CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
105 W BOONE STREET - LIBRARY MEETING ROOM
5:30 PM
JULY 30, 2018

A. **NOTICE TO PUBLIC**

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **CALL TO ORDER**

Mayor Joel T.S. Greer

C. **PLEDGE OF ALLEGIANCE**

D. **ROLL CALL**

Cahill, Gowdy, Hoop, Isom, Lamer, Martin, Wirin.

E. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

F. **RESOLUTION DECLARING A STATE OF PUBLIC EMERGENCY BEGINNING JULY 19, 2018**

Documents:

Res for Civil Emergency.pdf

G. **ORDINANCE 14976 AMENDING CHAPTER 7 OF THE CODE OF ORDINANCES OF THE CITY OF MARSHALLTOWN, IOWA, RELATIVE TO LICENSING OF CONTRACTORS ASSISTING WITH RECOVERY FOLLOWING JULY 19, 2018, TORNADO**

Documents:

14976_ORD License Contractors City Format (LDPC Redline).pdf

H. **APPROVE TREE TRIMMER LICENSES- RENEWALS**

Hindman Tree Service - ins exp 7/13/19
Jose's Tree Service - ins exp 5/2/19
Ledford Tree & Lawn Service ins exp 5/12/19
Marshall County Tree Service - ins exp 4/12/19

Documents:

rpt_tree_trimmer_list.pdf

I. **RESOLUTION WAIVING CAMPGROUND FEES FOR RECOVERY CENTER REFERRALS RELATING TO THE 7/19/18 TORNADO**

Documents:

Campground - waive RecoveryCenter Referral fees RES .pdf

J. **RESOLUTION GRANTING COUNCIL EXTENSION FOR CAMPING AT RIVERVIEW PARK FOR EMERGENT NEEDS THROUGH OCTOBER 31, 2018**

Documents:

Campground - Time limit extension for Emergent Situations RES .pdf

K. **RESOLUTION WAIVING DEMOLITION PERMIT FEES RELATING TO THE CIVIL EMERGENCY OF JULY 19, 2018, TORNADO**

Documents:

Demo Permit - waive fees Civil Emergency RES .pdf

L. **RESOLUTION WAIVING RESIDENTIAL BUILDING PERMIT FEES RELATING TO THE CIVIL EMERGENCY OF JULY 19, 2018, TORNADO**

Documents:

Res Building Permit - waive fees Civil Emergency RES .pdf

M. **RESOLUTION ACCEPTING QUOTE AND AUTHORIZING THE PURCHASE OF THREE 2019 FORD ESCAPES FOR THE HOUSING DEPARTMENT, JENSEN FORD, PURCHASE PRICE OF $22,957 FOR EACH VEHICLE.**

Documents:

Res Hsg 3 Vehicle with quote.pdf
Housing VehicleMEMO.pdf
HSG Veh Purchase EmailandBids.pdf

N. **DISCUSSION**

1. Marshalltown Central Business District Funding For FY19
   Discussion of reallocating $40,000 for the façade grant this fiscal year (July 1, 2018-June 30, 2019) to the Marshalltown Central Business District for operational support.

2. Discussion Of The City Hall Annex

Discussion of whether or not the Council would like to make repairs to the Annex to City Hall at 24 N. Center or to remove that portion of the City Hall structure.

O. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

P. **ADJOURN**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov

RESOLUTION DECLARING A STATE OF PUBLIC EMERGENCY BEGINNING ON JULY 19, 2018

WHEREAS, the City of Marshalltown Code of Ordinances, Chapter 9, sets forth the City's policy for civil emergencies; and

WHEREAS, on Thursday, July 19, 2018, the City of Marshalltown was severely impacted by an F-3 tornado which caused major destruction in the north half of the City; and

WHEREAS, Mayor Greer declared a civil emergency immediately following the tornado on July 19, 2018; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the powers granted to the Mayor and other City officials in Chapter 9 of the Code of Ordinances are hereby in effect until Mayor Greer declares the civil emergency to be over, including the authorization of emergency repairs and services necessary to restore the City to a normal state.

Passed this 30th day of July, 2018, and signed this _____ day of July 2018.

CITY OF MARSHALLTOWN, IOWA

_____

Joel T.S. Greer, Mayor

ATTEST:

_____

Shari L. Coughenour, CMC, City Clerk

AN ORDINANCE AMENDING CHAPTER 7 OF THE CODE OF ORDINANCES OF THE CITY OF MARSHALLTOWN, IOWA RELATIVE TO LICENSING OF CONTRACTORS ASSISTING WITH RECOVERY FOLLOWING JULY 19, 2018, TORNADO

Whereas substantial damage has occurred to structures throughout the City of Marshalltown as a result of a tornado which occurred on July 19, 2018; and

Whereas there exists a need for qualified, reputable contractors to perform labor in the City to repair, demolish, and re-construct both private and public property; and

Whereas the City Council desires to ensure contractors are properly registered State of Iowa Contractors and insured, so as to protect the citizens of Marshalltown from predatory and dishonest individuals and firms.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section 1. Purpose. The purpose of this Ordinance is to amend Chapter 7 of the Code of Ordinances so as to require licensure of all contactors performing work in Marshalltown for the purpose of repairing and/or remediating damage caused by the tornado on July 19, 2018.

Section 2. Amendment. The Code of Ordinances of the City of Marshalltown, Iowa is amended by adding the following new Sec. 7-38 to Chapter 7:

7-38. Emergency Repair Businesses

From the date of adoption of this ordinance through and including June 30, 2019, the following licensing requirements shall apply to all individuals and companies purporting to offer services for the repair, demolition, and/or reconstruction of property in the City of Marshalltown which work is necessitated by damage done by the July 19, 2018 tornado.

a) The City Clerk shall prepare a short and plain application form for use in granting all qualified contractors licenses to perform work in the City;

b) Said application shall require at least the following information:

1) name, address, telephone number, and email address of the individual proprietors or the principal owners of the company;

2) submission of a Certificate of Insurance demonstrating Commercial General Liability Insurance in the amount of at least $1,000,000.00;

3) proof of current registration as a State of Iowa Construction Contractor with the Iowa Division of Labor.

c) The City Clerk shall issue licenses only to qualified contractors who complete the required application and provide the required documentation specified in this section. Further, licenses shall not be issued to contractors who have on prior occasions been identified by City officials as unresponsive or irresponsible bidders in the public bidding process.

d) The City Clerk shall issue laminated license cards to all contractors which must be worn at all times and plainly visible on the person of anyone who, on behalf of the contractor, solicits work from the City of Marshalltown or any resident of the City of Marshalltown requiring

the repair of, demolition of, and/or reconstruction of property in the City of Marshalltown which work is necessitated as a result of damage done by the July 19, 2018 tornado.

e) There is no fee required to cover the cost of the licensing program.

f) Any person who performs work which is the subject of this section without said license, or who fails to observe any portion of this section, commits a simple misdemeanor. In addition, or in the alternative, at the City's sole option, the City may seek relief in the District Court in the form of a municipal infraction seeking fines and/or other appropriate injunctive relief against any such person.

Section 3. Repealer. All other sections of this Ordinance in conflict with these provisions shall be repealed.

Section 4. Severability. If any section, provisions or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall have no effect on the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. Effective Date. This Ordinance shall be in full force and effect from and after its adoption and publication as provided by law.

CITY OF MARSHALLTOWN, IOWA

_____

Joel Greer, Mayor

ATTEST:

_____

Shari L. Coughenour, CMC, City Clerk

I, Shari L. Coughenour, CMC, City Clerk of the City of Marshalltown, Iowa, do hereby certify that the foregoing ORDINANCE was passed and approved by the City Council of the City of Marshalltown, Iowa, on the __ day of ____, 2018, and was published in the Marshalltown Times-Republican, a newspaper of general circulation in the City of Marshalltown, Iowa, on the ____ day of _____, 2018.

_____

Shari L. Coughenour, CMC, City Clerk

TREE TRIMMER BUSINESS	License Expires	Date of expiration of Certificate of Insurance on file in the Clerk's office	PHONE
Hindman Tree Removal 1405 WINDSOR DR GRUNDY CENTER	**7/13/2019**	**7/13/2019**	**641-485-9071**
JOSE'S TREE SERVICE 1205 HIGHVIEW DR MARSHALLTOWN	**5/2/2019**	**5/2/2019**	**641-328-0539**
Ledford Tree & Lawn PO Box 641 Marshalltown	**5/12/2019**	**5/12/2019**	**641-752-1883**
Marshall County Tree 1802 South 7th Avenue Marshalltown	**4/12/2019**	**4/12/2019**	**641-752-7288**

COUNT: 4

The City of Marshalltown does not endorse any specific tree trimmer. Property owners that hire a tree trimmer are responsible for their own contract and need to ensure trimmers are licensed and carry adequate insurance. The City of Marshalltown is not liable for private contracts.

2018-___

RESOLUTION WAIVING CAMPGROUND FEES FOR RECOVERY CENTER REFERRALS RELATING TO THE 7/19/18 TORNADO

WHEREAS the Council of the City of Marshalltown, Iowa, previously approved Park and Recreation Rates by Resolution 2016-225, dated November 14, 2016; and

WHEREAS due to the tornadic destruction of July 19, 2018, a request has been made to waive campground fees for referred individuals affected by the disaster; and

WHEREAS the Council has fully examined and found this to be in the best interest of the City of Marshalltown, Iowa.

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA AS FOLLOWS:

Section 1. The Campground fees at the City of Marshalltown Campground at Riverview Park are hereby waived for individuals that have been referred to the campground by the Recovery Center.

Section 2. This Resolution is retroactive to July 19, 2018.

Passed on this 30th day of July,2018, and signed on this ___day of ____ 2018.

CITY OF MARSHALLTOWN, IOWA

_____

Joel T.S. Greer, Mayor

ATTEST:

_____

Shari L. Coughenour, CMC, City Clerk

LEASE AGREEMENT

This agreement made and entered into by and between the City of Marshalltown, Iowa, (Lessor) and the Marshall Gun Club, Inc., (Lessee) this __ day of _____, 2017.

WITNESSETH:

For and in consideration of the sum of One Dollar and other good and valuable considerations Lessor agrees to rent to Lessee the property described as:

> A parcel of land described as that portion of the north 629 feet of the south 1029 feet except the west 393 feet of the NW1/4 SW1/4 of Section 2, Township 84 north, Range 18 West of the 5th P.M., Marshall County, Iowa, lying west of a line 100 feet westerly and parallel to the centerline of the North-South runway of the Marshalltown Municipal Airport. Parcel contains approximately 5.8 acres,

upon the following terms and conditions:

1. That this agreement shall commence on the 1st day of _____, 2017, and shall continue for a period of no more than three years. The lease shall be automatically renewed for successive three year terms until such time as either party shall give the other party notice in wiring at least 30 days prior to the date of termination of the lease period or any automatic extension thereof. Said notice shall state that the party giving notice intends to terminate the lease agreement at the end of the lease period of any automatic extension thereof.
2. That the Lessee shall pay to Lessor the sum of $55.00 per acre commencing on the 1st day of _____, 2017, and a like rental amount on the 1st day of each and every _____ thereafter until such time as this agreement is terminated.
3. Lessee shall not erect or place any buildings, structures, fixtures or improvements of any kind, nature or description on the leased premises without obtaining written permission of Lessor. Lessee shall keep the property mowed and maintained in a park-like manner.
4. Lessee shall not use the leased premises for any purposes other than to provide a zone for the shot from shotgun shells to fall nor shall Lessee allow the shot to fall beyond the boundaries of the leased premises. Any breach of this provision shall be a material breach of this lease agreement.
5. Lessee shall not sell, assign, transfer or convey its interest in and to this lease agreement to any person, firm, corporation or other entity without written permission of Lessor. Any such sale, assignment, transfer or conveyance or an attempt to do same shall render this agreement immediately null and void.
6. Lessee shall hold Lessor harmless for any and all acts or events occurring on said premises. Lessee shall carry liability insurance of not less than $100,000 with Lessor as a named insured.
7. It is expressly understood and agreed by lessee that in the event that Lessor's farm lease is construed to include the property described herein, that this lease shall become null and void and of no further force and effect. Lessee and Lessor grant an easement over and

across the east 50 feet of said premises for the movement of farm machinery by the farm Lessee.

8. In the event any of said premises are needed by Lessor for airport purposes of any kind, nature or description, Lessor shall notify Lessee in writing of the area needed and that area shall be immediately deleted from the description set forth above and the parties shall enter into an agreement to that effect.
9. That in the event Lessee fails to carry out its duties and obligations hereunder or in the event the lease becomes null and void under any provision hereunder, Lessor may, at its sole option, proceed with any legal or equitable remedy available to it.

MARSHALL GUN CLUB, INC.	CITY OF MARSHALLTOWN, IOWA
By:	James L. Lowrance, Mayor
	ATTEST:
By:	Shari L. Coughenour, CMC, City Clerk

2018-___

RESOLUTION GRANTING COUNCIL EXTENSION FOR CAMPING AT RIVERVIEW PARK FOR EMERGENT NEEDS THROUGH OCTOBER 31, 2018

WHEREAS the Section 21.5-2 of the Code of the City of Marshalltown, Iowa, limits camping in designated areas at Riverview Park to no more than fourteen days unless approved by the City Council for emergent need; and

WHEREAS due to the tornadic destruction of July 19, 2018, a request has been made to remove the camping time limit through October 31, 2018; and

WHEREAS the Council has fully examined and found this to be in the best interest of the City of Marshalltown, Iowa.

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA AS FOLLOWS:

Section 1. The time limit for camping at designated areas at Riverview Park are hereby removed through October 31, 2018.

Section 2. This Resolution is retroactive to July 19, 2018.

Passed on this 30th day of July,2018, and signed on this ___day of ____ 2018.

CITY OF MARSHALLTOWN, IOWA

_____

Joel T.S. Greer, Mayor
ATTEST:

_____

Shari L. Coughenour, CMC, City Clerk

LEASE AGREEMENT

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2. That the Lessee shall pay to Lessor the sum of $55.00 per acre commencing on the 1st day of _____, 2017, and a like rental amount on the 1st day of each and every _____ thereafter until such time as this agreement is terminated.
3. Lessee shall not erect or place any buildings, structures, fixtures or improvements of any kind, nature or description on the leased premises without obtaining written permission of Lessor. Lessee shall keep the property mowed and maintained in a park-like manner.
4. Lessee shall not use the leased premises for any purposes other than to provide a zone for the shot from shotgun shells to fall nor shall Lessee allow the shot to fall beyond the boundaries of the leased premises. Any breach of this provision shall be a material breach of this lease agreement.
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across the east 50 feet of said premises for the movement of farm machinery by the farm Lessee.

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MARSHALL GUN CLUB, INC.	CITY OF MARSHALLTOWN, IOWA
By:	James L. Lowrance, Mayor
	ATTEST:
By:	Shari L. Coughenour, CMC, City Clerk

2018-___

RESOLUTION WAIVING CAMPGROUND FEES FOR RECOVERY CENTER REFERRALS RELATING TO THE JULY 19, 2018, TORNADO

WHEREAS the City Council of the City of Marshalltown, Iowa, previously approved Park and Recreation Rates by Resolution 2016-225, dated November 14, 2016; and

WHEREAS due to the tornadic destruction of July 19, 2018, a request has been made to waive campground fees for referred individuals affected by the disaster; and

WHEREAS the Council has fully examined and found this to be in the best interest of the City of Marshalltown, Iowa.

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA AS FOLLOWS:

Section 1. The Campground fees at the City of Marshalltown Campground at Riverview Park are hereby waived for individuals that have been referred to the campground by the Recovery Center.

Section 2. This Resolution is retroactive to July 19, 2018.

Passed on this 30th day of July, 2018, and signed on this ___day of ____ 2018.

CITY OF MARSHALLTOWN, IOWA

_____

Joel T.S. Greer, Mayor

ATTEST:

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Shari L. Coughenour, CMC, City Clerk

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4. Lessee shall not use the leased premises for any purposes other than to provide a zone for the shot from shotgun shells to fall nor shall Lessee allow the shot to fall beyond the boundaries of the leased premises. Any breach of this provision shall be a material breach of this lease agreement.
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across the east 50 feet of said premises for the movement of farm machinery by the farm Lessee.

8. In the event any of said premises are needed by Lessor for airport purposes of any kind, nature or description, Lessor shall notify Lessee in writing of the area needed and that area shall be immediately deleted from the description set forth above and the parties shall enter into an agreement to that effect.
9. That in the event Lessee fails to carry out its duties and obligations hereunder or in the event the lease becomes null and void under any provision hereunder, Lessor may, at its sole option, proceed with any legal or equitable remedy available to it.

MARSHALL GUN CLUB, INC.	CITY OF MARSHALLTOWN, IOWA
By:	James L. Lowrance, Mayor
	ATTEST:
By:	Shari L. Coughenour, CMC, City Clerk

2018-___

RESOLUTION WAIVING RESIDENTIAL BUILDING PERMIT FEES RELATING TO THE CIVIL EMERGENCY OF JULY 19, 2018, TORNADO

WHEREAS the City Council of the City of Marshalltown, Iowa, previously approved Housing Department fees by Resolution; and

WHEREAS due to the tornadic destruction of July 19, 2018, a request has been made to waive residential building permit fees for individuals affected by the disaster; and

WHEREAS the Council has fully examined and found this to be in the best interest of the City of Marshalltown, Iowa.

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA AS FOLLOWS:

Section 1. Residential building fees are hereby waived for individuals affected by the Civil Emergency of July 19, 2018, tornado.

Section 2. This Resolution is retroactive to July 19, 2018.

Passed on this 30th day of July, 2018, and signed on this ___day of ____ 2018.

CITY OF MARSHALLTOWN, IOWA

_____

Joel T.S. Greer, Mayor

ATTEST:

_____

Shari L. Coughenour, CMC, City Clerk

LEASE AGREEMENT

This agreement made and entered into by and between the City of Marshalltown, Iowa, (Lessor) and the Marshall Gun Club, Inc., (Lessee) this __ day of _____, 2017.

WITNESSETH:

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> A parcel of land described as that portion of the north 629 feet of the south 1029 feet except the west 393 feet of the NW1/4 SW1/4 of Section 2, Township 84 north, Range 18 West of the 5th P.M., Marshall County, Iowa, lying west of a line 100 feet westerly and parallel to the centerline of the North-South runway of the Marshalltown Municipal Airport. Parcel contains approximately 5.8 acres,

upon the following terms and conditions:

1. That this agreement shall commence on the 1st day of _____, 2017, and shall continue for a period of no more than three years. The lease shall be automatically renewed for successive three year terms until such time as either party shall give the other party notice in wiring at least 30 days prior to the date of termination of the lease period or any automatic extension thereof. Said notice shall state that the party giving notice intends to terminate the lease agreement at the end of the lease period of any automatic extension thereof.
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across the east 50 feet of said premises for the movement of farm machinery by the farm Lessee.

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9. That in the event Lessee fails to carry out its duties and obligations hereunder or in the event the lease becomes null and void under any provision hereunder, Lessor may, at its sole option, proceed with any legal or equitable remedy available to it.

MARSHALL GUN CLUB, INC.	CITY OF MARSHALLTOWN, IOWA
By:	James L. Lowrance, Mayor
	ATTEST:
By:	Shari L. Coughenour, CMC, City Clerk

RESOLUTION ACCEPTING QUOTE AND AUTHORIZING THE PURCHASE OF THREE 2019 FORD ESCAPES FOR THE HOUSING DEPARTMENT, JENSEN FORD, PURCHASE PRICE OF $22,957 FOR EACH VEHICLE.

WHEREAS the City of Marshalltown, Iowa desires to procure three vehicles for the Housing Department that were destroyed in the Civil Emergency, 7/19/18, tornado, and let bids for this purpose; and

WHEREAS Jensen Ford submitted a quote for $22,957, per vehicle, for three 2019 Ford Escapes, and

WHEREAS acceptance of this quote is in the best interest of the City of Marshalltown.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. That the City of Marshalltown accepts the quote from Jensen Ford for said vehicles in the amount of $22,957.00, for each vehicle.

Section 2. The Council of the City of Marshalltown is hereby authorized to enter into agreements on behalf of the City of Marshalltown to purchase said vehicle at the above referenced price and conditions.

Passed this 30th day of July, 2018, and signed this 30th day of July, 2018.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

From: Michelle Spohnheimer, Housing & Community Development Director

To: City Council

Date: July 30, 2018

RE: Vehicle Purchase

The Housing Department has three vehicles that were significantly damaged and need to be replaced. We received the following quotes. We had budgeted to replace two vehicles in the CIP.

A request for quotes was sent to 4 dealerships. One could not respond within the requested timeframe and declined to submit a quote. We received two vehicle options from Jensen Ford Lincoln of Marshalltown.

2018 F-150	MSRP: $37,885	Discount: $12,193	Total Price: $25,692
2019 Ford Escape	**MSRP $28,995**	**Discount: $6,038**	**Total Price $22,957**

The Ford Escape is the lower priced vehicle and I would recommend the purchase of three 2019 Ford Escapes from Jensen Ford Lincoln, Marshalltown, Iowa.

Shari Coughenour

From: Michelle Spohnheimer <mspohnheimer@marshalltown-ia.gov>
Sent: Friday, July 27, 2018 12:00 PM
To: Shari Coughenour; Jessica Kinser
Subject: Fwd: Vehicle purchase for the City of Marshalltown
Attachments: Escape.jpg; F150.jpg

Michelle Spohnheimer
641-754-5756
mspohnheimer@marshalltown-ia.gov
Please update your contact information to reflect our new e-mail address*

From: "kendall jensen" <kendall.jensen@jensenford.com>
To: "Michelle Spohnheimer" <mspohnheimer@marshalltown-ia.gov>
Sent: Friday, July 27, 2018 9:21:28 AM
Subject: RE: Vehicle purchase for the City of Marshalltown

Michelle,

Here are bids for a 2019 Escape 4wd and a 2018 F150 SuperCab 4wd.

Let me know if you have any questions.

Thanks,
Kendall

Kendall Jensen
Jensen Ford-Lincoln
2805 So Center
Marshalltown, Ia 50158
641-753-5501

From: Michelle Spohnheimer <mspohnheimer@marshalltown-ia.gov>
Sent: Friday, July 27, 2018 8:12 AM
To: mspohnheimer <mspohnheimer@marshalltown-ia.gov>
Subject: Vehicle purchase for the City of Marshalltown

Good morning, I am contacting you to request a quote for the purchase of three (3) City vehicles for the City of Marshalltown Housing & Community Development Department for our inspections team. We had three small trucks which sustained significant damage during the tornado that hit Marshalltown July 19th. We anticipate we will need to replace these vehicles without a trade in. I am requesting quotes for three (3) small trucks or/small SUVs that would meet would have the following features.

Extended cab if a truck
AWD or four wheel drive
Tilt steering

AC
Radio
Electric door lock and windows

I would like to present quotes to our City Council at a special meeting this coming Monday which means I am looking for a very quick response if possible of 11:00 AM today. If you have multiple vehicles that may fit our need please send information and pricing for each.

If you could e-mail me an information sheet and proposed purchase price it would be greatly appreciated. Email to mspohnheimer@marshalltown-ia.gov

Thank you in advance for the quick turnaround.

Michelle Spohnheimer
Housing & Community Development Director
City of Marshalltown
36 N. Center Street
Marshalltown, IA 50158
Ph: 641-754-5756
Fax: 641-754-5742
mspohnheimer@marshalltown-ia.gov
www.marshalltown-ia.gov
Office Hours: Mon. - Fri. 8:30 -5:00
Please update your contact information to reflect our new e-mail address*

VIRTC1DP V4.56 5432 EN

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CNGP530                VEHICLE ORDER CONFIRMATION          07/27/18 09:36:20
==> _____ ____________________________________                Dealer: F53535
                          2019 ESCAPE                          Page: 1 of 1
Order No: 1001  Priority: K2  Ord FIN: QI367  Order Type: 5B Price Level: 915
Ord Code: 200A Cust/Flt Name: CITY OF MTOWN       PO Number:
                     RETAIL                                        RETAIL
U9G  SE 4WD          $28000                  SP FLT ACCT CR
     .105.9" WB                              FUEL CHARGE
YZ   OXFORD WHITE                      B4A   NET INV FLT OPT       NC
K    CLOTH BUCKETS                           DEST AND DELIV       995
B    CHARCOAL BLACK                    TOTAL BASE AND OPTIONS 28995
200A EQUIP GRP                         TOTAL                  28995
99D  .1.5L ECO ENGINE     NC           *THIS IS NOT AN INVOICE*
446  .6-SPD AUTOTRANS     NC           *TOTAL PRICE EXCLUDES COMP PR
     235/55R17 TIRES
17F  U9G01                NC
     FRT LICENSE BKT      NC
     17" SPRKL WHLS
794  PRICE CONCESSN
     REMARKS TRAILER
     SP DLR ACCT ADJ
F1=Help              F2=Return to Order          F3/F12=Veh Ord Menu
F4=Submit            F5=Add to Library           F9=View Trailers
S099 - PRESS F4 TO SUBMIT                                   QC03373
                                                V1DP0121          2,6
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28995.00 MSRP
6038.00 Jensen Discount

22957.00 Total Price (each)

VIRTC1DP V4.6E 5432 EN

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CNGP530                VEHICLE ORDER CONFIRMATION          07/27/18 09:45:25
==> _____ ____________________________________                Dealer: F53535
                          2018 F-150                          Page: 1 of 1
Order No: 1001   Priority: J2  Ord FIN: QI367  Order Type: 5B Price Level: 840
Ord Code: 100A Cust/Flt Name: CITY OF MTOWN       PO Number:
                      RETAIL                                      RETAIL
X1E  F150 4X4 S/C     $35220          794  PRICE CONCESSN
     145" WHEELBASE                        REMARKS TRAILER
YZ   OXFORD WHITE                     85A  POWER EQUIP GRP    1170
C    CLOTH 40/20/40                        FLEX FUEL
G    MED EARTH GRAY                        SP DLR ACCT ADJ
100A EQUIP GRP                             SP FLT ACCT CR
     .XL SERIES                            FUEL CHARGE
     .17"SILVER STEEL                 B4A  NET INV FLT OPT      NC
99B  3.3L V6 PFDI                          DEST AND DELIV     1495
446  ELEC 6-SPD AUTO                  TOTAL BASE AND OPTIONS 37885
     .265/70R-17                      TOTAL                  37885
X26  3.73 REG AXLE        NC          *THIS IS NOT AN INVOICE*
     6500# GVWR                       *TOTAL PRICE EXCLUDES COMP PR
     JOB #2 ORDER
     FRT LICENSE BKT      NC
F1=Help              F2=Return to Order          F3/F12=Veh Ord Menu
F4=Submit            F5=Add to Library           F9=View Trailers
S099 - PRESS F4 TO SUBMIT                                    QC03373
                                                V1DP0121          2,6
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37885.00 MSRP
12193.00 Jensen Discount
25692.00 Total Price (each)