STR 17003, in the City of Marshalltown, Iowa, as is fully set forth in the plans and specifications for Project No. STR 17003, and

WHEREAS the cost of the said improvement is in excess of \$25,000 and a public hearing on the plans, specifications, form of contract and the estimated cost of said improvement is required by law and that notice thereof shall be given as required by law, and

WHEREAS it is intended that the cost of said improvement shall be paid from such funds as the City may legally use for such purposes or from the proceeds from the issuance of such bonds as may be legally issued for said purposes or any combination of the above methods of financing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. This Council does hereby order the construction of the 2017 Asphalt Mill and Overlay Project in the City of Marshalltown, Iowa, which public improvement is fully and particularly described in the plans and specifications for Project No. STR 17003, now on file in the office of the City Clerk of Marshalltown, Iowa.

Section 2. That the method of construction shall be by contract in accordance with the plans and specifications and general stipulations for the said improvement approved by the City Council.

Section 3. The Contractor will be paid in monthly estimates for work completed as set out in the specifications. The project shall begin on or near the appropriate starting date as specified on the form of proposal and shall be completed within the specified number of calendar days also indicated thereon.

Section 4. That the said improvements shall be paid for from such funds of the City as may be legally used for such purposes, or from the proceeds of the issuance of such bonds as may be legally issued for such purposes or from any combination of such methods of financing and will be paid in accordance with the Notice to Bidders duly published in connection therewith. The Finance Director shall establish on the books a 2017 Asphalt Mill and Overlay Project fund and the bond proceeds or such funds of the City as may be legally used for such purposes are hereby appropriated to pay all costs of the improvements including legal publication, bond, design, engineering, survey and inspection, contract and contingency cost as estimated by the Engineer. The Finance Director is directed to advance all sums necessary from the project fund, and to set up on the books the obligations and receivables of the fund.

Section 5. The City Clerk is hereby directed to publish notice of hearing on plans, specifications, and form of contract and estimated cost in the manner provided by law for the public improvement outlined herein and that any person interested therein may appear and make objections thereto, if any he has. This Council will meet in the Council Chamber, Second Floor, 10 West State Street at Marshalltown, Iowa, at 5:30 o'clock P.M., local time on the 10th day of April, 2017, for the purpose of hearing all of said objections so made and for taking final action upon the plans, specifications, and form of contract now on file.

Section 6. The City Clerk is further directed to advertise for bids in the manner provided by law for the construction of said improvements, setting forth in said notice such necessary pertinent information as will advise prospective bidders thereof together with the proposed manner of payment of the work to be constructed and that such bids be filed and received in the office of the City Clerk of Marshalltown, Iowa, up to 10:00 o'clock A.M., local time, on the 25th day of April 2017. The bids will be opened, read, and tabulated by the City Engineer or his designate at that time and will be acted upon by the City Council of said City at a meeting to be held in the Council Chambers, Second Floor, 10 West State Street, Marshalltown, Iowa, at 5:30 o'clock P.M., local time, on the 8th day of May 2017, or at such later time and place as may then be fixed for considering such bids as shall be filed in connection with the improvement herein ordered and in compliance with the notice of taking bids therein, hereby ordered to be published.

Passed this 27th day of March 2017 and signed this _____ day of March 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

PROJECT TIMELINE FOR RESOLUTIONS AND PUBLICATIONS

(most public hearing notice deadlines are minimum publication 4 days clear)

Project Name:

2017 Asphalt Mill & Overlay Project

Project Number:

STR 17003

TIF funds used? (yes/no)

NO

No - go to line 6

Public hearing date:

Resolution Approving TIF / Internal Loan Fund

Public Hearing Notice to TR before 5PM on date:

#####

not before 20 days

#####

within 4 days

#####

RESOLUTIONS:

DATES:

Order Construction

Monday, March 27, 2017

Plans & Specs w/ hearing & Notice to Bidders

Monday, April 10, 2017

Plans Spec Notice to TR before date:

Friday, March 31, 2017

not before 20 days

Tuesday, March 21, 2017

within 4 days

Wednesday, April 05, 2017

Bids Due 10 AM

Tuesday, April 25, 2017

Bid Notice to TR before date:

Monday, April 17, 2017

not before 20 days

Wednesday, April 05, 2017

within 4 days

Thursday, April 20, 2017

Accept Bid

Monday, May 08, 2017

Award Contract

Monday, May 08, 2017

T/R	PUBLICATION DATE	DEADLINE BY 5:00 PM
	MONDAY	WEDNESDAY
	TUESDAY	THURSDAY
	WEDNESDAY	FRIDAY
	THURSDAY	MONDAY
	FRIDAY	TUESDAY
	SATURDAY	WEDNESDAY
	SUNDAY	WEDNESDAY

RESOLUTION ORDERING CONSTRUCTION OF THE 2017 FULL DEPTH STREET REPAIR PROJECT IN THE CITY OF MARSHALLTOWN, IOWA, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS, BEING PROJECT NUMBER STR 17004

WHEREAS there is now on file in the office of the City Clerk proposed plans, specifications, form of contract, and estimated costs for the construction of the 2017 Full Depth Street Repair Project, Project No. STR 17004, in the City of Marshalltown, Iowa, as is fully set forth in the plans and specifications for Project No. STR 17004, and

WHEREAS the cost of the said improvement is in excess of \$25,000 and a public hearing on the plans, specifications, form of contract and the estimated cost of said improvement is required by law and that notice thereof shall be given as required by law, and

WHEREAS it is intended that the cost of said improvement shall be paid from such funds as the City may legally use for such purposes or from the proceeds from the issuance of such bonds as may be legally issued for said purposes or any combination of the above methods of financing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. This Council does hereby order the construction of the 2017 Full Depth Street Repair Project in the City of Marshalltown, Iowa, which public improvement is fully and particularly described in the plans and specifications for Project No. STR 17004, now on file in the office of the City Clerk of Marshalltown, Iowa.

Section 2. That the method of construction shall be by contract in accordance with the plans and specifications and general stipulations for the said improvement approved by the City Council.

Section 3. The Contractor will be paid in monthly estimates for work completed as set out in the specifications. The project shall begin on or near the appropriate starting date as specified on the form of proposal and shall be completed within the specified number of calendar days also indicated thereon.

Section 4. That the said improvements shall be paid for from such funds of the City as may be legally used for such purposes, or from the proceeds of the issuance of such bonds as may be legally issued for such purposes or from any combination of such methods of financing and will be paid in accordance with the Notice to Bidders duly published in connection therewith. The Finance Director shall establish on the books a 2017 Asphalt Mill and Overlay Project fund and the bond proceeds or such funds of the City as may be legally used for such purposes are hereby appropriated to pay all costs of the improvements including legal publication, bond, design, engineering, survey and inspection, contract and contingency cost as estimated by the Engineer. The Finance Director is directed to advance all sums necessary from the project fund, and to set up on the books the obligations and receivables of the fund.

Section 5. The City Clerk is hereby directed to publish notice of hearing on plans, specifications, and form of contract and estimated cost in the manner provided by law for the public improvement outlined herein and that any person interested therein may appear and make objections thereto, if any he has. This Council will meet in the Council Chamber, Second Floor, 10 West State Street at Marshalltown, Iowa, at 5:30 o'clock P.M., local time on the 10th day of April, 2017, for the purpose of hearing all of said objections so made and for taking final action upon the plans, specifications, and form of contract now on file.

Section 6. The City Clerk is further directed to advertise for bids in the manner provided by law for the construction of said improvements, setting forth in said notice such necessary pertinent information as will advise prospective bidders thereof together with the proposed manner of payment of the work to be constructed and that such bids be filed and received in the office of the City Clerk of Marshalltown, Iowa, up to 10:00 o'clock A.M., local time, on the 25th day of April 2017. The bids will be opened, read, and tabulated by the City Engineer or his designate at that time and will be acted upon by the City Council of said City at a meeting to be held in the Council Chambers, Second Floor, 10 West State Street, Marshalltown, Iowa, at 5:30 o'clock P.M., local time, on the 8th day of May 2017, or at such later time and place as may then be fixed for considering such bids as shall be filed in connection with the improvement herein ordered and in compliance with the notice of taking bids therein, hereby ordered to be published.

Passed this 27th day of March 2017 and signed this _____ day of March 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

PROJECT TIMELINE FOR RESOLUTIONS AND PUBLICATIONS

1 Project Name: 2017 Full Depth Street Rebuild Project (most public hearing notice deadlines are minimum publication 4 days clear)

2 Project Number: STR 17004 PUBLICATION DATES

TIF funds used? (yes/no)	NO
No - go to line 6	
Public hearing date: Resolution Approving TIF / Internal Loan Fund	Public Hearing Notice to TR before 5PM on date: ##### not before 20 days ##### within 4 days #####

RESOLUTIONS: DATES:

Order Construction	Monday, March 27, 2017
Plans & Specs w/ hearing & Notice to Bidders	Monday, April 10, 2017
Plans Spec Notice to TR before date:	Friday, March 31, 2017
	not before 20 days Tuesday, March 21, 2017
	within 4 days Wednesday, April 05, 2017
Bids Due 10 AM	Tuesday, April 25, 2017
Bid Notice to TR before date:	Monday, April 17, 2017
	not before 20 days Wednesday, April 05, 2017
	within 4 days Thursday, April 20, 2017

9 Accept Bid Monday, May 08, 2017

10 Award Contract Monday, May 08, 2017

T/R	PUBLICATION DATE	DEADLINE BY 5:00 PM
	MONDAY	WEDNESDAY
	TUESDAY	THURSDAY
	WEDNESDAY	FRIDAY
	THURSDAY	MONDAY
	FRIDAY	TUESDAY
	SATURDAY	WEDNESDAY
	SUNDAY	WEDNESDAY

RESOLUTION ORDERING CONSTRUCTION OF THE
AIRPORT PAVEMENT REHABILITATION 18/36
IN THE CITY OF MARSHALLTOWN, IOWA,
SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT
AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS
BEING PROJECT NUMBER 77016010

WHEREAS there is now on file in the office of the City Clerk proposed plans, specifications, form of contract and estimated costs for the construction of the Airport Pavement Rehabilitation 18/36, Project No. 77016010, in the City of Marshalltown, Iowa, as is fully set forth in the plans and specifications for Project No. 77016010, and

WHEREAS the cost of the said improvement is in excess of \$25,000 and a public hearing on the plans, specifications, form of contract and the estimated cost of said improvement is required by law and that notice thereof shall be given as required by law, and

WHEREAS it is intended that the cost of said improvement shall be paid from such funds as the City may legally use for such purposes or from the proceeds from the issuance of such bonds as may be legally issued for said purposes or any combination of the above methods of financing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. This Council does hereby order the construction of the Airport Pavement Rehabilitation 18/36 Project, in the City of Marshalltown, Iowa, which public improvement is fully and particularly described in the plans and specifications for Project No. 77016010 now on file in the office of the City Clerk of Marshalltown, Iowa.

Section 2. That the method of construction shall be by contract in accordance with the plans and specifications and general stipulations for the said improvement approved by the City Council.

Section 3. The Contractor will be paid in monthly estimates for work completed as set out in the specifications. The project shall begin on or near the appropriate starting date as specified on the form of proposal and shall be completed within the specified number of calendar days also indicated thereon.

Section 4. That the said improvements shall be paid for from such funds of the City as may be legally used for such purposes, or from the proceeds of the issuance of such bonds as may be legally issued for such purposes or from any combination of such methods of financing and will be paid in accordance with the Notice to Bidders duly published in connection therewith. The Finance Director shall establish on the books an Airport Pavement Rehabilitation 18/36 Project fund and the bond proceeds or such funds of the City as may be legally used for such purposes are hereby appropriated to pay all costs of the improvements including legal publication, bond, design, engineering, survey and inspection, contract and contingency cost as estimated by the Engineer. The Finance Director is directed to advance all sums necessary from the project fund, and to set up on the books the obligations and receivables of the fund.

Section 5. The City Clerk is hereby directed to publish notice of hearing on plans, specifications, and form of contract and estimated cost in the manner provided by law for the public improvement outlined herein and that any person interested therein may appear and make objections thereto, if any he has. This Council will meet in the Council Chamber, Second Floor, 10 West State Street at Marshalltown, Iowa, at 5:30 o'clock P.M., local time on the 10th day of April 2017, for the purpose of hearing all of said objections so made and for taking final action upon the plans, specifications, and form of contract now on file.

Section 6. The City Clerk is further directed to advertise for bids in the manner provided by law for the construction of said improvements, setting forth in said notice such necessary pertinent information as will advise prospective bidders thereof together with the proposed manner of payment of the work to be constructed and that such bids be filed and received in the office of the City Clerk of Marshalltown, Iowa, up to 10:00 o'clock A.M., local time, on the 25th day of April, 2017. The bids will be opened, read, and tabulated by the City Engineer or his designate at that time and will be acted upon by the City Council of said City at a meeting to be held in the Council Chambers, Second Floor, 10 West State Street, Marshalltown, Iowa, at 5:30 o'clock P.M., local time, on the 8th day of May, 2017, or at such later time and place as may then be fixed for considering such bids as shall be filed in connection with the improvement herein ordered and in compliance with the notice of taking bids therein, hereby ordered to be published.

Passed this 27th day of March 2017, and signed this _____ day of March 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

PROJECT TIMELINE FOR RESOLUTIONS AND PUBLICATIONS

1

Project Name:

AIRPORT PAVEMENT REHAB 18/36

2

Project Number:

77016010

3

TIF funds used? (yes/no)

NO

4

Public hearing date:

5

Resolution Approving TIF / Internal Loan Fund

Public Hearing Notice to TR before 5PM on date: #####

not before 20 days #####

within 4 days #####

No - go to line 6

RESOLUTIONS:

DATES:

6

Order Construction

3/27/2017

7

Plans & Specs w/ hearing & Notice to Bidders

4/10/2017

8

Bids Due 10 AM

Tuesday, April 25, 2017

9

Accept Bid

5/8/2017

10

Award Contract

5/8/2017

Plans Spec Notice to TR before date: Friday, March 31, 2017

not before 20 days

within 4 days

Tuesday, March 21, 2017

Bid Notice to TR before date: Monday, April 17, 2017

not before 20 days

within 4 days

Wednesday, April 05, 2017

T/R	PUBLICATION DATE	DEADLINE BY 5:00 PM
	MONDAY	WEDNESDAY
	TUESDAY	THURSDAY
	WEDNESDAY	FRIDAY
	THURSDAY	MONDAY
	FRIDAY	TUESDAY
	SATURDAY	WEDNESDAY
	SUNDAY	WEDNESDAY

RESOLUTION APPROVING A CONTRIBUTION TO CRIMESTOPPERS FOR A
SECURITY CAMERA SYSTEM

WHEREAS, Crimestoppers has been established to help obtain information on wanted persons, crimes, and criminal activity; and

WHEREAS, Crimestoppers is seeking to install a security camera system at various locations in Marshalltown to help contribute to the ability to obtain information on criminal activity; and

WHEREAS, Crimestoppers is seeking a \$20,000 contribution from the City of Marshalltown to help fund the estimated \$60,000 cost of equipment and installation;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that a \$20,000 contribution is hereby approved for Crimestoppers, and the Finance Director is directed to utilize fund balance of local option sales tax from the designated portion for any lawful purpose; and

BE IT FURTHER RESOLVED, the Finance Director shall only provide payment to Crimestoppers upon verification that the remaining \$40,000 has been pledged or raised.

Passed this 27th day of March, 2017, and signed this ____ day of March, 2017.

CITY OF MARSHALLTOWN, IOWA

James Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

MARSHALL COUNTY CRIME STOPPERS

PHONE: 641-753-1234

112 W CHURCH STREET

MARSHALLTOWN, IA 50158



March 2, 2017

Jessica Kinser, City Administrator
City of Marshalltown
24 N. Center St.
Marshalltown, IA 50158

Dear Jessica:

I am writing you about the security cameras proposal that Marshall County Crime Stoppers (MCCS) presented to the council on October 24, 2016. That proposal suggested a three-way effort between MCCS, Marshall County and the City of Marshalltown to purchase the start-up nucleus package for a security camera system that would benefit the city and the county from a public safety standpoint.

As you may recall, the RACOM supplied and serviced 9-camera, server and backroom equipment system is like the City of Dubuque's RACOM system that city started out with 10 years ago. Dubuque's system grew from 12 cameras to over 1500 cameras today. The cameras have assisted in solving scores of crimes and prevented untold thousands of other crimes.

After learning about Dubuque's success, our committee asked RACOM for quotes on a basic "must have" package for startup that included software, server, and an adequate number of cameras that would give us a basic coverage of logical coverage areas and a system that could eventually be expanded throughout Marshalltown and the county. This basic system is outlined on the estimate attached and shows the basic startup package would cost \$57,622.

It is the hope of MCCS that the city would serve with us as a partner in this endeavor along with the county. MCCS will seek private fundraising to pay for our one third of the startup costs and are requesting the city and county consider funding a third each.

I know you are in the midst of City budget work at this time and respectfully ask that the council considers setting aside up to \$20,000 for one third interest in the security camera system that MCCS is proposing.

Sincerely,

Mike Schlesinger

Mike Schlesinger, Marshall County Crime Stoppers Treasurer

Marshall County Crime Stoppers Board:

Mark Osmundson, Chair
Joel Greer, Vice Chair
Tami Lichtenberg, Secretary
Mike Schlesinger, Treasurer

Carlos Portes
Carol Hibbs
Todd Steinkamp
Ellen Bergman

Mike Miller
Holly Riemenschneider
Bettie Bolar
Larry A. Raymon

Crime Stoppers is based on the principle that someone other than the criminal has information that can help solve a crime

RESOLUTION APPROVING AN AGREEMENT WITH CIVICPLUS FOR WEBSITE
DEVELOPMENT

WHEREAS, the City of Marshalltown maintains a website for staff and citizen use; and

WHEREAS, the City's website had not been updated since 2008, reducing the ability for the website to be used as an effective communication tool; and

WHEREAS, through a Request for Proposal process, five proposals for a new website were received, with all five being interviewed; and

WHEREAS, the Technology Committee is recommending CivicPlus be selected as the company to develop the City of Marshalltown's website;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that the Mayor and City Clerk are hereby authorized to sign the Master Services Agreement.

Passed this 27th day of March, 2017, and signed this ____ day of March, 2017.

CITY OF MARSHALLTOWN, IOWA

James Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

**Exhibit A.1 - CivicPlus Statement of Work #1**

All Quotes are in US Dollars and Valid for 30 Days from March 17, 2017

Project Development and Deployment	
• First Year Annual Services (Initial GCMS® upgrades, maintenance, support and hosting)	
• Server Storage not to exceed 25 GB	
• Services and Deliverables as described in Addendum 1	
• Premium suite of modules, as described in Addendum 2	\$28,157
• 225 pages of content migration from https://ci.marshalltown.ia.us/	
• Ongoing recurring 48-month redesign, as described in Addendum 3	
• 3 Years of Agendas & Minutes in PDF or DOC format migrated	
• 3 Days Virtual Implementation Training for up to 6 Client Staff Members per session	
Project Enhancements	
• CivicMedia with 10 GB additional storage	Included
• CivicSend	
• Citizen Request Tracker	
Total Fees Year 1	
	\$28,157
Annual Services (Continuing GCMS® Enhancements, Maintenance, Support and Hosting)	
<i>Billed 12 months from SOW signing; subject to annual 5% increase year 3 and beyond</i>	\$4,638
Total Annual Services	
	\$4,638

- Performance and payment under this SOW shall be subject to the terms & conditions of the Agreement by and between Client and CivicPlus, to which this Statement of Work #1 (SOW #1) is hereby attached as Exhibit A.1.
- This SOW #1 shall remain in effect for an initial term of one year (12 months) from signing. In the event that neither party gives 60 days' notice to terminate prior to the end of the initial or any subsequent renewal term, this Agreement will automatically renew for an additional 1-year Renewal Term.
- The Total Fees Year 1 will be invoiced at the completion of the following phases as defined in Addendum 1 to this SOW #1:
 - Completion of Phase 2: Website Layout – one half of the Total Fees Year 1.
 - Completion of Phase 4: Customized Website Training – the remaining half of the Total Fees Year 1.
- Renewal Term Annual Services shall be invoiced on the date of signature of relevant calendar years. Annual services, including but not limited to hosting, support and maintenance services, shall be provisioned in accordance with Addendum 4 to this SOW #1 and shall be subject to a 5% annual increase beginning in Year 3 of service.
- After forty-eight (48) months of continuous service, Client is entitled to a no-cost redesign, details noted in Addendum 3. Redesigns that include additional features not available on the original website may be subject to additional charges. Additional features include, but are not limited to, additional modules and integration of third-party software.
- The Client will be invoiced electronically through email. Upon request CivicPlus will mail invoices and the Client will be charged a \$5.00 convenience fee.



Exhibit A.1 for **Marshalltown, IA**

Acceptance

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

Client

CivicPlus

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____



Addendum 1 to Exhibit A.1 - Project Development Division of Work

Kick-Off <u>Deliverable:</u> Project Timeline, training jump start information, online forms, kick-off meeting	
CivicPlus will: • assign a project manager to this project • conduct a Project Kick-off to review awarded contract • establish communication plan for the duration of the project effort • work with Client to identify all key internal and external project stakeholders • develop project timeline • provide access to CivicPlus University (online training manuals, videos and other resources) for the Client staff	Client will: • complete the following prior to Phase 1: Website Optimization Form, Content Form, and DNS Worksheet • review and approve of project timeline within 5 business days • attend a kick-off meeting with key stakeholders or decision makers • if modifications are required after the review of the initial project timeline, Client has 10 business days to address the modifications and come to a consensus • approve the project timeline (limited to two reviews) prior to proceeding with the project • update the current primary live website content and delete any pages from the website that are no longer wanted or needed
Phase 1: Website Optimization <u>Deliverable:</u> Website Optimization Meeting	
CivicPlus will: • communicate status to Client, key stakeholders and personnel via emails or phone calls as needed • review the goals and expectations submitted on the forms Client completed to ensure Client needs are clearly understood • gather preliminary design data for use	Client will provide: • statistics from the current website from the past 12 months (optional) • pictures to be used in the overall design of the new website • a list of all divisions and/or departments within the organization • a list of third-party and in-house developed applications presently being utilized on the current website • a site map or outline of the current website's navigational structure if possible • a list of any content on the current primary website that must remain as is (verbatim) because of legal requirements
Phase 2: Website Layout <u>Deliverable:</u> Website grayscale layout and mood board color pallet presentation	
CivicPlus will: • present one custom layout in grayscale form and one mood board color palette based on the goals determined in the previous phase. The presented layout will show the placement of the navigation, graphic button and feature areas. The mood board will reflect the color and imagery that will represent the tone of the design • begin development of the website design upon layout and mood board approval	Client will: • approve one layout and the mood board • review marketing packet material and guidelines • Website Layout billing milestone complete



Exhibit A.1 for Marshalltown, IA

Phase 3: Website Reveal <u>Deliverable:</u> Website design and production website.	
CivicPlus will: • present a fully functional website on a production URL • migrate content pages to the production URL as described in Exhibit A.1 Statement of Work. • conduct a quality review of the website to ensure the functionality and usability standards are met • work with Client to prepare for training • migrate Agendas & Minutes in Microsoft Word.DOC or Adobe PDF format as described in Exhibit A.1 Statement of Work.	Client will: • evaluate the website design and content and provide CivicPlus with feedback • collaborate with CivicPlus on proposed changes • revise the design according to the approved timeline • if revised design changes are requested after the design approval timeline date, the project's Go Live date will be adjusted out (training and billing milestones will remain as per approved timeline) • provide CivicPlus will all the necessary DNS items identified for the website
Phase 4: Implementation Training (See Exhibit A.1 Statement of Work for details) <u>Deliverable:</u> Train System Administrator(s) on GCMS® Administration, permissions, setting up groups and users, module administration. Basic User training on pages, module entries, applying modules to pages. Applied use and usability consulting to result in effective communication through your website.	
CivicPlus will: • provided training to Client before the website goes live • train staff members based on internal daily tasks and workflow • train staff members on how to use the GCMS®, update content pages and modules	Client will: • provide a location for training in Client with internet access • provide computers for staff to be trained on • Phase 4: Training billing milestone complete
Phase 5: Go Live <u>Deliverable:</u> Custom website launched to the public.	
CivicPlus will: • address system issues and bugs that Client finds • redirect the domain name to the newly developed website as per approved timeline	Client will: • test and update the final site as per approved timeline • notify CivicPlus on any system issues or bugs found in the website



Addendum 2 to Exhibit A.1 – Modules & Functionalities

Project Development and Deployment Includes the Following:	
Modules	Functionality
• Agenda Center • Alerts Center & Emergency Alert Notification • Archive Center • Bid Postings • Blog • Business/Resource Directory • Calendar • Citizen Request Tracker™ (5 users) • Community Connection • Community Voice™ • Document Center • ePayment Center (NOTE: Requires additional fee as a third-party service) • Facilities & Reservations • Frequently Asked Questions • Forms Center • Job Postings • My Dashboard • News Flash • Notify Me® email and 500 SMS subscribers • Photo Gallery • Quick Links • Real Estate Locator • Spotlight • Staff Directory	• Action Items Queue • Audit Trail / History Log • Automated PDF Converter • Automatic Content Archiving • Dynamic Breadcrumbs • Dynamic Sitemap • Expiring Items Library • Graphic Link Administration • Links Redirect • Menu Management • Mouse-over Menu Structure • Online Editor for Editing and Page Creation (WYSIWYG) • Online Web Statistics • Printer Friendly/Email Page • RSS • Site Layout Options • Site Search & Entry Log • Slideshow • Social Media Integration (Facebook, Twitter, Instagram) • User & Group Administration Rights • Web Page Upload Utility • Website Administrative Log



Addendum 3 to Exhibit A.1 - Redesign Details

CivicPlus Project Development Services & Scope of Services for CP Basic Redesign

- New design for all items originally contracted for (main site, department headers and subsites)
- Redevelop banner
- Redevelop navigation method (may choose top drop-down or other options)
- Design setup - wireframe
- Redevelop graphic elements of website (Newsflash, FAQs, Calendar, etc.)
- Project Management
- Testing
- Review
- Content Migration – Includes retouching of all existing published pages to ensure proper formatting, and application of new site styles. Note: Content will **not** be rewritten, reformatted or pages broken up (shortened or re-sectioned)
- Site styles and page layouts will be touched so all pages match the new design and migrate cleanly
- Spelling and broken links will be checked and reported if unable to correct



Addendum 4 to Exhibit A.1 – Hosting, Support and Service Level Agreement

Hosting Details

Data Center	• Highly Reliable Data Center • Managed Network Infrastructure • On-Site Power Backup & Generators • Multiple telecom/network providers • Fully redundant Network • Highly Secure Facility • 24/7/365 System Monitoring
Hosting	• Automated GCMS® Software Updates • Server Management & Monitoring • Multi-tiered Software Architecture • Server software updates & security patches • Database server updates & security patches • Antivirus management & updates • Server-class hardware from nationally recognized provider • Redundant firewall solutions • High performance SAN with N+2 reliability
Bandwidth	• Multiple network providers in place • Unlimited bandwidth usage for normal business operations (does not apply in the event of a cyber attack) • 22 Gb/s burst bandwidth
Disaster Recovery	• Emergency After-hours support, live agent (24/7) • On-line status monitor at data center • Event notification emails • Guaranteed recovery TIME objective (RTO) of 8 hours • Guaranteed recovery POINT objective (RPO) of 24 hours • Pre-emptive monitoring for disaster situations • Multiple data centers • Geographically diverse data centers
DDoS Mitigation	• Defined DDoS Attack Process • Identify attack source • Identify type of attack • Monitor attack for threshold engagement



Support and Maintenance

Support Services

CivicPlus' on-site support team is available from 7:00 am to 7:00 pm CT to assist clients with any questions, concerns or suggestions regarding the functionality and usage of CivicPlus' GCMS® and associated applications. The support team is available during these hours via CivicPlus' toll-free support number and e-mail. Support personnel will respond to calls as they arrive (under normal circumstances, if all lines are busy, messages will be returned within two hours; action will be taken on e-mails within four hours), and if Client's customer support liaison is unable to assist, the service escalation process will begin.

Emergency support is available 24-hours-a-day for designated, named Client points-of-contact, with members of both CivicPlus' project management and support teams available for urgent requests. Emergency support is provided free-of-charge for true emergencies (ie: website is down, applications are malfunctioning, etc.), though Client may incur support charges for non-emergency requests during off hours (ie: basic functionality / usage requests regarding system operation and management). The current discounted rate is \$175/hour.

CivicPlus maintains a customer support website that is accessible 24-hours-a-day with an approved client username and password.

Service Escalation Processes

In the event that CivicPlus' support team is unable to assist Client with a request, question or concern, the issue is reported to the appropriate CivicPlus department.

Client requests for additional provided services are forwarded to CivicPlus' Client Care personnel.

Client concerns/questions regarding GCMS® or associated application errors are reported to CivicPlus' technical team through CivicPlus' issue tracking and management system to be addressed in a priority order to be determined by CivicPlus' technical team.

All other requests that do not meet these criteria will be forwarded to appropriate personnel within CivicPlus' organization at the discretion of the customer support liaison.

Included Services:	
Support	Maintenance of CivicPlus GCMS®
7 a.m. – 7 p.m. (CST) Monday – Friday (excluding holidays) 24/7 Emergency Support Dedicated Support Personnel Usability Improvements Integration of System Enhancements Proactive Support for Updates & Fixes Online Training Manuals Monthly Newsletters Routine Follow-up Check-ins CivicPlus Connection	Install Service Patches for OS System Enhancements Fixes Improvements Integration Testing Development Usage License



CivicPlus Service Level Agreement

CivicPlus will use commercially reasonable efforts to make the GCMS® available with a Monthly Uptime Percentage (defined below) of at least 99.9%, in each case during any monthly billing cycle (the "Service Commitment"). In the event CivicPlus does not meet the Service Commitment, you will be eligible to receive a Service Credit as described below.

Definitions

- "Monthly Uptime Percentage" is calculated by subtracting from 100% the percentage of minutes during the month in which the GCMS, was "Unavailable." Monthly Uptime Percentage measurements exclude downtime resulting directly or indirectly from any Exclusion (defined below).
- "Unavailable" and "Unavailability" mean:
 - The HTML of the home page of the site is not delivered in 10 seconds or less 3 times in a row when tested from inside our network and returns a status of 200.
 - The Main page of the site returns a status other than 200 or 302 3 times in a row.
- A "Service Credit" is a dollar credit, calculated as set forth below, that we may credit back to an eligible account.

Service Commitments and Service Credits

Service Credits are calculated as a percentage of the total charges paid by you (excluding one-time payments such as upfront payments) for the month, beginning with the first full month of service, in accordance with the schedule below.

Monthly Uptime Percentage

Less than 99.9%

Service Credit Percentage

1% of one month's fee

We will apply any Service Credits only against future payments otherwise due from you. Service Credits will not entitle you to any refund or other payment from CivicPlus. A Service Credit will be applicable and issued only if the credit amount for the applicable monthly billing cycle is greater than one dollar (\$1 USD). Service Credits may not be transferred or applied to any other account. Unless otherwise provided in the Client Agreement, your sole and exclusive remedy for any unavailability, non-performance, or other failure by us to provide the service is the receipt of a Service Credit (if eligible) in accordance with the terms of this SLA.

Credit Request and Payment Procedures

To receive a Service Credit, you must submit a claim by opening a case with Support. To be eligible, the credit request must be received by us by the end of the second billing cycle after which the incident occurred and must include:

1. the words "SLA Credit Request" in the subject line;
2. the dates and times of each Unavailability incident that you are claiming;
3. the affected Site domains; and
4. Any documentation that corroborate your claimed outage.

If the Monthly Uptime Percentage of such request is confirmed by us and is less than the Service Commitment, then we will issue the Service Credit to you within one billing cycle following the month in which your request is confirmed by us. Your failure to provide the request and other information as required above will disqualify you from receiving a Service Credit.

SLA Exclusions

The Service Commitment does not apply to any unavailability, suspension or termination of GCMS®, or any other GCMS® performance issues: (i) that result from a suspension; (ii) caused by factors outside of our reasonable control, including any force majeure event or Internet access or related problems beyond the demarcation point of CivicPlus; (iii) that result from any actions or inactions of you or any third party; (iv) that result from your equipment, software or other technology and/or third party equipment, software or other technology (other than third party equipment within our direct control); (v) that result from any maintenance as provided for pursuant to the Client Agreement; or (vi) arising from our suspension and termination of your right to use the GCMS® in accordance with the Client Agreement (collectively, the "SLA Exclusions"). If availability is impacted by factors other than those used in our Monthly Uptime Percentage calculation, then we may issue a Service Credit considering such factors at our discretion.



Disaster Recovery Feature Service Commitment

CivicPlus will use commercially reasonable efforts to make insure that in the event of a disaster that make the Primary data center unavailable (defined below) Client site will be brought back online at a secondary data center (the "Service Commitment"). In the event CivicPlus does not meet the Service Commitment, you will be eligible to receive a Service Credit as described below.

Definitions

- "Datacenter availability" is determined by inability to provide or restore functions necessary to support the Service. Examples of necessary functions include but are not limited Cooling, Electrical, Sufficient Internet Access, Physical space, and Physical access.
- A "Service Credit" is a dollar credit, calculated as set forth below, that we may credit back to an eligible account.
- Recovery Time Objective (RTO) is the most anticipated time it will take to bring the service back online in the event of a data center event.
- Recovery Point Objective (RPO) the amount of data lost that is considered acceptable.

Service Commitments and Service Credits

Service Credits are calculated as a percentage of the total charges paid by you (excluding one-time payments such as upfront payments) for the month accordance with the schedule below.

Recovery Time Objective	Service Credit Percentage
8 Hours	10% of one month's fee
Recovery Point Objective	Service Credit Percentage
24 Hours	10% of one month's fee

RESOLUTION APPROVING 28E AGREEMENT WITH THE
MARSHALLTOWN AREA CHAMBER OF COMMERCE
FOR THE PURPOSES OF OPERATING A
VISITORS BUREAU AND CONVENTION CENTER

WHEREAS, the City of Marshalltown, Iowa entered into an agreement with the Marshalltown Area Chamber of Commerce (Chamber) concerning the creation and operation of the Convention and Visitor's Bureau, which was approved by the Council of the City of Marshalltown, effective July 1, 1999; and

WHEREAS, the agreement was renewed for the following effective dates:

<u>Resolution No.</u>	<u>Date Approved</u>	<u>Date Beginning</u>	<u>Date Ending</u>
2011-070	May 9, 2011	06/1/2011	05/31/2013
2013-103	June 24, 2013	06/1/2013	05/31/2015
2015-084	May 26, 2015	06/01/2015	05/31/2016
2016-089	May 23, 2016	06/01/2016	06/30/2017

and

WHEREAS, the City of Marshalltown, Iowa and the Chamber wish to approve another agreement, the effective dates being July 1, 2017 through June 30, 2018, renewable or terminated pursuant to contract terms.

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, AS FOLLOWS:

1. Attached hereto is agreement between the City and the Chamber, which is hereby approved by the Council of the City of Marshalltown, Iowa.
2. The Mayor is hereby authorized to execute any and all documents required concerning this matter.
3. This Resolution shall be in full force and effect on July 1, 2017.

Passed this 27th day of March, 2017, and signed this __ day of March, 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

28E AGREEMENT

This agreement entered into this first day of July, 2017, by and between the City of Marshalltown, Iowa, a Municipal Corporation (CITY) and the Marshalltown Regional Partnership (PARTNERSHIP).

WHEREAS the CITY desires to enter into a contract with the PARTNERSHIP to operate a Convention and Visitors Bureau (BUREAU) to provide services to effectively promote and develop the visitor and convention business and for economic development for the Marshalltown area; and

WHEREAS the CITY has proposed to provide the revenue generated from the hotel/motel tax according to the schedule as detailed below, to carry out on behalf of the CITY such visitor, conference and convention development.

WHEREAS parties have agreed to continue funding through the year ending June 30, 2018; and
NOW, THEREFORE, BE IT RESOLVED that the parties agree to the following:

1. **Operation of Bureau**

The PARTNERSHIP will operate the BUREAU as a non-profit entity under the auspices of the PARTNERSHIP. All legal and corporate liability shall be vested within this entity.

2. **Organization**

a. **Board of Directors:** The membership of the Board of Directors shall consist of thirteen (13) members, two members appointed solely by the City Council of Marshalltown, two members appointed solely by the Executive Board of the Chamber of Commerce, four members from the general public and four from the hospitality industry as identified by the BUREAU Board.

b. **Staff and Management:** The staff and management will be the responsibility of the Chief Executive Officer of the PARTNERSHIP (comprised of the Marshalltown Area Chamber of Commerce, BUREAU, and Economic Development) who will assume full responsibility for the employment, discharge and management of the BUREAU. Hiring of the Director of the BUREAU will be subject to joint approval of the BUREAU Board.

c. **Purpose of BUREAU Board of Directors:** The Board of Directors shall provide policy direction for all activities of the BUREAU, review fiscal status, serve as the liaison to the Marshalltown City Council, the Chamber of Commerce Board and other community interest groups and generally function in all matters the Board feels appropriate.

d. **Meetings:** The Board of Directors shall meet at least monthly at a date and time regularly established. All meetings shall be governed by Roberts Rules of Order and subject to the open meetings law. Special meetings may be called by the BUREAU director, or the BUREAU board.

e. **Terms of Board Members:** Board members shall be appointed for three year staggered terms. Should any board member resign or not fulfill the commitment according to the requirements outlined in the BUREAU bylaws a replacement shall be selected to fill the unexpired term of the departed Board member, said replacement to be from the same group as the person creating the vacancy.

f. **Officers:** Officers of the BUREAU will consist of a Chair, Vice Chair, Secretary, Treasurer, and Past Chair duly elected from the Board. Term of office limited to one year with re-election to successive terms permissible.

3. **Scope of Service**

The BUREAU shall undertake such services that are necessary and appropriate to carry out a Program of Work which shall be submitted to City Council prior to the start of each fiscal year.

4. **Time of Performance**

The services of the BUREAU are ongoing and shall continue until terminated pursuant to Paragraph 7 of this Agreement. The BUREAU will submit to the CITY a written annual report no later than July 1 of each year.

5. **CITY Performance**

a. The CITY will pay the BUREAU an amount of the hotel/motel tax actually collected by the Iowa Department of Revenue from within the city limits of Marshalltown, Iowa according to the schedule as outlined below, and received by the CITY.

<u>Period</u>	<u>Formula</u>
June 1, 2006 – May 31, 2007	75% of revenue generated
June 1, 2007 – May 31, 2008	74% of revenue generated
June 1, 2008 – May 31, 2009	73% of revenue generated
June 1, 2009 – May 31, 2010	72% of revenue generated
June 1, 2010 – May 31, 2011	71% of revenue generated
June 1, 2011 – May 31, 2012	71% of revenue generated up to \$219,000 with revenues above this amount split 65% to the BUREAU and 35% to the CITY
June 1, 2012 – May 31, 2013	71% of revenue generated up to \$219,000 with revenues above this amount split 65% to the BUREAU and 35% to the CITY.
June 1, 2013 – May 31, 2014	71% of revenue generated up to \$219,000 with revenues above this amount split 65% to the BUREAU and 35% to the CITY.
June 1, 2014 – May 31, 2015	71% of revenue generated up to \$219,000 with revenues above this amount split 65% to the BUREAU and 35% to the CITY.
June 1, 2015 – May 31, 2016	67% of revenue generated.
June 1, 2016 – June 30, 2017	67% of revenue generated.
July 1, 2017 – June 30, 2018	67% of revenue generated.

b. Such sum shall be payable to the BUREAU upon receipt of quarterly payments to the CITY consistent with tax receipts received by the CITY. Should the work of the BUREAU justify additional funds, these could be provided by action of the CITY.

c. The BUREAU shall not permit expenditures to exceed revenues in any year unless the CITY is notified of the intent and the purpose and has been provided proof of existing fund balance. The BUREAU shall not borrow money or issue bonds without written permission of the CITY.

6. **Financial Reports & Audit**

The BUREAU agrees that it will maintain books of account in accordance with generally accepted accounting standards together with necessary documentation to support all expenditures by nature of expenditure and amount, subject to independent audit. The BUREAU will provide quarterly financial reports and a copy of all audit reports to the CITY, all at the cost to the BUREAU.

7. **Amendment of Contract**

The CITY reserves the right to amend the terms of this contract during the contract year should the financial conditions of the City change.

8. **Termination of Contract**

It is agreed that said Agreement shall be in full force and effect for a period of one (1) year ending June 30, 2018. Thereafter, said Agreement shall be in full force and effect for whatever time period agreed to by the parties involved. Said agreement may be terminated by either party by giving written notice only upon a finding of gross mismanagement or misappropriation of funds. In the event the hotel/motel tax is terminated by vote of the residents of the City of Marshalltown, Iowa, or by action of the Iowa Legislature, this Agreement shall terminate ninety (90) days after receipt of the last tax revenues, or sooner if State law so provides. This Agreement shall be reviewed by both parties prior to renewal to ensure the Agreement is working as anticipated.

9. **Assignability**

The PARTNERSHIP shall not assign any interest in this Agreement, and shall not transfer any interest in the Agreement without prior written approval of the CITY.

10. **Hold Harmless**

It is understood between the parties that the CITY provides needed financing to the PARTNERSHIP who operates and is entirely responsible for the BUREAU. Accordingly, the PARTNERSHIP shall maintain all required worker's compensation coverage, liability coverage, and any other needed insurance, relative to the day-to-day operations of the BUREAU. The CITY is an entirely separate entity from the PARTNERSHIP and the BUREAU and is not liable for the debts, obligations, errors, omissions, torts or actions thereof. By execution of this Agreement, the PARTNERSHIP agrees to indemnify and hold harmless the CITY from any liability whatsoever arising under the terms of this Agreement and shall defend the CITY from any such claims, including payment of attorney fees and related costs.

11. **Bureau Employees**

Persons employed to manage the BUREAU are employees of the PARTNERSHIP and are not employees of the CITY.

12. **Location**

The BUREAU will operate out of the PARTNERSHIP offices at 709 South Center Street, Marshalltown, Iowa, or from such location as the PARTNERSHIP deems appropriate and is in the best interests of the parties to this agreement.

MARSHALLTOWN REGIONAL PARTNERSHIP

CITY OF MARSHALLTOWN, IOWA

David Barajas Jr.
Chief Executive Officer
Marshalltown Regional Partnership

James L. Lowrance, Mayor

ATTEST:

Chair:
Marshalltown Regional Partnership Board

Shari L. Coughenour, CMC, City Clerk



James L. Lowrance, Mayor
36 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5756
Fax - (641) 754-5742

Housing & Community Development

TO: Mayor and City Council

FROM: Michelle Spohnheimer, Housing & Community Development Director *MS*

DATE: March 23, 2017

RE: Subordination agreement for forgivable loan provided for property located at
511 ½ N 1st Street, Marshalltown, IA 50158

The owner of a property located at **511 ½ N 1st, Marshalltown, IA 50158** participated in the City of Marshalltown Lead Hazard Control Program wherein he received assistance to eliminate lead hazards in his property. The lead hazard control assistance was paid for with grant funds made available through the City of Marshalltown Lead Hazard Control Grant Program. The grant funds used to assist households are provided to the owner(s) in the form of a forgivable loan. The loan is forgiven 33% each year after the completion of lead hazard control assistance until the end of the third year at which time the loan is entirely forgiven. The terms of the forgivable loan are enforced via a lien document that is filed with the County Recorder.

The owners of the property listed above have approached their lending institution with a request to refinance their mortgage. The owners currently have a mortgage rate of at 7.603% and they wish to refinance for a 3.99% rate. The Amount that will be refinanced is \$47,624. The appraised value of the property is \$72,000. Originally \$25,500 in grant funds were used in the remediation of lead hazards with \$17,085 (67%) remaining. The lending institution has requested that the City of Marshalltown's lien take a subordinate position to the financial institution as a condition of refinancing. The council has the authority to agree to subordination. To achieve subordination, a public hearing must be held in consideration of a tentative resolution to authorize subordination. The public hearing has been scheduled for April 10, 2017.

If you have questions, please contact Michelle Spohnheimer at 754-5756 or e-mail mospohnheimer@ci.marshalltown.ia.us. Please note that I will be out of the office March 24th-March 31st.

City Council
Leon Lamer, Bill Martin, Al Hoop, Joel Greer
Leon Lamer, Bethany Wirin

Property Address:	511 ½ N 1st Street Marshalltown, IA 50158
Date of Completion:	11/12/2015
Current Mortgage Amount:	\$58,227.88
Original Lien Amount:	\$25,500
% of Lien Forgiven:	33%
Remaining Balance on Lien:	\$17,085
New Mortgage Amount:	\$47,624
Appraised Value:	\$72,000
Lien plus New Mortgage:	\$64,709
Difference:	\$7,291
The amount of new mortgage and remaining balance on the liens is LESS THAN the appraised value.	

City Council
Leon Lamer, Bill Martin, Al Hoop, Joel Greer
Leon Lamer, Bethany Wirin

**TENTATIVE RESOLUTION ACCEPTING SUBORDINATION AGREEMENT FOR
PROPERTY INTEREST AT 511 ½ NORTH 1ST STREET, MARSHALLTOWN, IOWA, BEING
LEAD ABATEMENT PROJECT NO. 53516020**

WHEREAS the owners of a property located at 511 ½ N. 1st Street, Marshalltown, Iowa has participated in the Marshalltown Lead Hazard Control Program; and

WHEREAS the nature of the Marshalltown Lead Hazard Control Program is to provide qualifying applicants with forgivable loans for the purpose of eliminating residential lead-based paint hazards; and

WHEREAS a lien has been filed to enforce the provisions of the forgivable loan which is recorded as Instrument No. 2015-00005894 in the records of Marshall County, Iowa; and

WHEREAS the owner of said property wishes to refinance the property, which refinancing requires the city's liens to be subordinated to the new mortgage agreement; and

WHEREAS such a subordination may be construed as a disposal of an interest in real property pursuant to Section 364.7 of the Code of Iowa, thus necessitating a proposed resolution and public hearing.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa by this Tentative Resolution proposes to consent to the filing of the attached Subordination Agreement, which is incorporated and made part of this resolution.

Section 2. The attached Subordination Agreement, shall be for real property located at 511 ½ N. 1st Street, Marshalltown Iowa described as follows:

The North 30 feet of Lot 5 Block 1 of Weatherly and Shorthill's Addition to the Town of Marshall, Marshall County, Iowa.

Section 3. The City Clerk shall cause to be published the notice required by law, by publication once in the Marshalltown Times-Republican, a newspaper having general circulation in the City of Marshalltown, Iowa, and published at least once weekly, the publication to be not less than ten (10) nor more than twenty (20) days prior to the date hereinafter fixed for public hearing concerning this matter. Said public hearing is hereby fixed the 10th day of April 2017, at the Council meeting to commence at 5:30 PM in the Council Chambers, 10 W. State Street, Marshalltown, Iowa. Said public hearing shall convene to consider any and all comments filed with the City Clerk or made in open council meeting in response to the proposed action as recited herein, and the Council shall have authority to take final action at that time.

Passed this _____ day of _____ 2017, and signed this _____ day of _____ 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

SUBORDINATION AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS Kevin R. White is the owner of the following described premises:

The North 30 feet of Lot 5 Block 1 of Weatherly and Shorthill's Addition to the Town of Marshall, Marshall County, Iowa.

WHEREAS said property owner has executed a Forgivable Loan in favor of the City of Marshalltown, Iowa (hereinafter referred to as CITY OF MARSHALLTOWN), which are recorded as Instrument No. 2015-00005894 in the records of Marshall County, Iowa, and the City of Marshalltown is the present lien holder thereof; and

WHEREAS the CITY OF MARSHALLTOWN recognizes said property owner wishes to refinance current mortgage obligations; and,

WHEREAS Quicken Loans, Inc., ISAOA has requested a condition prior to approving a mortgage loan to said property owner which requires the city's lien to take a subordinate position to the property owner's refinancing efforts.

NOW THEREFORE the City of Marshalltown specifically subordinates the Marshalltown forgivable loans to said mortgage of Quicken Loans, Inc., ISAOA; and

The City of Marshalltown further acknowledges the mortgage of Quicken Loans, Inc., ISAOA as a first and prior lien upon said premises, not to exceed \$47,624.00 nor be increased without prior written consent of the City of Marshalltown; and

The City of Marshalltown, by the execution of this Subordination Agreement, does not release the liens of its Forgivable Loans, but only subordinates and makes junior such liens to the mortgage of Quicken Loans, Inc., ISAOA and all correction hereinafter.

Witness the hand and seal of the undersigned this ____ day of _____ 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

STATE OF IOWA
COUNTY OF MARSHALL

On this ____ day of _____ 2017 before me, a Notary Public, appeared James L. Lowrance, Mayor, who being duly sworn, did say that he is the chief elected official of the CITY OF MARSHALLTOWN, and that the foregoing instrument was signed by him/her on behalf of the CITY OF MARSHALLTOWN as the free act and deed of said city. IN WITNESS WHEREOF, I have hereunto set my hand and affixed by official seal, the date and year last above written.

Notary Public

**RESOLUTION ADOPTING TENTATIVE RESOLUTION
ACCEPTING THE SUBORDINATION AGREEMENT FOR PROPERTY INTEREST
AT 511 ½ NORTH 1ST STREET, MARSHALLTOWN, IOWA, LEAD ABATEMENT
PROJECT 53515020**

WHEREAS the Council of the City of Marshalltown, Iowa did, on the 27th day of March 2017, place on file a Tentative Resolution whereby it proposed to accept subordination of a forgivable lien at 511 ½ N. 1st Street, Marshalltown, Iowa, property hereinafter described; and

WHEREAS published notice as required by law of the intended acceptance of the subordination agreement by the CITY OF MARSHALLTOWN, IOWA, of the real estate lien has all been duly published and no objections to the proposed subordination have been filed in writing with the City Clerk and no objections thereto are made in open Council meeting to the proposed subordination as heretofore set forth and that this is the time and place provided for in said Tentative Resolution and in the published notice for this Council to take final action upon said Tentative Resolution; and

WHEREAS the purpose of this Resolution is to authorize the subordination of the forgivable loan as recorded as Instrument No. 2015-00005894 in the records of Marshall County, Iowa so the property owners may refinance their home mortgage.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Tentative Resolution placed on file in the office of the Clerk of the CITY OF MARSHALLTOWN, IOWA, on the 27th day of March 2017, whereby it is proposed subordinate title of the CITY MARSHALLTOWN, IOWA, to the real estate located in the City of Marshalltown described as:

The North 30 feet of Lot 5 Block 1 of Weatherly and Shorthill's Addition to the Town of Marshall, Marshall County, Iowa.

is hereby approved and adopted..

Section 2. The Mayor and Clerk are hereby authorized to execute the attached Subordination Agreement and to do all things necessary to carry out subordination.

Passed this _____ day of _____ 2017, and signed this _____ day of _____ 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION APPROVING PURCHASE OF TEN ADDITIONAL LICENSES FOR THE
TYLER TECHNOLOGIES SOFTWARE IMPLEMENTATION FOR THE ENERGOV
PROJECT AT A COST OF \$8,700
AND ANNUAL MAINTENANCE AGREEMENT OF \$4,550

WHEREAS, there is herewith submitted to the City Council of Marshalltown, Iowa, a quote for additional licensing and for annual maintenance costs by and between the City of Marshalltown, Iowa, relating to the implementation of the Tyler Technologies Software, Energov Project.

WHEREAS, the Council has fully examined same and has found same to be in the best interests of the CITY OF MARSHALLTOWN, IOWA and that same should now be approved and accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1. That the quote for ten additional licenses of \$8,700 and annual maintenance cost of \$4,550, by and between the City of Marshalltown, Iowa, relating to the implementation of the Tyler Technologies Software Energov Project, is hereby fully approved in all respects and particulars and the Mayor and City Clerk are hereby authorized and directed to execute same for and on behalf of said City.

Passed this 27th day of March, 2017, and signed this ____ day of March, 2017.

CITY OF MARSHALLTOWN, IOWA

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



Proposal - EnerGov up to 15 Users

Local Government Division

Presented to:

Diana Steiner

City of Marshalltown

24 N. Center St.

Marshalltown, IA 50158

(641) 754-5760

bdemoss@ci.marshalltown.ia.us

Proposal date:

March 17, 2017

Submitted by:

Robin Reeves

(800) 646-2633

robin.reeves@tylertech.com

Tyler Technologies

Local Government Division

5519 53rd Street

Lubbock, Texas 79414



Prepared for:

Diana Steiner
City of Marshalltown
24 N. Center St.
Marshalltown, IA 50158
(641) 754-5760
bdemoss@ci.marshalltown.ia.us

Quoted By: **Robin Reeves**
Quote Date: **03/17/17**
Expiration Date: **07/15/17**

Tyler Related Products and Services

Description	QTY	License Fees	Hours	Services	Investment	Annual
Energov Product Suite						
<i>Permitting & Land Management</i>	<i>Up to 15 Users</i>					
Permitting & Inspections		\$7,700			\$7,700	\$1,925
<i>License & Regulatory Management</i>						
License Management		\$5,500			\$5,500	\$1,375
<i>Customer Relationship Management</i>						
Code Enforcement		\$5,000			\$5,000	\$1,250

Subtotal

\$18,200

\$4,550

Summary

Total Tyler Software
Total Tyler Services
Less Original Purchase of 5 Users

One Time Fees
\$18,200
\$0
(\$9,500)

Recurring Fees
\$4,550

Summary Total

\$4,550

\$8,700

Contract Total

\$13,250

Estimated Travel Expense:

Note: Travel Expenses are billed as incurred based on Federal IRS per diem standards. Tyler will invoice Client for the License Fees listed above upon delivery of the software.

Maintenance Fees listed above will be invoiced upon ninety (90) days of delivery and annually thereafter on the anniversary of that date

All payment terms are net thirty (30) days

CONFIDENTIAL

ORDINANCE NO.14958

AN ORDINANCE APPROVING CHANGES TO THE
MARSHALLTOWN ZONING ORDINANCE OF 2010 MAP BY REZONING PROPERTIES TO
TRADITIONAL NEIGHBORHOOD (TN) DISTRICT

WHEREAS the Plan Zoning Commission reviews zoning regulations as necessary or upon request; and

WHEREAS the City received a request to rezone the properties at 1015, 1101, 1201 and 1203 S. 6th Street in Marshalltown Iowa to the Traditional Neighborhood zoning classification; and

WHEREAS the Plan Zoning Commission reviewed the request, held a public hearing on February 16, 2017 and recommended the properties be rezoned; and

WHEREAS the City Council has reviewed the request and found the rezoning to be in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. The Zoning Ordinance of 2010 Map is hereby amended rezoning the following properties to Traditional Neighborhood, 1015, 1101, 1201 and 1203 S. 6th Street.

Section 2. The public hearing required on this City Code amendment shall be held in the Council Chambers of City Hall, 10 West State Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 27th day of March 2017, and the City Clerk is directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times-Republican, a newspaper published in Marshalltown, Marshall County, Iowa, not less than 7 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 3. This Code shall be in full force and effect from and after public notice of hearing on this Amendment to the Marshalltown City Code has been duly given as required by the said Code and the statutes of the State of Iowa and said public hearing has been duly held and after passage by the Council and publication as is provided by law.

Passed this 27th day of March, 2017, and signed this _____ day of March, 2017.

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, City Clerk



James L. Lowrance, Mayor
36 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5756
Fax - (641) 754-5742

February 22, 2017

To: Mayor James L. Lowrance and City Administrator Jessica Kinser
Members of the City Council

From: Michelle Spohnheimer
Housing & Community Development Director

Re: Application for Zoning Ordinance Map Change – Rezoning to Traditional Neighborhood

Policy Issue: The Marshalltown Zoning Ordinance of 2010 includes a map identifying areas by zoning classification. The request has been made to rezone the properties at 1015, 1101, 1201 and 1203 S. 6th Street to Traditional Neighborhood (TN). Currently three of the properties are zoned R-2 Low Density residential and one is zoned R-1 Low Density Residential. The applicant is requesting the change to allow for mixed use higher density housing. This area includes the bowling alley which will continue to operate.

Recommendation: The Plan Zoning Commission held discussion followed by a public hearing on Thursday, February 16, 2017. The Commission discussed the proposed change and impact to the area. Changing to Traditional Neighborhood will allow for a mixed used development with higher density housing. The developer would incorporate the entertainment attractions into the neighborhood concept.

Background: Over the recent years this area has been considered for various development options. The attached map identifies the four properties included in the rezoning and the original application. Full plans and site layouts are not included in this request since a rezoning request should be considered based on all possibilities. Additional detail on the TN district is available on the City website under the zoning ordinance in chapter 19 and 29.

http://ci.marshalltown.ia.us/static/departments/housing/zoning_ord_table.php

Budget Impact: n/a

Attachment: Map, Zoning Ordinance Change application

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop,
Robert Schubert, Bill Martin, Bethany Wirin



Date Submitted & Fee Paid: 1/19/17

Rezoning Application Form

36 N. Center Street, Marshalltown, IA 50158 Ph: 641-754-5756 Fax: 641-754-5742
www.ci.marshalltown.ia.us

All items listed must be submitted with this application:

Failure to complete and submit all the required materials as a part of this application will result in a delay in accepting your application until it is complete.

☒ **Legal description of the property.** The property owner should have a copy of the legal description. If not, owners may obtain a copy of the recorded deed, which contains the legal description, from the Marshall County Recorder's Office for a fee.

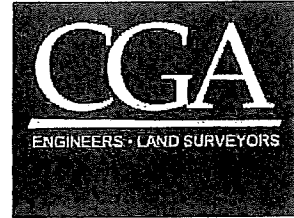
☒ **Application fee.** A \$500 fee is required payable to "City of Marshalltown." The fee must be paid when the application is submitted to the Zoning Office.

Please type or print legibly in ink.

Property Address:	
<u>1203 S. 6th ST. (SEE ATTACHED MAP)</u>	
Owner:	
<u>MHS PROPERTIES (CGA ENGINEERS - APPLICANT)</u>	
Mailing Address:	
<u>16 E. MAIN ST. MARSHALLTOWN, IA 50158</u>	
Phone:	Fax:
<u>641-752-6701</u>	
Current Zoning Classification:	
<u>R1 Low Density Residential</u> MA	
<u>R2 LOW DENSITY RESIDENTIAL</u>	
Current Use:	
<u>VACANT</u>	
Proposed Zoning Classification:	
<u>TN - TRADITIONAL NEIGHBORHOOD</u>	
Proposed Use:	
<u>RESIDENTIAL</u>	
Please list the uses of surrounding properties:	
<u>GOLF COURSE, SINGLE FAMILY HOME, BOWLING ALLEY</u>	
Signature and Date:	
<u>Stephen Huskey</u> <u>1-19-17</u>	

January 19, 2017

Michelle Spohnheimer
Housing Department
City of Marshalltown
36 North Center Street
Marshalltown, IA 50158



RE: South 6th Street rezoning

Dear Michelle:

Attached is a map of four parcels for which we are requesting a rezoning to the TN Traditional Neighborhood district. The owner/purchaser desires to build, in phases, a mixed-density area of apartments and townhomes. In the middle of this development will be the existing bowling alley. The total area to be rezoned is approximately 20 acres. The owner has reached out to the owner of the adjacent single-family home with plans and I will keep you informed of their communication.

Rezoning these parcels will allow for a higher density to utilize the golf course views and the major thoroughfare that is South 6th Street. The bowling alley would become a legal use (it is currently non-conforming) and will allow opportunities for expansion of ancillary uses such as a restaurant, arcade, and other uses that compliment a bowling alley. Rezoning to the TN District will also allow for expanded community amenities such as an extension of the bike trail to transverse the property.

The owner has no building plans or specific site layouts at this time and seeks to rezone in order to better understand site potential.

I hope your department, Planning Commission, and Council look favorably upon this request.

Please contact me at 641-752-6701, or stroskey@cgaconsultants.com if you have any questions.

Sincerely,
CLAPSADDLE-GARBER ASSOCIATES, INC.

A handwritten signature in black ink, reading "Stephen Troskey", is positioned above the typed name.

Stephen T. Troskey
Project Manager

01640 - 1991-2

IOWA STATE BAR ASSOCIATION
Official Form No. 103FOR THE LEGAL EFFECT OF THE USE
OF THIS FORM, CONSULT YOUR LAWYER500
STATE OF IOWA, MARSHALL CO.

Entered upon transfer books and for

taxation this

day of August, A.D. 1991Martha Annis Sexton

AUDITOR

Gene Hays, Deputy

WARRANTY DEED — JOINT TENANCY

SPACE ABOVE THIS LINE
FOR RECORDERFor the consideration of OneDollar(s) and other valuable consideration, Joseph Perry Sexton, a single person; Anne Elizabeth Sexton, a single person; Carol Christine Sexton, a single person; David Richard Sexton and Dora Sexton, husband and wife; and Sarah Louise Sexton Adams and Jerry Adams, wife and husband do hereby Convey to Richard Naughton and Michelle Naughton, husband and wifeas Joint Tenants with Full Rights of Survivorship, and not as Tenants in Common, the following described real estate in Marshall County, Iowa:

Lot Seven and the West 206.3 feet of the South 410 feet of
Lot Six of the Southeast Quarter of the Southeast Quarter
of Section Thirty-four, Township Eighty-four North, Range
Eighteen West of the 5th P.M., Marshall County, Iowa.

1015 South 6th Street

REAL ESTATE TRANSFER	
TAX PAID <u>49</u>	
STAMP #	
\$	<u>126.40</u>
RECORDED	<u>64</u>
DATE	COUNTY
<u>9/13/91</u>	

Grantors do Hereby Covenant with grantees, and successors in interest, that grantors hold the real estate by title in fee simple; that they have good and lawful authority to sell and convey the real estate; that the real estate is Free and Clear of all Liens and Encumbrances except as may be above stated; and grantors Covenant to Warrant and Defend the real estate against the lawful claims of all persons except as may be above stated. Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

STATE OF IOWA

ss:

Dated: August 26, 1991Johnson COUNTY,On this 27th day of Aug.

1991, before me the undersigned, a Notary Public in and for said State, personally appeared
Joseph Perry Sexton, a single person

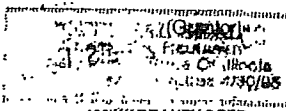
to me known to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.

Joseph Perry Sexton
Martha Annis Sexton Notary Public
(This form of acknowledgment for individual grantor(s) only)

Joseph Perry Sexton GRANTOR
Anne Elizabeth Sexton (Grantor)
Carol Christine Sexton
David Richard Sexton (Grantor)
Dora Sexton
Sarah Louise Sexton Adams (Grantor)

Jerry Adams

BLANK M. GUNS
MY COMMISSION EXPIRES
9-22-91



103 WARRANTY DEED
Revised September, 1987

Addendum

1101 South 6th Street

That part of the Northeast Fractional Quarter of Section 3, Township 83 North, Range 18 West of the 5th P.M., Marshall County, Iowa, described as: Commencing at the Northeast corner of Section 3, thence Southerly along the East line of said Section 300 feet; thence Westerly parallel to the North Section line 213 feet; thence Southerly parallel to the East line of said Section 100 feet, thence Westerly parallel to the North section line 549.3 feet, thence Northerly parallel with the East line of said Section 400 feet, thence Easterly to point of beginning.

DOC ID #: 0008601513611004

BEGINNING 300 FEET SOUTH OF THE NORTHEAST CORNER OF THE NORTHEAST FRACTIONAL QUARTER OF SECTION 3, TOWNSHIP 83 NORTH, RANGE 18 WEST OF THE 5TH P.M., MARSHALL COUNTY, IOWA, THENCE WEST 213 FEET PARALLEL WITH THE NORTH LINE OF SAID SECTION, THENCE SOUTH PARALLEL WITH THE EAST LINE OF SAID SECTION 100 FEET, THENCE EAST 213 FEET TO THE EAST LINE OF SAID SECTION, THENCE NORTH 100 FEET TO PLACE OF BEGINNING.

TOGETHER WITH all the improvements now or hereafter erected on the property, and all easements, appurtenances, and fixtures now or hereafter a part of the property. All replacements and additions shall also be covered by this Security Instrument. All of the foregoing is referred to in this Security Instrument as the "Property." Borrower understands and agrees that MERS holds only legal title to the interests granted by Borrower in this Security Instrument, but, if necessary to comply with law or custom, MERS (as nominee for Lender and Lender's successors and assigns) has the right: to exercise any or all of those interests, including, but not limited to, the right to foreclose and sell the Property; and to take any action required of Lender including, but not limited to, releasing and canceling this Security Instrument.

BORROWER COVENANTS that Borrower is lawfully seised of the estate hereby conveyed and has the right to grant and convey the Property and that the Property is unencumbered, except for encumbrances of record. Borrower warrants and will defend generally the title to the Property against all claims and demands, subject to any encumbrances of record.

THIS SECURITY INSTRUMENT combines uniform covenants for national use and non-uniform covenants with limited variations by jurisdiction to constitute a uniform security instrument covering real property.

UNIFORM COVENANTS. Borrower and Lender covenant and agree as follows:

1. **Payment of Principal, Interest, Escrow Items, Prepayment Charges, and Late Charges.** Borrower shall pay when due the principal of, and interest on, the debt evidenced by the Note and any prepayment charges and late charges due under the Note. Borrower shall also pay funds for Escrow Items pursuant to Section 3. Payments due under the Note and this Security Instrument shall be made in U.S. currency. However, if any check or other instrument received by Lender as payment under the Note or this Security Instrument is returned to Lender unpaid, Lender may require that any or all subsequent payments due under the Note and this Security Instrument be made in one or more of the following forms, as selected by Lender: (a) cash; (b) money order; (c) certified check, bank check, treasurer's check or cashier's check, provided any such check is drawn upon an institution whose deposits are insured by a federal agency, instrumentality, or entity; or (d) Electronic Funds Transfer.

Payments are deemed received by Lender when received at the location designated in the Note or at such other location as may be designated by Lender in accordance with the notice provisions in Section 15. Lender may return any payment or partial payment if the payment or partial payments are insufficient to bring the Loan current. Lender may accept any payment or partial payment insufficient to bring the Loan current, without waiver of any rights hereunder or prejudice to its rights to refuse such payment or partial payments in the future, but Lender is not obligated to apply such payments at the time such payments are accepted. If each Periodic Payment is applied as of its scheduled due date, then Lender need not pay interest on unapplied funds. Lender may hold such unapplied funds until Borrower makes payment to bring the Loan current. If Borrower does not do so within a reasonable period of time, Lender shall either apply such funds or return them to Borrower. If not applied earlier, such funds will be applied to the outstanding principal balance under the Note immediately prior to foreclosure. No offset or claim which Borrower might have now or in the future against Lender shall relieve Borrower from making payments due under the Note and this Security Instrument or performing the covenants and agreements secured by this Security Instrument.

2. **Application of Payments or Proceeds.** Except as otherwise described in this Section 2, all payments accepted and applied by Lender shall be applied in the following order of priority: (a) interest due under the Note; (b) principal due under the Note; (c) amounts due under Section 3. Such payments shall be applied to each Periodic Payment in the order in which it became due. Any remaining amounts shall be applied first to late charges, second to any other amounts due under this Security Instrument, and then to reduce the principal balance of the Note.

✓
Unique Doc ID: 1295247
Recorded: 11/18/2016 at 9:10:04.227 AM
Fee Amount: \$17.00
Revenue Tax: \$143.20
Marshall County, Iowa
Deanne Raymond - Recorder
Doc. Number: 201600006297

1203 South 6th Street

WARRANTY DEED
(CORPORATE GRANTOR)

Prepared by & Return to: Norma J. Meade, 26 S 1st Ave. Suite 302, Marshalltown, IA 50158,
641-752-4271

Taxpayer Information: MHS Properties, L.L.C., 610 Elmwood Drive, Marshalltown, IA 50158

For the consideration of One Dollar(s) and other valuable consideration **Frank Lewis Glick Post No. 46, The American Legion**, a corporation organized and existing under the laws of IOWA does hereby convey to **MHS Properties, L.L.C.** the following described real estate in **MARSHALL County, Iowa**:

Commencing at the Northeast corner of the fractional Section Three in Township Eighty-three North, Range Eighteen West of the Fifth P.M., Marshall County, Iowa, and extending South Four Hundred feet along the East line of said Section Three and the center line of South Sixth Street, Marshalltown, Iowa, as the point of beginning; thence South along the east line of said Section Three and the center line of South Sixth Street 523.23 feet, the center line of West Ingledue Street projected; thence Westerly along the center line of the road entrance to the American Legion Golf Course and the American Legion Post Home a distance along said road of approximately Five Hundred Fifty-three feet to a point 542.66 feet straight West of the center line of South Sixth Street and on the North-South line nine inches East of light pole at the East edge of Legion Post Home parking lot; thence North from center line of said road parallel with and 542.66 feet West of the center line of South Sixth Street a distance of 587.23 feet to a point Four Hundred feet from the North line of said Section Three; thence East parallel to the North line of said Section Three a distance of 542.66 feet to the point of beginning,

NOW KNOWN AS:

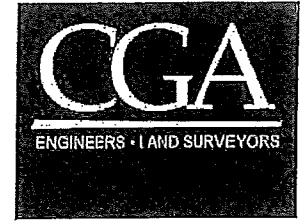
Parcel "A" in the Northeast Fractional Quarter (NE fr. 1/4) of the Northeast Fractional Quarter (NE fr. 1/4) of Section 3, Township 83 North, Range 18 West of the 5th P.M., Marshall County, Iowa, shown in Document No. 2006-00000210

The corporate entity is currently in existence and the officers are authorized to execute ~~the~~ ^{by} deed of conveyance.
this

the real estate by title in fee simple; that it has good and lawful authority to sell and convey the real estate; that the real estate is free and clear of all liens and encumbrances, except as may be

January 19, 2017

Maria & Rodrigo Gomez
1201 South 6th Street
Marshalltown, IA 50158



RE: Rezoning Application

Dear Mr. & Mrs. Gomez:

I represent CGA Engineers and we have a client, Joe & Janelle Carter, who have recently purchased property next door to your house. They, along with the Totem Bowl, are going to apply to the City of Marshalltown for a rezoning on their property.

Each piece of property in the City of Marshalltown has a list of acceptable uses (called zoning) and by rezoning the Carters will be able to have more options to build on their property. I am sending you this letter because your property is in the middle of the Carter's property and the Totem Bowl and will be included in the rezoning request.

If the property is rezoned your use and enjoyment of your property will not change. If their rezoning application is successful it will have no legal effect on your property.

I would expect the Carter's to reach out to you in the near future to personally describe their project to you.

Please contact me at 641-752-6701, or stroskey@cgaconsultants.com if you have any questions.

Sincerely,
CLAPSADDLE-GARBER ASSOCIATES, INC.

A handwritten signature in cursive script that reads "Stephen Troskey".

Stephen T. Troskey
Project Manager

ORDINANCE NO. 14960

AN ORDINANCE APPROVING CHANGES TO THE
MARSHALLTOWN ZONING ORDINANCE OF 2010 MAP BY REZONING PROPERTY TO R-4
MEDIUM DENSITY RESIDENTIAL DISTRICT – 1202 S. 6TH STREET

WHEREAS the Plan Zoning Commission reviews zoning regulations as necessary or upon request; and

WHEREAS the City received a request to rezone the property at 1202 S. 6th Street in Marshalltown Iowa to the R-4 Medium Density Residential zoning classification; and

WHEREAS the Plan Zoning Commission reviewed the request, held a public hearing on March 16, 2017 and recommended the property be rezoned; and

WHEREAS the City Council has reviewed the request and found the rezoning to be in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. The Zoning Ordinance of 2010 Map is hereby amended rezoning the following property to R-4 Medium Density Residential, 1202 S. 6th Street.

Section 2. The public hearing required on this City Code amendment shall be held in the Council Chambers of City Hall, 10 West State Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 24th day of April 2017, and the City Clerk is directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times-Republican, a newspaper published in Marshalltown, Marshall County, Iowa, not less than 7 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 3. This Code shall be in full force and effect from and after public notice of hearing on this Amendment to the Marshalltown City Code has been duly given as required by the said Code and the statutes of the State of Iowa and said public hearing has been duly held and after passage by the Council and publication as is provided by law.

Passed this _____ day of _____, 2017, and signed this _____ day of _____, 2017.

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, City Clerk



Housing & Community Development

James L. Lowrance, Mayor
36 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5756
Fax - (641) 754-5742

March 27, 2017

To: Mayor James L. Lowrance and City Administrator Jessica Kinser
Members of the City Council

From: Michelle Spohnheimer
Housing & Community Development Director

Re: Application for Zoning Ordinance Map Change – Rezoning to R-4 Medium Density
Residential District – 1202 S. 6th Street

Policy Issue: The Marshalltown Zoning Ordinance of 2010 includes a map identifying areas by zoning classification. The request has been made to rezone the property at 1202 S. 6th Street to R-4 Medium Density Residential District. Currently the property is zoned R-2 Low Density residential. The applicant is requesting the change to allow for higher density housing with multiple buildings on a single lot.

Recommendation: The Plan Zoning Commission held discussion followed by a public hearing on Thursday, March 16, 2017. The Commission discussed the proposed change and impact to the area. Changing to R-4 will allow for a higher density development.

Background: The attached map identifies the property included in the rezoning and the original application. Full plans and site layouts are not included in this request since a rezoning request should be considered based on all possibilities. Additional detail on the R-4 district is available on the City website under the zoning ordinance in chapter 15.

http://ci.marshalltown.ia.us/static/departments/housing/zoning_ord_table.php

Budget Impact: n/a

Attachment: Map, Zoning Ordinance Change application

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop,
Bill Martin, Bethany Wirin

Marshalltown





James L. Lowrance, Mayor
36 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5756
Fax - (641) 754-5742

March 27, 2017

To: Mayor James L. Lowrance and City Administrator Jessica Kinser
Members of the City Council

From: Michelle Spohnheimer
Housing & Community Development Director

Re: Application for Zoning Ordinance Map Change – Rezoning to R-4 Medium Density
Residential District – 1202 S. 6th Street

Policy Issue: The Marshalltown Zoning Ordinance of 2010 includes a map identifying areas by zoning classification. The request has been made to rezone the property at 1202 S. 6th Street to R-4 Medium Density Residential District. Currently the property is zoned R-2 Low Density residential. The applicant is requesting the change to allow for higher density housing with multiple buildings on a single lot.

Recommendation: The Plan Zoning Commission held discussion followed by a public hearing on Thursday, March 16, 2017. The Commission discussed the proposed change and impact to the area. Changing to R-4 will allow for a higher density development.

Background: The attached map identifies the property included in the rezoning and the original application. Full plans and site layouts are not included in this request since a rezoning request should be considered based on all possibilities. Additional detail on the R-4 district is available on the City website under the zoning ordinance in chapter 15.

http://ci.marshalltown.ia.us/static/departments/housing/zoning_ord_table.php

Budget Impact: n/a

Attachment: Map, Zoning Ordinance Change application

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop,
Bill Martin, Bethany Wirin



Date Submitted & Fee Paid:

2/9/17

Rezoning Application Form

36 N. Center Street, Marshalltown, IA 50158 Ph: 641-754-5756 Fax: 641-754-5742

www.ci.marshalltown.ia.us

All items listed must be submitted with this application:

Failure to complete and submit all the required materials as a part of this application will result in a delay in accepting your application until it is complete.

☒ **Legal description of the property.** The property owner should have a copy of the legal description. If not, owners may obtain a copy of the recorded deed, which contains the legal description, from the Marshall County Recorder's Office for a fee.

☒ **Application fee.** A \$500 fee is required payable to "City of Marshalltown." The fee must be paid when the application is submitted to the Zoning Office.

Please type or print legibly in ink.

Property Address:

6th St 1202 S. 6th St.

Owner:

Church owns / Purchasers WJD # LLC

Mailing Address:

P.O. Bx 178 LeGrand IA 50142

Phone:

641-990-5773

Fax:

✓

Current Zoning Classification:

Single R-2

Current Use:

Home

Proposed Zoning Classification:

R-4

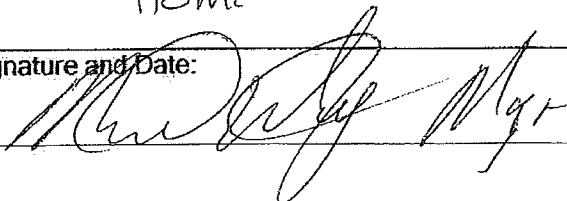
Proposed Use:

Duplexes

Please list the uses of surrounding properties:

Home

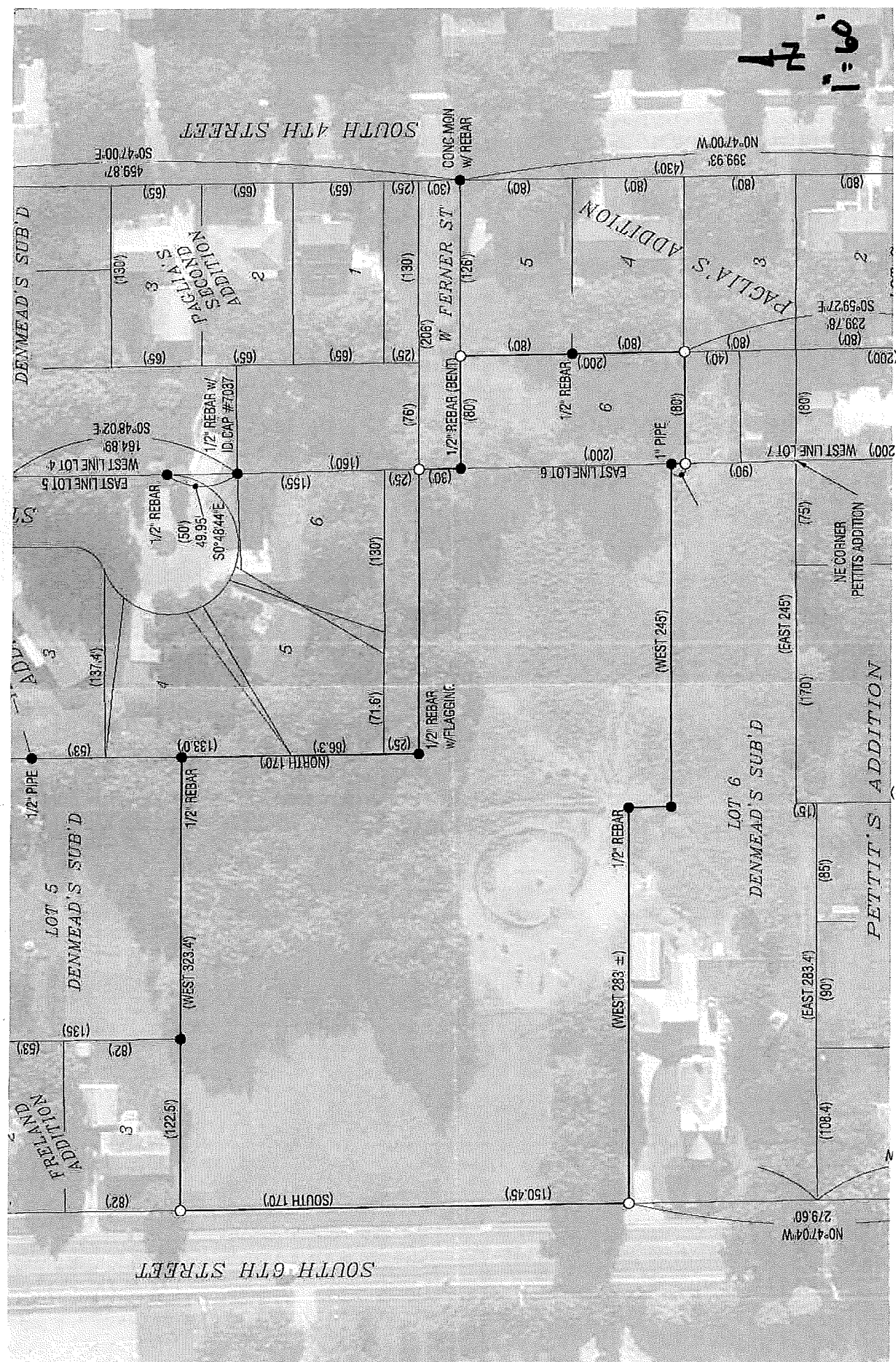
Signature and Date:

 Mike WJD # LLC

South St. / Legal

DESCRIPTION: (FILE # 2008-00006724)

LOT 6, IN DENMEAD'S SUB-DIVISION OF THE NORTH 81.675 ACRES OF THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, TOWNSHIP 83 NORTH, RANGE 18, WEST OF THE 5TH P.M., MARSHALL COUNTY, IOWA, EXCEPT THAT PORTION OF SAID LOT 6 PLATTED AS PETTIT'S ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA, AND EXCEPT BEGINNING AT THE NORTHEAST CORNER OF PETTIT'S ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA, THENCE NORTH ALONG THE EAST LINE OF SAID LOT 6, DUE NORTH 90 FEET, THENCE DUE WEST 245 FEET, THENCE DUE NORTH 30 FEET, THENCE DUE WEST 283 FEET, MORE OR LESS, THENCE DUE SOUTH ALONG THE WEST LINE OF SAID LOT 6, 135 FEET TO THE NORTH LINE OF PETTIT'S ADDITION, THENCE EAST ALONG SAID NORTH LINE OF PETTIT'S ADDITION 283.4 FEET, THENCE, NORTH 15 FEET, THENCE EAST 245 FEET TO THE POINT OF BEGINNING. AND LOT 6 EXCEPT THE SOUTH 40 FEET, PAGLIA'S ADDITION TO MARSHALL, MARSHALL COUNTY, IOWA, AND BEGINNING AT THE SOUTHWEST CORNER OF LOT 5, DENMEAD'S SUBDIVISION OF THE NORTH 81.675 ACRES OF THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, TOWNSHIP 83 NORTH, RANGE 18 WEST OF THE 5TH P.M., MARSHALL COUNTY, IOWA, THENCE DUE EAST 323.4 FEET, THENCE NORTH 170 FEET, THENCE DUE WEST 323.4 FEET, THENCE SOUTH 170 FEET TO THE POINT OF BEGINNING.



ORDINANCE NO. 14961

AN ORDINANCE APPROVING CHANGES TO THE
MARSHALLTOWN ZONING ORDINANCE OF 2010 MAP BY REZONING PROPERTY TO R-4
MEDIUM DENSITY RESIDENTIAL DISTRICT – PARCEL 8318-02-227-005

WHEREAS the Plan Zoning Commission reviews zoning regulations as necessary or upon request; and

WHEREAS the City received a request to rezone the property parcel 8318-02-227-005 located along E. South Street and S. 7th Avenue in Marshalltown Iowa to the R-4 Medium Density Residential zoning classification; and

WHEREAS the Plan Zoning Commission reviewed the request, held a public hearing on March 16, 2017 and recommended the property be rezoned; and

WHEREAS the City Council has reviewed the request and found the rezoning to be in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. The Zoning Ordinance of 2010 Map is hereby amended rezoning the following property to R-4 Medium Density Residential, parcel 8318-02-227-005.

Section 2. The public hearing required on this City Code amendment shall be held in the Council Chambers of City Hall, 10 West State Street, Marshalltown, Iowa at 5:30 p.m. local time, on the 24th day of April 2017, and the City Clerk is directed to cause a publication of the notice of public hearing in one issue of the Marshalltown Times-Republican, a newspaper published in Marshalltown, Marshall County, Iowa, not less than 7 days nor more than 20 days prior to the date of public hearing fixed herein.

Section 3. This Code shall be in full force and effect from and after public notice of hearing on this Amendment to the Marshalltown City Code has been duly given as required by the said Code and the statutes of the State of Iowa and said public hearing has been duly held and after passage by the Council and publication as is provided by law.

Passed this _____ day of _____, 2017, and signed this _____ day of _____, 2017.

CITY OF MARSHALLTOWN

James L. Lowrance, Mayor

ATTEST:

Shari L. Coughenour, City Clerk



James L. Lowrance, Mayor
36 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5756
Fax - (641) 754-5742

March 27, 2017

To: Mayor James L. Lowrance and City Administrator Jessica Kinser
Members of the City Council

From: Michelle Spohnheimer
Housing & Community Development Director

Re: Application for Zoning Ordinance Map Change – Rezoning to R-4 Medium Density Residential District – Parcel 8318-02-227-005 - E. South Street and S. 7th Avenue

Policy Issue: The Marshalltown Zoning Ordinance of 2010 includes a map identifying areas by zoning classification. The request has been made to rezone the property parcel 8318-02-227-005 located along E. South Street and S. 7th Avenue to R-4 Medium Density Residential District. Currently the property is zoned R-2 Low Density residential and PUD Planned Unit Developmetn. The applicant is requesting the change to allow for higher density housing with multiple buildings on a single lot.

Recommendation: The Plan Zoning Commission held discussion followed by a public hearing on Thursday, March 16, 2017. The Commission discussed the proposed change and impact to the area. Changing to R-4 will allow for a higher density development.

Background: The attached map identifies the property included in the rezoning and the original application. Full plans and site layouts are not included in this request since a rezoning request should be considered based on all possibilities. Additional detail on the R-4 district is available on the City website under the zoning ordinance in chapter 15.

http://ci.marshalltown.ia.us/static/departments/housing/zoning_ord_table.php

Budget Impact: n/a

Attachment: Map, Zoning Ordinance Change application

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop,
Bill Martin, Bethany Wirin

Marshalltown





James L. Lowrance, Mayor
36 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5756
Fax - (641) 754-5742

March 27, 2017

To: Mayor James L. Lowrance and City Administrator Jessica Kinser
Members of the City Council

From: Michelle Spohnheimer
Housing & Community Development Director

Re: Application for Zoning Ordinance Map Change – Rezoning to R-4 Medium Density
Residential District – Parcel 8318-02-227-005 - E. South Street and S. 7th Avenue

Policy Issue: The Marshalltown Zoning Ordinance of 2010 includes a map identifying areas by zoning classification. The request has been made to rezone the property parcel 8318-02-227-005 located along E. South Street and S. 7th Avenue to R-4 Medium Density Residential District. Currently the property is zoned R-2 Low Density residential and PUD Planned Unit Developmetn. The applicant is requesting the change to allow for higher density housing with multiple buildings on a single lot.

Recommendation: The Plan Zoning Commission held discussion followed by a public hearing on Thursday, March 16, 2017. The Commission discussed the proposed change and impact to the area. Changing to R-4 will allow for a higher density development.

Background: The attached map identifies the property included in the rezoning and the original application. Full plans and site layouts are not included in this request since a rezoning request should be considered based on all possibilities. Additional detail on the R-4 district is available on the City website under the zoning ordinance in chapter 15.

http://ci.marshalltown.ia.us/static/departments/housing/zoning_ord_table.php

Budget Impact: n/a

Attachment: Map, Zoning Ordinance Change application

City Council
Leon Lamer, Mike Gowdy, Joel Greer, Al Hoop,
Bill Martin, Bethany Wirin



Date Submitted & Fee Paid: 2/9/17

Rezoning Application Form

36 N. Center Street, Marshalltown, IA 50158 Ph: 641-754-5756 Fax: 641-754-5742
www.ci.marshalltown.ia.us

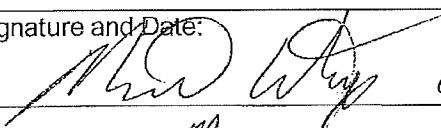
All items listed must be submitted with this application:

Failure to complete and submit all the required materials as a part of this application will result in a delay in accepting your application until it is complete.

✓ **Legal description of the property.** The property owner should have a copy of the legal description. If not, owners may obtain a copy of the recorded deed, which contains the legal description, from the Marshall County Recorder's Office for a fee.

✓ **Application fee.** A \$500 fee is required payable to "City of Marshalltown." The fee must be paid when the application is submitted to the Zoning Office.

Please type or print legibly in ink.

Property Address:		Parcel 8318-02-227-005
South St & Ferner		(North portion of parcel)
Owner: Wright & Lampert LLC		
Mailing Address: 2316 West Main St Rd		
Phone: 641-751-6166	Fax:	
Current Zoning Classification: R-2		
Current Use: Empty		
Proposed Zoning Classification: R-4		
Proposed Use: Duplexes x 3		
Please list the uses of surrounding properties: Apartments		
Signature and Date:  Wright & Lampert LLC Mgr 641-990-5773		

EXHIBIT



DESCRIPTION

PARCEL "B" LOCATED IN THE FRACTIONAL NORTHWEST QUARTER OF THE FRACTIONAL NORTHWEST QUARTER OF SECTION 1 AND THE FRACTIONAL NORTHEAST QUARTER OF THE FRACTIONAL NORTHEAST QUARTER OF SECTION 2, TOWNSHIP 83 NORTH, RANGE 18 WEST OF THE 5th P.M., MARSHALL COUNTY, IOWA; AS SHOWN ON INSTRUMENT NUMBER 2005-00004953 RECORDED IN THE OFFICE OF THE RECORDER OF MARSHALL COUNTY, IOWA; EXCEPT A CERTAIN PARCEL OF LAND KNOWN AS BROOKSHIRE ESTATES FIRST ADDITION TO MARSHALLTOWN, AS SHOWN ON INSTRUMENT NUMBER 2006-00000533 RECORDED IN THE OFFICE OF THE RECORDER OF MARSHALL COUNTY, IOWA.



Clapsaddle-Garber Associates, Inc
16 East Main Street
Marshalltown, Iowa 50158
Ph 641-752-6701
www.cgaconsultants.com