

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
April 9, 2018 AT 5:30 PM

A. NOTICE TO PUBLIC

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilmember specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. CALL TO ORDER

Mayor Joel T.S. Greer

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Cahill, Gowdy, Hoop, Isom, Lamer, Martin, Wirin.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

1. Brianna Hargrave, If I Were Mayor Essay Winner, Iowa's First Congressional District

Documents:

[2017essays.pdf](#)
[Hargrave_7675.pdf](#)

2. National Library Week

F. CONSENT AGENDA

1. Approve Council Minutes For 3/26/2018.

Documents:

[03-26-2018_council-minutes.pdf](#)

2. Approve Bill List In The Amount Of \$1,230,345.12

Documents:

[04-09-2018_BILL LIST.pdf](#)

3. Civil Service New Hire List - Accounting Clerk II

Documents:

[2018-03-27 Accounting Clerk II.pdf](#)

4. RESOLUTION 2018-042 ORDERING CONSTRUCTION OF THE 2018 MICROSURFACING PROJECT IN THE CITY OF MARSHALLTOWN, IOWA, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS, BEING PROJECT NUMBER STR 18001 FOR 3RD STREET/6TH STREET AND IOWA AVENUE TO NORTH CENTER STREET

Documents:

[Res Order Construction 2018 Microsurfacing STR 18001.pdf](#)

5. RESOLUTION 2018-043 TO APPROVE THE 28E AGREEMENT WITH THE MARSHALLTOWN YMCA/YWCA FOR OPERATION OF THE AQUATIC CENTER.

Documents:

[4-9-18AquaticCenter28E.pdf](#)

[4-9-18AquaticCenter28Eres.pdf](#)

[AquaticCenter28Eagreement.pdf](#)

6. RESOLUTION 2018-044 SETTING PUBLIC HEARING FOR THE FY 2019 CONSOLIDATED TRANSIT FUNDING APPLICATION FOR THE MARSHALLTOWN MUNICIPAL TRANSIT PUBLIC TRANSIT PROGRAM

Documents:

[Public Hearing Reso.pdf](#)

G. **MOTIONS**

H. **REPORTS**

1. Convention & Visitors Bureau- Val Ruff

2. 2017 Fire Department Annual Report

Documents:

[2017_FD Annual Report FULL 2017.pdf](#)

I. **RESOLUTIONS**

1. RESOLUTION 2018-045 OF SUPPORT FOR THE MARSHALLTOWN COMMUNITY SCHOOL DISTRICT'S BOBCAT READY! CAMPAIGN

Documents:

[City of Marshalltown Bobcat Ready! Resolution.pdf](#)
[Bobcat Ready Memo.pdf](#)

2. RESOLUTION 2018-046 DESIGNATING AN AMOUNT NOT TO EXCEED \$13,950 IN LOCAL OPTION SALES TAX FUND BALANCE TO PURCHASE CIVICREC RECREATION PROGRAM SOFTWARE TO INTEGRATE WITH THE CITY'S CIVICPLUS SOFTWARE.

Documents:

[4-9-18CivicRec.pdf](#)
[4-9-18CivicRecsoftware.pdf](#)

3. RESOLUTION 2018-047 DESIGNATING AN AMOUNT NOT TO EXCEED \$65,000 IN LOCAL OPTION SALES TAX FUND BALANCE FOR THE DESIGN AND ENGINEERING OF THE LINN CREEK/IOWA RIVER TRAIL CONNECTOR

Documents:

[Res for LOST for Trail Project.pdf](#)
[Memo on Linn.IRT Connector.pdf](#)

4. Resolution 2018-048 Setting A Date For A Public Hearing On Amendment No. 7 To The Urban Renewal Plan For Marshalltown Urban Renwal Area #3

Documents:

[SetHrng2018AmdURNNo.3Marshalltown422742-28-v1.pdf](#)
[Memo on UR3 Amendment.pdf](#)
[Marshalltown Urban Renewal Area No 3 Amendment No 3 April 2018.pdf](#)
[REVITLIZ_RENEWLARGE_PROPOSED_04022018.pdf](#)

5. RESOLUTION 2018-049 TO FIX A DATE FOR A PUBLIC HEARING ON PROPOSAL TO ENTER INTO A SEWER REVENUE LOAN AND DISBURSEMENT AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$3,500,000

Documents:

[Memo Set Public Hearing State Revolving Fund and Sponsored Project Loans.pdf](#)
[Resolution to set hearing for Sewer Revenue loan.pdf](#)

6. PUBLIC HEARING: RESOLUTION 2018-050 ADOPTING TENTATIVE RESOLUTION PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE BY THE CITY OF MARSHALLTOWN, IOWA TO GALINDA REYES TO THE PROPERTY DESCRIBED

HEREIN AND AUTHORIZING EXECUTION AND DELIVERY OF
QUIT CLAIM DEED

Documents:

[04-09-2018_2018-_519 N Center St - AdoptRes.pdf](#)
[03-26-2018_2018-037_519 N Center St NPH Sale.pdf](#)
[03-26-2018_2018-037_519 N Center - bid from Galinda
Reyes.pdf](#)
[2018-03-26_2018-037_Signed Tent Res Reyes.pdf](#)

J. ORDINANCES

1. ORDINANCE 14972 ADOPTING THE NATIONAL FIRE
PROTECTION ASSOCIATION 70 - 2014 NATIONAL ELECTRIC
CODE AS THE CITY OF MARSHALLTOWN ELECTRICAL CODE

Documents:

[Electric Memo.pdf](#)
[2017 Electric code.pdf](#)
[2017 electric public notice.pdf](#)

K. DISCUSSION

1. Sidewalk Replacement Cost-Sharing Programs

Documents:

[Memo on Sidewalk Cost Sharing.pdf](#)

2. Police & Fire Building Cost Update

Documents:

[Police Fire Building Budget Update Memo.pdf](#)
[Costs for Police and Fire Building for Apr 9 2018 Council
Meeting.pdf](#)

3. 2018 First Quarter Strategic Plan Update

Documents:

[Q1 2018 Strategic Plan Update.pdf](#)

L. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilmembers shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

M. ADJOURN

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov

Congressional District One
Winner: Brianna Hargrave
Teacher: Diane Blagg
School: Marshalltown Christian School

If I were mayor, I would want to accomplish as many good things as my great grandpa achieved. My great grandpa, Mayor Howard Stegmann, was elected and served eight years as mayor of Marshalltown, so I sat down and interviewed him about what it was like to be mayor. He told me he was a concerned citizen and had a plan for our city to build new roads, bridges, and make travel flow smoothly through town.

I want to serve and make our city better, too. If I were mayor, I would work to bring new business to our city. New businesses would bring more jobs to more people and more money for our city. I would first begin with the huge, empty building on Center Street that used to be the big store, K-Mart. I would speak to the representatives who make the decisions for TJ Max, and I would represent Marshalltown to them. I would tell them Marshalltown is a family friendly place to live and shop, and we try to keep the taxes low for businesses.

My great grandpa said that the mayor serves as the C.E.O. of the city, and has many things to do. I would be a concerned citizen and a strong mayor just like my great grandpa. I would bring new businesses to Marshalltown, and work with the elected city councilors and city department leaders to keep my city safe, clean, and growing.

Congressional District Two and Statewide Winner Winner: Gabriella Deery
Teacher: Susan Veach
School: Notre Dame Middle School (Burlington)

If I were mayor, I would be a good steward with the public's money to provide essential services that residents come to expect. My goal would be to build a community that contributes to residents' quality of life and encourages young adults to return, so the city can continue to thrive. It is important to provide amenities that help our citizens stay active, have fun, get involved, feel welcome, and remain safe.

I think a listening booth would help promote face to face interaction, community involvement and address concerns, such as bullying or social isolation. Volunteers would listen to visitors who need to talk and could direct them to helpful services. A booth could be permanently placed downtown near small businesses that need our support and a mobile booth could serve city-wide events.

Our city is addressing more concerns with rising crime. I would like to help build a problem-solving committee with residents, police officers, and other interested parties to brainstorm options that would prevent typical crimes, instead of spending time and money reacting to them.

Residents want natural, healthier options in local restaurants and stores. I propose a program encouraging elderly residents to maintain city-wide gardens to produce organic foods for purchase by citizens and restaurants. Younger generations could assist and learn from the elderly to continue this program.

I hope the community I helped promote would make people proud to be a resident of Burlington and entice businesses and people to move to our great city!

Congressional District Three Winner: Taylor Buckley

Teacher: Craig Kinrade

School: Bondurant-Farrar Middle School

If I were mayor, I would conduct a survey to improve the safety for kids to walk to and from school. As Bondurant grows, the amount of traffic and kids increases causing a need for more safe routes. There are two areas that I know of already that need addressed.

First, I would put in a sidewalk on the west side of Blaine St. NW, Bondurant, Iowa. Some kids need to travel on the west side of the street to get home and are unable to cross on the east sidewalk causing them to wait in the middle of the street. If they had a west sidewalk, then it would help improve safe travel.

Second, I would place a stop light at the four-way stop by the library so the kids that walk that way from school would be able to cross safer. That street is very busy because you have traffic from the parents of the middle school and elementary students that pick their kids up, the high school student drivers, the school buses, plus everyone else that is trying to go somewhere else.

In conclusion, if I were mayor, I would try to improve the safety of kids walking to and from school.

Congressional District Four Winner: Zach Sypersma

Teacher: Ryan Gillaspie

School: Hinton Community School

If I were mayor of Hinton I would start a campaign to make Hinton energy self-sufficient and clean. I would try to put solar panels on as many houses and businesses as possible. Then I would strongly encourage people to raise chickens in backyards. The chickens would produce eggs and supply meat. Plus their waste would produce fertilizer for gardens. Vegetable gardens would also be really good for saving money on food. Next I would recruit the boy scouts and any other volunteers to pick of litter in all parts on Hinton.

I think that in order for Hinton to grow and for the city to bring in businesses and families, Hinton needs tourism. I propose that we start a project to clean up the Floyd River that runs outside of Hinton by removing sandbars and dead trees that litter the river. Next I would reinforce the banks along the river to stop erosion. Then I would strategically place boulders along the river to create rapids. Finally, I would add a small campground in the trees with cabins, tent and motorhome spots along the river for tourists to stay in. The result would be a whitewater rafting park that would attract people from all around. To help pay for this, I would have a riverside festival with games and a concert. It would be right on the river and all proceeds would go to the whitewater rafting park.



"If I Were Mayor" essay winner Brianna Hargrave with her great-grandparents, Howard and Eleanor Stegman. Howard Stegman served as Mayor for the City of Marshalltown 1976-1983.

COUNCIL PROCEEDINGS

March 26, 2018

The Marshalltown City Council met in regular session on March 26, 2018, at 5:30 PM, in the Council Chambers at City Hall. Mayor Greer called the meeting to order and led the Pledge of Allegiance. Present: Cahill, Gowdy, Hoop, Isom, Martin, Lamer, Wirin. Councilor Isom thanked the department heads for meeting with him to discuss operations. Administrator Kinser thanked the community for participating in the Highway 14 Corridor focus group presentations. The Brick Burners, a local lego team, explained their project earned an award and is advancing to international competition. Mayor Greer proclaimed the month of May to be Brickburners Lego League Month. Deputy Fire Chief Cross congratulated Firefighter Curtis Cecak on 10 years of service.

CONSENT AGENDA:

Wirin moved to approve the Consent Agenda: Approve Council Minutes For 3/12/2018; Approve Bill List In The Amount Of \$954,085.83; Approve February 2018 Financial Statements; Resolution 2018-042 Approving The Installation Of A Floodlight By Alliant Energy; Resolution 2018-036 requesting the Iowa Department of Transportation to change the Federal Functional Classification of Highland Acres Road; Approve Renewal Liquor Licenses: American Legion, Frank Lewis Glick Post #46; Hy Vee Party Room; Food & Gas Mart; Casey's General Store #1441; Wandering Creek Golf Course; Grocery Store Y Tortilleria La Vecindad; Golden Land; Baymontinn & Suites; Abarrotes Villachuato, LLC; Friends of the Orpheum Theater; The Spot; Smokin G's BBQ; Depot Liquor & Grocery; The Perfect Setting, second by Isom. Consent agenda adopted 7-0.

REPORTS:

Cindy Kendall requested community participation with a transportation study conducted by Iowa State University and Virginia Tech. Our community was selected for development of a model to be used in other communities.

MOTIONS:

Wirin moved to approve liquor licenses for Hall of Fame Concessions at the softball field, being a six month license and a five day license with transfer for the Blessing of the Bikes event, second by Martin. Motion carried 7-0.

Lamer moved to approve liquor license for The Flying Elbow, 35 N Center St, second by Cahill. Motion carried 7-0.

Wirin moved to approve liquor license for La Carreta Mexican Grill, 308 Iowa Ave E, second by Cahill. Motion carried 7-0.

RESOLUTIONS:

Martin moved to remove from the table and discuss Resolution 2018-032 Approving Amended Engineering Services Agreement #1 For The Marshalltown Manhole And Pipe Repair Project # 59016002 For Fox Engineering Associates, Inc An Increase Of \$399,100.00, second by Wirin. Motion carried 7-0. Isom moved to adopt Resolution 2018-032 Approving Amended Engineering Services Agreement #1 For The Marshalltown Manhole And Pipe Repair Project # 59016002 For Fox Engineering Associates, Inc An Increase Of \$399,100.00, second by Gowdy. Resolution adopted 5-2, Hoop and Lamer dissenting.

Lamer moved to adopt Tentative 2018-037 Resolution Providing For The Conveyance And Transfer Of Title To The Property Herein Described From The City Of Marshalltown, Iowa To Galinda Reyes, second by Cahill. Resolution adopted 7-0.

Wirin moved to adopt Resolution 2018-038 Approving Amendment To Cash Management Policy Updating Said Policy Originally Adopted August 12, 1996 And Last Revised August 16, 2006, second by Isom. Resolution adopted 7-0.

Lamer moved to adopt Resolution 2018-039 Approving Agreement Between The City Of Marshalltown, Iowa And Automated Merchant Systems For Processing Of Debit And Credit Cards, second by Martin. Resolution adopted 7-0.

Cahill moved to adopt Resolution 2018-040 Tyler Amendment For Implementation Of Online Payments For Accounts Receivable, second by Lamer. Resolution adopted 7-0.

COUNCIL PROCEEDINGS

March 26, 2018

Wirin moved to adopt Resolution 2018-041 Approving A 28E Agreement With The Marshall County Communications Commission For The Use Of Space At 22 North Center Street, second by Isom. Resolution adopted 7-0.

DISCUSSION:

The council discussed sending a request for proposals out for attorney services, as it has been four years under the current contract. Lamer suggested waiting until the state legislature finalizes their actions affecting city budget. Martin stated concern about using outside firms for specialized legal issues.

The council discussed the ADA requirement for sidewalks to be five feet wide and the need to update the ordinance to reflect the requirements. The council briefly discussed the work product of the 2007 Sidewalk Task Force, which identified sidewalks in need of repair or construction to fill gaps in areas near the schools. Amendments to the ordinance will be presented to the council in April, anticipating first reading of the sidewalk ordinance at the May 14 meeting. The zoning and subdivision requirements for sidewalks will not be changed at this time. Staff requests the ordinance standardize implementation of when sidewalks are required to be updated, repaired, or constructed. Public comment made by Gary Thompson, 601 E Main Street, requested the council to consider requiring sidewalks when properties are sold.

Public Works Director Justin Nickel recommended the council microsurface 6th Street / 3rd Street from Iowa Avenue north to Main Street as part of the 2018 Street Improvement plan.

PUBLIC COMMENT:

Councilor Hoop asked for public input on all agenda items.

ADJOURNMENT

The meeting adjourned at 6:46 pm.

Respectfully submitted,

Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

ATTEST:

Joel T.S. Greer, Mayor

Shari L. Coughenour, CMC, City Clerk

Advertising		Bernie.Lowe/1	342.43
Great.Wstrn.Bnk/4	75.24	Medtrak.Service/2	114.61
T-R/1	222.35	Wellmark.Inc./2	162,790.01
Buildings/Improvements		Payroll.Deductions	
BLACK.HAWK.ROOF/1	3,461.80	American.Educa./1	64.41
Corrado.Constr/1	97,451.00	AXA/2	450.00
Forman.Ford/1	38,483.53	Collection.Svs./6	1,734.58
Garling.Constr/1	25,935.00	Colonial.Life/1	413.55
Hilsabeck.Schac/1	57,493.05	Fidelity.Securi/2	405.54
TONYS.PLUMBG/1	69,350.00	I.R.S./6	78,731.63
Consulting & Professional Fees		IA.Treasurer/3	19,056.00
AMERICAN.LEGAL./1	4,275.00	ICMA.457/11	10,551.43
Bernie.Lowe/1	12.14	IUPAT.PPME/1	1,006.22
Bernie.Lowe.Asc/1	351.44	Meskwaki Nation/1	300.34
Bolton&Menk.Inc/1	9,881.00	Teamsters238/2	1,916.80
CGA.Assoc/1	3,538.50	Texas.Child.Sup/2	252.57
Eide.Bailly.LLP/1	1,300.00	TotalAdmin.Serv/4	7,908.92
Fox.Engrg.Assc/1	1,457.50	Payroll.Net	
Great.Wstrn.Bnk/1	25.00	Payroll/1	279,090.06
Howard.R.Green/1	17,134.50	Refund/Reimbursed	
Lynch.Dallas.PC/6	4,359.19	Baker.Taylor/1	4.79
MANCILLAS,C/1	40.00	Baker.Taylor.En/1	371.88
Olsson.Assoc/1	913.75	BRODART.CO/1	7.79
Story.Constr/1	56,601.95	ELLIOTT,E/1	6.50
TotalAdmin.Serv/1	1,834.56	GOODING.B/1	785.31
Contracts		Great.Wstrn.Bnk/7	220.51
Amr.Red.Cross/1	1,650.00	MAYER,A/1	25.00
Aramark.Unfrm/6	117.14	PettyCash.Clerk/1	1.09
ARL/1	4,333.33	SUNDAY,S/1	458.92
AVERY,L/1	4,455.00	Rents/Leases	
BDH/7	5,925.50	GarwinTrust/1	83.00
Biblioteca.LLC/1	5,440.85	Ackley.Housing/12	1,858.00
Bjelland.Plmbg/1	1,360.00	ALCALA,R/1	198.00
Electronic.Engr/3	738.80	Altringer,J/1	282.00
Fisher.Comm.Ctr/1	6,396.66	AMES,STEVEN/24	6,191.00
Great.Wstrn.Bnk/1	181.70	BJ&J.LLC/3	527.00
Iowa.Hometown.S/1	472.50	BLOOD,A/1	493.00
Koch.Brthrs/1	1.29	BOULDER.COOP.HS/1	290.00
Marsh.Co.Landfi/1	47.30	Brodin,C/1	188.00
Marshall.Co. Em/1	2,419.08	BROWN,B/1	57.00
Marshall.Co.Aud/1	2,500.00	Chadderdon,A/2	510.00
MMIT.INC/2	97.92	Chicago.Hsg.Aut/1	945.00
O.C.L.C.Inc/1	893.32	CHOATE,A/1	509.00
ONSITE.INFO.DES/1	45.00	CIRSI/7	828.00
Premier.Equip/4	210.85	CLAWSON,J/1	241.00
Schendel.Pest.C/1	57.00	CMHC.INVEST/1	332.00
Servicemaster/2	2,772.00	Crosser,D/1	363.00
Sirsi.Corp/1	100.00	CROSSER,R/1	141.00
Sterling.Fire/1	20.00	D.D.Rentals/1	207.00
Stone.Sanit/6	772.04	Eakin,R/1	226.00
Tyler.Technolog/1	11,500.00	ECKLOR,S/3	863.00
Unique.Mgmt.Svc/1	152.15	Elwayne.Inc./2	555.00
Xerox.Corp/3	77.68	Etter, W/1	380.00
Debt Service		Eubanks,C/3	825.00
CRBT/2	8,707.57	F.C.Rentals.LLC/2	505.00
Library Books		Farrell.Propert/6	1,318.00
Baker.Taylor/16	1,586.02	FISCHELS,R/2	403.00
Baker.Taylor.En/1	12.13	Frese.Propts/4	1,185.00
BRODART.CO/13	1,784.82	FRIEND,T/1	235.00
Cengage.Learng/12	692.60	Friendly.Valley/4	601.00
Diamond.Lake/1	112.70	Grant.Park.LLC/23	4,739.00
Great.Wstrn.Bnk/15	409.41	Gray,D/1	550.00
Jones.Schl.Supp/1	57.45	Hala,J/3	811.00
MicroMarketing/6	878.55	Halladay,W/1	250.00
RECORDED.BOOKS/6	398.98	HANSEN,J/1	251.00
Medical		HARRIS,T/1	324.00
		HASS,S/1	240.00

Hatch,J/2	640.00	TOWN.APARTMENT/5	746.00
Hatch,R/4	1,843.00	TREVRON,LLC/1	310.00
HAVELKA,B/1	500.00	TT.C.Coop.Hsg/2	537.00
HESSENIUS,R/1	176.00	VEST,L/2	404.00
Hilltop.Village/10	1,676.00	WARREN,C/1	222.00
HOULIHAN,D/1	287.00	Weatherly.Erin/1	319.00
HOVERSTEN,R/1	900.00	WEIDNER,R/1	226.00
HOWARD,J/1	175.00	Welter,T/1	508.00
Hsg.Auth.CookCo/7	6,264.00	WIEBENSOHN,L/1	105.00
Hsg.Auth.Joliet/2	2,382.00	Service/Repairs	
HUBBARD.MAPLE/3	293.00	B&G.HVAC.INC/1	665.00
Jared,S/3	585.00	Carmer,D/1	12.00
JASPERS,M/1	127.00	CARRIGAN,K/1	37.00
JB.I.COOP.Assn/4	1,021.00	Century.Link/32	732.74
Judge,M/13	4,409.00	Chicago.Hsg.Aut/1	36.31
KLOCKE,C/1	471.00	FedEx/1	70.83
Kramer,M/1	349.00	Gale-Hazen,E/1	90.00
Landherr,J/1	415.00	Gale-Hazen,K/2	217.50
LAWSON,R/2	310.00	Great.Wstrn.Bnk/32	4,681.98
Lawthers.Prop.M/2	970.00	GRIMES.PLIBRARY/1	225.00
LL.Enterprises/1	199.00	Hartwig.Plmbg/1	159.60
LUENSE,B/5	1,527.00	Heart.of.Iowa/4	420.18
MANNSON.PROP/2	342.00	Hibbs,R/1	225.00
Marshalltown.Sr/9	1,889.00	Hsg.Auth.CookCo/1	244.08
		Hsg.Auth.Joliet/1	72.62
MATNEY,L/1	264.00	INSULATION.CONT/1	599.29
Mtwn.Properties/1	321.00	Iowa.Hometown.S/1	2,746.68
Mtwn/Westown/18	3,720.00	JOHNSON,C/1	46.00
MURPHY,P/1	472.00	KROENER,L/1	4.00
Natl.Mngmt.Corp/2	344.00	LUAL,S/1	63.00
NAUGHTON,R/1	825.00	M.A.T.A.I./1	10.00
North.Tama.Hsg/3	416.00	McAtee.Tire/2	495.66
Oakland.Prop/1	92.00	MILLER,A/1	400.00
Oetker,D/3	578.00	Mtwn.Wtrwrks/3	8,374.38
Oetker.Jr.,J/1	471.00	Neave,G/1	37.00
Olberding,L/1	113.00	NOAH.RIEMER.PRO/1	650.00
Palisade.Holdng/1	155.00	Perkin.Elmer./1	5,187.50
Park.Elms,LLC/5	1,205.00	PettyCash.Clerk/2	7.83
Pheasant.Run.Ap/3	745.00	Racom.Corp/3	622.75
Polley,M/1	787.00		
Prairie.Home.Pp/1	254.00	RAMIREZ,J/1	27.00
Premier.RE.Mgmt/2	445.00	Scharnweber.Wtr/1	27.00
PYLE,D/1	224.00	Scroggins,J/1	41.00
R.E.P.Corp/1	268.00	STREET-LOPEZ,J/1	47.00
RA.Rental.Prop/1	369.00	Tri.State.Lock/1	60.00
RD.Toledo,LLP/2	890.00	US CELLULAR/6	276.76
Reed,T/15	5,106.00	US.Bank.Equipmt/1	346.48
River.Birch/8	3,665.00	WEISS,B/1	375.00
River.Oaks/10	3,523.00	WESTENDORF,T/1	450.00
S.E.Invst/1	274.00	Woodman.Control/1	1,950.00
Sands,S/1	332.00	YMCA.YWCA/1	15.00
Schmidt,M/2	446.00	Supplies/Parts	
SCHULER-VANLANG/1	260.00	Adland.Engrvg/2	73.70
SCOTT,L/1	384.00	ANDERSEN,C/1	225.00
SE.Coop.Housing/1	225.00	Arnold.Motor.Su/11	1,207.16
SESKER,R/2	655.00	Axon.Ent/4	1,229.00
Soltero,W/1	159.00	Baker.Taylor/8	905.08
Specht,G/1	468.00	Baker.Taylor.En/1	21.74
Squire,B/1	264.00	BDH/1	3,429.33
STAFF,E/1	245.00	Bert.Gurney.Asc/1	800.00
Steelsmith,G/6	1,198.00	Cessford.Constr/2	1,225.00
Sunrise.Apt/2	139.00	City.Laundering/15	1,021.02
Swan.Estates/1	356.00	Cntrl.IA.Distr/3	1,194.40
Switzer,T/2	758.00	Cntrl.Office/1	31.70
Tallcorn.Tower/16	4,924.00	Crop.Production/1	670.71
TAYLOR,M/1	211.00	Dave.Wright.Bui/1	44.99
Titus,T/2	509.00	DEMCO.INCORP./5	273.44

EBSCO.Subscr/1	19.95
Entenmann.Rovin/1	119.00
Environ.Resourc/1	542.46
Galls.LLC/8	1,179.52
Gillig.LLC/1	784.57
Graymont.Lime/1	4,280.21
Great.Wstrn.Bnk/158	15,225.11
HANSON,M/1	650.00
Hotsy.Cleaning/1	360.00
Keystone.Lab/1	90.00
Klavenga,J/1	34.35
Marshall.Glass/1	60.46
Midland.Scienti/1	140.55
Miller.Mechanic/1	1,543.87
Minuteman/1	13.95
Mtwn.Chamber/1	20.00
Napa.Auto/7	58.61
Office.Express/4	181.48
Palmer,J/1	176.00
PettyCash.Clerk/1	(5.00)
Safety-Kleen/1	233.00
WW.Grainger/1	68.82
Ziegler/1	148.28
Travel/Training	
ALLEN,R/2	48.73
Great.Wstrn.Bnk/7	1,118.98
LEWIS,S/1	26.24
Svoboda,N/1	175.34
THEIN,T/1	89.46
Utilities	
AlliantEnergy/56	32,052.73
CENTRAL.IA.WATE/1	148.92
WoodRiver.Enrgy/3	2,383.36
Total/1001	1,230,345.12



Jill Petermeier
Human Resource Director
24 North Center Street
Marshalltown, IA 50158
Tel (641) 754-5704 Fax (641) 844-1899
jpetermeier@marshalltown-ia.gov

To: Civil Service Commission

From: Jill Petermeier, Human Resource Director
Diana Steiner, Finance Director

Re: Accounting Clerk II

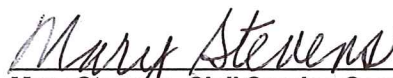
After reviewing all applicants and their qualifications, the following persons were tested and considered to best meet the qualifications for the above listed position:

Jamie Cripps – 419
Nancy Martino Ford – 410
Lindsay Peak – 376
Esmeralda Armas – 369

This list shall be valid for a period not to exceed March 27, 2019.

Date List Certified by Civil Service Commission:

March 27, 2018



Mary Stevens, Civil Service Commission Chair

Attest:



Shari Coughenour, Clerk of the Commission

RESOLUTION ORDERING CONSTRUCTION OF THE 2018 MICROSURFACING PROJECT IN THE CITY OF MARSHALLTOWN, IOWA, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS, BEING PROJECT NUMBER STR 18001 FOR 3RD STREET/6TH STREET AND IOWA AVENUE TO NORTH CENTER STREET

WHEREAS there is now on file in the office of the City Clerk proposed plans, specifications, form of contract, and estimated costs for the construction of the 2018 Microsurfacing Project, Project No. STR 18001, in the City of Marshalltown, Iowa, as is fully set forth in the plans and specifications for Project No. STR 18001, and

WHEREAS the cost of the said improvement is in excess of \$25,000 and a public hearing on the plans, specifications, form of contract and the estimated cost of said improvement is required by law and that notice thereof shall be given as required by law, and

WHEREAS it is intended that the cost of said improvement shall be paid from such funds as the City may legally use for such purposes or from the proceeds from the issuance of such bonds as may be legally issued for said purposes or any combination of the above methods of financing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. This Council does hereby order the construction of the 2018 Microsurfacing Project in the City of Marshalltown, Iowa, which public improvement is fully and particularly described in the plans and specifications for Project No. STR 18001, now on file in the office of the City Clerk of Marshalltown, Iowa.

Section 2. That the method of construction shall be by contract in accordance with the plans and specifications and general stipulations for the said improvement approved by the City Council.

Section 3. The Contractor will be paid in monthly estimates for work completed as set out in the specifications. The project shall begin on or near the appropriate starting date as specified on the form of proposal and shall be completed within the specified number of calendar days also indicated thereon.

Section 4. That the said improvements shall be paid for from such funds of the City as may be legally used for such purposes, or from the proceeds of the issuance of such bonds as may be legally issued for such purposes or from any combination of such methods of financing and will be paid in accordance with the Notice to Bidders duly published in connection therewith. The Finance Director shall establish on the books a 2018 Microsurfacing Project fund and the bond proceeds or such funds of the City as may be legally used for such purposes are hereby appropriated to pay all costs of the improvements including legal publication, bond, design, engineering, survey and inspection, contract and contingency cost as estimated by the Engineer. The Finance Director is directed to advance all sums necessary from the project fund, and to set up on the books the obligations and receivables of the fund.

Section 5. The City Clerk is hereby directed to publish notice of hearing on plans, specifications, and form of contract and estimated cost in the manner provided by law for the public improvement outlined herein and that any person interested therein may appear and make objections thereto, if any he has. This Council will meet in the Council Chamber, Second Floor, 10 West State Street at Marshalltown, Iowa, at 5:30 o'clock P.M., local time on the 9th day of April, 2018, for the purpose of hearing all of said objections so made and for taking final action upon the plans, specifications, and form of contract now on file.

Section 6. The City Clerk is further directed to advertise for bids in the manner provided by law for the construction of said improvements, setting forth in said notice such necessary pertinent information as will advise prospective bidders thereof together with the proposed manner of payment of the work to be constructed and that such bids be filed and received in the office of the City Clerk of Marshalltown, Iowa, up to 10:00 o'clock A.M., local time, on the 8th day of May 2018. The bids will be opened, read, and tabulated by the City Engineer or his designate at that time and will be acted upon by the City Council of said City at a meeting to be held in the Council Chambers, Second Floor, 10 West State Street, Marshalltown, Iowa, at 5:30 o'clock P.M., local time, on the 14th day of May 2018, or at such later time and place as may then be fixed for considering such bids as shall be filed in connection with the improvement herein ordered and in compliance with the notice of taking bids therein, hereby ordered to be published.

Passed this 9th day of April, 2018 and signed this _____ day of April 2018.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

CITY CLERK'S OFFICE

April 4, 2018

To: Mayor Joel Greer
Members of the City Council

From: Anne Selness
Parks and Recreation Director

Re: Aquatic Center 28E Agreement

Policy Issue: Updated 28E agreement with the YMCA/YWCA for Aquatic Center Operations

Recommendation: Staff recommends approval of new 28E agreement for aquatic center operations.

Background: Our 28E agreement with the Marshalltown YMCA/YWCA has not been updated since 2008. Since that time staffing practices, purchasing policies, equipment upkeep and chemical balancing procedures and protocols have changed. In coordination with Y staff the 28E agreement has been updated to give some responsibilities back to City staff to reduce the staffing time and funding needed to employee Y personnel as well as to update procedures and protocols used to run the facility.

Budget Impact: Yes

Attachment: Yes

cc: Jessica Kinser, City Administrator

City Council
Sue Cahill, Al Hoop, Gabe Isom, Mike Gowdy,
Leon Lamer, Bill Martin, Bethany Wirin



2018-

RESOLUTION TO APPROVE THE 28E AGREEMENT WITH THE MARSHALLTOWN YMCA/YWCA FOR OPERATION OF THE AQUATIC CENTER.

WHEREAS the City of Marshalltown operates the Marshalltown Family Aquatic Center seasonally to serve the public; and

WHEREAS the City offers swimming lessons and various other activities during the summer season and;

WHEREAS the Marshalltown YMCA/YWCA has partnered with the City helping in the operation of the facility by providing lifeguards, equipment maintenance, cleaning and daily chemical balancing and;

WHEREAS the continued joint operation of the Marshalltown Aquatic Center is in the best interest of the City of Marshalltown.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. That the City of Marshalltown will provide approximately \$80,000 this year to the YMCA/YWCA to continue joint operations of the Aquatic Center.

Section 2. The Parks and Recreation Director of the City of Marshalltown is hereby authorized to enter into this 28E agreement with the Marshalltown YMCA/YWCA.

Passed this 9th day of April 2018, and signed this day of April 2018.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

**AGREEMENT GOVERNING THE OPERATION OF
THE CITY OF MARSHALLTOWN AQUATIC CENTER
MARCH 2018**

THIS AGREEMENT is made between the CITY OF MARSHALLTOWN (hereinafter referred to as “City”), an Iowa Municipal Corporation and the MARSHALLTOWN YMCA-YWCA (hereinafter referred to as “Y”). This agreement supersedes any previous written agreement between the Parties. It terminates the previous written Agreement on this subject of Aquatic Center operation, between the Parties, and substitutes the following in its place.

1. **DEFINITIONS** - In this Agreement, the following terms shall have the following meanings:
 - A. “FACILITY” – the Marshalltown Family Aquatic Center, located at 212 Washington, Marshalltown, consisting of and including a zero depth pool with lap swim area, splash pool, three water slides, diving board, drop slide, water play equipment, lazy river, deck, deck chairs, administration/reception/concession building, bath house, mechanical building and landscape area. The area of the “facility” as described is enclosed by chain link fencing.
 - B. “PARK & RECREATION DIRECTOR” –Marshalltown Parks and Recreation Director, who shall be the City’s primary representative for purposes of this Agreement.
 - C. “AQUATIC DIRECTOR”, an employee of the “Y”, who shall act as manager of the facility for purposes of this Agreement and who shall be the principal representative of the “Y” for purposes of this Agreement.
 - D. “CASHIER” – the individual or individuals designated and employed by the City to staff the entrance of the facility, to collect all user fees, and to supervise and control entrance to the facility.
 - E. “AQUATIC MANAGER” – an individual designated and employed by the “Y” to serve as the person who manages the facility. Direct supervision will come from the “Y” Aquatic Director.
 - F. “STAFF” – Personnel including but not limited to the Aquatic Director, Aquatic Manager, and lifeguards selected and employed by the “Y” to operate the facility.
 - G. “DEPARTMENT” – the Public Health Department of the State of Iowa.
 - H. “DEPARTMENT RULES” – the administrative rules of the Department as established in Section 641, Chapter 15 of the Iowa Administrative Code.
 - I. “OPERATIONAL BUDGET” – the budget for wages and benefits for part time and full time aquatic center staff, license fees, utilities, payment to Y, consumable supplies to operate the facility daily.
 - J. “PARTIES” – means the City of Marshalltown and the Y.

- K. "TURF/LANDSCAPE MAINTENANCE" – the weekly mowing, edging, and watering turf and patron rotation of grass areas inside the fenced in area and the planted landscape areas and annual aeration.
- L. "CITY RECREATION SUPERVISOR" – Shall be the City designated daily contact for facility operations who is CPO certified.

2. BASIS OF AGREEMENT

The "Y" is experienced in indoor swimming facility operation and is capable of managing, operating and staffing the Facility. It is the desire and intention of the Parties that the "Y" assumes responsibility for the staffing and operation of the Facility, pursuant to the terms and conditions of this Agreement.

3. CONTRACT AND ACCEPTANCE

The City agrees to engage the "Y" to cooperatively operate the Facility. The "Y" hereby agrees to accept the duties, obligations and responsibilities of the Facility as provided herein. This Agreement is automatically renewed annually, unless either party wishes to terminate this Agreement. Notice of termination of the Agreement must be given prior to October 15 of the applicable current calendar year, in order to allow sufficient time to separate the City's and Y's resources and to allow each entity to revise their budgets accordingly.

4. FACILITIES AND EQUIPMENT PROVIDED

The City shall provide the Facility with equipment, rescue equipment, structures, and facilities, except for that equipment to be provided by the "Y" as specified below.

5. YMCA-YWCA RESPONSIBILITIES - The "Y" shall provide the following services:

- A. **STAFFING** – The "Y" shall employ and provide sufficient lifeguards and supervisory personnel as necessary to operate the Facility and who shall assist in daily maintenance, along with City concession staff, as needed during regular hours of operation. All staff will be responsible for keeping the facility clean during open hours. Y staff will report supplies needed to concession staff.
- B. **"Y" AS EMPLOYER** – The "Y" shall be the "employer" of the Aquatic Director, Aquatic Manager and lifeguards. The "Y" shall assume and fulfill all responsibilities of the employer with regard to selection, direction, training, supervision, compensation, payroll taxes, worker's compensation insurance coverage, unemployment taxes or benefits, and other obligations. The "Y" shall provide the City the hourly wages of the "Y" staff prior to opening
- C. **RECORDS** – The "Y" shall prepare and maintain accurate records of Facility operations using the pool log sheet recording hours of operation, personnel, chemical readings, weather conditions, serious accidents, discipline problems of patrons, safety drills and pool operational problems, patron complaints or requests. The "Y" and City shall meet to review activities of the previous season by September 30th each year.

The City shall maintain all such records for the period of at least five (5) years.

- D. **TRAINING** – The City staff will provide initial training to the “Y” aquatic and maintenance staff concerning the operation of the Facility. The “Y” and City will collectively provide necessary training to each employee concerning operation of the Facility. The “Y” shall provide all necessary training to each “Y” employee concerning guarding, emergency response, first aid and water safety. The City and the Y will mutually agree upon the **Emergency Action Plan** for the Facility.
 - E. **WATER TESTS** –The Aquatic Director or Aquatic Manager shall perform water sampling and testing four (4) times per day and shall record test results in compliance with the Department Rules. If additional water tests are needed, the Aquatic Director or Aquatic Manager will provide the samples. First daily test must be 30 minutes prior to patrons entering the pool to allow time to adjust chemicals as needed. After pool is filled Y staff will balance chemicals so that pool is ready prior to opening day and as needed during the season. Vacuuming will be completed by Y staff.
 - F. **CERTIFIED POOL OPERATOR** – The “Y” and the City shall maintain a Certified Pool Operator for the Aquatic Center.
 - G. **EQUIPMENT PROVIDED BY THE “Y”** - The “Y” shall provide personal and safety equipment for its staff, including, without limitation, first aid supplies, micro shield or masks. Staff shall provide their own sunglasses, sunscreen, swim suits, headwear, whistles and shirts. Design of staff shirt is to be agreed upon by the City Parks & Recreation Department and the “Y”. The “Y” shall coordinate with the Staff the required lifeguard uniform style and color.
 - H. **FACILITY EQUIPMENT** - The “Y” assumes primary responsibility for the operation of the Facility equipment, particularly circulating pumps, chemical feeders, filters and boiler once water is in the pool. Any malfunction of the equipment should be reported to the City Parks & Recreation Department.
 - I. **STAFF CERTIFICATION** - All “Y” staff members shall be “certified lifeguards” as defined in the Department Rules. The “Y” shall maintain copies of the certification of each staff member at the facility.
 - J. **SWIMMING LESSONS** – The “Y” will provide lifeguards for City sponsored swimming lessons.
6. **LEGAL COMPLIANCE** – In the operation of the Facility, the “Y” shall fully comply with all applicable City, State of Iowa and federal laws, regulations and administrative rules as they apply.
7. **INSURANCE** – The “Y” shall maintain all of the following insurance coverage during the term of the Agreement:
- a. Comprehensive General Liability \$1,000,000 per occurrence/\$5,000,000 umbrella
 - b. Auto Liability \$1,000,000
 - c. Worker’s Compensation as required by law
 - d. Professional Liability for Errors and Omissions \$1,000,000

The “Y” must also name the City as an additional insured, with a waiver of Governmental Immunity endorsement. The “Y” will furnish to the City satisfactory proof of such insurance and the coverages and other requirements by May 15 including insurance certificates for any subcontractors who will be working on the City’s property.

8. **CITY’S RESPONSIBILITIES – The City Shall:**

- A. Provide and maintain the Facility and equipment.
- B. The City shall prepare the Facility for the season opening. The City will be responsible for draining the pool, piping and equipment and preparing for winter storage.
- C. The City shall have responsibility for major repairs of the Facility or equipment.
- D. The City shall maintain one Certified Pool Operator.
- E. City shall run the concession stand, admissions and provide slide operators for the green, blue and yellow slides according to Iowa code. The City will also provide and administer patron wristbands along with lifeguards and pool manager at pool side.
- F. City shall be responsible for the sale of season passes and pool rentals. The City will supply the “Y” Aquatic Director with an updated calendar of all rentals, special events and programs.
- G. The City shall be responsible for the collection of monthly water samples from the main pool and lazy river to be sent to the Marshalltown Water Works for coliform bacteria testing. The City shall also be responsible for the required monthly testing of the GFI outlets at the Facility.
- H. The Cashier shall control admission to the Facility. Admission may be denied if a person’s health, behavior, or sobriety are in question. Once in the facility, the Aquatic Center Manager on duty shall handle all issues of health, behavior, and sobriety.
- I. The City shall be responsible for the phone system including the pay phone.
- J. The City shall solicit quotations for the best and lowest price in order to purchase materials and supplies such as liquid chlorine, stabilizer, acid, cleaning supplies, and cleaning equipment.
- K. City staff shall perform spring-cleaning of the Facility and fall storage of equipment and supplies, with each to be followed by a walk-through with Y staff. In addition, City staff will be responsible for daily maintenance, cleaning, and supply stocking procedures, of the bath house (i.e.: toilet paper, soap in dispenser, picking up litter). Y staff will assist. All staff will be responsible for keeping the facility clean during open hours.
- L. The City will provide daily custodial service in preparation for the next day’s Facility opening. The custodian is to clean all areas of bath house, decks, staff building which includes

cashier room, first aid room, guard room, manager's office, administration, and outside concession area.

M. The City shall either, by contract or with in-house personnel, mow and bag grass on a weekly basis or as needed basis, edge the concrete deck on an as needed basis, regulate the irrigation system as needed, regulate the use of turf areas by patrons and remove any litter from planted landscape areas daily.

9. **PAYMENT FOR SERVICES** – The “Y” will be compensated annually for administrative services provided pursuant to this Agreement, based upon a flat fee negotiated annually and actual operating costs incurred which have been established in the City's annual operational budget.

A. **ADMINISTRATION FEE** – The total maximum amount to be paid to the “Y” for administrative services provided pursuant to this Agreement is \$15,000 annually. The City will pay the “Y” \$7,500.00 by July 15 and \$7,500.00 by August 15.

B. **PAYMENTS** – In order to assist with the cash flow of the operations of the Facility, the City will remit to the “Y” a payment of \$25,000 on June 1, an additional \$20,000 on July 1, and \$20,000 on August 1. These pre-payments will apply towards invoices submitted by the “Y” on a monthly basis. All invoices must be received by the first or third Monday of a month in order to be paid at the regular City Council meetings on the second and fourth Mondays of each month. A detailed invoice is required for payment including number of hours and hourly wages for each employee.

10. **COMMUNICATION** – The City Recreation Supervisor, Parks and Recreation Director and the “Y” Aquatic Director shall meet at mutually agreeable times to discuss and review all aspects of the operation of the Facility, to identify and discuss any operational problems, and to determine and implement any changes in operational procedures and policies, which are deemed necessary.

11. **PERIOD AND HOURS OF OPERATION** –

- The Facility shall be open to the public at hours mutually agreed upon by the “Y” and the City of Marshalltown. The City shall have the final authority to determine the opening and closing dates and the daily hours of operation.
- Hours of operation or area of operation, or both, may be changed due to lack of available certified staff. This exception shall only apply prior to school dismissal in June and after college reconvenes in August according to MCSD dates.
- The Facility may be temporarily closed by the Aquatic Director or Aquatic Manager when weather, or other conditions prevent safe operation. In the event of an emergency condition, which threatens the safety of the staff or users of the Facility, the Aquatic Director, or Aquatic Manager may immediately close the Facility, and notify City Staff and the Public.

12. **LIABILITY** – In the event any claims are made by any persons against the City or the “Y” arising out of ownership, maintenance and operation of the Facility, each Party shall defend, at its own expense, such claims brought against it, and each Party shall pay such amounts as it is found legally obligated to pay.

13. **EXPULSION OR PROHIBIT** – The Aquatic Director, Aquatic Manager, Recreation Supervisor, Parks and Recreation Director or cashier shall have the authority to expel any person from the Facility or to prohibit any person from entering the Facility if, in the judgment of the Aquatic Director, Aquatic Manager, Recreation Supervisor or Parks and Recreation Director or cashier, such person's conduct, failure or refusal to comply with applicable rules, intoxication or other impairment creates a threat to the safety of the individual, users of the Facility or staff, or unreasonably interferes with the enjoyment or use of the Facility by others.
14. **SPECIAL USE** – The "Y" shall staff the facility during non-operational hours for city-sponsored programmed activities, splash dances or private rentals. The City shall provide one-week notice to the Y of special uses to allow for the scheduling of lifeguards.
15. **EMERGENCY PROCEDURES AND COMMUNICATIONS** – In the event of an emergency the "Y" staff shall follow emergency procedures consistent with their training, as supplemented by the operation rules and guidelines. All communications with the media and the public concerning any emergency shall be made jointly by the Director of the Y and the Director of Parks and Recreation or designated representative.
16. **WATER QUALITY** – Water quality shall be maintained in accordance with the Departmental Rules. Bathers shall not be allowed in the pool when water quality or characteristics are such that bathers are not permitted under the Departmental Rules.
17. **EXCLUSIONS**
 - A. **CONCESSIONS** – The Facility includes a concession area. The "Y" shall have no responsibility for operation of the concession area, which will be separately operated by the City or by separate contract.
18. **RULES** – The rules jointly developed by the "Y" and the City governing the use of the Facility shall be enforced by the Aquatic Director, Aquatic Manager, Recreation Supervisor, Parks and Recreation Director, and Staff, and are hereby incorporated in this Agreement by this reference.
19. **MISCELLANEOUS LEGAL AND CONTRACTUAL PROVISIONS**
 - A. **AMENDMENTS** – This Agreement may be amended or modified only by a written agreement signed by both parties.
 - B. **WAIVER** – The failure of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to reinforce such provisions or other provisions in the future.
 - C. **ASSIGNMENT** – Neither this Agreement nor the rights, duties and obligations of the Parties hereunder shall be assigned by either party without the prior written consent of the other party.
 - D. **RELATIONSHIP** – It is understood that the relationship of the "Y" to the City is that of an independent contractor.

- E. NON-DISCRIMINATION – The “Y” shall not discriminate against any employee or applicant for employment or pool user because of race, sex, age, religion, national origin or ancestry.
- F. FORCE MAJEURE – Each Party’s performance under this Agreement shall be executed if the party is unable to perform because of circumstances beyond its reasonable control, such as, but not limited to, acts of God, the acts of civil or military authority, governmental priorities, fires, strikes, floods, or other catastrophe. In the event of any such occurrence, the party unable to perform will notify the other party immediately of the existence of such occurrence and shall be required to resume performance of its obligations under this Agreement upon the termination of the intervening condition.
- G. AUTHORITY TO CONTRACT – Each party warrants and represents that it has authority to enter into this Agreement and that this Agreement will become effective only after approval by the Marshalltown City Council and the Marshalltown Y Board of Directors, respectively.
- H. LIENS – Neither the “Y” nor anyone claiming by, through or under it shall have the right to file or place any mechanic’s lien or other lien of any kind or character whatsoever upon the property of the City.

CITY OF MARSHALLTOWN, IOWA

YMCA-YWCA OF MARSHALLTOWN

Carol Hilbs

DATE _____

DATE 3-27-2018

RESOLUTION SETTING PUBLIC HEARING FOR THE FY 2019 CONSOLIDATED
TRANSIT FUNDING APPLICATION FOR
THE MARSHALLTOWN MUNICIPAL TRANSIT PUBLIC TRANSIT PROGRAM

WHEREAS, the City of Marshalltown, Iowa, requires a public hearing for the FY 2019 Consolidated Transit Funding Application for Marshalltown Municipal Transit public transit program; and

WHEREAS, the City Council of Marshalltown finds this action is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. The council sets the public hearing for the FY 2019 Consolidated Transit Funding Application for Marshalltown Municipal Transit public transit program on April 23, 2018 at 5:30 p.m. at the Marshalltown City Hall Council Chambers at 10 W. State Street, Marshalltown.

Section 2. Copies of the application are available for viewing at the Marshalltown Municipal Transit office at 905 E. Main Street, Marshalltown. Phone 641-754-5719.

Section 3. The City of Marshalltown will be applying for the following projects: \$157,027 State Transit Assistance and \$189,782 Federal Transit Administration (FTA) - 5311 Nonurbanized Formula Program. The federal/state funds listed above will be matched with local funds.

Section 4. The Mayor and Clerk are authorized to perform actions to effectuate this Resolution.

Passed this 9th day of April 2018, and signed this _____ day of April 2018.

CITY OF MARSHALLTOWN

Joel Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk



Marshalltown Fire
Department

Annual Report
2017



It is our mission to:

"Proactively protect life, property, and the environment from fire and other emergencies within the community."

This is accomplished through Public Education, Code Enforcement, and Incident Response.





Message from the Chief

The members of the Marshalltown Fire Department are pleased to offer you this annual report for the year 2017. This is a working document that addresses your fire departments daily activities and accomplishments. It is our goal to offer the highest level of service possible for the citizens and to the business community of Marshalltown.

Marshalltown Fire Department has experienced some change over this past year. A new Deputy Chief, a change in our fire and EMS reporting system, receipt of a new light rescue vehicle, initiation of a project to place computer aided dispatch (CAD) terminals in our vehicles, and the anticipation surrounding the new Public Safety Building. Change can be uncomfortable, so I would like to thank the members of the department for their support and patience during the past year as we continue to evolve as a department.

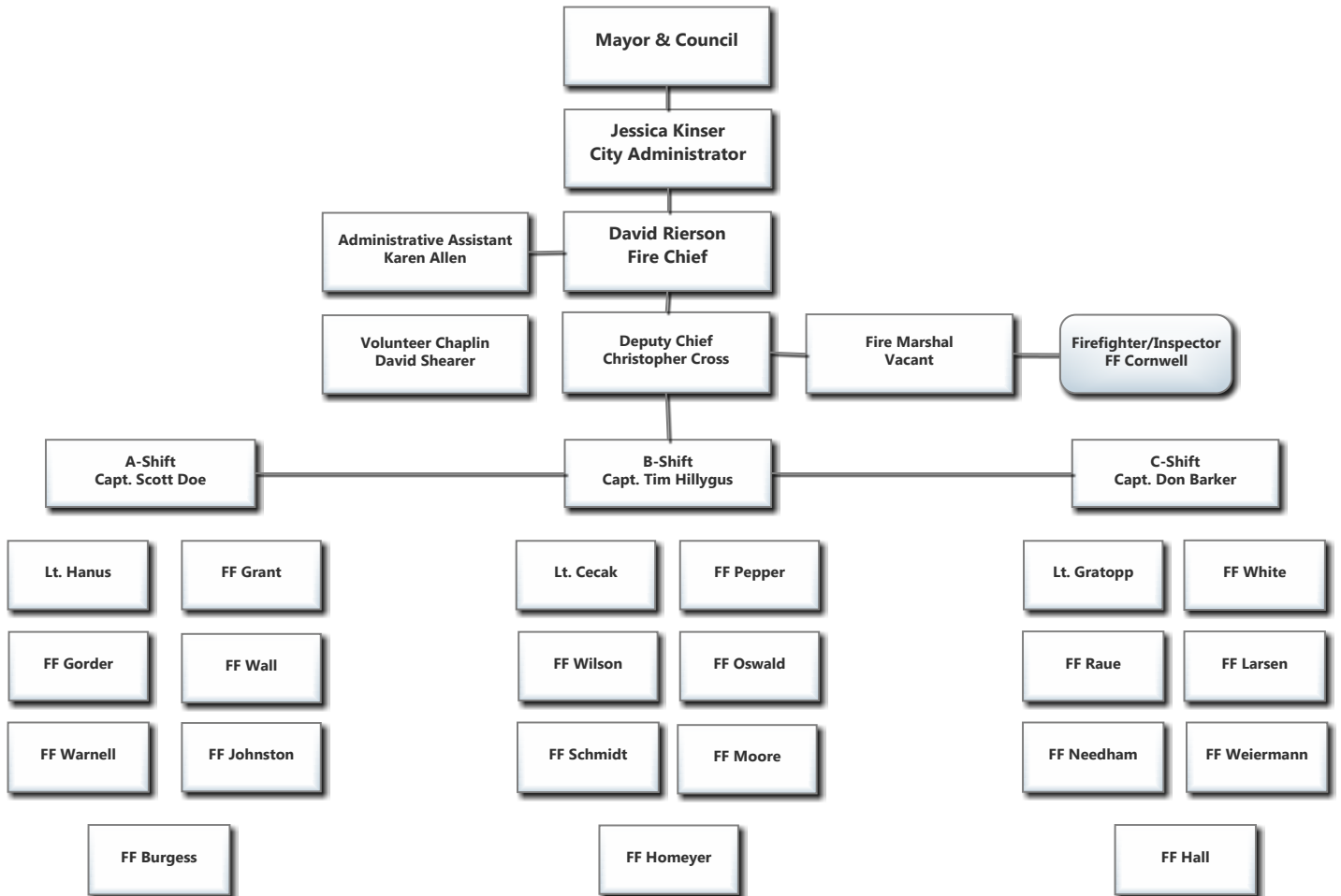
Finally, I would like to thank you for allowing me to be your Fire Chief. I am blessed to be able to serve in this capacity and lead such a dedicated organization. I value the people I work with and am honored to be a member of this organization.

Sincerely,

David Rierson

David Rierson
Fire Chief

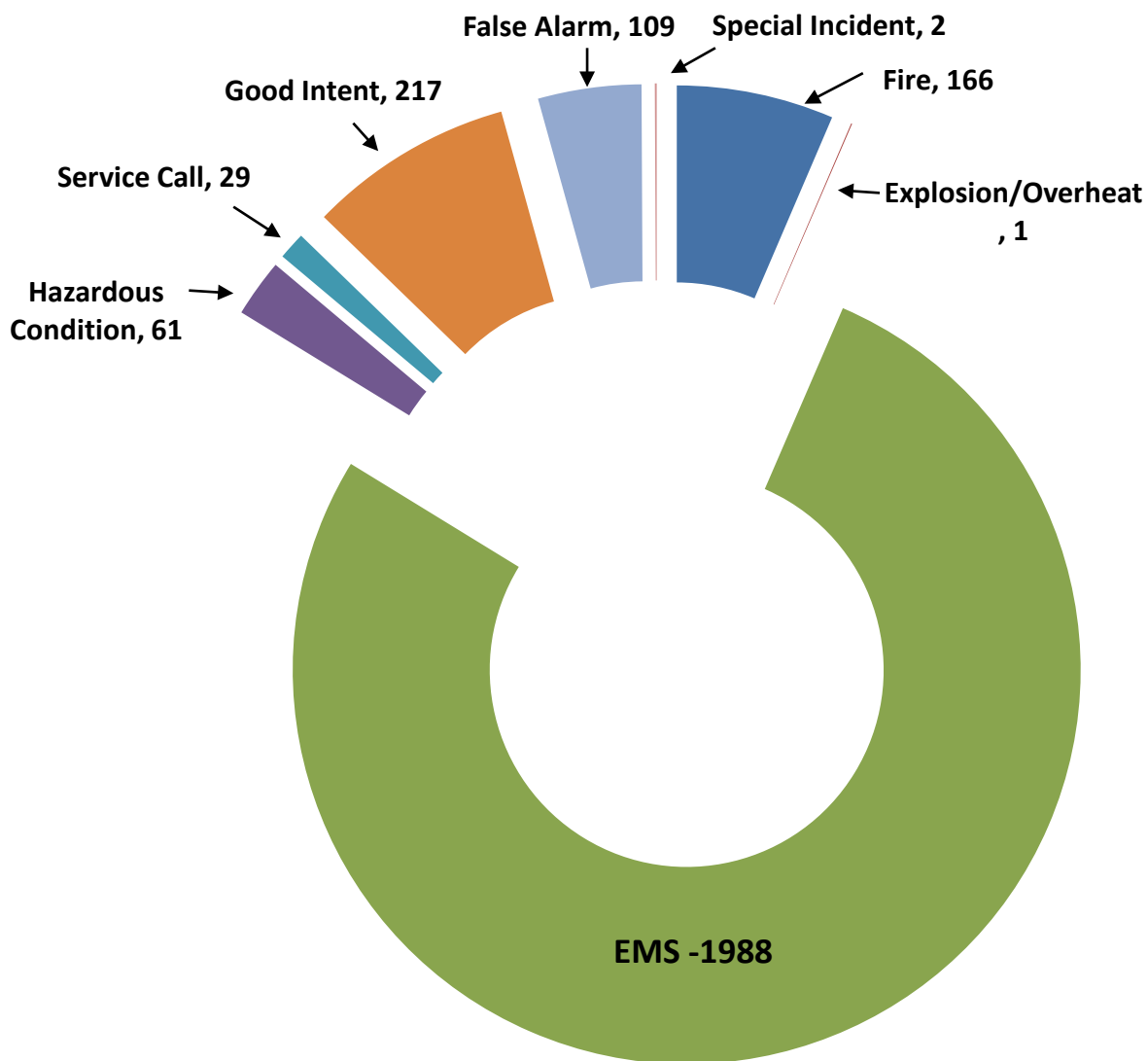
Organizational Structure



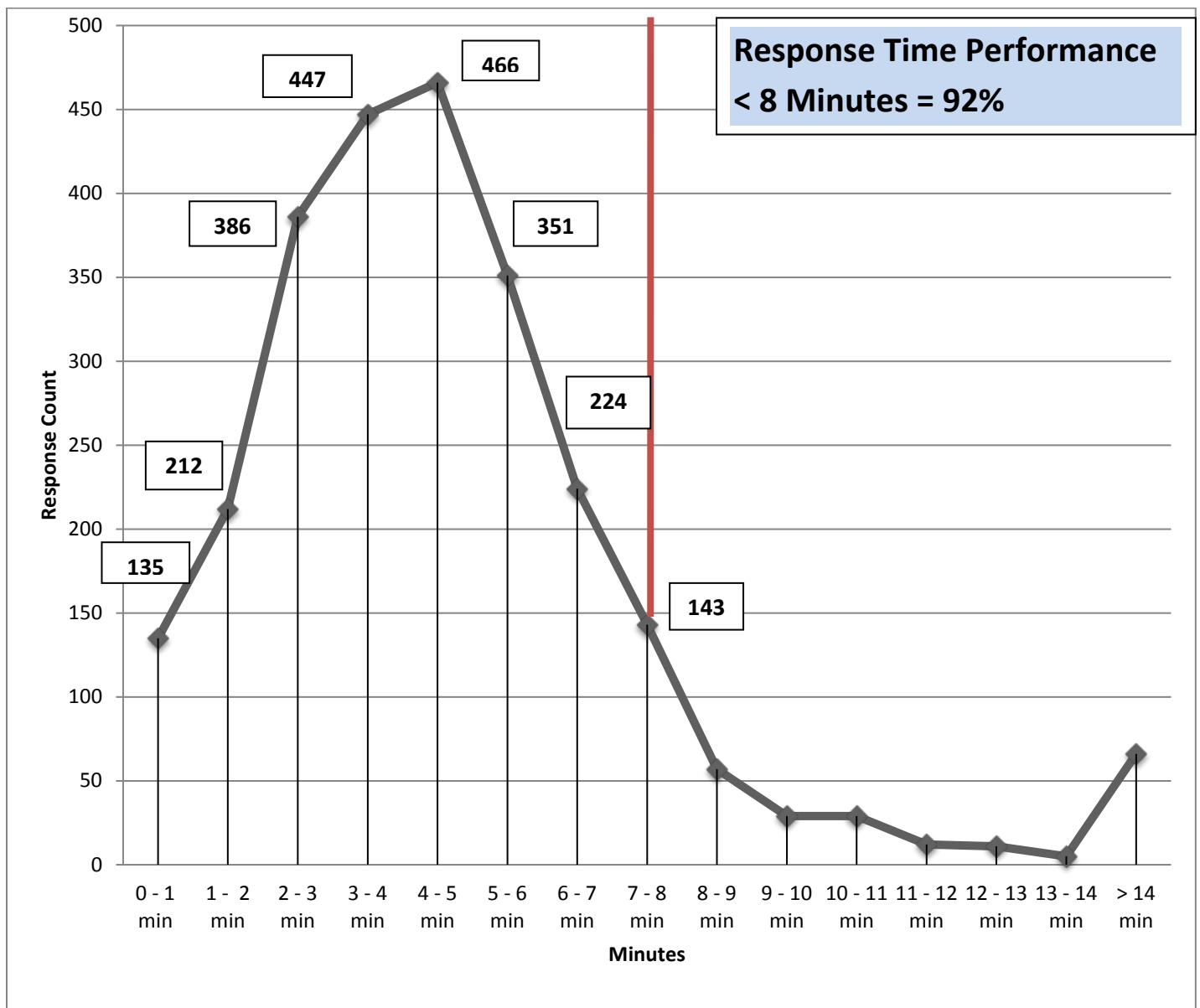
Reports and Statistics

Incident Breakdown

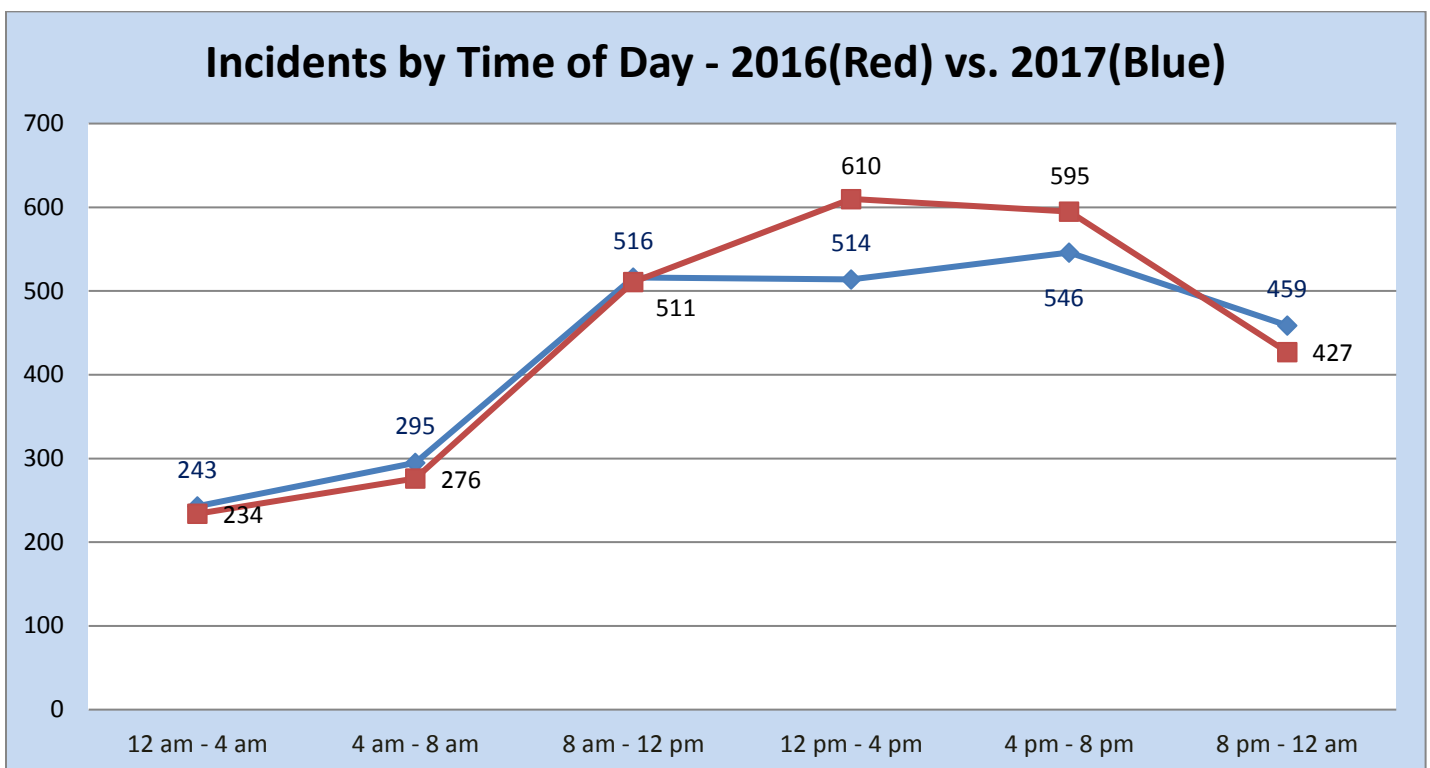
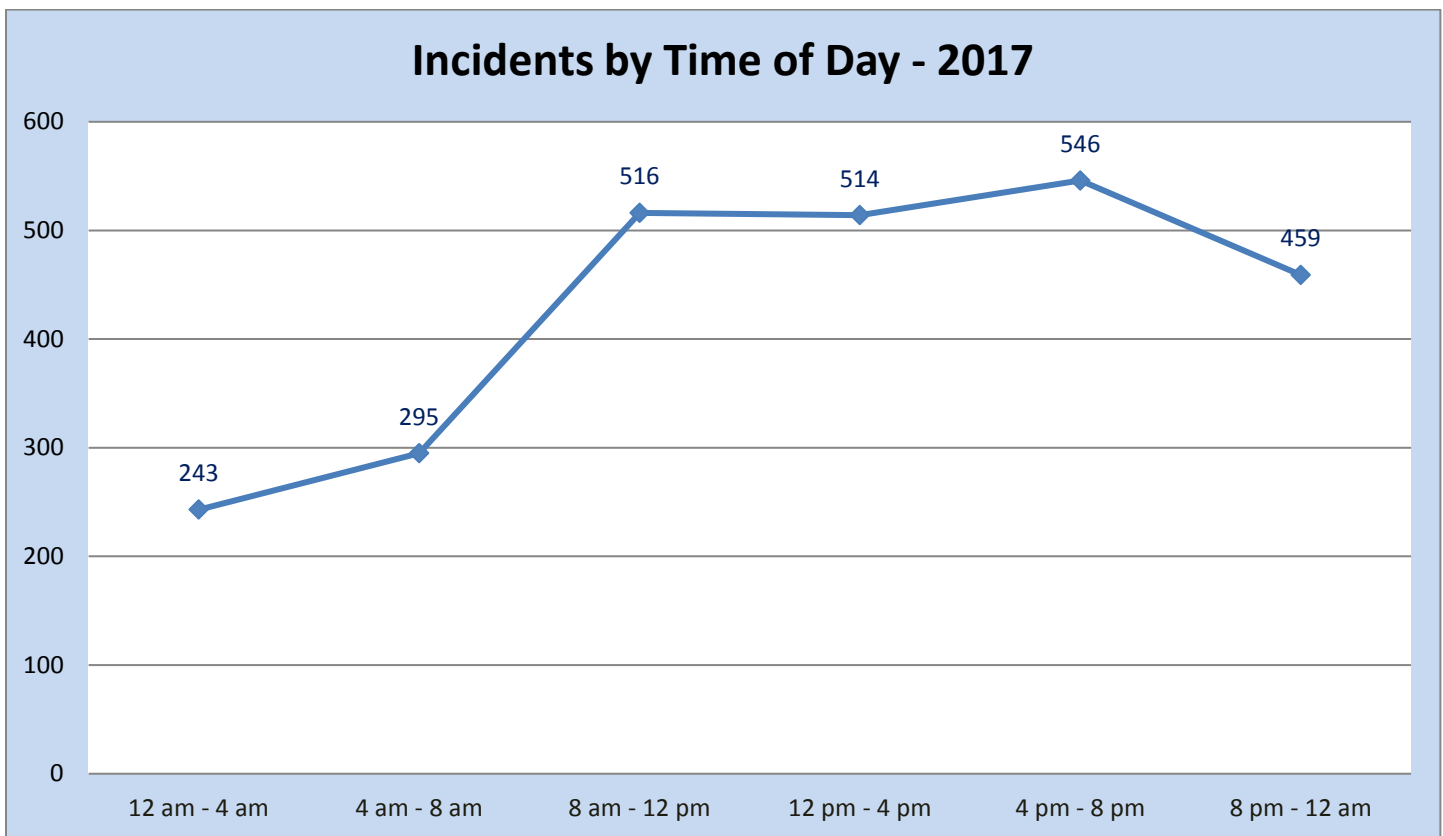
As an all hazards department, Marshalltown Fire Department responds to emergency situations that include fires, emergency medical calls, hazardous materials incidents, water and ice rescue, trench and confined space rescue, and vehicle extrication. In 2017 the department responded to 2,573 requests for service, which represents a decrease of three percent over 2016 (2,653).



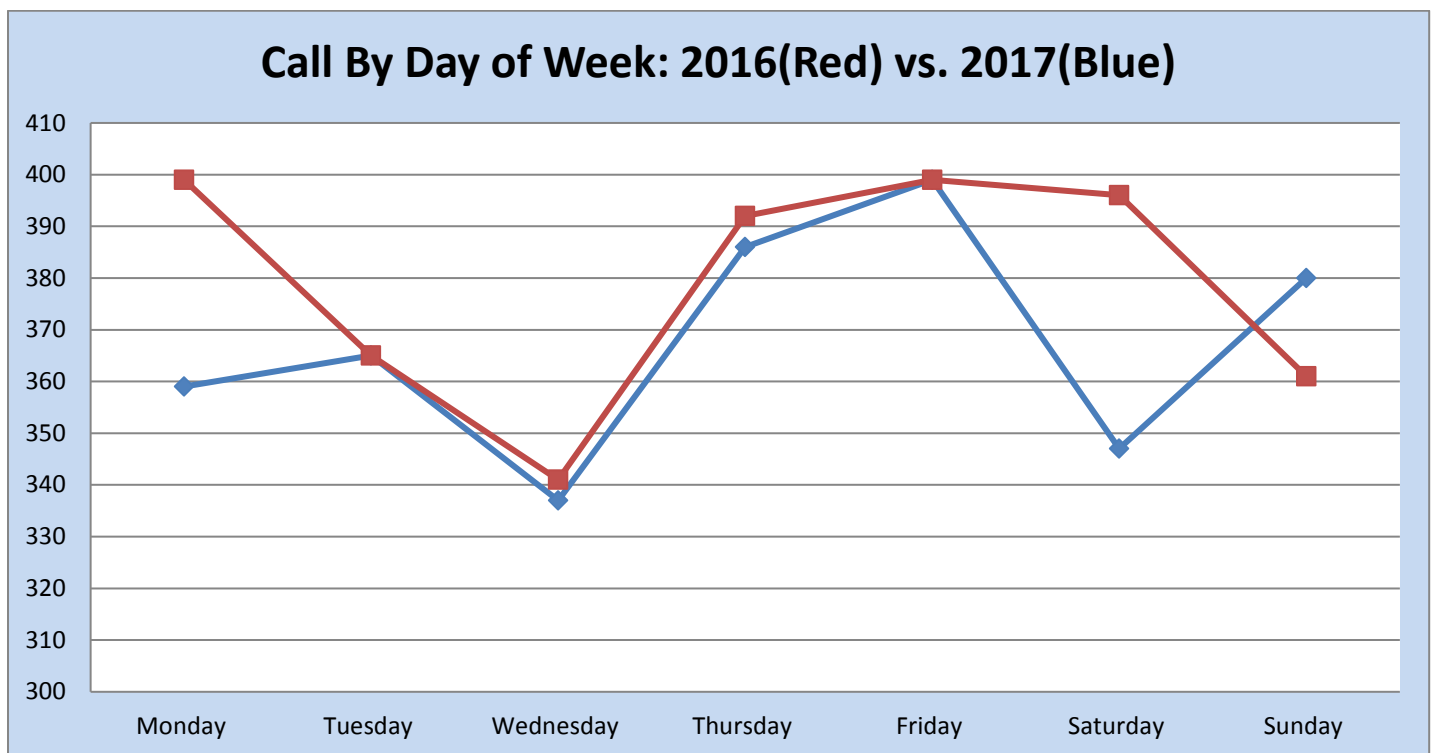
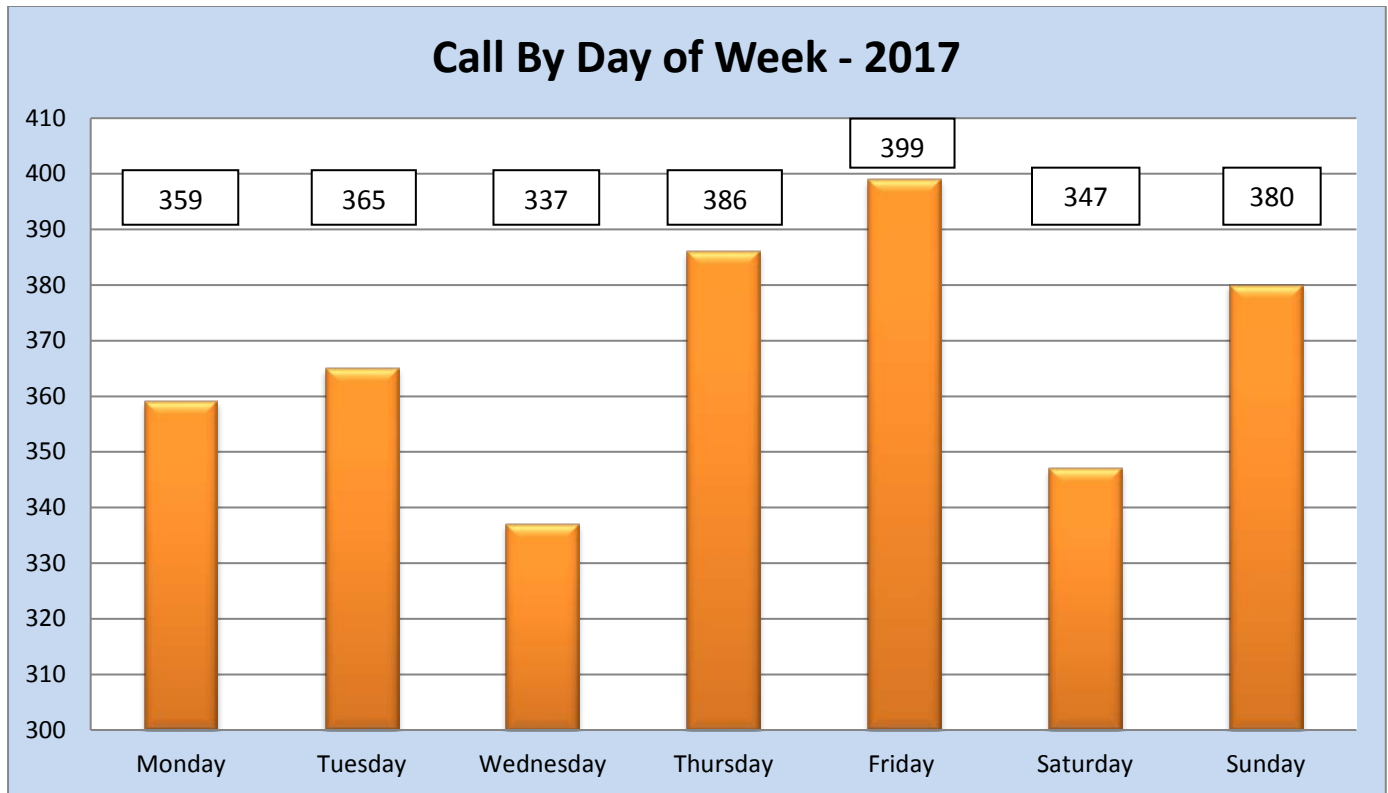
To fully understand our operation and to ensure the best service delivery possible, specific factors related to our service requests are analyzed. Those factors include response time performance, requests by time of day and day of week, overlapping calls, and calls by month. The definition of “response time” depends on the perspective from which one approaches the data. Response time components include call processing and dispatch, turnout time, and drive time to the scene. Turnout time is measured from the time the alarm is received to the time the apparatus leaves the station. Drive time starts when the apparatus leaves the fire station and stops when the apparatus is curbside of the address of the incident. Drive time can be affected by traffic patterns, time of day, weather patterns, and distance to the incident. The chart below measured response time from time of dispatch to time arrived on scene. For response time we strive to meet the industry standard, which is on scene in eight minutes or less 90% of the time. In 2017, we exceeded industry standard arriving on scene in less than eight minutes 92% of the time. Additionally, units arrived on scene in 4 minutes or less on 45% of the time.



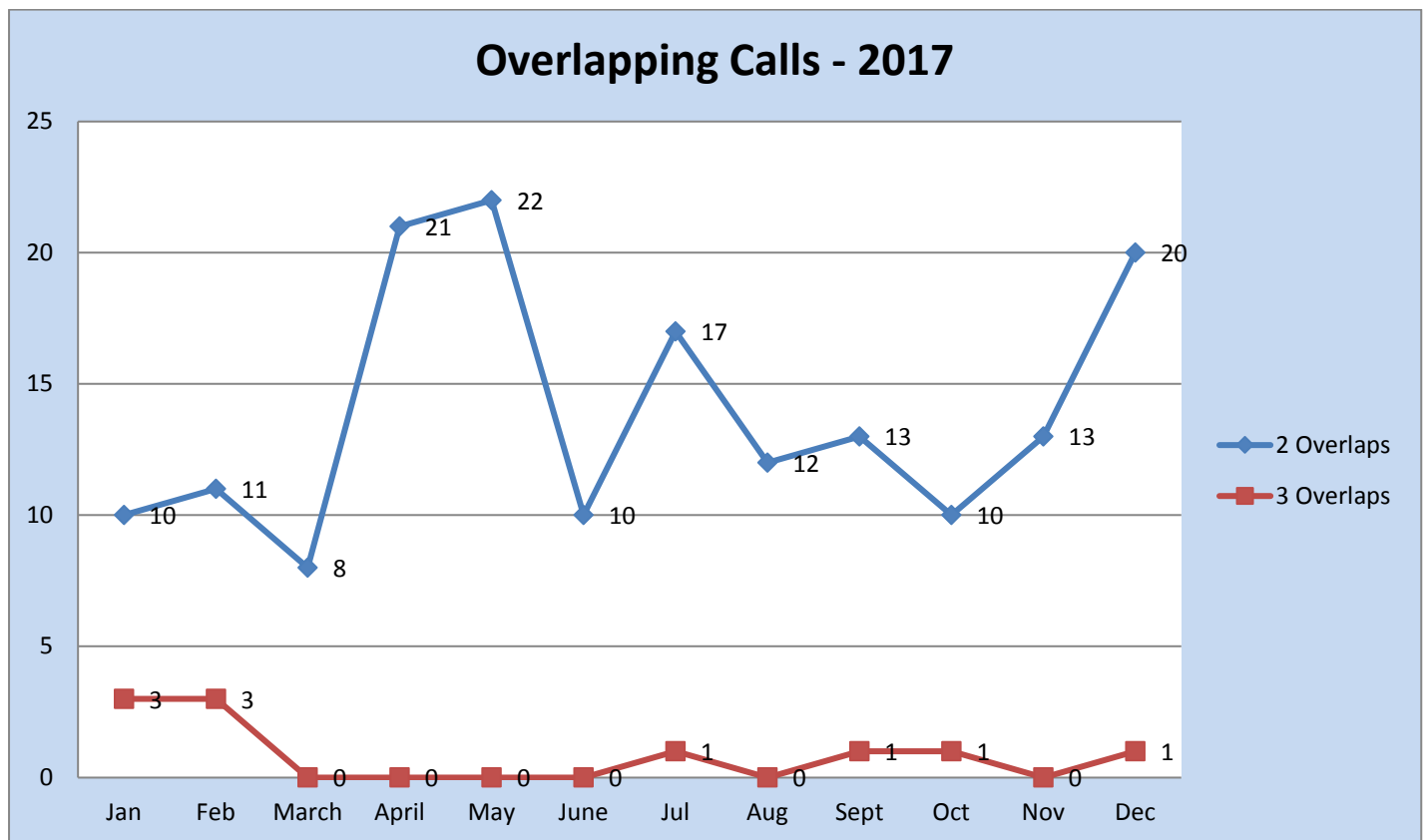
In 2017, service requests by time of day changed slightly from 2016. The percentage of requests for service between the 8:00 am and 8:00 pm time frame dropped slightly (65% to 61%), with a correlating increase in requests for service during the 8:00 pm to 8:00 am time frame (35% to 39%).



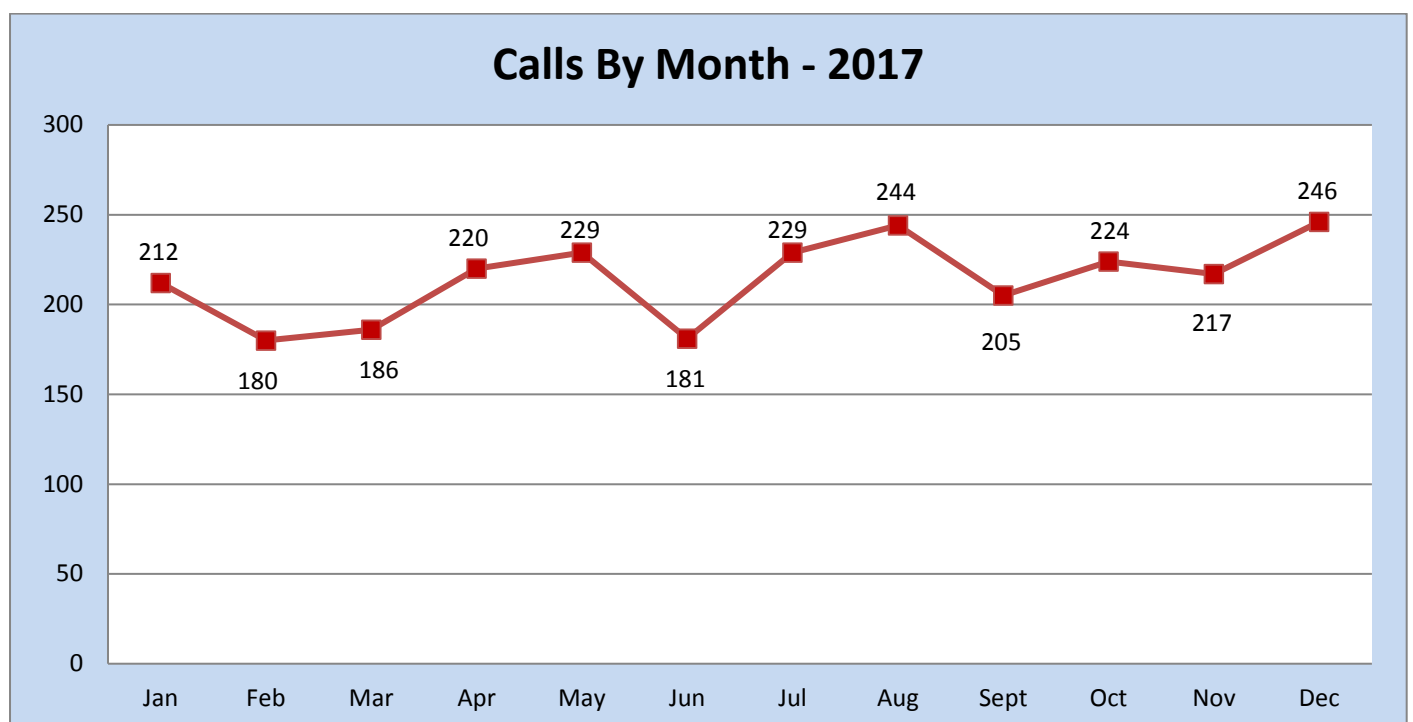
Distributions of calls by day of the week vary from year to year. Wednesdays are typically the slowest day of the week and 2017 was no exception. Saturdays, however, were much slower in 2017 as compared to 2016.



By looking at overlapping calls, we identify times when multiple calls can or may result in delayed response, or in a worst case scenario, have no unit to respond to a request for service. In 2017, overlapping calls decreased just under 13% from 203 incidences (2016) to 177 incidences.



Monthly, the department runs between 200 and 250 calls. In 2017, February, March, and June were the exceptions falling below 190 requests for service.



In 2017, Marshalltown Fire Department responded to 166 fire incidents, an increase of just under 6.5% from 2016 (156) and an increase of 26.5% from 2015 (131). While there was an increase in the total number of fires, fire loss remained nearly the same at \$709,130. While this increase appears significant, \$500,000 of this total is associated to one (1) fire at an industrial complex. While industrial fires are low frequency in occurrence, they have the potential to be a high dollar loss event. A bigger concern is the number of fires increased for a second consecutive year. The primary contributor to the increase in 2017 is trash and rubbish fires.

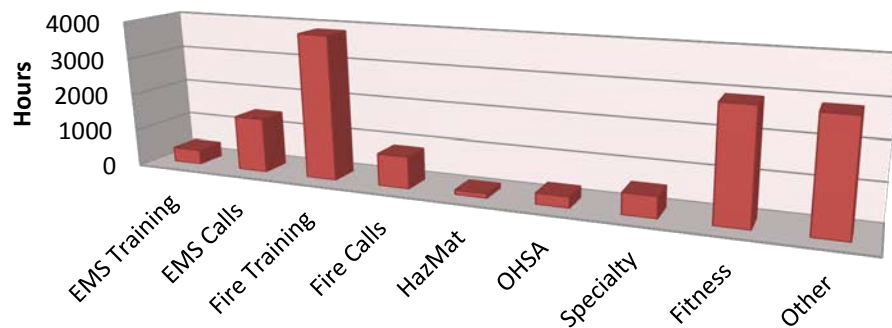
Fire Type	Number of Incidents	Dollar Loss
Fires in Structures Other Than Buildings	7	1,500
Building Fires	18	272,000
Cooking Fires	4	250
Passenger & Mobile Vehicle Fires	6	5,750
Water Vehicle Fire	0	0
Brush/Grass Weeds	17	50
Outside Dumpster/Trash Fire	113	10,520
Outside Gas or Vapor Combustion Explosion	1	500,000
	166	790,130



Training and Activity

As an all-hazards department, training is an important part of our annual activity. Training is provided through a combination of in-house instruction, on-line classes, and outside classes and training. In 2017, 8,168 man-hours were spent training in the areas of EMS, fire, hazmat, OHSA, physical fitness, and specialty (confined space, ropes, and water rescue). Additionally, 5,199 man-hours were spent answering calls for service, providing station tours, and maintaining facilities and equipment. Total activity time for 2017 is 13,367 man-hours. Below is a breakdown of the hours.

Training /Activity Hours - 2017



	EMS Training	EMS Calls	Fire Training	Fire Calls	HazMat	OHSA	Specialty	Fitness	Other
Hours	398.25	1462.99	3864.19	860.44	124.45	296	560	2925.5	2876



In 2016, I reported on the testing and certification issues with the Fire Service Training Bureau. I am happy to report these issues appear to have been corrected and the department members affected by this have retaken certification testing and passed. In 2017, the following certifications were obtained by department members:

- Fire Officer I – (7)
- Fire Inspector – (2)
- Fire Instructor – (1)
- Fire Apparatus Driver/Operator – (All Members)
- Plans Examiner – (2)
- Sprinkler System Plan Review – (2)
- Alarm System Plan Review – (2)



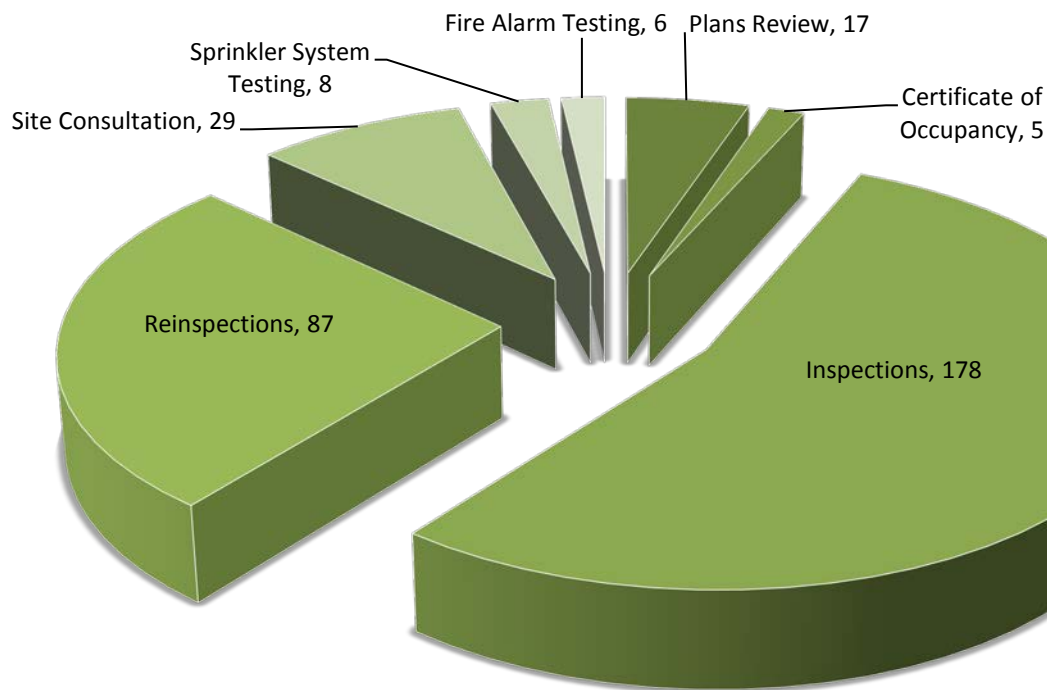
Fire Prevention/Public Education

In 2017, the department participated in 30 public relation/education events. These included reading events at the schools, fire extinguisher training, extrication demonstration during the Central Iowa Fair, Homecoming, Holiday Stroll, and Octoberfest parades, block parties, Fire Prevention Week activities, and the Healthy Kids Day. During this time, the fire department was able to provide education and information to 2,430 individuals. Smoke detector installation is another non-emergent activity provide by the fire department. In 2017, the department teamed with the American Red Cross and installed 25 smoke detectors in the Sunset Hills Trailer Park. In addition, the department received six (6) requests from citizens for smoke detectors.



Codes Enforcement

In 2017, inspection activity decreased by 34% (519 to 343) and man-hours spent by just under 50% (555 to 275). The drop in inspection activity is due to the reassignment of an inspector to operations to cover an open firefighter position from June through September. Similar to 2016, all businesses that require an inspection will not receive one. Several issues dealing with alarm and sprinkler systems were discovered and the department continues to work with business owners to correct those issues. Of the 178 initial inspections completed, it should be noted that 113 resulted in a failed inspection. Of the 87 reinspections completed, 12 failed to achieve compliance. Activities for 2017 included:



In mid 2017, the department entered into an agreement with a third-party company to use a product called the Compliance Engine. The program is a collection point for sprinkler, fire alarm, and hood suppression system contractors to report their annual protection system testing. The Compliance Engine records the information and sends notices to the business regarding the results for the department. Additionally, The Compliance Engine sends reminder notices when maintenance is due on their systems.

Retirements, Deaths, New Employees, and Anniversaries

No retirements occurred in 2017.

The fire service is an organization steeped in tradition. Of those traditions, brotherhood and family rate high on the list. Like our civilian families, our fire service family experienced a loss in 2017 with the passing of the retired member Captain Don Johnson.

2017 marked the addition of a two new employees, Firefighter/EMT Jeremy Weiermann (April) and Firefighter/EMT Reece Hall (July).





Several department members celebrated key service anniversaries in 2017. They included:

- Karen Allen – 20 years
- Don Barker – 20 years
- Jacob Moore – 5 years

Department Improvements

2017 marked several significant improvements within the department. To improve our service delivery with an eye on reducing fuel and maintenance costs, the department placed into service a new light rescue vehicle. This vehicle will be used to run EMS, illegal burns, grass fires, carbon monoxide and auto extrication calls. This reduces the number of times we respond in the larger trucks, which in turn should reduce the fuel and maintenance costs associated with their operation. Additionally, the operation of the smaller four-wheel drive vehicle on the rural county roads should provide for safer response and operation for the crews.

Marshalltown Fire Department is required to collect and transmit specific information concerning fire and EMS calls to various State and Federal agencies. Failure to provide this information can exclude the department from applying for and receiving Federal Grants (FEMA) and loss of licensure to provide EMS response.

Additionally, collection of data is critical in providing accurate information to assist in making decisions related to service delivery and department needs. Furthermore, with the current financial status of the State of Iowa, it was felt that the reporting program provided by the State is likely to fall victim to budget cuts. As such, the department changed its fire and EMS reporting program to Emergency Reporting. This program can be used to track and record other department functions and activities in addition to collecting required data. The program is extremely user friendly and since it is web-hosted it requires no server space on the City network.

In August, construction of the new Public Safety Building began and we are extremely excited about this new facility. It will allow the department to house all of its equipment in one (1) location and lessen response times to the southern parts of the City. Additionally, the training room in the new building will allow both the police and fire departments to host training events.



Lastly, the department started the move to mobile computer aided dispatch (CAD) terminals in our first response vehicles. Already in use by the Marshalltown Police Department, this technology allows the department to have necessary call information at the touch of a button. Additionally, the devices can store other necessary information to include hydrant locations and GPS mapping. This program would not be possible without the generous \$18,000 donation from the Ann Keyser Trust. We appreciate their support and assistance in procuring this technology.

The Future

Moving into 2018 we will complete and launch our mobile CAD project. Mobile CAD places pertinent information at our officer's finger tips. When completed, the data terminals in the apparatus will contain information on hydrant locations and building plans, as well as pertinent call information. The CAD will also communicate with our fire reporting program, which in turn auto populates portions of our run reports.

Work continues on the new Public Safety facility and we as a department are excited about our upcoming move. The department is active in plan review of the building and fire protection systems, as well as participation in the weekly update meetings with the construction manager, architect, and other Department Heads

None of what we accomplished in the past year would be possible without the support of our citizens, City Administrator, and City Council. We greatly appreciate the support!







**RESOLUTION OF SUPPORT FOR THE MARSHALLTOWN COMMUNITY SCHOOL
DISTRICT'S BOBCAT READY! CAMPAIGN**

- WHEREAS** the globalization of our economy requires a skilled workforce that is ready to meet the demands of the 21st century; and
- WHEREAS** the U.S. Chamber of Commerce estimates that by 2018, two-thirds of all jobs will require some type of post-secondary training; and
- WHEREAS** America's schools have a profound responsibility to ensure that our nation's 14 million high school students are college ready, career ready and life ready; and
- WHEREAS** standardized test scores, which have traditionally been used as the sole indicator of college and career readiness, fail to portray a comprehensive picture of student potential; and
- WHEREAS** the existing one-score-fits-all approach is unfair to 21st century students; and
- WHEREAS** The Marshalltown Community School District has developed *Bobcat Ready, College and Career Readiness for Life Beyond High School* indicators that was adapted from AASA – the School Superintendents Association national campaign called *Redefining Ready*. This initiative proposes new research-based metrics and indicators to more authentically and appropriately assess and demonstrate high school graduates' readiness to survive and thrive in their futures; and
- WHEREAS** these readiness indicators will help promote a skilled workforce – high school graduates who will add to our local economy, not drain from it.

THEREFORE, BE IT RESOLVED, that the City of Marshalltown supports the framework of multiple readiness indicators proposed in the Bobcat Ready! campaign to more accurately assess students' readiness to succeed in college, career and life.

Passed this 9th day of April, 2018, and signed this _____ day of April, 2018.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

DATE: March 22, 2018

FILE: City Council Resolution

SUBJECT: Support for New Multiple Measure College and Career Readiness Indicators

BACKGROUND

The globalization of our economy requires a skilled workforce that is ready to meet the demands of the 21st century. The U.S. Chamber of Commerce estimates that by 2018, two-thirds of all jobs will require some type of post-secondary training.

America's schools have a profound responsibility to ensure that our nation's 14 million high school students are college ready, career ready and life ready. Our students are ready.

They are products of a technological revolution. They are driven by ideas and innovation.

For too long, standardized test scores – traditionally used as the primary readiness indicator – have failed to provide an accurate representation of our students' potential.

This antiquated approach to defining college and career readiness stifles student growth.

Today's students learn in a variety of ways and we must support a new assessment strategy – one that uses multiple measures to determine students' abilities to survive and thrive in their future.

Our college and career readiness indicators must reflect the educational landscape of the 21st Century. Today's high school students take advantage of college-level Advanced Placement courses, dual credit courses, internships, industry credentials and other programs that prepare them for a bright future.

We must encourage our schools to evaluate students based on the depth of these learning experiences.

The Marshalltown Community School District has adapted a national campaign from AASA - The School Superintendents Association *Redefining Ready* to create *Bobcat Ready* which introduces research-based multiple measurement college and career readiness indicators to more appropriately assess a students' ability to survive and thrive in their future.

These readiness indicators will help promote a skilled workforce – high school graduates who will add to our local economy, not drain from it.

Students who are successful in their college and career pathways will help contribute to lower unemployment rates, higher consumer spending and an overall healthier and productive economic climate.

RECOMMENDATION

The Marshalltown City Council believes that multiple measures of college and career readiness should be utilized to determine if students are ready to enter college, the military or the workforce upon graduation from high school. Therefore, the Council wishes to demonstrate its support for these new college and career readiness indicators by approving the following resolution. (Resolution attached.)



Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5734
Fax - (641) 754-5793

CITY CLERK'S OFFICE

April 4, 2018

To: Mayor Joel Greer
Members of the City Council

From: Anne Selness
Parks and Recreation Director

Re: Request for LOST for CivicRec Software Upgrade

Policy Issue: Council must authorize all uses of Council-designated local option sales tax (LOST)

Recommendation: To approve the resolution as proposed: Staff recommends upgrading our recreation software to CivicRec in order to be integrated and fully functional with the City's new CivicPlus software.

Background: Our ActiveNet software program has become obsolete with an outdated platform and high daily transaction fees. CivicRec is an industry leader in Parks and Recreation management software and provides an interface that is easy to use for both staff and citizens. This new recreation software contains robust tools for managing activities, facilities, and point-of-sale transactions with integrated functionality to manage memberships, instructors, sports leagues, and ticketing. Many agencies are converting from ActiveNet to CivicRec for increased functionality, decreased costs and ease of use. ActiveNet announced April 2 another 3% increase in fees effective July 1, 2018.

Budget Impact: Year 1 Investment (including Year 1 Maintenance & Support) \$8,750 plus \$700 for credit card machine.
Year 2 Investment \$4,500
Year 3 & Beyond the annual maintenance & support will be re-evaluated and determined based on the prior year transaction volume.

Not to Exceed \$13,950 for set up and credit card machine. As of 4/2/18, here is the current summary for the Council-designated LOST:

6/30/17 Balance	\$563,733
FY18 Revenue	\$563,304
Total Revenue	\$1,127,037

City Council
Sue Cahill, Al Hoop, Gabe Isom, Mike Gowdy,
Leon Lamer, Bill Martin, Bethany Wirin



FY18 Approved Designations	(\$558,766)
<i>FY18 GF Allocation of 5%</i>	<i>(170,000)</i>
<i>FY18 GF Deficit Allocation</i>	<i>(193,044)</i>
<i>Code Enforcement Inspector</i>	<i>(24,886)</i>
<i>Early Hire of 3 Police Officers</i>	<i>(69,839)</i>
<i>13th Street Underground Lines</i>	<i>(31,127)</i>
<i>Wayfinding Master Plan</i>	<i>(17,370)</i>
<i>Highway 14 Corridor Study</i>	<i>(25,000)</i>
<i>Crimestoppers Security Cameras</i>	<i>(20,000)</i>
<i>MED Housing Study</i>	<i>(2,500)</i>
<i>NEA Grant Match</i>	<i>(5,000)</i>
Projected Balance as of 6/30/18	\$568,271

Attachment: None

cc: Jessica Kinser, City Administrator

City Council
Sue Cahill, Al Hoop, Gabe Isom, Mike Gowdy,
Leon Lamer, Bill Martin, Bethany Wirin



2018

RESOLUTION DESIGNATING AN AMOUNT NOT TO EXCEED \$13,950 IN LOCAL OPTION SALES TAX FUND BALANCE TO PURCHASE CIVICREC RECREATION PROGRAM SOFTWARE TO INTEGRATE WITH THE CITY'S CIVICPLUS SOFTWARE.

WHEREAS, the City of Marshalltown collects local option sales tax which is designated for property tax relief and Council-designated activities; and

WHEREAS, if funds are not spent in a given fiscal year, they become fund balance but retain the designation; and

WHEREAS, it is estimated that approximately \$568,271 of Council-designated fund balance will exist as of June 30, 2018, based upon current local option sales tax receipts and other commitments made by the City Council; and

WHEREAS, the City of Marshalltown recently implemented CivicPlus software and there is a new versatile recreational program component now available and our ActiveNet software program has become obsolete with an outdated platform and high daily transaction fees; and

WHEREAS, the estimated cost to complete the transition to CivicRec is \$13,950;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that an amount not to exceed \$13,950 of Council-designated local option sales tax is hereby designated for transitioning the ActiveNet software program to CivicRec.

Passed this 9th day of April, 2018, and signed this _____ day of April, 2018.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

**RESOLUTION DESIGNATING AN AMOUNT NOT TO EXCEED \$65,000 IN LOCAL OPTION
SALES TAX FUND BALANCE FOR THE DESIGN AND ENGINEERING OF THE LINN
CREEK/IOWA RIVER TRAIL CONNECTOR**

WHEREAS, the City of Marshalltown collects local option sales tax which is designated for property tax relief and Council-designated activities; and

WHEREAS, if funds are not spent in a given fiscal year, they become fund balance but retain the designation; and

WHEREAS, it is estimated that approximately \$568,271 of Council-designated fund balance will exist as of June 30, 2018, based upon current local option sales tax receipts and other commitments made by the City Council; and

WHEREAS, the City of Marshalltown has a unique opportunity to use the development of a trail as part of a new multi-family residential complex as a catalyst for connecting the American Legion Golf Course to the Linn Creek Trail and the Linn Creek Trail to the Iowa River Trail, providing for enhanced trail connections and recreational opportunities; and

WHEREAS, the estimated cost to complete the engineering and design is between \$60,000 to \$65,000;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, that an amount not to exceed \$65,000 of Council-designated local option sales tax is hereby designated for the engineering and design of the Linn Creek/Iowa River Trail Connector.

Passed this 9th day of April, 2018, and signed this _____ day of April, 2018.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

MARSHALLTOWN

I O W A

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: April 2, 2018
RE: Request for LOST for Trail Engineering

Policy Issue: Council must authorize all uses of Council-designated local option sales tax (LOST)

Recommendation: To approve the resolution as proposed

Background: Ongoing discussions have occurred with Joe Carter, owner and developer of the old Crosby pool site, Aaron Buzbee, owner of the Wayward Social Club, and Randy Kessler, Commander of Legion Post 46, regarding the development of a recreational trail which would connect the Legion, through Carter's property, to the Linn Creek Trail and then to the Iowa River Trail. This is an exciting opportunity to provide two locations for food and beverages for people using the trails with a simple connection.

The trail section on the Carter property would likely happen in 2018 or 2019. In order to coincide with making that section a larger amenity, I would like to proceed with the design and engineering of the connecting section to Linn Creek and the Iowa River Trail.

The City had an analysis of the current bridge across Linn Creek completed a few years ago, and there are some repairs to be made to utilize the bridge to make this connection. The NTE cost above includes this amount for the bridge engineering. The City has also had a Railroad Crossing Safety Improvement Study recently returned in draft form which provides cost estimates for the improvements needed at the 6th Street crossing of the Union Pacific tracks to facilitate people safely moving through the area. This is just a preliminary design, so engineering of these improvements would need to be done as part of this project or a larger railroad crossing project.

Once the engineer's estimate is available, we could discuss possible funding opportunities for the project to occur in fiscal year 2019 or 2020. It is likely in the range

City Council
Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Leon Lamer, Bill Martin, Bethany Wirin



of \$700,000 for the trail and bridge updates, but depends heavily on where exactly the recreational trail is best placed based upon utilities and other impediments and issues.

Budget Impact: Not to Exceed \$65,000. As of 4/2/18, here is the current summary for the Council-designated LOST:

6/30/17 Balance	\$563,733
FY18 Revenue	\$563,304
Total Revenue	\$1,127,037
FY18 Approved Designations	(\$558,766)
<i>FY18 GF Allocation of 5%</i>	(170,000)
<i>FY18 GF Deficit Allocation</i>	(193,044)
<i>Code Enforcement Inspector</i>	(24,886)
<i>Early Hire of 3 Police Officers</i>	(69,839)
<i>13th Street Underground Lines</i>	(31,127)
<i>Wayfinding Master Plan</i>	(17,370)
<i>Highway 14 Corridor Study</i>	(25,000)
<i>Crimestoppers Security Cameras</i>	(20,000)
<i>MED Housing Study</i>	(2,500)
<i>NEA Grant Match</i>	(5,000)
Projected Balance as of 6/30/18	\$568,271

Attachment: None

City Council
Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Leon Lamer, Bill Martin, Bethany Wirin



SET DATE FOR HEARING ON
AMENDMENT NO. 7 TO URBAN
RENEWAL PLAN FOR
MARSHALLTOWN URBAN RENEWAL
AREA NO. 3

422742-28

Marshalltown, Iowa

April 9, 2018

The Council of the City of Marshalltown, Iowa, met on April 9, 2018, at 5:30 o'clock, p.m., at the Council Chambers, for the purpose of setting a date for a public hearing on a proposed Amendment No. 7 to the urban renewal plan for the Marshalltown Urban Renewal Area No. 3. The Mayor presided and the roll being called, the following members of the Council were present and absent:

Present: _____

Absent: _____.

It was reported that Amendment No. 7 to the urban renewal plan for the Marshalltown Urban Renewal Area No. 3 had been prepared, related to City participation in the development of a commercial building, and that it was now necessary to set a date for a public hearing on the proposed amendment. Accordingly, Council Member _____ moved the adoption of the following resolution entitled "Resolution setting date for a public hearing on Amendment No. 7 to urban renewal plan for Marshalltown Urban Renewal Area No. 3," and the motion was seconded by Council Member _____. Following due consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION NO. _____

Setting date for public hearing on Amendment No. 7 to urban renewal plan for Marshalltown Urban Renewal Area No. 3

WHEREAS, the City Council of the City of Marshalltown, Iowa (the “City”) has created the Marshalltown Urban Renewal Area No. 3 (the “Urban Renewal Area”) and has approved an urban renewal plan for the Urban Renewal Area; and

WHEREAS, Chapter 403 of the Code of Iowa requires that, before a city approves any new urban renewal project or adds property to an urban renewal area, a city must amend the existing urban renewal plan to include that new project and property; and

WHEREAS, Amendment No. 7 to the urban renewal plan for the Urban Renewal Area has been prepared which proposes to add property to the Urban Renewal Area and which describes a proposed economic development agreement between the City and TC Casady Property, LLC (the “Developer”), in connection with the development of a commercial building in the Urban Renewal Area, pursuant to which the City would rebate the incremental property taxes to be paid by the Developer, for a period of ten years, in an amount not to exceed \$179,000, and it is now necessary that a date be set for a public hearing on that plan amendment;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. This City Council will meet at the Council Chambers, Marshalltown, Iowa, on the 14th day of May, 2018, at 5:30 o’clock p.m., at which time and place it will hold a public hearing on the proposed urban renewal plan amendment for the Urban Renewal Area.

Section 2. The City Clerk shall publish notice of said hearing, the same being in the form attached hereto, which publication shall be made in a legal newspaper of general circulation in Marshalltown, which publication shall be not less than four (4) nor more than twenty (20) days before the date set for hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, the City shall hold the consultation process which is required under that section of the urban renewal law, and the City Administrator is designated as the City’s representative for such process.

Section 4. The proposed amendment is hereby directed to be submitted to the City Plan and Zoning Commission, pursuant to Section 403.5 of the Code of Iowa,

Passed and approved the 9th day of April, 2018.

Mayor

Attest:

City Clerk

NOTICE OF HEARING ON AMENDMENT NO. 7 TO URBAN RENEWAL
PLAN FOR MARSHALLTOWN URBAN RENEWAL AREA NO. 3

Notice Is Hereby Given: That at 5:30 o'clock p.m., at the Council Chambers, Marshalltown, Iowa, on the 14th day of May, 2018, the City Council of the City of Marshalltown, Iowa, will hold a public hearing on the question of amending the urban renewal plan for the Marshalltown Urban Renewal Area No. 3 to add property to the Urban Renewal Area consisting of the right-of-way of Iowa Avenue West from the western city limits to South 12th Street and all parcels of property that abut either side of this portion of the right-of-way and to designate a new urban renewal project related to a proposed economic development agreement between the City and TC Casady, LLC related to the construction of a commercial building, pursuant to which the City would rebate the incremental property taxes to be paid for a period of ten years, in a maximum amount not to exceed \$179,000.

A copy of the amendment is on file for public inspection in the office of the City Clerk.

At the hearing any interested person may file written objections or comments and may be heard with respect to the subject matter of the hearing.

Shari Coughenour
City Clerk

• • • • •

On motion and vote the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
COUNTY OF MARSHALL
CITY OF MARSHALLTOWN

SS:

I, the undersigned, City Clerk of the City of Marshalltown, Iowa (the “City”), do hereby certify that pursuant to the resolution of its City Council fixing a date of public hearing on a proposed urban renewal plan amendment, the notice, of which the printed slip attached to the publisher’s affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City, and copies were sent to the county and school district.

WITNESS my hand this ____ day of _____, 2018.

City Clerk

(Attach here publisher’s affidavit of publication of notice.)

STATE OF IOWA
COUNTY OF MARSHALL
CITY OF MARSHALLTOWN

SS:

I, the undersigned, City Clerk of the City of Marshalltown, Iowa, do hereby certify that as such I have in my possession or have access to the complete corporate records of the City and of its officers; and that I have carefully compared the transcript attached with the records and that the attached is a true, correct and complete copy of the corporate records relating to the action taken by the City Council preliminary to and in connection with setting a date for public hearing on an urban renewal plan amendment.

WITNESS my hand this ____ day of _____, 2018.

City Clerk

April 5, 2018

Shari Coughenour
City Clerk/City Hall
24 North Center Street
Marshalltown, Iowa 50158

Re: Marshalltown Urban Renewal Area No. 3 (Amendment No. 7)
Our File No. 422742-28

Dear Shari:

Based on my conversations with Jessica and Justin Yarosevich, I have prepared the enclosed materials which will enable your City Council to act on April 9 to set May 14 as the date for a public hearing on the Amendment No. 7 to the urban renewal plan for the Marshalltown Urban Renewal Area No. 3 related to the TC Casady project.

The notice which is included in the enclosed resolution must be published once, not less than four (4) nor more than twenty (20) days prior to the date selected for the hearing. Please email or fax a copy of the published notice to our office at (515) 283-1060.

Please provide one fully executed set of proceedings, once all the actions have been taken, and contact me if you have any questions.

Very truly yours,

Robert E. Josten

cc by email: Jessica Kinser
Roger Schoell
Justin Yarosevich

MARSHALLTOWN

I O W A

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: April 3, 2018
RE: Set PH for UR Area #3

Policy Issue: Council must set a public hearing for all urban renewal plan changes

Recommendation: To approve the resolution as proposed

Background: Urban renewal area #3 is referred to as the southern commercial area. It includes Center Street from Olive Street south to Highway 30 and Iowa Avenue from South 12th Street to an area near Governor Road.

This amendment seeks to add additional land to the urban renewal area, specifically from the western city limits to the current border of S. 12th Street. This involves 16 parcels which front Iowa Avenue West, and includes the right-of-way for Iowa Avenue West. Iowa Avenue has been a growing commercial area which does involve some blighted properties. By having an urban renewal area extend the entire length of Iowa Avenue, the Council will have an economic development tool to allow for incentives to be provided.

This amendment also seeks to establish authority for the City to pursue a development agreement a storage unit project set to occur within the area to be added. The consideration of the development agreement will occur separately from this amendment.

Budget Impact: None

Attachment: Urban Renewal Area Map

City Council
Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Leon Lamer, Bill Martin, Bethany Wirin



AMENDMENT NO. 7

to the

**CITY OF MARSHALLTOWN AMENDED
AND RESTATED URBAN RENEWAL
AREA NO. 3 URBAN RENEWAL PLAN**

for the

**CITY OF MARSHALLTOWN AMENDED
AND RESTATED URBAN RENEWAL
AREA NO. 3 URBAN RENEWAL AREA**

City of Marshalltown, Iowa

Original Plan – February 1996

Amendment No. 1 – April 2000

Amended and Restated Urban Renewal Plan Amendment No. 2 – January 2007

Amended and Restated Urban Renewal Plan Amendment No. 3 – June 2013

Amended and Restated Urban Renewal Plan Amendment No. 4 – June 2015

Amended and Restated Urban Renewal Plan Amendment No. 5 – October 2015

Amended and Restated Urban Renewal Plan Amendment No. 6 – October 2016

Amended and Restated Urban Renewal Plan Amendment No. 7 – May 2018

Local Government Professional Services, Inc.

DBA – Simmering-Cory

AMENDMENT NO. 7
to the
AMENDED AND RESTATED URBAN RENEWAL AREA NO. 3
URBAN RENEWAL PLAN
for the
AMENDED AND RESTATED URBAN RENEWAL AREA NO. 3
CITY OF MARSHALLTOWN, IOWA

The Amended and Restated Urban Renewal Area No. 3 Urban Renewal Plan (the “Plan” or “Urban Renewal Plan”) for the Amended and Restated Urban Renewal Area No. 3 Urban Renewal Area (the “Area” or “Urban Renewal Area”) was adopted in 1996 and has been previously amended six times including the following amendments:

- Amendment No. 1 (April 2000). Amendment No. 1 added land to the Urban Renewal Area.
- Amendment No. 2 (January 2007). Amendment No. 2 Amended and Restated the Urban Renewal Plan No. 3 for the Urban Renewal Area No. 3. The Amendment also added land and removed land from the Urban Renewal Area.
- Amendment No. 3 (June 2013). Amendment No. 3 added a project, Plumb Supply Company, LLC. To the Urban Renewal Plan and removed a self-imposed expiration date.
- Amendment No. 4 (June 2015). Amendment No. 4 added a project, Theisen’s, Inc., to the Urban Renewal Plan.
- Amendment No. 5 (October 2015). Amendment No. 5, also referred to as 2015-A Amendment, added a project, Bobcat Academy, to the Urban Renewal Plan.
- Amendment No. 6 (October 2016). Amendment No. 6 added a project, Hawkeye Hotels, LLC, to the Urban Renewal Plan.

Now the Amended and Restated Urban Renewal Plan No. 3 is being further amended for the purpose of adding additional land to the Urban Renewal Area and to identify a new urban renewal project to be undertaken within the Urban Renewal Area by this Amendment No. 7 (“Amendment No. 7” or “Amendment”) in accordance with the provisions of Chapter 403 of the *Code of Iowa*.

Except as modified by this Amendment, the provisions of the Amended and Restated Urban Renewal Plan, as previously amended, are hereby ratified, confirmed, and approved and shall remain in full force and effect as provided herein. In case of any conflict or uncertainty, the terms of this Amendment shall control.

DESCRIPTION OF PROPERTY ADDED TO THE URBAN RENEWAL AREA

A legal description of the property being added to the Urban Renewal Area by this Amendment is attached hereto as Exhibit “A” and a corrected legal description for the entire Urban Renewal

Area is attached hereto as Exhibit “B.” A map of the entire Urban Renewal Area, as amended, is attached hereto as Exhibit “C.”

The City reserves the right to modify the boundary of the Area as needed in at some future date.

AREA DESIGNATION

The Urban Renewal Area was originally designated as both an economic development area appropriate for the promotion of commercial and industrial development and an area in which blighted conditions exist, appropriate for blight remediation activities. Amendments No. 2 and 3 reconfirmed the designation of economic development and the presence of blighting factors within the area. Amendments four through six did not make any changes to the Area designation.

This Amendment makes no change in the Area designation.

ELGIBLE URBAN RENEWAL PROJECTS (AMENDMENT NO. 7)

1. Development Agreement: The City is hereby amending the Urban Renewal Plan, as amended, in accordance with the provisions of Chapter 403 of the *Code of Iowa*, to authorize a new urban renewal project that is proposed to be undertaken in the Urban Renewal Area.

The proposed project involves the use of incremental property tax revenues to make economic development payments to TC Casady Property, LLC., in an amount not to exceed \$179,000.00 in connection with the development of a commercial building by TC Casady Property, LLC., located in the Urban Renewal Area. The City anticipates that the development will create an increase in assessed value for the property of \$530,000. Payments will be made for ten years, in an amount equal to 100% of the incremental property tax payments that are attributable to the expanded property.

2. Planning, Engineering Fees (for Urban Renewal Plans), Attorney Fees, Administrative, and Other Related Costs to Support Urban Renewal Projects and Planning:

Project	Estimated Date	Estimated Cost to be Funded by TIF Funds
Fees & Costs	Undetermined	Not to Exceed \$25,000

FINANCIAL INFORMATION

1.	July 1, 2017 Constitutional Debt Limit:	\$68,225,606
2.	Outstanding General Obligation Debt:	\$33,349,985
3.	Proposed amount of indebtedness to be incurred: A specific amount of debt to be incurred for the Eligible Urban Renewal Project (Amendment No. 7) is identified above in the Eligible Urban Renewal Projects (Amendment No. 7). The project cost in this Plan will be incurred and spent over a number of years based on the terms of a development agreement. Subject to the foregoing, it is estimated that the cost of the Eligible Urban Renewal Projects (Amendment No. 7) as described above will be approximately as stated in the next column:	\$204,000.00

EFFECTIVE PERIOD

This Amendment No. 7 will become effective upon its adoption by the City Council. Notwithstanding anything to the contrary in the Urban Renewal Plan, any prior amendment, resolution, or document, the Urban Renewal Plan shall remain in effect until terminated by the City Council, and the use of incremental property tax revenues, or the “division of revenue,” as those words are used in Chapter 403 of the *Code of Iowa*, will be consistent with Chapter 403 of the *Code of Iowa*. The division of revenues shall continue on the Area for the maximum period allowed by law.

At all times, the use of tax increment financing revenues (including the amount of loans, advances, indebtedness or bonds which qualify for payment from the division of revenue provided in Section 403.19 of the *Code of Iowa*) by the City for activities carried out under the Urban Renewal Area shall be limited as deemed appropriate by the City Council and consistent with all applicable provisions of law.

REPEALER

Any parts of the Plan, as previously amended, in conflict with this Amendment are hereby repealed.

SEVERABILITY CLAUSE

If any part of this Amendment No. 7 is determined to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity of the previously adopted Plan as a whole or the previous amendments to the Plan, or any part of the Plan not determined to be invalid or unconstitutional.

EXHIBIT A
LEGAL DESCRIPTION OF LAND ADDED TO URBAN RENEWAL AREA BY
AMENDMENT NO. 7

LEGAL DESCRIPTION OF LAND TO BE ADDED BY AMENDED AND RESTATED
AMENDMENT NO. 7:

thence northerly along said west line to a point 341.4' south of the northwest corner on the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of section 15 township 83 north range 18 west of the 5th P.M.;

thence westerly to a point 379.7' south of the northwest corner, along the west line of the NW $\frac{1}{4}$ NW $\frac{1}{4}$ of section 15 township 83 north range 18 west of the 5th P.M.;

thence northerly along said west line to the NW corner of section 15 township 83 north range 18 west of the 5th P.M.;

thence north along the east line of the SE $\frac{1}{4}$ SE $\frac{1}{4}$ of section 9 township 83 north range 18 west of the 5th P.M.;

thence east along the north line of the SW $\frac{1}{4}$ SW $\frac{1}{4}$ a distance of 289.96';

thence south to the southwest corner of Lot 5, Block 3, Pioneer Village First Addition to Marshall;

thence east to the south southeast corner of Lot 5, Block 3, Pioneer Village First Addition to Marshall;

thence northeast along an arc with a 60' radius to the east southeast corner of Lot 5, Block 3, Pioneer Village First Addition to Marshall;

thence east along an arc with a 60' radius to the southeast corner of Lot 6, Block 3, Pioneer Village First Addition to Marshall;

thence east to the southeast corner of Lot 7, Block 3, Pioneer Village First Addition to Marshall;

thence north along the east line of said lot 7 a distance of 110';

thence east to a point 110' north of the southeast corner, along the east line of Lot 10, Block 3, Pioneer Village First Addition to Marshall;

thence south 110' to the southeast corner of said Lot 10;

thence east to a point along the east line of Pioneer Village First Addition to Marshall, 195' north of the southeast corner of the South Fourteenth St. Right of Way of Pioneer Village First Addition to Marshall.

thence north along said east line to the southwest corner of Lot 1, Block 3, Rolling Meadows 2nd Addition to Marshall;

thence east along the south line of Rolling Meadows 2nd Addition to Marshall to the southeast corner of Lot 9, Block 3, Rolling Meadows 2nd Addition to Marshall;

thence south to the northwest corner of Parcel "A" in Lot 1 of the Subdivision of the S $\frac{1}{2}$ SW $\frac{1}{4}$ of section 10 township 83 north range 18 west of the 5th P.M.;

thence east to a point 302.6' north of the southwest corner, along the west line of the SW $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 10 township 83 north range 18 west of the 5th P.M.;

thence northerly 138.1' along said west line of the SW $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 10 township 83 North Range 18 west of the 5th P.M.;

EXHIBIT B

LEGAL DESCRIPTION OF THE AMENDED AND RESTATED MARSHALLTOWN URBAN RENEWAL AREA NO. 3

CORRECTED LEGAL DESCRIPTION FOR THE AMENDED AND RESTATED MARSHALLTOWN URBAN RENEWAL AREA NO. 3:

Beginning at the intersection of the centerlines of South Center Street and of East Olive St;
thence easterly along the centerline of East Olive Street to the centerline of South 2nd Avenue;
thence southerly along said centerline (extended) to the south line of Future 1st Addition;
thence westerly along said south line of Future 1st Addition to the NE corner of Lot 1, Block 1, of
Sunset 1st Addition;
thence southerly to the SE corner of Lot 19, Block 1, of Sunset 1st Addition;
thence easterly to the NE corner of Lot 12, Block 1, of Sunset 2nd Addition;
thence southerly to the SE corner of Lot 12, Block 1, of Sunset 2nd Addition;
thence southwesterly to the NE corner of Lot 1, Block 4, of Sunset 2nd Addition;
thence southerly to the SE corner of Lot 1, Block 1, of Thunderbird Village 1st Addition;
thence southeasterly along the east line of Lots 2, 5, and 6 of the plat of Lots 1 through 8 of the
NW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 11, Township 83 North, Range 18 West of the 5th P.M. to the SE
Corner of said Lot 6;
thence easterly along the north right of way line of E. Southridge Rd. to the east line of the NW
 $\frac{1}{4}$ NE $\frac{1}{4}$ of said Section 11;
thence southerly along said east line to the north line of the NW $\frac{1}{4}$ SE $\frac{1}{4}$ of said Section 11;
thence easterly along said north line to the east line of the NE $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 11, Township
83 North, Range 18 West of the 5th P.M.;
thence southerly along said east line to the south line of the SE $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 11,
Township 83, Range 18 West of the 5th P.M.;
thence easterly along the north line of the NW $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 13, Township 83 North,
Range 18 West of the 5th P.M. to the NE corner of said NW $\frac{1}{4}$ NW $\frac{1}{4}$;
thence southerly along the east line of the NW $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 13 to the south line of said
NW $\frac{1}{4}$ NW $\frac{1}{4}$;
thence westerly along south line of the NW $\frac{1}{4}$ NW $\frac{1}{4}$ of section 13 township 83 north range 18
west of the 5th P.M. to the southeast corner of the NE $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 14 township 83 north
range 18 west of the 5th P.M.

thence westerly along south line of the NE $\frac{1}{4}$ NE $\frac{1}{4}$ of section 14 township 83 north range 18 west of the 5th P.M. to the southeast corner of the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 14 township 83 north range 18 west of the 5th P.M.

thence westerly along south line of the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of section 14 township 83 north range 18 west of the 5th P.M. to the southeast corner of the NE $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 14 township 83 north range 18 west of the 5th P.M.

thence westerly along south line of the NE $\frac{1}{4}$ NW $\frac{1}{4}$ of section 14 township 83 north range 18 west of the 5th P.M. to the southeast corner of the NW $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 14 township 83 north range 18 west of the 5th P.M.

thence westerly along south line of the NW $\frac{1}{4}$ NW $\frac{1}{4}$ of section 14 township 83 north range 18 west of the 5th P.M. to the southeast corner of the NE $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 15 township 83 north range 18 west of the 5th P.M.

thence westerly along south line of the NE $\frac{1}{4}$ NE $\frac{1}{4}$ of section 15 township 83 north range 18 west of the 5th P.M. to the southeast corner of the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 15 township 83 north range 18 west of the 5th P.M.

thence westerly along south line of the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of section 15 township 83 north range 18 west of the 5th P.M. to the west line of the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 15 township 83 north range 18 west of the 5th P.M.

thence northerly along said west line to a point 341.4' south of the northwest corner on the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of section 15 township 83 north range 18 west of the 5th P.M.;

thence westerly to a point 379.7' south of the northwest corner, along the west line of the NW $\frac{1}{4}$ NW $\frac{1}{4}$ of section 15 township 83 north range 18 west of the 5th P.M.;

thence northerly along said west line to the NW corner of section 15 township 83 north range 18 west of the 5th P.M.;

thence north along the east line of the SE $\frac{1}{4}$ SE $\frac{1}{4}$ of section 9 township 83 north range 18 west of the 5th P.M.;

thence east along the north line of the SW $\frac{1}{4}$ SW $\frac{1}{4}$ a distance of 289.96';

thence south to the southwest corner of Lot 5, Block 3, Pioneer Village First Addition to Marshall;

thence east to the south southeast corner of Lot 5, Block 3, Pioneer Village First Addition to Marshall;

thence northeast along an arc with a 60' radius to the east southeast corner of Lot 5, Block 3, Pioneer Village First Addition to Marshall;

thence east along an arc with a 60' radius to the southeast corner of Lot 6, Block 3, Pioneer Village First Addition to Marshall;

thence east to the southeast corner of Lot 7, Block 3, Pioneer Village First Addition to Marshall;

thence north along the east line of said lot 7 a distance of 110';

thence east to a point 110' north of the southeast corner, along the east line of Lot 10, Block 3, Pioneer Village First Addition to Marshall;

thence south 110' to the southeast corner of said Lot 10;

thence east to a point along the east line of Pioneer Village First Addition to Marshall, 195' north of the southeast corner of the South Fourteenth St. Right of Way of Pioneer Village First Addition to Marshall.

thence north along said east line to the southwest corner of Lot 1, Block 3, Rolling Meadows 2nd Addition to Marshall;

thence east along the south line of Rolling Meadows 2nd Addition to Marshall to the southeast corner of Lot 9, Block 3, Rolling Meadows 2nd Addition to Marshall;

thence south to the northwest corner of Parcel "A" in Lot 1 of the Subdivision of the S ½ SW ¼ of section 10 township 83 north range 18 west of the 5th P.M.;

thence east to a point 302.6' north of the southwest corner, along the west line of the SW ¼ SE ¼ of Section 10 township 83 north range 18 west of the 5th P.M.;

thence northerly 138.1' along said west line of the SW ¼ SE ¼ of Section 10 township 83 North Range 18 west of the 5th P.M.;

thence easterly a distance of 513 feet bearing N 87° 45½' E;

thence southerly a distance of 162 feet bearing approximately S 2° 00' E to the south line of Lot 1 of the Subdivision of the SW ¼ SE ¼ of Section 10 township 83 north range 18 west of the 5th P.M.;

thence east along said south line of lot 1 to the east line of the SW ¼ SE ¼ of Section 10 township 83 north range 18 west of the 5th P.M.;

thence northerly along said east line to the northeast corner of the SW ¼ SE ¼ of Section 10 township 83 north range 18 west of the 5th P.M.;

thence easterly along the north line of said section to northeast corner of the SE ¼ SE ¼ of Section 10 township 83 north range 18 west of the 5th P.M.;

thence easterly a distance of approximately 1,018.97' along the south line of South Pointe 1st Addition including Outlot "X" to the southeasterly corner of said addition located along the south line of the NW ¼ SW ¼ of Section 11 township 83 north range 18 west of the 5th P.M.;

thence northwesterly along the east lines of South Pointe 1st Addition including Outlot "X";

thence westerly along the north line of South Pointe 1st Addition including Outlot "X" to the west line of the NW ¼ SW ¼ of Section 11 township 83 north range 18 west of the 5th P.M.;

thence northerly along the west line of the NW ¼ SW ¼ of Section 11 township 83 north range 18 west of the 5th P.M. to the north right of way line extended of W. Hibbs Blvd.;

thence easterly along said northerly right of way line also being the south lines of Glenwood 1st Addition Lots 1 thru 7 to the SE corner of Lot 7 of said addition;

thence northerly along the easterly line of Glenwood 1st Addition Lot 7 to the easterly line of Ray 2nd Addition;

thence northeasterly along the east lines of Ray 1st and 2nd Additions to the south line of Commerce 3rd Addition also the south right of way line of Nicholas Dr.;

thence easterly along said south line to the centerline of South 2nd St.;

thence northerly along the South 2nd St. centerline to the centerline of W. Southridge Rd.;

thence easterly along said centerline to the west line of Lot 2 extended of the subdivision of the NE $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 11, Township 83 North, Range 18 West of the 5th P.M.;

thence northerly along said west line of Lot 2 extended to the northwest corner of Lot 2 of Lot 3 of Lot 1 of the subdivision of NE $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 11, Township 83 North, Range 18 West of the 5th P.M.;

thence easterly 10 feet along the south line of said Lot 2 of Lot 3 of Lot 1;

thence northerly along the east line of the west 10 feet of Lot 2 of Lot 3 of Lot 1 and of the westerly 10 feet of Lot 2 of Lot 2 of Lot 1 extended to the centerline of Westwood Drive all in the NE $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 11 township 83 north range 18 west of the 5th P.M.;

thence easterly along said centerline to the west line extended of Lot 14 of the subdivision of the SE $\frac{1}{4}$ SW $\frac{1}{4}$ of Section 2, Township 83 North, Range 18 West of the 5th P.M.;

thence north along the west line of Lots 4 through 14 of said SE $\frac{1}{4}$ SW $\frac{1}{4}$ to the centerline of Santa Barbara Drive;

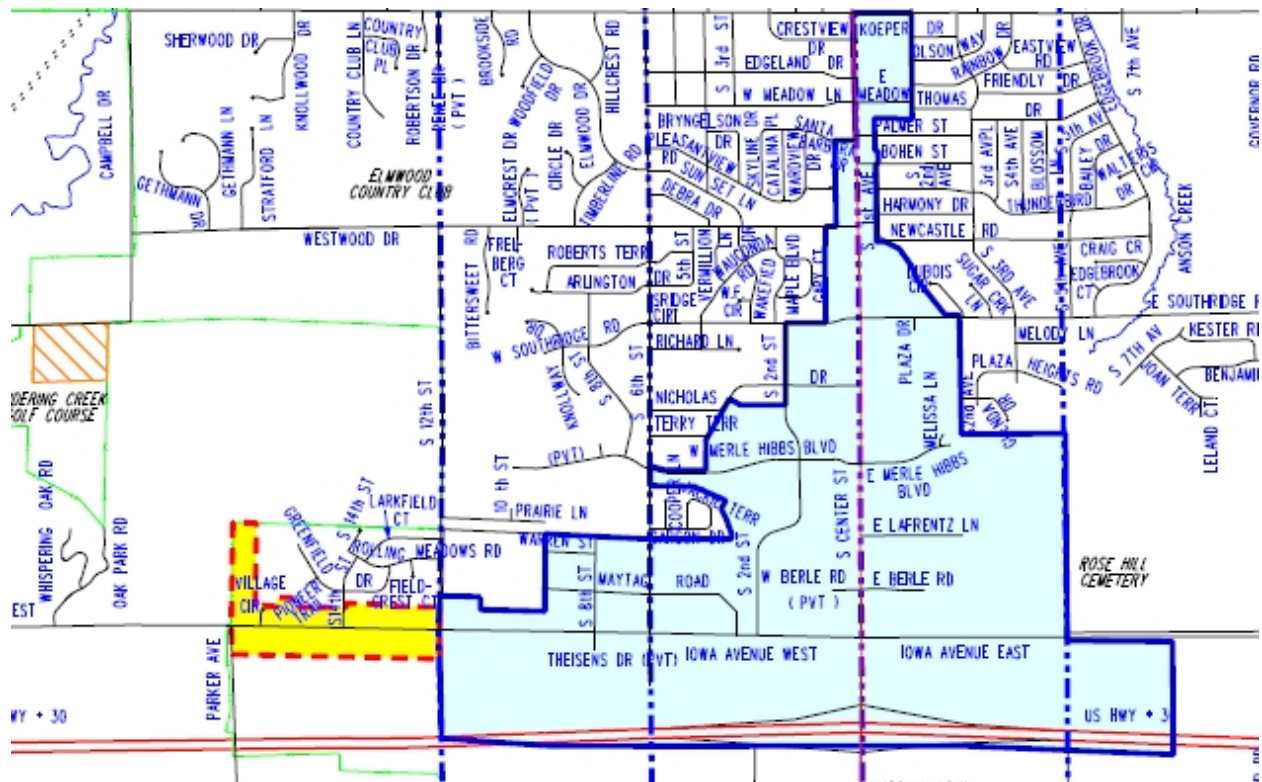
thence easterly along said centerline to the centerline of South Center Street;

thence northerly along said centerline to the centerline of West Olive Street and point of beginning.

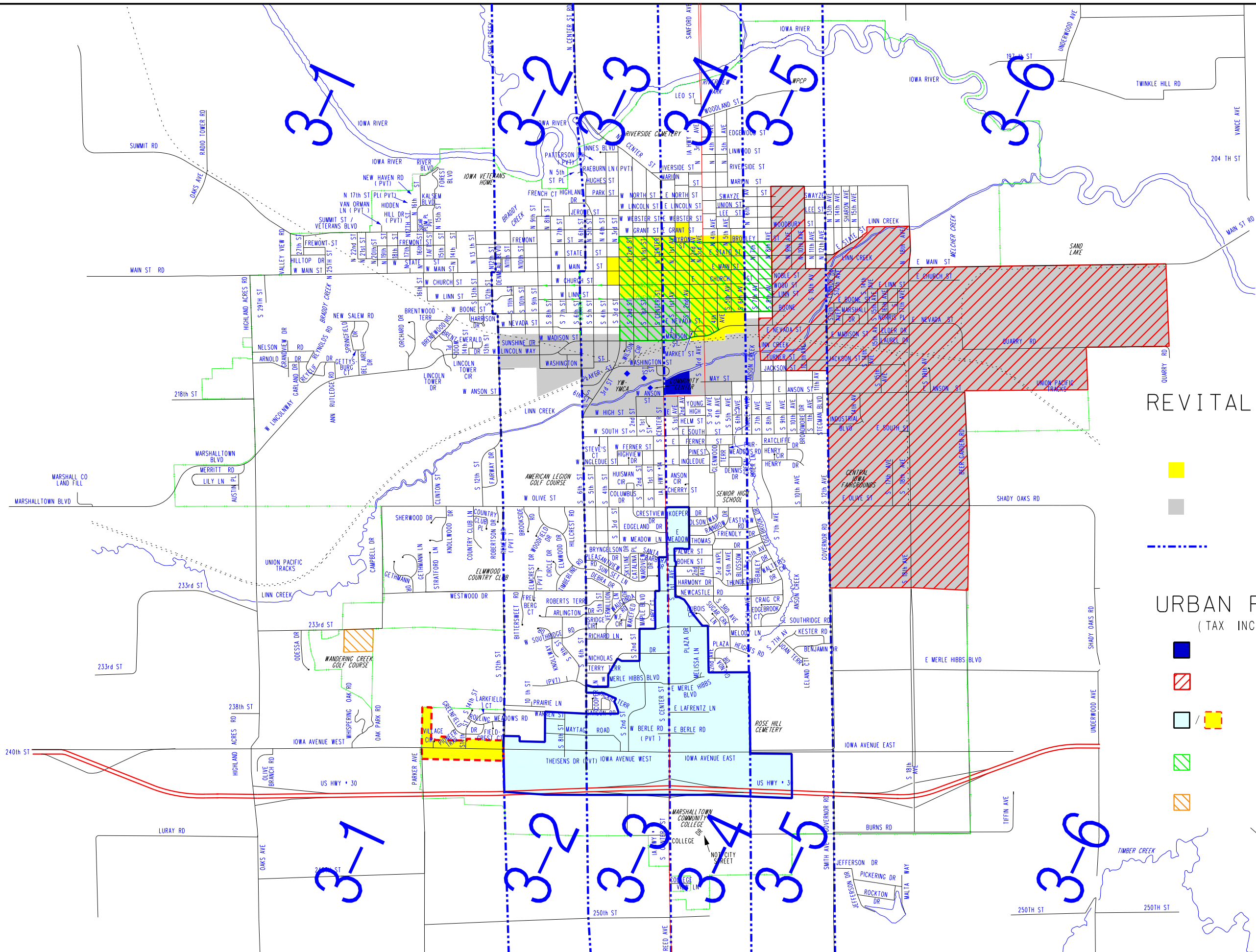
EXHIBIT C

MAP OF MARSHALLTOWN URBAN RENEWAL AREA NO. 3, AS AMENDED

Please see the map on the next page.



NUMBER 3 / PROPOSED AMENDMENT



REVITALIZATION AREAS (TAX ABATEMENT)



NO. 1 AS AMENDED



NO. 2 AS AMENDED



NO. 3

URBAN RENEWAL AREAS (TAX INCREMENT FINANCING)



NUMBER 1



NUMBER 2



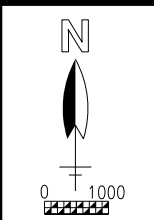
NUMBER 3 / PROPOSED AMENDMENT



NUMBER 4



NUMBER 5





Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

April 4, 2018

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: State Revolving Fund (SRF) and State Sponsored Project up to \$3.5 million

Policy Issue: Under Iowa Code, the City can enter into a loan agreement to borrow money for any public purpose, but the Council must set a public hearing notice.

Recommendation: Staff recommends passing a resolution to set the date of Monday, April 23, 2018 at 5:30 p.m. for the public hearing for the City to enter into a loan agreement in a principal amount not to exceed \$3,500,000. After the public hearing, the Council may pass a resolution to approve intent to enter into the loan agreement.

Background: The Iowa Department of Natural Resources (DNR) has a consent decree with the City, and the next project is the Manhole and Pipe Repair project. In 2017, staff decided to plan on using the State Revolving Fund (SRF) to finance this project in order to allow the City to be eligible for sponsored project funding. DNR has approved the City's Intended Use Plan (IUP) in September 2017 for the manhole project in the amount of \$2.9 million. The City also applied for \$290,000 or 10 percent of the targeted loan amount for a sponsored project, which was ultimately approved. The current interest rate is 1.75% for loans of up to 20 years. There is a .5% origination fee upfront and a .25% annual servicing fee on outstanding principal. In order to complete the loan, a financial analysis of the City's wastewater rates will need to be conducted. The Iowa Finance Authority will pay up to \$4,000 to Speer Financial for this work which does not count towards the City's loan amount.

There are multiple benefits of using an SRF loan rather than a General Obligation or revenue bond. Interest rates are usually lower, and if interest rates do fall then the City's interest rate can be lowered. The City will pay interest on the outstanding principal based on how much of

City Council
Susan Cahill, Leon Lamer, Mike Gowdy,
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the loan has been drawn down versus receiving all funds at once and making principal and interest payments immediately. There is no penalty for early payment. No Official Statement or bond rating is required, so the costs from bond counsel will be less. Also, the Iowa Finance Authority will pay up to \$4,000 to Speer Financial's costs rather than the City having to do so.

Another benefit of borrowing from the State Revolving Fund for wastewater projects is the ability to then submit an application for Sponsored Project funding. This allows a borrower to apply for up to 10 percent of the amount to be borrowed to use towards a water quality project. This 10 percent is actually a rebate of future interest payments upfront for project funding, meaning that the City would be paying the 10 percent no matter what, but now has these dollars given back to address water quality. After the SRF project loan is complete, the Iowa Finance Authority would process a loan amendment for the additional 10 percent. They would take the 10 percent (or \$290,000) and add it back to the principal and commensurately reduce the interest rate so that the total principal and interest to be paid over 20 years is equal to what the total would have been without the Sponsored Project.

The City's application for the Sponsored Project funding included multiple possible projects around the City, which would address water quality. The City Council selected the City-owned parking lot at Church and 1st Streets. The maximum amount the City can receive in Sponsored Project funding is \$290,000, but that is only if we borrow \$2.9 million or more from the State Revolving Fund.

Budget Impact: Since this will be repaid with the sewer fees (an Enterprise Fund), this has no effect on property tax rates.

Attachment: None

cc: Jessica Kinser, City Administrator

City Council
Susan Cahill, Leon Lamer, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin



MINUTES TO SET DATE FOR HEARING
ON ENTERING INTO A LOAN AND
DISBURSEMENT AGREEMENT

(SRF Sewer Revenue)

422742-30 (N/I)

Marshalltown, Iowa

April 9, 2018

The City Council of the City of Marshalltown, Iowa, met on April 9, 2018, at 5:30 o'clock p.m., in the Council Chambers, in the City. The Mayor presided and the roll was called showing the following members of the Council present and absent:

Present: _____

Absent: _____.

Council Member _____ introduced the resolution hereinafter next set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the Council, the Mayor put the question upon the adoption of the said resolution and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION NO. _____

RESOLUTION TO FIX A DATE FOR A PUBLIC HEARING ON PROPOSAL
TO ENTER INTO A SEWER REVENUE LOAN AND DISBURSEMENT
AGREEMENT AND TO BORROW MONEY THEREUNDER IN A
PRINCIPAL AMOUNT NOT TO EXCEED \$3,500,000

WHEREAS, the City of Marshalltown (the “City”), in Marshall County, State of Iowa, did heretofore establish a Municipal Sanitary Sewer System (the “Utility”) in and for the City which has continuously supplied sanitary sewer service in and to the City and its inhabitants since its establishment; and

WHEREAS, the management and control of the Utility are vested in the City Council (the “Council”) and no board of trustees exists for this purpose; and

WHEREAS, pursuant to a prior resolution of the Council, the City previously issued its \$4,985,000 Sewer Revenue Improvement and Refunding Bond, Series 2012, dated May 8, 2012 (the “Series 2012 Bond”), a portion of which remains outstanding; and

WHEREAS, pursuant to a prior resolution of the Council, the City previously issued its \$3,700,000 Sewer Revenue Bonds, Series 2013, dated June 18, 2013 (the “Series 2013 Bonds”), a portion of which remain outstanding; and

WHEREAS, pursuant to a prior resolution of the Council, the City previously issued its \$5,500,000 Sewer Revenue Bonds, Series 2014, dated June 26, 2014 (the “Series 2014 Bonds”), a portion of which remain outstanding; and

WHEREAS, pursuant to a prior resolution of the Council, the City previously issued its \$6,000,000 Sewer Revenue Bonds, Series 2015, dated August 13, 2015 (the “Series 2015 Bonds”), a portion of which remain outstanding; and

WHEREAS, pursuant to the resolutions (the “Outstanding Bond Resolutions”) authorizing the issuance of the Series 2012 Bond, the Series 2013 Bonds, the Series 2014 Bonds and the Series 2015 Bonds (collectively, the “Outstanding Bonds”), the City reserved the right to issue additional obligations payable from the net revenues of the Utility and ranking on a parity with the Outstanding Bonds under the terms and conditions set forth in the Outstanding Bond Resolutions; and

WHEREAS, the City now proposes to enter into a Sewer Revenue Loan and Disbursement Agreement (the “Agreement”) and to borrow money thereunder in a principal amount not to exceed \$3,500,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the costs, to that extent, of (1) planning, designing and constructing improvements and extensions to the Utility; and (2) undertaking the construction of a certain water resource restoration project (together, the “Projects”), and it is necessary to fix a date of meeting of the Council at which it is proposed to take action to enter into the Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. This City Council shall meet on April 23, 2018, in the Council Chambers, in the City, at 5:30 o'clock p.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Agreement.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once, not less than four (4) and not more than twenty (20) days before the meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE
PROCEEDINGS TO ENTER INTO A LOAN AND DISBURSEMENT AGREEMENT
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$3,500,000

(SEWER REVENUE)

The City Council of the City of Marshalltown, Iowa, will meet on April 23, 2018, in the Council Chambers, at 5:30 o'clock p.m., for the purpose of instituting proceedings and taking action to enter into a loan and disbursement agreement (the "Agreement") and to borrow money thereunder in a principal amount not to exceed \$3,500,000, for the purpose of paying the costs, to that extent, of (1) planning, designing and constructing improvements and extensions to the City's Municipal Sanitary Sewer System; and (2) undertaking the construction of a certain water resource restoration project.

The Agreement will not constitute a general obligation of the City, nor will it be payable in any manner by taxation but, together with the City's outstanding Sewer Revenue Improvement and Refunding Bond, Series 2012, dated May 8, 2012; Sewer Revenue Bonds, Series 2013, dated June 18, 2013; Sewer Revenue Bonds, Series 2014, dated June 26, 2014; and Sewer Revenue Bonds, Series 2015, dated August 13, 2015; and any additional obligations of the City as may be hereafter issued and outstanding from time to time ranking on a parity therewith, will be payable solely and only from the Net Revenues of the Municipal Sanitary Sewer System of the City.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Agreement. After receiving objections, the City may determine to enter into the Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Marshalltown, Iowa.

Shari Coughenour
City Clerk

Section 3. Pursuant to Section 1.150-2 of the Income Tax Regulations (the “Regulations”) of the Internal Revenue Service, the City declares (a) that it intends to undertake the Projects which are reasonably estimated to cost approximately \$3,500,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the “Bonds”), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Projects have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved April 9, 2018.

Mayor

Attest:

City Clerk

• • • •

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

ATTESTATION CERTIFICATE:

STATE OF IOWA

COUNTY OF MARSHALL

CITY OF MARSHALLTOWN

SS:

I, the undersigned, City Clerk of the City of Marshalltown, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to fixing a date for hearing on the City Council's proposal to take action in connection with a Sewer Revenue Loan and Disbursement Agreement.

WITNESS MY HAND this _____ day of _____, 2018.

City Clerk

ORGANIZATION AND ESTABLISHMENT CERTIFICATE:

STATE OF IOWA

COUNTY OF MARSHALL

SS:

CITY OF MARSHALLTOWN

I, the undersigned City Clerk, do hereby certify that the City of Marshalltown is organized and operating under the provisions of Title IX of the Code of Iowa and not under any special charter and that such City is operating under the Mayor-Council form of government and that there is not pending or threatened any question or litigation whatsoever touching the incorporation of the City, the inclusion of any territory within its limits or the incumbency in office of any of the officials hereinafter named.

And I do further certify that the following named parties are officials of the City as indicated:

_____	Mayor
_____	City Administrator
_____	City Clerk/Treasurer
_____	Finance Director
_____	Council Member/Mayor Pro Tem
_____	Council Member
_____	Council Member
_____	Council Member
_____	Council Member
_____	Council Member
_____	Council Member

I further certify that the City established the Municipal Sanitary Sewer System (the "Utility"), and that the Utility has been in continuous operation by the City since its establishment in supplying sanitary sewer service to the City and its inhabitants.

I further certify that the management and control of the Utility are vested in the Council of the City, and that no board of trustees exists which has any part of the control and management of such Utility.

WITNESS MY HAND this _____ day of _____, 2018.

City Clerk

OUTSTANDING DEBT CERTIFICATE:

STATE OF IOWA

COUNTY OF MARSHALL

SS:

CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, Iowa (the “City”), do hereby certify that the City has no bonds or other obligations of any kind now outstanding which are secured by and payable from the revenues derived from the operation of the Municipal Sanitary Sewer System (the “Utility”), except as follows:

<u>Date</u>	<u>Type</u>	<u>Principal Amount Outstanding</u>	<u>Maturity</u>
May 8, 2012	Sewer Revenue Improvement and Refunding Bond	\$ <u>2,122,000</u>	June 1, 2027
June 18, 2013	Sewer Revenue Bonds	\$ <u>2,788,000</u>	June 1, 2028
June 26, 2014	Sewer Revenue Bonds	\$ <u>4,580,000</u>	June 1, 2029
August 13, 2015	Sewer Revenue Bonds	\$ <u>5,303,000</u>	June 1, 2030

(Attach here a separate sheet listing any other outstanding obligations of the City secured by and payable from the revenues of the Utility excluding the proposed issue.)

WITNESS MY HAND this _____ day of _____, 2018.

City Clerk

PUBLICATION CERTIFICATE:

STATE OF IOWA

COUNTY OF MARSHALL

CITY OF MARSHALLTOWN

SS:

I, the undersigned, City Clerk of the City of Marshalltown, do hereby certify that pursuant to the resolution of its City Council fixing a date of meeting at which it is proposed to take action to enter into a loan and disbursement agreement, the notice, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

WITNESS MY HAND this _____ day of _____, 2018.

City Clerk

(Attach here the publisher's original affidavit with clipping of the notice, as published.)

April 3, 2018

Shari Coughenour
City Clerk/City Hall
24 North Center Street
Marshalltown, Iowa 50158-4912

Re: \$3,500,000 SRF Sewer Revenue Loan and Disbursement Agreement
File No. 422742-30

Dear Shari:

We have prepared and enclose proceedings for use at the April 9 City Council meeting to set April 23 as the date for a hearing on the proposal to enter into the SRF Sewer Revenue Loan and Disbursement Agreement (the "Agreement").

The documents enclosed include the following items:

1. Resolution fixing the date of meeting at which it is proposed to take action to enter into the Agreement. The form of notice is set out in Section 2 of the resolution.
2. Attestation Certificate with respect to the validity of the transcript.
3. Organization and Establishment Certificate.
4. Outstanding Debt Certificate with respect to the outstanding debt of the Sewer Utility.
5. Publication Certificate with respect to publication of the notice, to which must be attached the publisher's affidavit of publication with a clipping of the notice as published.

The notice must be published at least once, not less than four (4) and not more than twenty (20) days before the meeting date set for the hearing, in a legal newspaper which has a general circulation in Marshalltown.

As soon as the notice appears in the newspaper, please have a copy emailed to lemke.susan@dorsey.com or faxed to our office at (515) 283-1060.

Please return one fully executed copy of these proceedings to us as soon as they are available.

Please call me if you have questions.

Very truly yours,

Robert E. Josten

Enclosures

cc via email: Diana Steiner
Jessica Kinser
Tracy Scebold
Alyson Fleming
Maggie Burger

RESOLUTION ADOPTING TENTATIVE RESOLUTION
PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE
BY THE CITY OF MARSHALLTOWN, IOWA
TO GALINDA REYES
TO THE PROPERTY DESCRIBED HEREIN AND
AUTHORIZING EXECUTION AND DELIVERY OF QUIT CLAIM DEED

WHEREAS the Council of the City of Marshalltown, Iowa did, on the 26th day of March, 2018, place on file a Tentative Resolution whereby it proposed to sell, dispose of and convey the title of the CITY OF MARSHALLTOWN, IOWA to GALINDA REYES, the property, located in Marshalltown, Iowa, herein after described; and

WHEREAS published notice as required by law of the intended conveyance by the CITY OF MARSHALLTOWN, IOWA, of the real estate owned by it and described hereinafter has all been duly published and no other bids or objections to the proposed conveyance have been filed in writing with the City Clerk and no objections thereto are made in open Council meeting to the proposed conveyance for the consideration as therein described and as heretofore set forth and that this is the time and place provided for in said Tentative Resolution and in the published notice for this Council to take final action upon said Tentative Resolution; and

WHEREAS the purpose of this Resolution is to authorize the conveyance by the CITY OF MARSHALLTOWN, IOWA, to GALINDA REYES, of the real estate hereinafter described subject to easements, rights of way and access for public utilities and sewers,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Tentative Resolution placed on file in the office of the Clerk of the CITY OF MARSHALLTOWN, IOWA, on the 26th day of March, 2018, whereby it is proposed to sell and dispose of and convey title of the CITY MARSHALLTOWN, IOWA, subject to easements, rights of way and access for public utilities and sewers as set out in Section 2, to the real estate located in the City of Marshalltown described as:

519 N Center Street, legally described as follows:

The West 1/2 of the North 55 feet of the West 1/2 of Lot 4 of the Southwest Quarter of the Northeast Quarter of Section Twenty-six in Township 84 North, Range 18 West of the 5th PM, Marshall County, Iowa, subject to easements and restrictions of record., subject to reservation by the City for existing right-of-way as a public street,

to GALINDA REYES, is hereby approved and adopted.

Section 2. The conveyance of the real estate as is described in Section 1 of this Resolution shall be by Quit Claim Deed, from the CITY OF MARSHALLTOWN, subject to easements, rights of ways and access being retained for said property for utilities, access and maintenance of utilities, and for such other municipal easement as presently exists. Said easements, rights of way and access will be retained until such time as their retention is no longer desired by the City of Marshalltown, Iowa.

Section 3. The Mayor and Clerk are hereby authorized to execute the Quit Claim Deed, as referred to herein and upon receipt of the consideration therein, deliver the deed to the Buyer and to do all things necessary to carry out said sale.

Passed this 9th day of April, 2018, and signed this ____ day of April, 2018.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk

NOTICE OF PUBLIC HEARING

PUBLIC NOTICE is hereby given that there is now on file in the Office of the Clerk of the CITY OF MARSHALLTOWN, IOWA, a Tentative Resolution wherein it is proposed to convey and transfer by Quit Claim Deed the following described properties in Marshalltown, Marshall County, Iowa, legally described as:

The West 1/2 of the North 55 feet of the West 1/2 of Lot 4 of the Southwest Quarter of the Northeast Quarter of Section Twenty-six in Township 84 North, Range 18 West of the 5th PM, Marshall County, Iowa, subject to easements and restrictions of record.;

from the City of Marshalltown to GALINDA REYES. The consideration for such conveyance shall be the sum of \$ 5,001.00 (five thousand one and 00/100) Dollar, plus other good and valuable consideration, and costs of transfer and publication.

The final action on the Tentative Resolution now on file will be taken at a meeting of the City Council to be held in the City Council Chambers, City Hall, 10 W State Street, on April 9, 2018, at 5:30 PM, Central Standard Time, at which time and place hearing will be had on any bids or comments made in writing or orally at said hearing to the proposed conveyance and the Council will take final action on the resolution now on file.

This notice is given as required by Section 364.7 of the Code of Iowa.

Shari L. Coughenour, City Clerk of Marshalltown Iowa.



Hi my name is Galinda
Reyes

I am offering 5001.00 dollars
for the property of
519 North Center st

cell. 641 328 3735



TENTATIVE RESOLUTION PROVIDING FOR THE
CONVEYANCE AND TRANSFER OF TITLE
TO THE PROPERTY HEREIN DESCRIBED
FROM THE CITY OF MARSHALLTOWN, IOWA
TO GALINDA REYES

WHEREAS the Council of the City of Marshalltown, Iowa finds it is in the best interest of the City and proposes to transfer property set out and described in Section 1 hereof to the adjacent property owners, GALINDA REYES; and

WHEREAS the consideration for the transfer of the real estate to GALINDA REYES, as set forth in Section 1, is the full sum of \$ 5,001.00 (five thousand one and 00/100) Dollars including costs of transfer and publication, said sum payable to the City of Marshalltown; and

WHEREAS the property being transferred by the City of Marshalltown, Iowa to GALINDA REYES is real estate which is not being used to the full advantage of the City, and is not required for any other public purpose, and no rights of private persons will be adversely affected; and

WHEREAS the City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The City of Marshalltown, Iowa, by this Tentative Resolution, proposes to transfer and convey title by Quit Claim Deed to the following described property GALINDA REYES and said property is described as follows, to-wit:

519 N Center Street, legally described as follows:

The West 1/2 of the North 55 feet of the West 1/2 of Lot 4 of the Southwest Quarter of the Northeast Quarter of Section Twenty-six in Township 84 North, Range 18 West of the 5th PM, Marshall County, Iowa, subject to easements and restrictions of record..

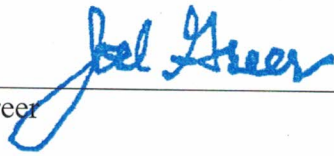
Section 2. That the consideration for the above-referred to real estate being transferred in Section 1 to GALINDA REYES, shall be the sum of \$ 5,001.00 (five thousand one and 00/100) Dollars, including costs of transfer and publication, payable to the City of Marshalltown, Iowa.

Section 3. The City of Marshalltown hereby proposes the transfer of said property, subject to easements being retained and rights of way of utilities, and access to and maintenance of said utilities. Said easements, rights of way and access will be retained until such time as the utility no longer utilizes or needs facilities in this location.

Section 4. The City Clerk shall cause to be published the notice required by law, by publication once in the Marshalltown Times-Republican, a newspaper having general circulation in the City of Marshalltown, Iowa, the publication to be not less than four (4) days nor more than twenty (20) days prior to the date hereinafter fixed in the City Hall, 10 W State Street, Marshalltown, Iowa, on April 9, 2018, to consider any and all comments filed with the City Clerk or made in open council to the proposal for conveyance as herein contained and to take final action thereon.

Passed this 26th day of March, 2018, and signed this 29th day of March, 2018.

CITY OF MARSHALLTOWN, IOWA



Joel Greer

ATTEST:



Shari L. Coughenour, CMC, City Clerk



Joel Greer, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5701
Fax - (641) 754-5717

DEPARTMENT OF PUBLIC WORKS

January 2 2018

To: **Mayor Joel Greer**
Members of the Marchalltown City Council

From: Dave Daters
City Electrical Inspector

RE: Adoption of the 2017 National Electric Code

Policy Issue: Adopting the latest electrical code requires Governing Eody Approval

Recommendation: Staff recommends adopting the 2017 National Electric Code

Background: The National Electric Code is updated every three years to modify and clarify existing rules. The State of Iowa has adopted the 2017 National Electric Code and to coincide with the State, the City should adopt the 2017 National Electric Code in its entirety with no exceptions.

Budget Impact: None

Attachments: None

Cc: Jessica Kinser, City Administrator

City Council
Susan Cahill, Mike Gowdy, Al Hoop,
Leon Lemar, Bill Martin, Bethany Wirin, Gabriel Isom



ORDINANCE ADOPTING THE NATIONAL FIRE PROTECTION
ASSOCIATION 70 - 2014 NATIONAL ELECTRIC CODE AS THE
CITY OF MARSHALLTOWN ELECTRICAL CODE
EFFECTIVE

WHEREAS the State of Iowa is adopting the 2017 National Electric Code effective ; and

WHEREAS the City of Marshalltown licenses Electrical Contractors, Journeymen Electricians, and issues Electrical Permits; and

WHEREAS the City Council finds the adoption of the 2017 National Electric Code is in the best interest of the City of Marshalltown, Iowa.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Code of Ordinances, City of Marshalltown, Iowa is hereby amended by repealing Section 11-4 and enacting the following as a substitute:

"11-4. The 2017 National Electrical Code as recommended by the National Fire Protection Association is hereby adopted in full, by reference, specifically the National Electrical Code, 2017 edition, published by the National Fire Protection Association, 1 Batterymarch Park, Quincy MA 02169-7471, except as amended by Section 11-5."

Section 2. Section 11-5. Amendments to the Current National Electric Code, be repealed and enacting the following as a substitute:

With the exception that Rule 661-504.1 (103) be rescinded and adopt in lieu thereof the following new rule.

661—504.1(103) Installation requirements. The provisions of the National Electrical Code, 2017 edition, published by the National Fire Protection Association, 1 Batterymarch Park, Quincy MA 02169-7471, are adopted as the requirements for electrical installations performed by persons licensed pursuant to 661—Chapters 500 through 503 and to installations subject to inspection pursuant to Iowa Code chapter 103 with the following amendments.

504.(1) Add the following exceptions to section 210.8, paragraph (A), subparagraph (2):

- a. Exception No.1 to (2): Receptacles that are not readily accessible>
- b. Exception No.2 to (2): A single receptacle or a duplex receptacle for two appliances located within dedicated space for each appliance that, in normal use, is not easily moved from one place to another and that is cord-and-plug connected in accordance with 400.7 (A)(6), (A)(7), or (A)(8).
- c. Receptacles installed under the exceptions to 210.8(A)(2) shall not be considered as meeting the requirements of 210.52 (G).

504.1(2) Add the following exceptions to section 210.8 (A)(5).

- a. Exception No.2 to (5): Receptacles that are not readily accessible.
- b. Exception No.3 to (5): A single receptacle or a duplex receptacle for two appliances located within dedicated space for each appliance that, in normal use, is not easily moved from one place to another and that is cord-and-plug connected in accordance with 400.7 (A)(6), (A)(7) or (A)(8).
- c. Receptacles installed under the exceptions to 210.8(A)(5) shall not be considered as meeting the requirements of 210.52(G).

504.1(3) Eliminate the exception to the section 220.12 and instead implement the following exception;

Exception: Where the building is designed and constructed to comply with an energy code adopted by the local authority, the lighting load shall be permitted to be calculated at the values specified in the energy code.

504.1(4) Eliminate section 406.4(d)(4).

504.1(5) Eliminate section 210/12b/

This rule is intended to implement Iowa Code chapter 103.

Section 3. The Clerk of the City of Marshalltown shall publish the public hearing notice as required by law.

Section 4. That this ordinance shall be set for public hearing as by law provided on the 23rd day of April, 2018, and shall be in full force and effect after its passage and publication as provided by law.

Passed this day of , 2018, and signed this day of , 2018.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

I, Shari L. Coughenour, CMC, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the day of, 2018, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the day of , 2018.

Shari L. Coughenour, CMC, City Clerk

PUBLIC NOTICE

The Marshalltown City Council will hold a public hearing on a proposal for adoption by reference, with certain amendments, the 2017 National Electrical Code, specifically the National Electrical Code, 2017 edition, published by the National Fire Protection Association, 1 Batterymarch Park, Quincy MA 02169-7471. The hearing will occur in conjunction with the final reading of Ordinance 14935 to amend the code of ordinances, City of Marshalltown, Iowa by adopting the 2017 National Electrical Code, by reference as amended, at 5:30 PM on Monday, , 2018, at the Marshalltown City Council Chambers at 10 West State Street, Marshalltown, Iowa. Any individual may file written comments and/or be heard at said hearing.

More information on this proposed ordinance and the electrical code as referenced are available for public inspection at the City Clerk's office during normal business hours.

This notice is published by order of the City Council pursuant to sections 362.3 and 380.10 of the Code of Iowa.

Shari L. Coughenour, City Clerk
City of Marshalltown

380.10 Adoption by reference.

A city may adopt the provisions of any statewide or nationally recognized standard code or portions of any such code by an ordinance which identifies the code by subject matter, source and date, and which incorporates the provisions of the code or portions of the code by reference without setting them forth in full. Copies of the proposed code or portions of such code shall be available at the office of the city clerk.

362.3 Publication of notices.

Unless otherwise provided by state law:

1. If notice of an election, hearing, or other official action is required by the city code, the notice must be published at least once, not less than four nor more than twenty days before the date of the election, hearing, or other action.

MARSHALLTOWN

I O W A

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: April 2, 2018
RE: Sidewalk Replacement Cost-Share Programs

As part of the comprehensive look at sidewalks in Marshalltown, we are including an evaluation of existing sidewalks to determine if conditions warrant replacement. At this point in time, the City of Marshalltown reactively responds to sidewalk complaints, using the nuisance abatement process to order repairs. If the owner does not comply, the City has the right to install the sidewalk and assess the charges as property taxes.

We do not currently have a formalized sidewalk inspection program, which provides an examination of all sidewalks in the City at some time interval. This is generally a requirement of the City's insurance carrier, and is also an effective way to proactively handle sidewalk condition issues as part of a walkable community.

If we move forward with a formalized sidewalk inspection program, one consideration for the Council should be the costs to install a sidewalk. Many cities (and Iowa Code) place the cost of sidewalk maintenance and replacement on the property owner. However, a cost-sharing program can help share the burden and potentially gain better acceptance/compliance. In order to start the conversation about whether or not cost-sharing should be done in Marshalltown, I have compiled information from the following cities which do have some sort of cost-sharing program. Please note that these cities are more the exception than the rule. Many other cities, large and small, have an inspection program whereby repairs and replacements are ordered but there is

City	City Share	Owner Share
Conrad	50%	50%
Osceola	\$7/linear foot, max \$500	Depends on scope of project
Vinton	All costs not covered under owner share	\$8/linear foot
Decorah	100% of width beyond 4 feet	4 feet of sidewalk

City Council
Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Leon Lamer, Bill Martin, Bethany Wirin



Ely	\$1.75/square foot	All other costs
Belmond	Concrete	Labor
Knoxville	Concrete	Labor
Davenport	50%	50%
Cedar Rapids	\$9/linear foot, max of \$1,000	
Spencer	Concrete	Labor
Bettendorf	All costs if certain criteria are met	None
Panora	50%, up to \$1,500	50%
Sioux Center	\$2.50/square foot	

To give you a better idea on how to interpret some of the information above, \$10-20 per linear foot is a range that the City has seen either in private developments or with our own replacement projects.

Many of the cities above operate their programs on a reimbursement basis, with the homeowner completing the work and then filing a request after the new sidewalk has been inspected by the city. However, some give property owners the choice to have the City hire a contractor to complete the work, with the idea that the cost to complete a sidewalk decreases when the scope of work is larger.

Another way that cities have tried to make replacement of sidewalks easier is by waiving any permit fees. The City of Marshalltown currently charges \$22 for a sidewalk permit and if excavation is required, \$17 additional.

Ordering the replacement of sidewalks is an action which is typically received negatively, but it is the right and the responsibility of the City of Marshalltown to ensure that sidewalks are free of defects which create trip hazards. Being a walkable city provides a higher quality of life. If a cost sharing program is something you would like to pursue, we can bring better cost estimates and funding recommendations to the April 23rd Council meeting for discussion.

City Council
Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Leon Lamer, Bill Martin, Bethany Wirin





Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

April 5, 2018

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: **Update on costs for Police and Fire Building**

Policy Issue: N/A

Recommendation: This report is provided for information only.

Background: The first column of numbers on the report reflects the cumulative expenditures we will have paid to date through April 10, 2018 since the inception of the project. The middle column of numbers reflects the amount still owed for contracts that have been signed or estimates of costs. The far right column shows the revenue section. This includes the debt issuance of the \$17.5 million bonds plus the premiums, as well as the proceeds allocated from the 2014A bond. There is approximately \$1.1 million that is not yet spent or committed.

Budget Impact: This project is still within budget.

Attachment: Costs for Police & Fire Building for April 9 2018 Council Meeting.

cc: Jessica Kinser, City Administrator

City Council
Susan Cahill, Mike Gowdy, Al Hoop, Gabriel Isom
Leon Lamer, Bill Martin, Bethany Wirin



POLICE & FIRE BUILDING**CUMULATIVE THROUGH April 10, 2018****REVENUES**

DEBT ISSUANCE (2014A, 2016B, 2017A)	17,902,828.35
INTEREST ON INVESTMENTS	54,106.86
CONTRIBUTIONS	600.00
REIMBURSEMENTS	687.89
TOTAL REVENUES	17,958,223.10

EXPENDITURES

	Payments	Encumbered or Estimates	
ADVERTISING & LEGAL PUB	105.57	-	
BANK CHARGES	30.00	-	
CONSULTING & PROF FEES	1,846,722.76	652,242.56	
CONTRACT LAWN CARE	175.00	-	
CONTRACT-AUTO SPRINKLER	-	106,050.00	
CONTRACT-COMMUNICATIONS TOWER	-	130,144.10	
CONTRACT-CONCRETE FOUNDATIONS & FLATWORK	-	-	
CONTRACT-CONCRETE SIDEWALKS & PAVING	-	520,000.00	
CONTRACT-ELECTRIC	38,395.20	974,604.80	
CONTRACT-ELEVATORS	-	71,255.00	
CONTRACT-FLOOR COVERINGS	-	227,500.00	
CONTRACT-GENERAL	84,224.10	1,762,997.42	
CONTRACT-ALUMINUM STORE FRONTS	98,704.03	538,195.67	
CONTRACT-GYPSUM WALLS	57,493.05	1,034,856.95	
CONTRACT-MASONRY	512,382.50	1,405,617.50	
CONTRACT-OUTSIDE HELP	438,134.99	221,580.26	
CONTRACT-PAINTING	-	175,315.00	
CONTRACT-PLUMBING	266,106.40	1,545,654.60	
CONTRACT-ROOFING & WALL PANELS	3,461.80	565,127.20	
CONTRACT-STEEL	279,956.66	515,543.34	
ELECTION EXPENSE	15,276.41	-	
ELECTRICITY	1,325.10	-	
GENERAL LIABILITY INSURANCE	204.00	-	
LAND ACQUISITION	676,000.00	-	
LEGAL EXPENSES	54,748.87	5,878.64	
LICENSE & PERMITS	350.00	-	
OPERATING SUPPLIES	16.95	-	
OTHER DEBT SERV EXP	515.00	-	
STORM WATER FEES	85.92	-	
TAXES PAID (KC HALL PROP)	1,542.00	-	
WATER UTILITY	111.35	-	
STORMWATER IMPROVEMENTS		225,000.00	
TRAFFIC SIGNAL IMPROVEMENTS		247,000.00	
MEDIAN - ANSON & CENTER		371,000.00	
DISPATCH EQUIPMENT		684,950.00	
FURNITURE/FIXTURES/EQUIPMENT		488,744.00	TOTAL
TOTAL EXPENDITURES	4,376,067.66	12,469,257.04	16,845,324.70
TOTAL NOT YET SPENT OR COMMITTED			1,112,898.40

MARSHALLTOWN

I O W A

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
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To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: April 3, 2018
RE: Q1 Strategic Plan Update

The City Council approved the 2018 Strategic Plan in early January, while many items were underway already. The updates attached with this memo go into more detail than my brief summary by goal listed below. This is only an update and no action is required.

Goal1: Housing

There were 2 major things happening in this area. The first was the official start of the Neighborhood Revitalization Program, which Joyce Brown has gotten a great start too. Not much has happened in the way of outdoor improvements with the winter, but a lot of groundwork has been laid with plans for reviving the community garden, identifying neighborhoods where the most impact could occur, and putting partners together for this effort. The MED Housing Study is also complete, which identifies ongoing housing needs. Strategies to address those needs will be developed in the near future.

Goal 2: Marshalltown Image

Our Code Enforcement Inspector has had a busy winter of clean-ups and is gearing up for spring. We have 4 planned property demolitions this spring as well. We continue to use our website as a new image and communication channel for information, and will be working social media into the mix in the near future.

Goal 3: Enhance the Organization

This is the biggest goal, and we continue to add to it. The recodification process has begun and will involve a year of work. We also continue to identify other policies, procedures, programs, etc. where a review is necessary.

Goal 4: Partnerships

The central theme to progress under this goal is communication. We are working with MCB, Trails, Vision Marshalltown, and others on regular meetings that ensure we all know we are working together and not against each other.

Iowa State is assisting the City with a review of our transit system in order to better make decisions about the service with data. This will carry well into 2019 and will hopefully develop into additional projects.

City Council

Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Leon Lamer, Bill Martin, Bethany Wirin



GOAL 1: EXPAND AND IMPROVE HOUSING STOCK IN THE COMMUNITY

Objective 1: Support Marshall Economic Development and the Marshalltown Central Business District in their recruitment efforts

- *Identify locations for infill development*
- *Continue to support downtown housing redevelopment through targeted incentive programs with MCBBD*
- *Create a plan for anticipated low-to-moderate income housing withholding for residential TIF projects.*

⇒ MED Housing Study was released
⇒ MED and MCBBD finalized/finalizing their strategic plans

Objective 2: Assist developers with incentives and information about the development process and infrastructure

- *Identify locations for best possible development based on MED Housing Study, including incentives*
- *Continue development meetings with staff to identify issues and maintain open communication with developers*
- *Create an economic development philosophy for City participation in development and redevelopment projects*

⇒ Working with a developer on a duplex development; held 2 non-housing development meetings
⇒ Vision Marshalltown coordinated a strategy session w/ recommendations for implementation to follow

Objective 3: Look at innovative ways to further enhance housing quality and quantity

- *Consider the adoption of an Abandoned/Vacant Building ordinance*
- *Investigate the regulation of contract property sales*
- *Implement the Neighborhood Revitalization Program*
- *Identify and plan for the redevelopment of vacant lots through the D&D program*
- *Work with Vision Marshalltown to investigate a Land Bank*

⇒ Informational meeting on contract sales held on 3/27
⇒ Council set a public hearing on 519 N. Center, a D&D property, for April 9th
⇒ 712 E. Boone Street has been acquired with options identified for future development

GOAL 2: ENHANCE MARSHALLTOWN'S PUBLIC IMAGE

Objective 1: Visually enhance the appearance of neighborhoods in Marshalltown

- Continue the Dangerous and Dilapidated Building Program and obtaining title to properties
- Reapply for the HUD Lead Hazard Control Grant in 2018
- Provide additional efforts towards property maintenance enforcement
- Create a cost-sharing plan for property owners to replace existing hazardous sidewalks
- Complete the Highway 14 Corridor Study

- ⇒ 2 additional properties were acquired by the City for the D&D program
- ⇒ Council had discussion of a plan to address sidewalks on 3/26; cost-sharing discussion on 4/9
- ⇒ Highway 14 Corridor Study will be finalized by the end of May 2018; many meetings and info sessions have been held in Q1

Objective 2: Improve communication of City programs and initiatives

- Enhance the City's social media presence
- Conduct a Citizen Survey
- Continue to hold the Police and Fire Citizens Academies and find a permanent funding source
- Develop and hold a general Citizens Academy to cover all departments
- Develop a public campaign for stormwater management

- ⇒ Citizens Police Academy started on 3/13
- ⇒ Staff use of Marshalltown-ia.gov for news and promotions has increased

Objective 3: Promote public art throughout the community

- Develop a plan for art in City Council Chambers
- Develop a plan for art in the new Public Safety Facility
- Continue to identify ways to incorporate art into parks and recreational spaces
- Continue to work with the Arts and Culture Alliance and MPAC to promote public art

- ⇒ Coordinating with the Arts & Culture Alliance to clean Echo

GOAL 3: CONTINUALLY IMPROVE THE CITY'S ORGANIZATION AND SERVICES**Objective 1:** Review policies, procedures, and ordinances for updates

- Review and update urban renewal areas 2 and 3
- Review and update personnel policies
- Recodify the City's ordinances
- Consider adopting the current version of the State Building Code
- Review the current Sidewalk Ordinance and other ordinances related to sidewalks
- Consider adopting a Fleet Policy

- ⇒ Urban renewal plan for Area #2 will be in front of Council on 4/9; addition of land to Area #3 too
- ⇒ Hired American Legal Publishing to recodify the City's Code of Ordinances
- ⇒ Staff proceeding with proposed amendments to the sidewalk ordinance

Objective 2: Develop comprehensive plans for City infrastructure and improvements

- Continue to implement the Street Improvement Plan
- Develop a comprehensive Building Maintenance Plan
- Incorporate new and existing plans into a city-wide Capital Improvement Plan
- Continue the planning, design and construction of the Public Safety Facility
- Develop a plan for enhancements at the Airport
- Develop a Master Plan to for the inner-city trail system
- Implement a plan to install new sidewalks where gaps exist
- Plan for development of the Marshalltown Industrial Park
- Evaluate Marshalltown Municipal Transit services

- ⇒ 2018 Street Improvement Plan presented to the Council on 3/26
- ⇒ Police and Fire Building construction is on schedule; regular updates are being provided to the Council on the financial status
- ⇒ Online form available to collect info on where sidewalk gaps exist
- ⇒ Marshalltown Industrial Park improvements included in UR Plan #2 amendment

Objective 3: Recruit, retain, and train employees in order to maintain a successful workforce

- Continue to provide employee training opportunities, including cross-training of positions
- Conduct an employee survey
- Continue to focus on safety in the workplace

- ⇒ President's Day employee training day occurred
- ⇒ ALICE trainings being scheduled for April
- ⇒ Safety Committee meetings held in Jan to Mar

Objective 4: Review existing City functions and finances for efficiencies

- Identify and fund technology that increases the efficiency of departments
- Review revenue options and General Fund fees and charges to determine subsidization from tax levy
- Implement a LEAN process improvement program

- ⇒ Fire Dept implemented technology in vehicles
- ⇒ LEAN process set for accounts payable process
- ⇒ Marshall Co Communications Commission established, removing employee wages and benefits from FY19 budget

GOAL 4: PARTNER WITH CITIZENS, FOR-PROFIT, NON-PROFIT AND OTHER GROUPS TO IMPROVE QUALITY OF LIFE

Objective 1: Partner with the Marshalltown Central Business District on initiatives that enhance downtown Marshalltown

- Consider ways to use tax increment financing to support projects, including the façade grant
- Investigate innovative or alternate methods to work with the life safety code to reduce impediments to development
- Streamline the process for approval of events Downtown

- ⇒ MCBD participating in Highway 14 Corridor Study, Wayfinding Master Plan, and ISU/City Transit Study
- ⇒ MCBD strategic plan developed but not finalized

Objective 2: Partner with Trails Inc. on trail-related initiatives

- Work with Trails Inc. on the completion Ann Keyser Trailhead
- Continue efforts to maintain and enhance the trail system throughout the City, including Lawrence Park Trailhead
- Identify outside funding for trail-related projects
- Support the development of a Master Plan for the Iowa River Trail
- Promote the fundraising efforts of Trails Inc.

- ⇒ Monthly Trails Inc executive committee and City staff meetings have continued
- ⇒ Lawrence Park improvements in the CIP for FY22

Objective 3: Work with other entities on partnerships which benefit the community

- Continue to identify public nuisance properties which are tax certificates held by the County
- Consider applying to be an Alliant Hometown Rewards community
- Work with stakeholders on a Wayfinding Master Plan
- Support the Sister Cities Program
- Work with the Marshalltown Community School District and YMCA to review recreation programming in the community
- Support Vision Marshalltown and its committees and initiatives
- Work with Iowa State University on the data driven decision-making initiative

- ⇒ Participation in Vision Marshalltown board and committee meetings; City Administrator is the chair of the Aesthetics sub-committee
- ⇒ Wayfinding contract approved in March; steering committee to meet in April

Objective 4: Continue involvement of City employees in various groups which support quality of life

- Support public safety related groups like Crimestoppers, the Red Cross smoke detector installation, and neighborhood watch programs
- Promote community volunteer opportunities to City staff

- ⇒ No new updates