COUNCIL PROCEEDINGS
March 12, 2018

The Marshalltown City Council met in regular session on March 12, 2018, at 5:30 PM, in the Council Chambers at City Hall. Mayor Greer called the meeting to order and led the Pledge of Allegiance. Gabriel Isom, representing 2nd Ward, was sworn in prior to the meeting. Councilor Hoop thanked Ethan Dix for the tour of the Police and Fire building project site. Administrator Kinser advised the council of the progress of the Highway 14 Corridor focus group presentations. Present: Cahill, Gowdy, Hoop, Isom, Martin, Lamer, Wirin. Cahill actively participated via speakerphone.

CONSENT AGENDA:

Wirin moved to approve the Consent Agenda: Approve Council Meeting minutes for February 26, 2018 and March 5, 2018; Approve Bill List in the amount of $1,263,866.78; Appoint Beverly Worden to the Investment Advisory Committee; Receipt of Building Permit Report for February, 2018; Approve Financial Statements for January, 2018; Resolution 2018-030 Approving Contract Change Order #1 for the PCC Iowa River Trail Project 41016001 for General Supplies for Boulder Contracting, LLC, an increase of $38,340.00; second by Gowdy. Consent agenda adopted 7-0.

REPORTS:

Director J. Etter, Marshalltown Central Business District presented the quarterly Report, noting the downtown will receive an award this April from the Main Street Iowa for achieving $50M of renovation in the downtown area since 2002.

MOTIONS:

Wirin moved to approve New Tobacco Licenses for Golden Karen, LLC, 134 E State Street and BW Gas & Convenience, 1701 Iowa Ave E, pending completion of property transfer, second by Martin. Motion carried 6-1, with Lamer dissenting.

Gowdy moved to approve New Liquor Licenses for Golden Karen, LLC, 134 E State Street; Midnight Ballroom for Rodeo at Fairgrounds March 31 with premise change for Central Iowa Fair; BW Gas & Convenience, 1701 Iowa Ave E, pending completion of property transfer, second by Wirin. Motion carried 7-0.

RESOLUTIONS:

Martin moved to adopt Resolution 2018-031 Approving Amended Engineering Services Agreement #1 For The High Street Drainage Improvements Project #Bld17001 For Bolton & Menk An Increase Of $123,250.00, second by Hoop. Public Works Director Nickel recommended the council approve the design agreement for improvement of the draining south of High Street, covering design for both phase 1 and phase 2 of the recommended three phase project, beginning at Ingeldue and commencing at the levy. The project is scheduled to be bid this fall, total project estimate cost exceeds $1M. Resolution adopted 7-0.

Wirin moved to table Resolution 2018-032 Approving Amended Engineering Services Agreement #1 For The Marshalltown Manhole And Pipe Repair Project # 59016002 For Fox Engineering Associates, Inc An Increase Of $399,100.00, second by Gowdy. Item tabled 6-0. Cahill had temporary phone issues and was not available for vote.

Martin moved to adopt Resolution 2018-033 Approving Purchase Contract By And Between The City Of Marshalltown, Iowa, Parks And Recreation Department And American Ramp Company Of Joplin, Mo For The Purchase Of Skate Park Equipment In The Amount Of $70,074.49, second by Wirin. Parks and Recreation Director Anne Selness recommended the council approve this improvement, making for a more challenging course. This is Phase 2 of the Skatepark improvements, funded $55K from the Capital Improvement levy with the remaining costs covered by fund raising and donated labor for laying bricks. Resolution adopted 5-1. Hoop dissented. Cahill had temporary phone issues and was not available for vote.

Wirin moved to adopt Resolution 2018-034 Approving An Application As An Opportunity Zone, second by Hoop. Housing and Community Development Director Spohnheimer recommended approval to leverage additional Federal Funds concerning tax credits for unrealized capital gains to be used in communities with eligible zones. Marshalltown has three eligible zones, located in the North 3rd Avenue/ Highway 14 and downtown areas. Resolution adopted 7-0.

Wirin moved to adopt Resolution 2018-035 Approving An Agreement With Bolton & Menk For The Development Of A Wayfinding Master Plan, second by Martin. Administrator Kinser recommended approval of the agreement with Bolton and Menk. The council authorized the application for a Martha Ellen Tye Foundation grant of $20,000, which has been awarded. The matching funds, approximately $20,000, will be made available from the Local Options Sales Tax fund. Bolton and Menk is currently working with the City on the Highway 14 Corridor Study. Val Ruff, Director of the Convention & Visitors Bureau, and Kyley Leger, Director of Vision Marshalltown, encouraged the council to continue with the ongoing work of improving community pride. Resolution adopted 6-1, Lamer dissenting.

ORDINANCES:

Gowdy moved to adopt the Ordinance and third reading of Ordinance #14971 Amending Chapter 2, Offenses and Miscellaneous Provision, Section 54, Prohibiting the Use of Consumer Fireworks and Display Fireworks, to add a Civil Penalty, second by Hoop. Changes to the ordinances places the person in control of the property or the property owner responsible for penalties of violation. Third reading of and Ordinance adopted 7-0.

DISCUSSION:

Finance Director Steiner reviewed the proposed changes to the Cash Management Policy. Changes included updating credit card payments and updating procedures as well as reflecting the 20% cash reserve ordinance.

Administrator Kinser recommended the council adopt a resolution approving a 28E Lease with the Marshall County Communications Commission for the property at 22 N Center Street at the March 26 meeting. The lease rate is $1 with insurance requirement.

PUBLIC COMMENT:

Carlene Prazak, 111 Harmony Drive, asked about the expansion joints on the S Center Street bridge. Public Works Director Nickel announced the South Center Street bridge over Linn Creek will receive repairs beginning March 19. The bridge will be closed for a few weeks, depending on severity of repair.

ADJOURNMENT

The meeting adjourned at 6:55 pm.

Respectfully submitted,

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Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

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Joel T.S. Greer, Mayor

ATTEST:

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Shari L. Coughenour, CMC, City Clerk