CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
SEPTEMBER 24, 2018, 5:30 pm

A. **NOTICE TO PUBLIC**

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **CALL TO ORDER**

Mayor Joel T.S. Greer

C. **PLEDGE OF ALLEGIANCE**

D. **ROLL CALL**

Cahill, Gowdy, Hoop, Isom, Lamer, Martin, Wirin.

E. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

1. Years Of Service

Andrew Cole - 10 years

F. **CONSENT AGENDA**

1. Approve 9/10/18 Council Meeting Minutes

Documents:

2018-09-10_council-minutes.pdf

2. Approve Bill List In The Amount Of $1,852,321.64

Documents:

2018-09-24_BillList.pdf

3. Approve June Financial Statements

Documents:

June 2018 Financials Memo.pdf
June 2018 Financial Statements.pdf

4. RESOLUTION 2018-165 ACCEPTING BID AND AUTHORIZING THE PURCHASE OF ONE 2015 CHRYSLER TOWN AND COUNTRY VAN FROM LUETHJE AUTO FOR THE PRICE OF $21,200.00 FOR USE IN THE POLICE DEPARTMENT AS A DETECTIVE VEHICLE AND POOL VEHICLE.

   Documents:

   MPD Detective Vehicle Purchase.pdf
   09-24-2018_Resolution for purchase of Chrysler Town and Country Detective Vehicle.pdf

5. RESOLUTION 2018-166 APPROVING AMENDED AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN, IOWA, MARSHALL COUNTY AND THE IOWA DEPARTMENT OF TRANSPORTATION FOR A CITY HIGHWAY BRIDGE PROGRAM PROJECT NORTH CENTER STREET BRIDGE REPLACEMENT PROJECT NUMBER 76016001

   Documents:

   09-24-2018__Res accept fed funds N Center St Bridge_76016001A (1).pdf

6. RESOLUTION 2018-167 TRANSFERRING FUNDS FOR FISCAL YEAR 2017-18

   Documents:

   Approve transfers between funds in FY18 Memo.pdf
   Detailed Listing of FY2018 transfers.pdf

7. RESOLUTION 2018-168 APPROVING ANNUAL CITY STREET FINANCIAL REPORT FOR FY2018

   Documents:

   City Street Financial Report Memo.pdf
   2018 STREET FINANCE REPORT -MARSHALLTOWN.pdf

8. RESOLUTION 2018-170 APPROVING AN AGREEMENT WITH THE DUERSON CORPORATION FOR THE REPLACEMENT OF THE ROOF AT THE PUBLIC WORKS FACILITY

   Documents:

   Res Approving PW Facility Roof Bid.pdf
   PW Roof Bid.pdf

9. RESOLUTION 2018-172 AUTHORIZING HIRING OF POLICE RESERVE OFFICER MELINDA RUOPP

   Documents:

   09-24-2018 2018-172 Res Police Reserve Officer

RUOPP.pdf

10. Approve Alcohol License Renewals - November Renewals
    Casey's General Store #1564, Casey's General Store #3228, TC's, Tacos y Mariscos Maravilla, Express Mart.

G. **MOTIONS**

1. Approve New Liquor License Applications, And Changes To Existing Licenses.
    1. Smokin' Gs, 25 W Main St - add Sunday sales
    2. Central Iowa Fair, premise update relating to Oktemberfest activities, 9/26-9/30/2018.
    2. La Raza Taco Shop, 822 N 3rd Ave, Class B Beer (includes wine coolers)

H. **REPORTS**

I. **RESOLUTIONS**

1. RESOLUTION 2018-169 TO FIX A DATE FOR PUBLIC HEARINGS ON LOAN AGREEMENTS IN AN PRINCIPAL AMOUNT NOT TO EXCEED $3,000,000, FOR OCTOBER 22, 2018.
    1. General Obligation Essential Corporate Purposes Loan Agreement, $2,400,000.
    2. Parking Lot Loan Agreement, $600,000.

    Documents:

    Set Hearing for bond issuance - Memo.pdf
    SetHrngs2018 GO CorpPurp LA Marshalltown422742-31-v1.pdf

2. RESOLUTION 2018-171 APPROVING CONTRACT CHANGE ORDER #1 FOR THE 2018 MICROSURFACING PROJECT STR18001

    Documents:

    Fahrner memo.pdf
    Letter from Fahrner.pdf
    Res Fahrner Change order 2018.pdf

J. **ORDINANCES**

K. **DISCUSSION**

1. Discussion Of The Insurance Settlement For The Senior Citizens Building

    Documents:

    Memo on Senior Citizens Building.pdf

2. Discussion Of Sponsored Project- Rehabilitation Of Parking Lot H

(W. Church/S. 1st St)

Documents:

Memo Parking Lot H Rehab.pdf
Sponsored Project Concept Plan.pdf

L. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

M. **ADJOURN**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov

Council Proceedings
September 10, 2018

Mayor Greer called the meeting to order at 5:30 PM, September 10, 2018, in the council chambers at 10 W State Street and led the pledge of allegiance. Roll call- Present: Cahill, , Hoop, Isom, Lamer, Martin and Wirin. Absent: Gowdy.

CONSENT AGENDA:

Isom moved to adopt the consent agenda: Approve August 27, 2018, Council Minutes; Approve Bill List in the amount of $2,118,733.02; Receipt of August 2018 Building Report; RESOLUTION 2018-156 APPROVING THE OWNER-INITIATED DEMOLITION OF A PUBLIC NUISANCE TAX SALE PROPERTY AT 109 HELM STREET, RESOLUTION 2018-157 APPROVING A MEMORANDUM OF UNDERSTANDING WITH CENTRAL IOWA RSVP FOR VOLUNTEER COORDINATION SERVICES; approve new Tree Trimmer license for John Harding, 1313 E Madison St; second by Wirin. Motion carried 6-0.

MOTIONS:

Lamer moved to set the hearing for voluntary annexation of property owned by Interstate Power and Light Company, PIN 8317-05-200-005, second by Wirin. Motion carried 6-0.

REPORTS:

Kyley Leger, Executive Director of Vision Marshalltown reported on the group's vision and goals.

RESOLUTIONS:

Wirin moved to adopt RESOLUTION 2018-158 APPROVING THE PURCHASE OF A 3.95 ACRE PARCEL LOCATED ON EAST SOUTHRIDGE ROAD FOR $88,500, second by Isom. Resolution carried 4-2, with Hoop and Lamer dissenting.

Wirin moved to adopt RESOLUTION 2018-159 APPROVING CONTRACT CHANGE ORDER # BLD17001 BP#8-1 ALUMINUM STOREFRONTS,CURTAINWALLS RESOLUTION APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE & GLAZING FOR FORMAN FORD AN INCREASE OF $18,104.00, second by Martin. Resolution adopted 6-0.

Isom moved to adopt RESOLUTION 2018-160 APPROVING CONTRACT CHANGE ORDER # BLD17001 BP#9-1 GYMPSUM WALL ASSEMBLIES FOR HILSABEK SCHACHT, INC. AN INCREASE OF $677.00, second by Martin. Resolution adopted 6-0.

Wirin moved to adopt RESOLUTION 2018-161 APPROVING CONTRACT CHANGE ORDER # BLD17001 BP# 22-1 PLUMBING & MECHANICAL FOR TONY'S PLUMBING & HEATING LLC. A DECREASE OF $630.00, second by Cahill. Resolution adopted 6-0.

Wirin moved to adopt RESOLUTION 2018-162 APPROVING CONTRACT CHANGE ORDER # BLD17001 BP#26-1 ELECTRICAL COMMUNICATIONS & SECURITY FOR DEVRIES ELECTRIC AN INCREASE OF $10,802.37, second by Lamer. Resolution adopted 6-0.

Isom moved to adopt RESOLUTION 2018-163 APPROVING CONTRACT CHANGE ORDER # BLD17001 BP#6-1 GENERAL SUPPLIES FOR GARLING CONSTRUCTION AN INCREASE OF $2,295.00, second by Lamer. Resolution adopted 6-0.

Wirin moved to adopt RESOLUTION 2018-164 APPROVING CONTRACT CHANGE ORDER # BLD17001 BP#7-1 MEMBRANE ROOFING AND WALL PANELS FOR BLACK HAWK ROOF COMPANY AN INCREASE OF $3,163.65, second by Cahill. Resolution adopted 6-0.

ORDINANCES:

Isom moved to adopt the second reading of Ordinance 14978 AMENDING CHAPTER 7 BUILDINGS AND BUILDING REGULATIONS, ARTICLE III DANGEROUS BUILDINGS, OF THE CODE OF ORDINANCES OF THE CITY OF MARSHALLTOWN, IOWA, 2013, second by Martin. Second reading adopted 6-0. Hoop moved to waive the 3rd reading and adopt Ordinance 14978, second by Isom. Third reading and Ordinance adopted 6-0.

DISCUSSION:

The council discussed disposing of 22 N Center Street using a response for proposal method due to the property being located in an Urban Renewal Area, to consider not only cost but benefit to the public. The council will consider the bids due at noon, September 28, on October 8, setting the public hearing for November 12.

The council also discussed the need for hiring a construction manager to assist the Long Term Recovery Committee. This individual would not be a city employee, although the city could budget up to $50,000. Responsibilities include working with under-insured residential property owners. Karn Gregoire noted the city's contribution would provide grant match and leverage funding.

Fire Chief Rierson reported he is working on revising the city's fire code, and recommended reviewing the open burning policy. Recreational burning will not be affected. It is currently legal to burn sticks and leaves that are naturally deposited on residential property, Monday – Friday, during daylight hours, or before 7:00 PM and on Saturday between 9 am and noon, unless it is a holiday. Burning of trash and garbage is prohibited. Chief Rierson asked the council to consider limiting the burning of leaves and sticks to twice a year. Chief Rierson has engaged the public and distributed a survey via the city's website.

The meeting adjourned at 6:34 PM.

Respectfully submitted,

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Shari L. Coughenour, CMC, City Clerk

CITY OF MARSHALLTOWN

_____

ATTEST: Joel T.S. Greer, Mayor

_____

Shari L. Coughenour, CMC, City Clerk

Advertising	
Great.Wstrn.Bnk/1	40.00
indeed,Inc./1	15.79
T-R/10	870.37
Buildings/Improvements	
MIDWEST.STORAGE/1	113,417.23
Sabre/1	41,594.30
Consulting & Professional Fees	
Bernie.Lowe/2	486.52
Bernie.Lowe.Asc/1	2,940.00
Bolton&Menk.Inc/3	30,877.00
Fox.Engrg.Assc/1	6,880.00
Great.Wstrn.Bnk/1	40.70
Howard.R.Green/2	42,252.62
I.L.E.A./1	150.00
I.P.M.A..HR/1	261.35
IVCCD/1	1,875.00
Prochaska.Assoc/2	12,689.47
Stanley.Consult/1	1,046.25
Wellmark.Inc./1	10,577.49
Contracts	
Aramark.Unfrm/4	71.95
BDH/1	594.00
Bolton&Menk.Inc/1	3,054.00
DALLAS.SIX.CO/10	7,100.00
Dewey.Ford/2	43,996.00
Electric.Supply/1	31,576.80
Emergency.Reprt/3	4,495.00
Foster.Freeman/1	9,526.41
Great.Wstrn.Bnk/4	811.70
Hindman,J/11	18,721.45
IVCCD/1	12,266.30
Kapaun.Brown/2	25,620.48
Koch.Brthrs/3	209.75
Ledford,M/1	1,050.00
Marsh.Co.Landfi/42	59,229.85
Mtown.Partnersh/1	500.00
Mtwn.Aviation/1	642.00
ONSITE.INFO.DES/1	40.00
Quad.City.Tstg/1	2,545.00
Schumacher.Elev/3	618.62
Servicemaster/1	1,000.00
Stivers.Ford/1	27,985.00
Stone.Sanit/2	11,283.25
THOMAS,B/1	11,184.80
Thorp,R/74	337,241.73
TTTS.LLC/10	7,563.68
Xerox.Corp/1	86.45
YMCA.YWCA/1	6,134.82
Zuercher.Techng/1	294.50
Library Books	
Great.Wstrn.Bnk/26	1,443.03
Medical	
Bernie.Lowe/2	3,144.89
HARTFORD.ACCTS/1	6,778.11
Medtrak.Service/2	221.90
Unity.Point.Clc/1	42.00
Wellmark.Inc./3	110,838.45
Payroll.Deductions	
American.Educa./1	64.41
AXA/1	425.00
Collection.Svs./6	2,438.33
Colonial.Life/1	522.21
Fidelity.Securi/2	390.76
Fire.Union.Dues/2	1,260.00
Great.Wstrn.Bnk/2	161.90
I.R.S./6	82,881.77
IA.Treasurer/1	351.00
ICMA.457/12	20,177.69
M.F.P.R.S.I./4	120,476.33
Meskwaki Nation/1	300.34
Texas.Child.Sup/2	252.57
TotalAdmin.Serv/4	7,683.94
UAW.Local 893/1	148.48
United.Way/4	836.54
Payroll.Net	
Payroll/1	285,880.88
Refund/Reimbursed	
Great.Wstrn.Bnk/7	100.52
IA.Treasurer/1	17.00
Mikkelson,J/1	422.50
Steward,A/1	57.75
Wellmark.Inc./1	-3,183.66
Rents/Leases	
HESSENIUS,R/1	175.00
Perez,M/1	108.00
Service/Repairs	
Atcher,R/3	1,960.00
BDH/1	205.00
Century.Link/75	987.41
Centurylink.Id/6	10.81
Child.Missing/1	200.00
Devig,T/3	495.00
Great.Wstrn.Bnk/35	4,469.60
Hartwig.Plmbg/1	212.00
Heart.of.Iowa/8	755.96
IA.Sec.State/1	30.00
IA.Treasurer/2	14,716.00
Ledford,M/6	5,756.01
Manatt's.Inc/1	10,748.23
Marshall.Co.Tax/19	4,920.00
McAtee.Tire/11	987.45

Method.Occup.He/1	856.00
MIDWEST.CONSTR/1	25,594.54
Mtwn.Aviation/2	2,202.88
ONE.SOURCE/2	60.00
Racom.Corp/1	263.15
Scharnweber.Wtr/1	27.00
Schendel.Pest.C/1	130.00
Scott.Tent/5	2,695.00
US CELLULAR/1	243.96
Verizon.Wireles/1	435.30
Wood.Graphics/3	1,480.00
Supplies/Parts	
Ann.Alteration/1	32.00
Arnold.Motor.Su/18	632.32
Axon.Ent/8	8,577.00
BDH/1	426.19
Browns.Shoe.Fit/3	373.00
Carl.Zeiss.Visn/1	107.97
Cntrl.IA.Farm/3	314.98
Cntrl.Office/4	39.20
Cummins.Service/4	123.86
Dave.Wright.Bui/1	143.75
Diamond.Vogel/5	11,751.52
EBS.Scantracker/1	55.00
Electric.Pump/1	215.18
Galls.LLC/8	1,678.37
Gillig.LLC/2	130.10
Graymont.Lime/1	4,764.85
Great.Wstrn.Bnk/179	17,480.34
Hartwig.Plmbg/1	61.56
Hawkeye.College/1	300.00
Hawkeye.Truck/1	176.04
HOYT,J/2	200.00
HyVee.Accts/2	25.24
I.L.E.A./1	50.00
IA.League.Citie/1	16.35
IA.Prison.Ind/13	4,452.85
Independnt.Salt/1	89,076.19
LION.GROUP/1	226.70
Marsh.Co.Engr/29	24,667.87
McAtee.Tire/11	6,562.07
Menards/1	34.97
Midland.Scienti/7	647.85
Minuteman/1	260.75
MONDI.BAGS/1	8,757.60
Mtwn.Aviation/1	26.00
Napa.Auto/9	335.68
Natl.Tactical.O/2	3,280.00
Norlab.Inc./2	227.00
Products.Inc./1	1,610.00
Racom.Corp/2	756.25
Sign.Creations/3	96.75
Storey.Kenwrthy/1	89.44
Van.Meter.Inc/1	406.67
WW.Grainger/1	63.12
Zarnoth.Brush.W/1	438.00
Travel/Training	
Great.Wstrn.Bnk/1	214.92
IA.Valley.Cont./1	180.00
Kirkwood.Colleg/2	105.00
Nickel,J/1	24.38
Utilities	
AlliantEnergy/40	40,895.70
Consumr.Energy/2	421.22
Great.Wstrn.Bnk/1	43.92
Mtwn.Aviation/1	2,085.60
Mtwn.Wtrwrks/1	950.55
WoodRiver.Enrgy/1	1,393.20
Total/898	**1,852,321.64**

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

Sept. 18, 2018

To: Mayor Joel Greer
Members of the City Council

From: Finance Department

Re: June Monthly Financial Statements

Policy Issue: N/A

Recommendation: Staff recommends approving the June 2018 monthly financial statements.

Background: The Finance department has prepared and reconciled the June 2018 preliminary financial statements for your review. The budgeted amounts reflect the second budget amendment approved in May. The attached reports include the following:

- Fund Balance Report, which includes the beginning balance at 6/30/17, the year-to-date revenues and expenses for 12 months and the ending fund cash balance.
- Cash & Investments Report, which includes current balances and interest rates for all city investments.
- Monthly Budget Report, which reflects monthly and year-to-date revenues and expenses by each fund and then in summary. If the YTD Activity amount is less than the YTD Budget amount, it will show as unfavorable for revenues and favorable for expenses.

Items of interest this month:

*The Police & Fire Building expenses were approximately $710,000, primarily from steel, masonry, roofing & wall panels, alum. storefronts, gypsum walls, and plumbing work.

*E911 funds were turned over to Marshall County in the amount of $613,180, since they are the new fiscal agent.

*The fiscal year ended with an increase in the General Fund 001 of approx. $545 thousand.

Attachment: June 2018 Financial Statements
cc: Jessica Kinser, City Administrator

City Council
Susan Cahill, Leon Lamer, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin

MARSHALLTOWN
IOWA

FUND BALANCE REPORT
AS OF 06/30/18

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	1,010,518.57	15,557,640.37	15,012,194.22	1,555,964.72
010 - CASH FLOW RESERVE FUND	2,067,220.00	18,880.92	-	2,086,100.92
030 - CAPITAL RESERVE	222,656.03	670,982.62	668,837.04	224,801.61
031 - CAPITAL RSRV-BLDG MAINT	433,540.11	18,789.17	12,300.00	440,029.28
032 - CIP LARGE VEHICLE/EQUIPMENT	-	106,000.00	-	106,000.00
050 - COLISEUM ACTIVITY FUND	3,996.94	50,722.40	54,719.34	-
110 - ROAD USE TAX	4,812,368.51	3,515,491.24	3,793,649.21	4,534,210.54
112 - EMPLOYEE BENEFITS FUND	2,261,648.85	2,601,733.70	2,419,569.67	2,443,812.88
117 - POLICE/FIRE RETIREMENT	599,680.42	1,161,728.80	1,337,414.36	423,994.86
119 - EMERGENCY FUND	-	228,596.02	228,596.02	-
121 - LOCAL OPTION SALES TAX	5,263,028.64	3,314,332.43	4,493,138.76	4,084,222.31
125 - TAX INCREMENT FINANCING	936,710.02	200,124.28	636,095.52	500,738.78
130 - CITY TORT LIABILITY	97,286.38	80,458.27	106,099.05	71,645.60
132 - GRANTS-STATE/LOCAL AGENCIES	3,591.05	71,298.82	80,151.00	(5,261.13)
133 - UNDESIGNATED FEDERAL GRANTS	-	-	-	-
140 - PARK & REC DONATION FUND	98,892.74	187,316.64	218,484.70	67,724.68
141 - MTOWN TENNIS ASSOC	1,664.12	21.79	-	1,685.91
142 - SOFTBALL ASSOCIATION FUND	11,335.24	13,291.69	23,606.28	1,020.65
143 - NICHOLSON FORD REAP GRANT	-	-	-	-
144 - LIVE HEALTHY IOWA	5,307.70	2,138.44	6,011.83	1,434.31
150 - COPS FAST GRANTS	(5,385.09)	49,493.50	47,858.19	(3,749.78)
151 - DEPT OF JUSTICE GRANTS	(1,434.78)	14,537.02	13,787.92	(685.68)
152 - POLICE UNDESIGNATED GRANTS	(7,518.79)	90,704.38	86,450.35	(3,264.76)
153 - POLICE DEPT DONATION FUND	104,225.71	61,409.56	14,463.08	151,172.19
156 - FIRE DEPT DONATION FUND	3,198.21	28,966.59	15,268.41	16,896.39
157 - FIRE DEPT GRANTS	4,548.87	59.58	-	4,608.45
160 - ECONOMIC DEVELOPMENT GIFT	49,354.02	646.15	-	50,000.17
161 - SURETY DEPOSITS/SUBDIVIDER	10,296.52	134.79	-	10,431.31
170 - LIBRARY DONATION FUND	91,026.00	26,843.53	20,439.56	97,429.97
177 - SEIZED ASSETS (POLICE)	32,209.73	14,287.41	6,051.91	40,445.23
179 - OTHER COMM AND ECON DEVELOPMENT	-	208,800.62	53,448.10	155,352.52
180 - HOUSING GRANTS	35,462.31	796.62	20,135.38	16,123.55
181 - (D)HUD LEAD GRANT	12.37	-	12.37	-
182 - #4 HUD LEAD GRANT	9,267.11	-	9,267.11	-
183 - FY 08 EDI (ECON DEV INCENTIVE)	(12,029.25)	-	160.00	(12,189.25)
184 - VOUCHERS - 002, 003	189,187.01	1,338,114.02	1,443,384.41	83,916.62
186 - CBDG GRANTS-NSP	(19,675.33)	80,239.54	60,564.21	-
187 - HUD LEAD MATCH	40,262.42	-	40,262.42	-
188 - #5 HUD LEAD GRANT	(78,378.15)	804,765.61	726,387.46	-
190 - 911 SURCHARGE	530,417.81	338,272.29	868,225.83	464.27
200 - GO BONDS DEBT FUND	207,473.39	4,303,308.50	4,423,872.50	86,909.39
300 - CIP COLLECTION FUND	369,047.84	575,012.78	774,837.04	169,223.58
310 - FEDERAL STREET GRANTS	(877,399.09)	863,216.83	52,802.00	(66,984.26)
311 - RISE STREET GRANTS	(98,178.29)	-	-	(98,178.29)
312 - AIRPORT PROJECT FUND	(78,886.16)	445,731.00	490,200.01	(123,355.17)
320 - SPECIAL ASSESSMENT PROJECTS	(47,080.95)	8,552.00	-	(38,528.95)
340 - BIKE PATH PROJECT FUND	92,501.58	696,825.26	1,015,033.33	(225,706.49)
341 - TREES FOREVER PROJECT	1,196.00	5,915.17	4,914.90	2,196.27
350 - GO BONDS CAPITAL PROJECTS	8,388.19	109.82	-	8,498.01
353 - 2014 GO BONDS	(13.73)	13.73	-	-
354 - POLICE & FIRE STATIONS	3,492,999.93	12,959,139.99	4,540,009.37	11,912,130.55
355 - 2015 GO BONDS (D&D)	169,029.14	2,691.05	59,685.04	112,035.15
356 - 2016 BONDS - STREET PROJECTS	1,847,200.44	1,736,455.21	3,583,655.65	-
357 - 2018 CY STREET PROJECTS	-	-	14.91	(14.91)
382 - PUBLIC WORKS FACILITY	1,265.98	4.46	1,270.44	-
391 - TIF DISTRICT II CAP PROJECTS	14,561.90	1,666.99	16,228.89	-
392 - TIF DISTRICT III CAP PROJECTS	7,851.75	67,433.51	83,302.36	(8,017.10)
393 - TIF DISTRICT IV CAP PROJECTS	(2,477.30)	105,197.59	102,720.29	-

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
610 - WATER POLLUTION CONTROL	2,002.91	6,166,123.69	6,162,348.60	5,778.00
611 - WPCP REVENUE	8,948,596.83	7,714,498.21	6,366,324.38	10,296,770.66
612 - WPCP REVENUE BOND FUND	311,843.76	169,698.65	481,573.93	(31.52)
614 - WPCP CAPITAL IMPROVEMENT RSRV	1,006,916.01	13,182.90	-	1,020,098.91
615 - WPCP PLANT & IMPROVEMENTS	-	-	-	-
616 - SANITARY SEWER REHAB PROJECT	0.10	356,088.48	356,088.58	-
617 - SANITARY SEWER NEW CONSTRUCTN	68,659.26	21,322.00	-	89,981.26
618 - TORNADO-WPCP	-	-	-	-
690 - TRANSIT OPERATING	117,704.41	669,575.15	661,153.86	126,125.70
740 - STORM SEWER UTILITY	1,177,576.25	1,462,415.84	748,215.24	1,891,776.85
741 - 2016 GO STORM WATER PROJ	1,800,530.26	28,008.44	267,342.50	1,561,196.20
750 - COMPOSTING FACILITY	179,366.73	69,567.63	67,360.61	181,573.75
760 - P&R CONCESSIONS ENTERPRISE	10,326.18	41,223.40	65,010.39	(13,460.81)
881 - OCCUPATIONAL INSURANCE ESCROW	(849.93)	132,462.94	46,977.74	84,635.27
884 - GROUP HEALTH INSURANCE ESCROW	2,655,233.60	2,608,101.50	2,893,677.25	2,369,657.85
885 - FLEXIBLE BENEFITS FUND	-	-	-	-
886 - WORKMAN'S COMP DEDUCTIBLE FUND	37,319.60	486.15	438.24	37,367.51
899 - INVENTORY FUND	-	-	-	-
910 - POLICE PENSION - T & A	-	9,423.72	9,423.72	-
913 - 911 COMMISION	-	355,339.93	381,784.98	(26,445.05)
950 - SUBDIVIDER IMPROVEMENT ESCROW	-	-	-	-
951 - SALES TAX REIMBURSEMENT	1,523.34	4,256.44	7,893.34	(2,113.56)
952 - SURETY BONDS/DEPOSITS	1,501.21	517.39	-	2,018.60
953 - IA STATE SLEUTH USR GRP	14,971.67	-	-	14,971.67
954 - FRIENDS OF THE LIBRARY	-	-	-	-
955 - WATER WORKS ASSESSMENTS	-	-	-	-
991 - GOVERNMENTAL ASSETS	-	-	-	-
TOTAL	40,245,194.83	72,416,072.38	66,146,081.02	46,515,186.19

MARSHALLTOWN
IOWA

CASH AND INVESTMENTS
AS OF 06/30/18

Account	Name		Ending Balance	Interest Rate
BalObject: 0110 - US Bank Acct				
999.0110.000	CASH US BANK		36,922.58	0.00
		Total BalObject: 0110 - US Bank Acct:	**36,922.58**	
BalObject: 0111 - UB&T Operating				
999.0111.000	UB&T Operating		9,327,828.34	2.27
		Total BalObject: 0111 - UB&T Operating:	**9,327,828.34**	
BalObject: 0112 - UB&T AP				
999.0112.000	UB&T AP		11,660.83	2.27
		Total BalObject: 0112 - UB&T AP:	**11,660.83**	
BalObject: 0113 - UB&T Payroll				
999.0113.000	UB&T Payroll		42,589.41	2.27
		Total BalObject: 0113 - UB&T Payroll:	**42,589.41**	
BalObject: 0114 - UB&T Dev Inspections				
999.0114.000	UB&T Dev Inspections		30,719.12	2.27
		Total BalObject: 0114 - UB&T Dev Inspections:	**30,719.12**	
BalObject: 0115 - UB&T HUD Admin				
999.0115.000	UB&T HUD Admin		120,489.32	2.27
		Total BalObject: 0115 - UB&T HUD Admin:	**120,489.32**	
BalObject: 0116 - UB&T HUD HAP				
999.0116.000	UB&T HUD HAP		39,040.77	2.27
		Total BalObject: 0116 - UB&T HUD HAP:	**39,040.77**	
BalObject: 0117 - UB&T Police				
999.0117.000	UB&T Police		24,398.48	2.27
		Total BalObject: 0117 - UB&T Police:	**24,398.48**	
BalObject: 0120 - PETTY CASH				
610.0120.000	PETTY CASH		200.00	0.00
750.0120.000	PETTY CASH		200.00	0.00
760.0120.000	PETTY CASH		300.00	0.00
		Total BalObject: 0120 - PETTY CASH:	**700.00**	
BalObject: 0121 - PETTY CASH-SWIMMING POOLS				
001.0121.000	PETTY CASH-SWIMMING POOLS		300.00	0.00
		Total BalObject: 0121 - PETTY CASH-SWIMMING POOLS:	**300.00**	
BalObject: 0122 - PETTY CASH-CITY CLERK				
001.0122.000	PETTY CASH-CITY CLERK		400.00	0.00
		Total BalObject: 0122 - PETTY CASH-CITY CLERK:	**400.00**	
BalObject: 0123 - PETTY CASH-LIBRARY				
001.0123.000	PETTY CASH-LIBRARY		100.00	0.00
		Total BalObject: 0123 - PETTY CASH-LIBRARY:	**100.00**	
BalObject: 0125 - PETTY CASH-PARK				
001.0125.000	PETTY CASH-PARK		200.00	0.00
		Total BalObject: 0125 - PETTY CASH-PARK:	**200.00**	
BalObject: 0130 - CASH HELD BY INSUR ADMI				
885.0130.000	CASH HELD BY INSUR ADMI		1.00	0.00
		Total BalObject: 0130 - CASH HELD BY INSUR ADMI:	**1.00**	

BalObject: 0216 - GREAT WESTERN BANK MM				
354.0216.000	GREAT WESTERN BANK MM		557,726.57	1.98
741.0216.000	GREAT WESTERN BANK MM		1,658,193.46	1.98
999.0216.000	GREAT WESTERN BANK MM		3,039,368.20	1.98
		Total BalObject: 0216 - GREAT WESTERN BANK MM:	**5,255,288.23**	
BalObject: 0242 - GREAT WESTRN CD (91-365 DYS)				
354.0242.000	GREAT WESTERM CD(91-364)		1,250,000.00	2.04--2.10
		Total BalObject: 0242 - GREAT WESTRN CD (91-365 DYS):	**1,250,000.00**	
BalObject: 0243 - GNB CD (91-364 DYS)				
354.0243.000	GNB CD (91-364 DAYS)		5,277,075.62	1.53--2.38
611.0243.000	GNB CD (91-364 DAYS)		503,290.96	2.15
		Total BalObject: 0243 - GNB CD (91-364 DYS):	**5,780,366.58**	
BalObject: 0247 - FRMRS SVGS BK CD (91-365)				
121.0247.000	FRMRS SVGS BK CD (91-364 DAYS)		501,694.59	2.06
354.0247.000	FRMRS SVGS BK CD (91-364 DAYS)		2,010,495.52	1.82--1.99
999.0247.000	FRMRS SVGS BK CD (91-364 DAYS)		505,583.25	1.70
		Total BalObject: 0247 - FRMRS SVGS BK CD (91-365):	**3,017,773.36**	
BalObject: 0252 - GNB 365 INV				
354.0252.000	GNB CD (365 DAYS)		2,016,205.49	1.61--1.65
999.0252.000	GNB CD (365 DAYS)		3,007,249.59	1.44--2.54
		Total BalObject: 0252 - GNB 365 INV:	**5,023,455.08**	
BalObject: 0262 - GREAT WESTERN BANK (> 1 YR CD)				
010.0262.000	GREAT WESTRN CD (365 DAYS)		1,000,000.00	1.48--2.02
121.0262.000	GREAT WESTSERN CD (365 Days)		1,000,173.56	1.68--1.81
611.0262.000	GREAT WESTRN CD (365 DAYS)		1,000,000.00	1.44--2.41
884.0262.000	GREAT WESTRN CD (365 DAYS)		500,000.00	2.52
999.0262.000	GREAT WESTRN CD (365 DAYS)		6,500,223.15	1.41--2.52
		Total BalObject: 0262 - GREAT WESTERN BANK (> 1 YR CD):	**10,000,396.71**	
BalObject: 0265 - IPAIT CD (365)				
999.0265.000	IPAIT CD (365 DAYS)		500,000.00	1.50
		Total BalObject: 0265 - IPAIT CD (365):	**500,000.00**	
BalObject: 0266 - CENTRAL STATE BANK CD (> 1 YR)				
121.0266.000	CENTRAL STATE BANK (365 DAYS)		500,000.00	2.46
884.0266.000	CENTRAL STATE BANK (365 DAYS)		1,011,125.35	1.96
999.0266.000	CENTRAL STATE BANK (365 DAYS)		2,512,441.09	1.50--2.46
		Total BalObject: 0266 - CENTRAL STATE BANK CD (> 1 YR):	**4,023,566.44**	
BalObject: 0267 - FARMERS CD (> 1 YR)				
611.0267.000	FRMRS SVGS BK CD (365)		505,649.66	1.72
884.0267.000	FRMRS SVGS BK CD (365 DAYS)		500,000.00	1.85
999.0267.000	FRMRS SVGS BK CD (365 DAYS)		1,006,502.51	1.44--1.85
		Total BalObject: 0267 - FARMERS CD (> 1 YR):	**2,012,152.17**	
BalObject: 9999- POOLED CASH				
999.0999.000	POOLED CASH		16,837.77	0.00
		Total Pooled Cash: 0999	**16,837.77**	
		Grand Totals:	**46,515,186.19**	

City of Marshalltown, IA

Monthly Budget Report - Marshalltown

Group Summary

For Fiscal: 2017-2018 Period Ending: 06/30/2018

Account Typ...	June Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 001 - GENERAL FUND					
Revenue	1,491,560.03	15,901,995.00	15,557,640.37	-344,354.63	15,901,995.00
Expense	1,352,439.56	15,754,900.00	15,012,194.22	742,705.78	15,754,900.00
Total Fund: 001 - GENERAL FUND:	**174,233.25**	**147,095.00**	**545,446.15**	**398,351.15**	**147,095.00**
Fund: 010 - CASH FLOW RESERVE FUND					
Revenue	1,786.05	16,000.00	18,880.92	2,880.92	16,000.00
Total Fund: 010 - CASH FLOW RESERVE FUND:	**1,786.05**	**16,000.00**	**18,880.92**	**2,880.92**	**16,000.00**
Fund: 030 - CAPITAL RESERVE					
Revenue	125,857.93	588,726.00	670,982.62	82,256.62	588,726.00
Expense	98,495.90	810,882.00	668,837.04	142,044.96	810,882.00
Total Fund: 030 - CAPITAL RESERVE:	**27,362.03**	**-222,156.00**	**2,145.58**	**224,301.58**	**-222,156.00**
Fund: 031 - CAPITAL RSRV-BLDG MAINT					
Revenue	723.61	3,000.00	18,789.17	15,789.17	3,000.00
Expense	0.00	257,300.00	12,300.00	245,000.00	257,300.00
Total Fund: 031 - CAPITAL RSRV-BLDG MAINT:	**723.61**	**-254,300.00**	**6,489.17**	**260,789.17**	**-254,300.00**
Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT					
Revenue	0.00	106,000.00	106,000.00	0.00	106,000.00
Total Fund: 032 - CIP LARGE VEHICLE/EQUIPMENT:	**0.00**	**106,000.00**	**106,000.00**	**0.00**	**106,000.00**
Fund: 050 - COLISEUM ACTIVITY FUND					
Revenue	20,042.8	41,173.00	50,772.40	9,549.40	41,173.00
Expense	1,862.96	45,170.00	54,719.34	-9,549.34	45,170.00
Total Fund: 050 - COLISEUM ACTIVITY FUND:	**18,179.89**	**-3,997.00**	**-3,996.94**	**0.06**	**-3,997.00**
Fund: 110 - ROAD USE TAX					
Revenue	270,765.81	3,400,000.00	3,515,491.24	115,491.24	3,400,000.00
Expense	571,004.89	3,870,588.00	3,793,649.21	76,938.79	3,870,588.00
Total Fund: 110 - ROAD USE TAX:	**-300,239.08**	**-470,588.00**	**-278,157.97**	**192,430.03**	**-470,588.00**
Fund: 112 - EMPLOYEE BENEFITS FUND					
Revenue	398,092.90	2,604,066.00	2,601,733.70	-2,332.30	2,604,066.00
Expense	618,762.82	2,757,724.00	2,419,569.67	338,154.33	2,757,724.00
Total Fund: 112 - EMPLOYEE BENEFITS FUND:	**-220,669.92**	**-153,658.00**	**182,164.03**	**335,822.03**	**-153,658.00**
Fund: 117 - POLICE/FIRE RETIREMENT					
Revenue	12,067.85	1,165,150.00	1,161,728.80	-3,421.20	1,165,150.00
Expense	310,462.27	1,148,362.00	1,337,414.36	-189,052.36	1,148,362.00

Account Typ...	June Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 117 - POLICE/FIRE RETIREMENT:	**-298,394.42**	**16,788.00**	**-175,685.56**	**-192,473.56**	**16,788.00**
Fund: 119 - EMERGENCY FUND					
Revenue	2,253.42	228,779.00	228,596.02	-182.98	228,779.00
Expense	97,978.61	228,779.00	228,596.02	182.98	228,779.00
Total Fund: 119 - EMERGENCY FUND:	**-95,725.19**	**0.00**	**0.00**	**0.00**	**0.00**
Fund: 121 - LOCAL OPTION SALES TAX					
Revenue	265,418.26	3,520,000.00	3,314,332.43	-205,667.57	3,520,000.00
Expense	321,698.61	4,766,981.00	4,493,138.76	273,842.24	4,766,981.00
Total Fund: 121 - LOCAL OPTION SALES TAX:	**-56,280.35**	**-1,246,981.00**	**-1,178,806.33**	**68,174.67**	**-1,246,981.00**
Fund: 125 - TAX INCREMENT FINANCING					
Revenue	1,775.16	190,519.00	200,124.28	9,605.28	190,519.00
Expense	33,214.69	692,164.00	636,095.52	56,068.48	692,164.00
Total Fund: 125 - TAX INCREMENT FINANCING:	**-31,439.53**	**-501,645.00**	**-435,971.24**	**65,673.76**	**-501,645.00**
Fund: 130 - CITY TORT LIABILITY					
Revenue	124.78	100,359.00	80,458.27	-19,900.73	100,359.00
Expense	0.00	116,321.00	106,099.05	10,221.95	116,321.00
Total Fund: 130 - CITY TORT LIABILITY:	**124.78**	**-15,962.00**	**-25,640.78**	**-9,678.78**	**-15,962.00**
Fund: 132 - GRANTS-STATE/LOCAL AGENCIES					
Revenue	25,955.00	115,200.00	71,298.82	-43,901.18	115,200.00
Expense	19,861.93	115,000.00	80,151.00	34,849.00	115,000.00
Total Fund: 132 - GRANTS-STATE/LOCAL AGENCIES:	**6,093.07**	**200.00**	**-8,852.18**	**-9,052.18**	**200.00**
Fund: 140 - PARK & REC DONATION FUND					
Revenue	3,404.52	151,700.00	187,316.64	35,616.64	151,700.00
Expense	2,492.02	204,420.00	218,484.70	-14,064.70	204,420.00
Total Fund: 140 - PARK & REC DONATION FUND:	**912.50**	**-52,720.00**	**-31,168.06**	**21,551.94**	**-52,720.00**
Fund: 141 - MTOWN TENNIS ASSOC					
Revenue	2.77	12.00	21.79	9.79	12.00
Total Fund: 141 - MTOWN TENNIS ASSOC:	**2.77**	**12.00**	**21.79**	**9.79**	**12.00**
Fund: 142 - SOFTBALL ASSOCIATION FUND					
Revenue	7.00	26,830.00	13,291.69	-13,538.31	26,830.00
Expense	6,409.86	26,830.00	23,606.28	3,223.72	26,830.00
Total Fund: 142 - SOFTBALL ASSOCIATION FUND:	**-6,402.86**	**0.00**	**-10,314.59**	**-10,314.59**	**0.00**
Fund: 144 - LIVE HEALTHY IOWA					
Revenue	2,082.16	6,435.00	2,138.44	-4,296.56	6,435.00
Expense	5,630.35	7,558.00	6,011.83	1,546.17	7,558.00
Total Fund: 144 - LIVE HEALTHY IOWA :	**-3,548.19**	**-1,123.00**	**-3,873.39**	**-2,750.39**	**-1,123.00**
Fund: 150 - COPS FAST GRANTS					
Revenue	12,867.41	44,201.00	49,493.50	5,292.50	44,201.00
Expense	-5,394.15	44,201.00	47,858.19	-3,657.19	44,201.00

Account Typ...	June Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 150 - COPS FAST GRANTS:	**18,261.56**	**0.00**	**1,635.31**	**1,635.31**	**0.00**
Fund: 151 - DEPT OF JUSTICE GRANTS					
Revenue	0.00	23,000.00	14,537.02	-8,462.98	23,000.00
Expense	689.01	23,000.00	13,787.92	9,212.08	23,000.00
Total Fund: 151 - DEPT OF JUSTICE GRANTS:	**-689.01**	**0.00**	**749.10**	**749.10**	**0.00**
Fund: 152 - POLICE UNDESIGNATED GRANTS					
Revenue	0.00	97,490.00	90,704.38	-6,785.62	97,490.00
Expense	-4,390.54	97,490.00	86,450.35	11,039.65	97,490.00
Total Fund: 152 - POLICE UNDESIGNATED GRANTS:	**4,390.54**	**0.00**	**4,254.03**	**4,254.03**	**0.00**
Fund: 153 - POLICE DEPT DONATION FUND					
Revenue	3,398.60	7,700.00	61,409.56	53,709.56	7,700.00
Expense	1,097.10	12,900.00	14,463.08	-1,563.08	12,900.00
Total Fund: 153 - POLICE DEPT DONATION FUND:	**2,301.50**	**-5,200.00**	**46,946.48**	**52,146.48**	**-5,200.00**
Fund: 156 - FIRE DEPT DONATION FUND					
Revenue	70.25	20,070.00	28,966.59	8,896.59	20,070.00
Expense	803.70	20,000.00	15,268.41	4,731.59	20,000.00
Total Fund: 156 - FIRE DEPT DONATION FUND:	**-733.45**	**70.00**	**13,698.18**	**13,628.18**	**70.00**
Fund: 157 - FIRE DEPT GRANTS					
Revenue	7.58	30.00	59.58	29.58	30.00
Total Fund: 157 - FIRE DEPT GRANTS:	**7.58**	**30.00**	**59.58**	**29.58**	**30.00**
Fund: 160 - ECONOMIC DEVELOPMENT GIFT					
Revenue	82.22	350.00	646.15	296.15	350.00
Total Fund: 160 - ECONOMIC DEVELOPMENT GIFT:	**82.22**	**350.00**	**646.15**	**296.15**	**350.00**
Fund: 161 - SURETY DEPOSITS/SUBDIVIDER					
Revenue	17.15	70.00	134.79	64.79	70.00
Total Fund: 161 - SURETY DEPOSITS/SUBDIVIDER:	**17.15**	**70.00**	**134.79**	**64.79**	**70.00**
Fund: 170 - LIBRARY DONATION FUND					
Revenue	1,720.42	20,625.00	26,843.53	6,218.53	20,625.00
Expense	718.30	23,700.00	20,439.56	3,260.44	23,700.00
Total Fund: 170 - LIBRARY DONATION FUND:	**1,002.12**	**-3,075.00**	**6,403.97**	**9,478.97**	**-3,075.00**
Fund: 177 - SEIZED ASSETS (POLICE)					
Revenue	256.69	10,250.00	14,287.41	4,037.41	10,250.00
Expense	0.00	3,000.00	6,051.91	-3,051.91	3,000.00
Total Fund: 177 - SEIZED ASSETS (POLICE):	**256.69**	**7,250.00**	**8,235.50**	**985.50**	**7,250.00**
Fund: 179 - OTHER COMM AND ECON DEVELOPMENT					
Revenue	1,529.84	155,150.00	208,800.62	53,650.62	155,150.00
Expense	8,229.07	78,568.00	53,448.10	25,119.90	78,568.00
Total Fund: 179 - OTHER COMM AND ECON DEVELOPMENT:	**-6,699.23**	**76,582.00**	**155,352.52**	**78,770.52**	**76,582.00**

Account Typ...	June Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 180 - HOUSING GRANTS					
Revenue	27.74	8,675.00	796.62	-7,878.38	8,675.00
Expense	280.43	27,570.00	20,135.38	7,434.62	27,570.00
Total Fund: 180 - HOUSING GRANTS:	**-252.69**	**-18,895.00**	**-19,338.76**	**-443.76**	**-18,895.00**
Fund: 181 - (D)HUD LEAD GRANT					
Expense	0.00	0.00	12.37	-12.37	0.00
Total Fund: 181 - (D)HUD LEAD GRANT:	**0.00**	**0.00**	**12.37**	**-12.37**	**0.00**
Fund: 182 - #4 HUD LEAD GRANT					
Expense	0.00	0.00	9,267.11	-9,267.11	0.00
Total Fund: 182 - #4 HUD LEAD GRANT:	**0.00**	**0.00**	**9,267.11**	**-9,267.11**	**0.00**
Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE)					
Expense	160.00	0.00	160.00	-160.00	0.00
Total Fund: 183 - FY 08 EDI (ECON DEV INCENTIVE):	**160.00**	**0.00**	**160.00**	**-160.00**	**0.00**
Fund: 184 - VOUCHERS - 002, 003					
Revenue	117,205.64	1,394,630.00	1,338,114.02	-56,515.98	1,394,630.00
Expense	116,247.76	1,423,092.00	1,443,384.41	-20,292.41	1,423,092.00
Total Fund: 184 - VOUCHERS - 002, 003:	**957.88**	**-28,462.00**	**-105,270.39**	**-76,808.39**	**-28,462.00**
Fund: 186 - CBDG GRANTS-NSP					
Revenue	0.00	80,247.00	80,239.54	-7.46	80,247.00
Expense	0.00	60,470.00	60,564.21	-94.21	60,470.00
Total Fund: 186 - CBDG GRANTS-NSP:	**0.00**	**19,777.00**	**19,675.33**	**-101.67**	**19,777.00**
Fund: 187 - HUD LEAD MATCH					
Expense	0.00	0.00	40,262.42	-40,262.42	0.00
Total Fund: 187 - HUD LEAD MATCH:	**0.00**	**0.00**	**40,262.42**	**-40,262.42**	**0.00**
Fund: 188 - #5 HUD LEAD GRANT					
Revenue	0.00	804,752.00	804,765.61	13.61	804,752.00
Expense	0.00	725,182.00	726,387.46	-1,205.46	725,182.00
Total Fund: 188 - #5 HUD LEAD GRANT:	**0.00**	**79,570.00**	**78,378.15**	**-1,191.85**	**79,570.00**
Fund: 190 - 911 SURCHARGE					
Revenue	30,891.54	300,000.00	338,272.29	38,272.29	300,000.00
Expense	656,573.02	830,418.00	868,225.83	-37,807.83	830,418.00
Total Fund: 190 - 911 SURCHARGE:	**-625,681.48**	**-530,418.00**	**-529,953.54**	**464.46**	**-530,418.00**
Fund: 200 - GO BONDS DEBT FUND					
Revenue	30,449.00	4,299,084.00	4,303,308.50	4,224.50	4,299,084.00
Expense	0.00	4,424,418.00	4,423,872.50	545.50	4,424,418.00
Total Fund: 200 - GO BONDS DEBT FUND:	**30,449.00**	**-125,334.00**	**-120,564.00**	**4,770.00**	**-125,334.00**
Fund: 300 - CIP COLLECTION FUND					
Revenue	5,911.74	574,445.00	575,012.78	567.78	574,445.00
Expense	125,433.57	694,226.00	774,837.04	-80,611.04	694,226.00

Account Typ...	June Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Total Fund: 300 - CIP COLLECTION FUND:	**-119,521.83**	**-119,781.00**	**-199,824.26**	**-80,043.26**	**-119,781.00**
Fund: 310 - FEDERAL STREET GRANTS					
Revenue	54,485.40	878,716.00	863,216.83	-15,499.17	878,716.00
Expense	51,485.40	1,317.00	52,802.00	-51,485.00	1,317.00
Total Fund: 310 - FEDERAL STREET GRANTS:	**3,000.00**	**877,399.00**	**810,414.83**	**-66,984.17**	**877,399.00**
Fund: 312 - AIRPORT PROJECT FUND					
Revenue	0.00	542,618.00	445,731.00	-96,887.00	542,618.00
Expense	0.00	463,732.00	490,200.01	-26,468.01	463,732.00
Total Fund: 312 - AIRPORT PROJECT FUND:	**0.00**	**78,886.00**	**-44,469.01**	**-123,355.01**	**78,886.00**
Fund: 320 - SPECIAL ASSESSMENT PROJECTS					
Revenue	773.00	12,800.00	8,552.00	-4,248.00	12,800.00
Total Fund: 320 - SPECIAL ASSESSMENT PROJECTS:	**773.00**	**12,800.00**	**8,552.00**	**-4,248.00**	**12,800.00**
Fund: 340 - BIKE PATH PROJECT FUND					
Revenue	0.00	896,397.00	696,825.26	-199,571.74	896,397.00
Expense	4,441.80	988,899.00	1,015,033.33	-26,134.33	988,899.00
Total Fund: 340 - BIKE PATH PROJECT FUND:	**-4,441.80**	**-92,502.00**	**-318,208.07**	**-225,706.07**	**-92,502.00**
Fund: 341 - TREES FOREVER PROJECT					
Revenue	4.51	5,110.00	5,915.17	805.17	5,110.00
Expense	205.95	3,150.00	4,914.90	-1,764.90	3,150.00
Total Fund: 341 - TREES FOREVER PROJECT:	**-201.44**	**1,960.00**	**1,000.27**	**-959.73**	**1,960.00**
Fund: 350 - GO BONDS CAPITAL PROJECTS					
Revenue	13.97	0.00	109.82	109.82	0.00
Total Fund: 350 - GO BONDS CAPITAL PROJECTS:	**13.97**	**0.00**	**109.82**	**109.82**	**0.00**
Fund: 353 - 2014 GO BONDS					
Revenue	0.00	0.00	13.73	13.73	0.00
Total Fund: 353 - 2014 GO BONDS:	**0.00**	**0.00**	**13.73**	**13.73**	**0.00**
Fund: 354 - POLICE & FIRE STATIONS					
Revenue	56,732.45	12,701,600.00	12,959,139.99	257,539.99	12,701,600.00
Expense	709,574.36	9,000,000.00	4,540,009.37	4,459,990.63	9,000,000.00
Total Fund: 354 - POLICE & FIRE STATIONS:	**-652,841.91**	**3,701,600.00**	**8,419,130.62**	**4,717,530.62**	**3,701,600.00**
Fund: 355 - 2015 GO BONDS (D&D)					
Revenue	184.24	1,000.00	2,691.05	1,691.05	1,000.00
Expense	0.00	90,000.00	59,685.04	30,314.96	90,000.00
Total Fund: 355 - 2015 GO BONDS (D&D):	**184.24**	**-89,000.00**	**-56,993.99**	**32,006.01**	**-89,000.00**
Fund: 356 - 2016 BONDS - STREET PROJECTS					
Revenue	110,974.44	1,377,102.00	1,736,455.21	359,353.21	1,377,102.00
Expense	0.00	3,224,302.00	3,583,655.65	-359,353.65	3,224,302.00
Total Fund: 356 - 2016 BONDS - STREET PROJECTS:	**110,974.44**	**-1,847,200.00**	**-1,847,200.44**	**-0.44**	**-1,847,200.00**

Account Typ…	June Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 357 - 2018 CY STREET PROJECTS					
Revenue	0.00	250,000.00	0.00	-250,000.00	250,000.00
Expense	0.00	250,000.00	14.91	249,985.09	250,000.00
Total Fund: 357 - 2018 CY STREET PROJECTS:	**0.00**	**0.00**	**-14.91**	**-14.91**	**0.00**
Fund: 382 - PUBLIC WORKS FACILITY					
Revenue	0.00	5.00	4.46	-0.54	5.00
Expense	0.00	1,271.00	1,270.44	0.56	1,271.00
Total Fund: 382 - PUBLIC WORKS FACILITY:	**0.00**	**-1,266.00**	**-1,265.98**	**0.02**	**-1,266.00**
Fund: 391 - TIF DISTRICT II CAP PROJECTS					
Revenue	1,666.99	0.00	1,666.99	1,666.99	0.00
Expense	0.00	0.00	16,228.89	-16,228.89	0.00
Total Fund: 391 - TIF DISTRICT II CAP PROJECTS:	**1,666.99**	**0.00**	**-14,561.90**	**-14,561.90**	**0.00**
Fund: 392 - TIF DISTRICT III CAP PROJECTS					
Revenue	67,399.24	25.00	67,433.51	67,408.51	25.00
Expense	20,803.25	0.00	83,302.36	-83,302.36	0.00
Total Fund: 392 - TIF DISTRICT III CAP PROJECTS:	**46,595.99**	**25.00**	**-15,868.85**	**-15,893.85**	**25.00**
Fund: 393 - TIF DISTRICT IV CAP PROJECTS					
Revenue	16,289.69	106,727.00	105,197.59	-1,529.41	106,727.00
Expense	5,963.44	104,250.00	102,720.29	1,529.71	104,250.00
Total Fund: 393 - TIF DISTRICT IV CAP PROJECTS:	**10,326.25**	**2,477.00**	**2,477.30**	**0.30**	**2,477.00**
Fund: 610 - WATER POLLUTION CONTROL					
Revenue	167,924.66	7,431.00	6,166,123.69	6,158,692.69	7,431.00
Expense	190,779.22	7,358,587.00	6,162,348.60	1,196,238.40	7,358,587.00
Total Fund: 610 - WATER POLLUTION CONTROL:	**-22,854.56**	**-7,351,156.00**	**3,775.09**	**7,354,931.09**	**-7,351,156.00**
Fund: 611 - WPCP REVENUE					
Revenue	732,425.89	7,382,896.00	7,714,498.21	331,602.21	7,382,896.00
Expense	375,555.69	0.00	6,366,324.38	-6,366,324.38	0.00
Total Fund: 611 - WPCP REVENUE:	**356,870.20**	**7,382,896.00**	**1,348,173.83**	**-6,034,722.17**	**7,382,896.00**
Fund: 612 - WPCP REVENUE BOND FUND					
Revenue	167,639.91	3,800.00	169,698.65	165,898.65	3,800.00
Expense	33,014.20	216,755.00	481,573.93	-264,818.93	216,755.00
Total Fund: 612 - WPCP REVENUE BOND FUND:	**134,625.71**	**-212,955.00**	**-311,875.28**	**-98,920.28**	**-212,955.00**
Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV					
Revenue	1,677.51	5,000.00	13,182.90	8,182.90	5,000.00
Total Fund: 614 - WPCP CAPITAL IMPROVEMENT RSRV:	**1,677.51**	**5,000.00**	**13,182.90**	**8,182.90**	**5,000.00**
Fund: 615 - WPCP PLANT & IMPROVEMENTS					
Expense	-390.00	390.00	0.00	390.00	390.00
Total Fund: 615 - WPCP PLANT & IMPROVEMENTS:	**-390.00**	**390.00**	**0.00**	**390.00**	**390.00**

Account Typ…	June Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 616 - SANITARY SEWER REHAB PROJECT					
Revenue	65,937.68	0.00	356,088.48	356,088.48	0.00
Expense	180.00	620,000.00	356,088.58	263,911.42	620,000.00
Total Fund: 616 - SANITARY SEWER REHAB PROJECT:	**65,757.68**	**-620,000.00**	**-0.10**	**619,999.90**	**-620,000.00**
Fund: 617 - SANITARY SEWER NEW CONSTRUCTN					
Revenue	322.00	14,000.00	21,322.00	7,322.00	14,000.00
Total Fund: 617 - SANITARY SEWER NEW CONSTRUCTN:	**322.00**	**14,000.00**	**21,322.00**	**7,322.00**	**14,000.00**
Fund: 690 - TRANSIT OPERATING					
Revenue	165,315.59	752,347.00	669,575.15	-82,771.85	752,347.00
Expense	57,093.70	762,709.00	661,153.86	101,555.14	762,709.00
Total Fund: 690 - TRANSIT OPERATING:	**108,221.89**	**-10,362.00**	**8,421.29**	**18,783.29**	**-10,362.00**
Fund: 740 - STORM SEWER UTILITY					
Revenue	126,847.08	1,487,000.00	1,462,415.84	-24,584.16	1,487,000.00
Expense	27,204.76	1,002,085.00	748,215.24	253,869.76	1,002,085.00
Total Fund: 740 - STORM SEWER UTILITY:	**99,642.32**	**484,915.00**	**714,200.60**	**229,285.60**	**484,915.00**
Fund: 741 - 2016 GO STORM WATER PROJ					
Revenue	2,521.04	5,500.00	28,008.44	22,508.44	5,500.00
Expense	35,779.56	100,000.00	267,342.50	-167,342.50	100,000.00
Total Fund: 741 - 2016 GO STORM WATER PROJ:	**-33,258.52**	**-94,500.00**	**-239,334.06**	**-144,834.06**	**-94,500.00**
Fund: 750 - COMPOSTING FACILITY					
Revenue	6,646.06	68,909.00	69,567.63	658.63	68,909.00
Expense	12,967.80	77,266.00	67,360.61	9,905.39	77,266.00
Total Fund: 750 - COMPOSTING FACILITY:	**-6,321.74**	**-8,357.00**	**2,207.02**	**10,564.02**	**-8,357.00**
Fund: 760 - P&R CONCESSIONS ENTERPRISE					
Revenue	18,654.90	38,024.00	41,223.40	3,199.40	38,024.00
Expense	14,447.12	60,657.00	65,010.39	-4,353.39	60,657.00
Total Fund: 760 - P&R CONCESSIONS ENTERPRISE:	**4,207.78**	**-22,633.00**	**-23,786.99**	**-1,153.99**	**-22,633.00**
Fund: 881 - OCCUPATIONAL INSURANCE ESCROW					
Revenue	10,392.30	0.00	132,462.94	132,462.94	0.00
Expense	5,316.86	0.00	46,977.74	-46,977.74	0.00
Total Fund: 881 - OCCUPATIONAL INSURANCE ESCROW:	**5,075.44**	**0.00**	**85,485.20**	**85,485.20**	**0.00**
Fund: 884 - GROUP HEALTH INSURANCE ESCROW					
Revenue	214,509.20	0.00	2,608,101.50	2,608,101.50	0.00
Expense	376,340.49	0.00	2,893,677.25	-2,893,677.25	0.00
Total Fund: 884 - GROUP HEALTH INSURANCE ESCROW:	**-161,831.29**	**0.00**	**-285,575.75**	**-285,575.75**	**0.00**
Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND					
Revenue	61.45	0.00	486.15	486.15	0.00
Expense	0.00	0.00	438.24	-438.24	0.00
Total Fund: 886 - WORKMAN'S COMP DEDUCTIBLE FUND:	**61.45**	**0.00**	**47.91**	**47.91**	**0.00**

Account Typ…	June Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
Fund: 910 - POLICE PENSION - T & A					
Revenue	1,570.62	0.00	9,423.72	9,423.72	0.00
Expense	0.00	0.00	9,423.72	-9,423.72	0.00
Total Fund: 910 - POLICE PENSION - T & A:	**1,570.62**	**0.00**	**0.00**	**0.00**	**0.00**
Fund: 913 - 911 COMMISION					
Revenue	130,536.99	0.00	355,339.93	355,339.93	0.00
Expense	71,656.18	0.00	381,784.98	-381,784.98	0.00
Total Fund: 913 - 911 COMMISION:	**58,880.81**	**0.00**	**-26,445.05**	**-26,445.05**	**0.00**
Report Total:	**-1,385,318.79**	**-1,072,864.00**	**6,273,110.87**	**7,346,090.50**	**-1,072,864.00**

Fund Summary

Fund	June Activity	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
001 - GENERAL FUND	174,233.25	147,095.00	580,558.93	433,463.96	147,095.00
010 - CASH FLOW RESERVE F	1,786.05	16,000.00	18,880.92	2,880.92	16,000.00
030 - CAPITAL RESERVE	27,362.03	-222,156.00	2,145.58	224,301.58	-222,156.00
031 - CAPITAL RSRV-BLDG M/	723.61	-254,300.00	6,489.17	260,789.17	-254,300.00
032 - CIP LARGE VEHICLE/EQ	0.00	106,000.00	106,000.00	0.00	106,000.00
050 - COLISEUM ACTIVITY FU	18,179.99	-3,997.00	-3,996.94	0.06	-3,997.00
110 - ROAD USE TAX	-300,239.08	-470,588.00	-278,157.97	192,430.03	-470,588.00
112 - EMPLOYEE BENEFITS F	-220,669.92	-153,658.00	182,164.03	335,822.03	-153,658.00
117 - POLICE/FIRE RETIREME	-298,394.42	16,788.00	-175,685.56	-192,473.56	16,788.00
119 - EMERGENCY FUND	-95,725.19	0.00	0.00	0.00	0.00
121 - LOCAL OPTION SALES T	-56,280.35	-1,246,981.00	-1,178,806.33	68,174.67	-1,246,981.00
125 - TAX INCREMENT FINAN	-31,439.53	-501,645.00	-435,971.24	65,673.76	-501,645.00
130 - CITY TORT LIABILITY	124.78	-15,962.00	-25,640.78	-9,678.78	-15,962.00
132 - GRANTS-STATE/LOCAL	6,093.07	200.00	-8,852.18	-9,052.18	200.00
140 - PARK & REC DONATION	912.50	-52,720.00	-31,168.06	21,551.94	-52,720.00
141 - MTOWN TENNIS ASSOC	2.77	12.00	21.79	9.79	12.00
142 - SOFTBALL ASSOCIATIO	-6,402.86	0.00	-10,314.59	-10,314.59	0.00
144 - LIVE HEALTHY IOWA	-3,548.19	-1,123.00	-3,873.39	-2,750.39	-1,123.00
150 - COPS FAST GRANTS	18,261.56	0.00	1,635.31	1,635.31	0.00
151 - DEPT OF JUSTICE GRAI	-689.01	0.00	749.10	749.10	0.00
152 - POLICE UNDESIGNATEI	4,390.54	0.00	4,254.03	4,254.03	0.00
153 - POLICE DEPT DONATIO	2,301.50	-5,200.00	46,946.48	52,146.48	-5,200.00
156 - FIRE DEPT DONATION F	-733.45	70.00	13,698.18	13,628.18	70.00
157 - FIRE DEPT GRANTS	7.58	30.00	59.58	29.58	30.00
160 - ECONOMIC DEVELOPMI	82.22	350.00	646.15	296.15	350.00
161 - SURETY DEPOSITS/SUE	17.15	70.00	134.79	64.79	70.00
170 - LIBRARY DONATION FU	1,002.12	-3,075.00	6,403.97	9,478.97	-3,075.00
177 - SEIZED ASSETS (POLIC	256.69	7,250.00	8,235.50	985.50	7,250.00
179 - OTHER COMM AND ECC	-6,699.23	76,582.00	155,352.52	78,770.52	76,582.00
180 - HOUSING GRANTS	-252.69	-18,895.00	-19,338.76	-443.76	-18,895.00
181 - (D)HUD LEAD GRANT	0.00	0.00	-12.37	-12.37	0.00
182 - #4 HUD LEAD GRANT	0.00	0.00	-9,267.11	-9,267.11	0.00
183 - FY 08 EDI (ECON DEV IN	-160.00	0.00	-160.00	-160.00	0.00
184 - VOUCHERS - 002, 003	957.88	-28,462.00	-105,270.39	-76,808.39	-28,462.00
186 - CBDG GRANTS-NSP	0.00	19,777.00	19,675.33	-101.67	19,777.00
187 - HUD LEAD MATCH	0.00	0.00	-40,262.42	-40,262.42	0.00
188 - #5 HUD LEAD GRANT	0.00	79,570.00	78,378.15	-1,191.85	79,570.00
190 - 911 SURCHARGE	-625,681.48	-530,418.00	-529,953.54	464.46	-530,418.00
200 - GO BONDS DEBT FUND	30,449.00	-125,334.00	-120,564.00	4,770.00	-125,334.00
300 - CIP COLLECTION FUND	-119,521.83	-119,781.00	-199,824.26	-80,043.26	-119,781.00

310 - FEDERAL STREET GRAI	3,000.00	877,399.00	810,414.83	-66,984.17	877,399.00
312 - AIRPORT PROJECT FUN	0.00	78,886.00	-44,469.01	-123,355.01	78,886.00
320 - SPECIAL ASSESSMENT	773.00	12,800.00	8,552.00	-4,248.00	12,800.00
340 - BIKE PATH PROJECT FU	-4,441.80	-92,502.00	-318,208.07	-225,706.07	-92,502.00
341 - TREES FOREVER PROJI	-201.44	1,960.00	1,000.27	-959.73	1,960.00
350 - GO BONDS CAPITAL PR	13.97	0.00	109.82	109.82	0.00
353 - 2014 GO BONDS	0.00	0.00	13.73	13.73	0.00
354 - POLICE & FIRE STATION	-652,841.91	3,701,600.00	8,419,130.62	4,717,530.62	3,701,600.00
355 - 2015 GO BONDS (D&D)	184.24	-89,000.00	-56,993.99	32,006.01	-89,000.00
356 - 2016 BONDS - STREET F	110,974.44	-1,847,200.00	-1,847,200.44	-0.44	-1,847,200.00
357 - 2018 CY STREET PROJE	0.00	0.00	-14.91	-14.91	0.00
382 - PUBLIC WORKS FACILIT	0.00	-1,266.00	-1,265.98	0.02	-1,266.00
391 - TIF DISTRICT II CAP PR(	1,666.99	0.00	-14,561.90	-14,561.90	0.00
392 - TIF DISTRICT III CAP PR	46,595.99	25.00	-15,868.85	-15,893.85	25.00
393 - TIF DISTRICT IV CAP PR	10,326.25	2,477.00	2,477.30	0.30	2,477.00
610 - WATER POLLUTION COI	-22,854.56	-7,351,156.00	3,775.09	7,354,931.09	-7,351,156.00
611 - WPCP REVENUE	356,870.20	7,382,896.00	1,348,173.83	-6,034,722.17	7,382,896.00
612 - WPCP REVENUE BOND	134,625.71	-212,955.00	-311,875.28	-98,920.28	-212,955.00
614 - WPCP CAPITAL IMPROV	1,677.51	5,000.00	13,182.90	8,182.90	5,000.00
615 - WPCP PLANT & IMPROV	390.00	-390.00	0.00	390.00	-390.00
616 - SANITARY SEWER REH/	65,757.68	-620,000.00	-0.10	619,999.90	-620,000.00
617 - SANITARY SEWER NEW	322.00	14,000.00	21,322.00	7,322.00	14,000.00
690 - TRANSIT OPERATING	108,221.89	-10,362.00	8,421.29	18,783.29	-10,362.00
740 - STORM SEWER UTILITY	99,642.32	484,915.00	714,200.60	229,285.60	484,915.00
741 - 2016 GO STORM WATEF	-33,258.52	-94,500.00	-239,334.06	-144,834.06	-94,500.00
750 - COMPOSTING FACILITY	-6,321.74	-8,357.00	2,207.02	10,564.02	-8,357.00
760 - P&R CONCESSIONS EN	4,207.78	-22,633.00	-23,786.99	-1,153.99	-22,633.00
881 - OCCUPATIONAL INSURA	5,075.44	0.00	85,485.20	85,485.20	0.00
884 - GROUP HEALTH INSURA	-161,831.29	0.00	-285,575.75	-285,575.75	0.00
886 - WORKMAN'S COMP DEI	61.45	0.00	47.91	47.91	0.00
910 - POLICE PENSION - T & A	1,570.62	0.00	0.00	0.00	0.00
913 - 911 COMMISION	58,880.81	0.00	-26,445.05	-26,445.05	0.00
Report Total:	**-1,385,318.79**	**-1,072,864.00**	**6,273,110.87**	**7,345,974.90**	**-1,072,864.00**

the City of Marshalltown

POLICE DEPARTMENT

Joel Greer, Mayor
Jessica Kinser, City Administrator
Michael W. Tupper, Chief of Police
22 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5725
Fax - (641) 752-1211

TO: Mayor Joel Greer
Members of the Marshalltown City Council
Jessica Kinser, City Administrator

FROM: Michael W. Tupper
Chief of Police

DATE: 18 September 2018

RE: Marshalltown Police Department Detective Vehicle Purchase

Policy Issue: City policy requires governing body approval of all vehicle purchases.

Recommendation: Staff recommends approving the purchase of a 2015 Chrysler Town and Country van from Luethje Auto (Marshalltown). If approved for purchase, the police department's Special Services Division will utilize this vehicle for detective operations. This vehicle will also be utilized as a pool car for travel needs. Purchase price is $21,200.00. There are no trades involved with this purchase.

Background: The police department uses unmarked vehicles for detective operations. The department lost multiple unmarked vehicles to damage caused by the July 19 tornado event. Currently the department is short multiple vehicles in the police fleet. This purchase is necessary to improve operational efficiencies.

Police department staff contacted Marshalltown area vendors seeking quotes for used vehicles that met department specifications for use as a detective vehicle. Mini-vans are effective detective use vehicles because there is room for multiple passengers and equipment used as part of detective operations. After looking at multiple vehicles, staff recommends purchasing a 2015 Chrysler Town and Country van from Luethje Auto. This vehicle has low miles (12,428) and will be a vehicle we can easily keep in service for five or more years. Original price on the vehicle was $22,800.00. Luethje has agree to sell this vehicle to the City for $21,200.00.

No emergency lighting or police radio equipment will be necessary in this unmarked detective vehicle because it will be used in operations where an obvious police presence could jeopardize an investigation.

Budget Impact: This purchase is necessary to replace a vehicle totaled as a result of the July 19, 2018 tornado event. This purchase is covered by insurance settlement dollars.

Misc.: MPD staff will be present at the September 24, 2018, meeting of the Marshalltown City Council to answer questions regarding this proposed police vehicle purchase.

Marshalltown
All-America City
2012

CITY COUNCIL
Sue Cahill, Mike Gowdy, Al Hoop, Gabe Isom,
Leon Lamer, Bill Martin, Bethany Wirin

2018-?????

RESOLUTION ACCEPTING BID AND AUTHORIZING THE PURCHASE OF ONE 2015 CHRYSLER TOWN AND COUNTRY VAN FROM LUETHJE AUTO FOR THE PRICE OF $21,200.00 FOR USE IN THE POLICE DEPARTMENT AS A DETECTIVE VEHICLE AND POOL VEHICLE.

WHEREAS the City of Marshalltown (hereinafter referred to as the "City"), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the "State"); and

WHEREAS the City of Marshalltown, Iowa desires to procure a used vehicle to be utilized by the police department as a detective vehicle and sought quotes for this purpose; and

WHEREAS Luethje Auto, Marshalltown, Iowa submitted a bid on a 2015 Chrysler Town and Country van for a purchase price of $21,200.00, and

WHEREAS acceptance of this bid is in the best interest of the City of Marshalltown.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALLTOWN, IOWA:

Section 1. That the City of Marshalltown accepts the bid from Luethje Auto for the purchase of a 2015 Chrysler Town and Country van to be used as said police vehicle in the amount of $21,200.00.

Section 2. The Chief of Police of the City of Marshalltown is hereby authorized to enter into agreements on behalf of the City of Marshalltown to purchase said vehicle at the above referenced price and conditions.

Passed this 24th day of September 2018, and signed this _____ day of September 2018.

CITY OF MARSHALLTOWN, IOWA

Joel T. S. Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

RESOLUTION APPROVING AMMENDED AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN, IOWA, MARSHALL COUNTY AND THE IOWA DEPARTMENT OF TRANSPORTATION FOR A
CITY HIGHWAY BRIDGE PROGRAM PROJECT
NORTH CENTER STREET BRIDGE REPLACEMENT PROJECT NUMBER 76016001

PROJECT NO.: BROS-SWAP4797(623)-FE-64
IOWA DOT Agreement No: 1-18-HBP-SWAP-034

WHEREAS the Iowa Department of Transportation proposes an agreement between the City of Marshalltown and Marshall County and the Iowa Department of Transportation for the purpose of financing transportation improvement projects on streets and highways in Iowa with Federal funds.

WHEREAS representatives of the City of Marshalltown, Marshall County and the Iowa Department of Transportation have negotiated a participation agreement for North Center Street Bridge Replacement

THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA AS FOLLOWS:

1. The Agreement between, the City of Marshalltown, Marshall County and the Iowa Department of Transportation for North Center Street Bridge Replacement is hereby approved.

2. The Mayor and City Clerk are hereby authorized and directed to execute said Agreement on behalf of the City of Marshalltown.

Passed on this 24th day of September, 2018, and signed on this 24th day of September, 2018.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

September 18, 2018

To: Mayor Joel Greer
Members of the City Council

From: Finance Department

Re: Approval of FY2018 Final Transfer resolution

Policy Issue: Council is required to approve all interfund transfers

Recommendation: Staff recommends approving the FY2018 Final Transfer Resolution.

Background: During the budget process, the City Council approves various transfers between funds. The transfers cover various expenses in one fund that are covered by a revenue in a different fund. For example, from the transit property tax levy, the money is received in the General Fund and then the money is transferred to the Transit Fund to pay for their expenses. . The attached document gives a listing of each transfer with an explanation.

Budget Impact: Total transfers for the year exceed the total budgeted transfer, net of interfund transfers. This is primarily due to road use tax funds being transferred to the federal street projects and other street projects.

Attachment: Detailed listing of FY2018 transfers.

cc: Jessica Kinser, City Administrator

City Council
Susan Cahill, Leon Lamer, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin

RESOLUTION TRANSFERRING FUNDS FOR FISCAL YEAR 2017-18

WHEREAS the fiscal year 2018 budget provides for certain transfers between funds and, whereas the books should now indicate appropriate transfers;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA that the Finance Director be directed to make said transfers as follows:

Transferred From	Transferred To	Explanation of activity	Per Original Budget	Amendment #1	Amendment #2	Final Budget Amount	Total Cash Transfers	Remaining Budget Available
		Cash Transfers						
Road use tax fund	WPCP funds	Cover Wages paid by the WPCP Fund.	-	7,431	-	7,431	10,525	(3,094)
Road use tax fund	2016 GO Street Projects Fund	Move cash to capitals projects to close individual projects and fund.	-	687,954	-	687,954	922,901	(234,947)
Local Option Sales Tax	2016 GO Street Projects Fund	Move cash to capitals projects to close individual projects and fund.		687,954	-	687,954	811,927	(123,973)
Local Option Sales Tax	2018 CY Street Projects Fund	Move cash to capitals projects to fund individual projects.	-	250,000	-	250,000	-	250,000
TIF District #4 Project Fund	2016 GO Street Projects Fund	Move cash to capitals projects to close individual projects and fund.	-	-	-	-	433	(433)
TIF tax collection fund	TIF District #4 Project Fund	Move cash to capitals projects to close individual projects	50,000	56,727	-	106,727	105,198	1,529
CIP Tax Collection Fund	Capital Improvement Reserve Fund	Capital expenditures paid from governmental capital reserve fund. Cash is transferred from the capital improvement levy funds where the property taxes were receipted.	614,739	(26,513)	-	588,226	668,837	(80,611)
CIP Tax Collection Fund	CIP Large Vehicle/Equipment Fund	Move cash to CIP Large vehicle fund to fund future purchase.	-	106,000	-	106,000	106,000	-
Emergency Levy Fund	General	Property taxes collected in Emergency fund with the cash being transferred to the general fund	228,779	-	-	228,779	228,596	183
Employee benefits fund	General	Reimbursement to general fund for employee benefits (fica, medicare, ipers, group health insurance, workman 's comp, retirees health savings contributions (non-union payout in lieu of sick and vacation based upon guidelines for payouts)	2,625,614	129,184	-	2,754,798	2,355,187	399,611
Employee benefits fund	Coliseum Activity Fund	Reimbursement to Coliseum Activity Fund for employee benefits	2,926	-	-	2,926	3,580	(654)

Transferred From	Transferred To	Explanation of activity	Per Original Budget	Amendment #1	Amendment #2	Final Budget Amount	Total Cash Transfers	Remaining Budget Available
General	Transit	Property taxes collected in general (as required) with the cash being transferred to the transit enterprise fund	179,847	-	-	179,847	185,853	(6,006)
General fund	Coliseum Activity Fund	City portion of operating expenses	-	12,247	-	12,247	17,882	(5,635)
General fund	Police grants	Close out unreimbursed expenses with police grants and transfers amongst three funds	-	-	-	-	76	(76)
HUD Lead Grant	#5 HUD Lead Grant	Moved cash to current LEADfund to close fund.	-	-	-	-	12	(12)
Local Option Sales Tax	Debt Service Fund	Property tax relief from local option sales tax (LOST) collected	900,000	-	-	900,000	900,000	-
Local Option Sales Tax	Grant-State/Local Agencies Fund	Council designated funds from local option sales tax (LOST) collected to individual project funded	-	45,000	-	45,000	25,730	19,270
Local Option Sales Tax	General	Council designated funds from local option sales tax (LOST) collected	170,000	279,269	8,500	457,769	299,071	158,698
Local Option Sales Tax	Employee benefit fund	Property tax relief from local option sales tax (LOST) collected	2,250,000	-	-	2,250,000	2,250,000	-
Police & fire retirement	General	Reimbursement to general fund for civil service retirement payments to Municipal Fire & Police Retirement System of Iowa (MFPRSI)	1,139,169	-	-	1,139,169	1,327,818	(188,649)
Road use tax fund	General	Reimbursement to general fund for employee wages associated with the public works department	1,126,664	-	-	1,126,664	1,088,125	38,539
General Fund	Other Comm and Econ Development Fund	Move property maintenance fund to Development Fund to fund current project.	-	14,250	-	14,250	14,237	13
Housing Grants	Other Comm and Econ Development Fund	Moved final cash balance to Community Development Fund to fund current project.	-	7,000	-	7,000	6,957	43
#4 HUD Lead Grant	Other Comm and Econ Development Fund	Moved final cash balance to Community Development Fund to fund current project.	-		-	-	9,267	(9,267)
CDBG Grants - NSP	Other Comm and Econ Development Fund	Moved final cash balance to Community Development Fund to fund current project.	-	57,900	-	57,900	58,012	(112)
HUD Lead Match	Other Comm and Econ Development Fund	Moved final cash balance to Community Development Fund to fund current project.	-	-	-	-	40,262	(40,262)
#5 HUD Lead Grant	Other Comm and Econ Development Fund	Moved final cash balance to Community Development Fund to fund current project.	-	26,000	-	26,000	27,192	(1,192)
Local Option Sales Tax	Park & Rec Donation Fund	Council designated funds from local option sales tax (LOST) collected to individual project funded	-	-	10,000	10,000	-	10,000
TIF tax collection fund	General	Façade project expenses paid by general fund. Cash is transferred from TIF collection fund where the property taxes are collected.	10,000	41,515	-	51,515	8,500	43,015

Transferred From	Transferred To	Explanation of activity	Per Original Budget	Amendment #1	Amendment #2	Final Budget Amount	Total Cash Transfers	Remaining Budget Available
TIF tax collection fund	Debt Service	Portion of 2015, 2011 B refunding bond & 2012A issue paid with tax increment financing property taxes	321,560	(17,345)	-	304,215	287,986	16,229
Uptown TIF #4 Capital Projects Fund	Grant-State/Local Agencies Fund	Move Project exp to correct project fund	-	-	-	-	225	(225)
TIF #2 Capital Projects Fund	Debt Service	Move additional bond proceeds to debt service fund	-	-	-	-	16,229	(16,229)
Road use tax fund	Federal Street Grants	Move cash to capitals projects to close individual projects and fund.	-	-	-	-	509,341	(509,341)
Local Option Sales Tax	Federal Street Grants	Move cash to capitals projects to close individual projects and fund.	-	-	-	-	13,257	(13,257)
Uptown TIF #4 Capital Projects Fund	2014 GO Bond Projects	Move Project exp to correct project fund	-	-	-	-	14	(14)
Road use tax fund	TIF #2 Capital Projects Fund	Move cash to capitals projects to close individual projects	-	-	-	-	1,667	(1,667)
Road use tax fund	TIF #3 Capital Projects Fund	Move cash to capitals projects to close individual projects.	-	-	-	-	50,549	(50,549)
2016 GO Storm Water Project Fund	TIF #3 Capital Projects Fund	Move cash to capitals projects to close individual projects.	-	-	-	-	16,850	(16,850)
WPCP funds	WPCP funds	Cover consolidation of project funds within wpcp series and move dollars from wpcp revenue fund to wpcp expenditure fund	-	-	-	-	6,155,598	(6,155,598)
WPCP funds	Sanitary Sewer Rehab Projects		-	-	-	-	43,086	(43,086)
WPCP funds	WPCP Revenue Bond Fund	Move cash amongst capitals projects to close individual projects	-	-	-	-	167,640	(167,640)
WPCP Revenue Bond Fund	Sanitary Sewer Rehab Projects	Move cash amongst capitals projects to close individual projects	-	-	-	-	313,003	(313,003)
2016 GO Storm Water Project Fund	Local Option Sales Tax	Move cash to reimburse LOST fund for Storm Water Project expenses	700,000	(625,000)	-	75,000	130,152	(55,152)
Total amount of budgeted transfers between funds			10,319,298	1,739,573	18,500	12,077,371	19,177,775	(7,100,404)

Passed, approved and adopted this 24th day of Sept 2018

Attest:_____ Attest:_____

Mayor City Clerk

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

September 19, 2018

To: Mayor Joel Greer
Members of the City Council

From: Finance Department

Re: City Street Financial Report (SFR)

Policy Issue: Iowa Code section 312.14 requires all cities to submit the SFR to the Iowa Department of Transportation by September 30th of each year.

Recommendation: .The SFR annual report has been prepared by the Finance staff and City Council approval is required. The report is filed electronically.

Background: This report outlines all activity as reported in the Road Use Tax (RUT) fund 110 and also shows other activities associated with streets, including debt payments, capital projects and street-related equipment purchases. On page 2 of this report, it shows the City received $3,515,491 for RUT in FY2018 ($3,400,000 was budgeted). Expenses from RUT were $3,793,619. Since there was a beginning balance of $4,812,368, this leaves an ending balance of $4,534,240. Other funding sources for streets are also shown on the report, which includes property taxes, special assessments, federal funds, local option sales tax, and other miscellaneous revenues. The detail for the miscellaneous revenue is on page 3. Page 4 reflects the principal and interest payments on bonds related to street improvements. No new debt was issued. Page 5 shows the projects completed during the fiscal year with costs greater than $42,300. On this page, it shows the original estimate, the contract price and the change orders by project. It also shows the City's employee time for engineering. These projects include costs that were incurred in prior years, but not completed until FY18. On page 10, the last 2 pieces of equipment listed were purchased with street funds during FY18. Page 11 has explanations.

Budget Impact: If the report is not submitted by the due date, the State can withhold RUT payments to the City.

Attachment: 2018 Street Finance Report - Marshalltown

cc: Jessica Kinser, City Administrator

City Council
Susan Cahill, Leon Lamer, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin

Form 517007 {5-**2018**}
Office of Local Systems
Ames, IA 50010

City Street Financial Report

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Cover Sheet

Now therefore let it be resolved that the city council MARSHALLTOWN (City Name), Iowa

On 09/24/2018 (month/day/year) did hereby approve and adopt the annual

City Street Financial Report from July 1, 2017 (Year) to June 30, 2018 (Year)

Contact Information

Name	E-mail Address	Street Address	city	ZIP Code
Diana Steiner	dsteiner@marshalltown-ia.gov	24 N Center St	Marshalltown	50158-4911

Hours	Phone	Extension	Phone(Altenative)
8:30 am - 5 pm	641-754-5760	2100	641-754-5702

Preparer Information

Name	E-mail Address	Phone	Extension
Diana Steiner	dsteiner@marshalltown-ia.gov	641-754-5760	2100

Mayor Information

Name	E-mail Address	Street Address	city	ZIP Code
Joel Greer	jgreer@marshalltown-ia.gov	24 N Center St	Marshalltown	50158-4911

Phone	Extension
641-754-5700	1103

Resolution Number 2018-168

Joel Greer
Signature Mayor

Shari Coughenour
Signature City Clerk

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Summary Statement Sheet

Round Figures to Nearest Dollars

	Column 1 Road use Tax Fund	Column 2 Other Street Monies	Column 3 Street Debt	Column 4 Totals
A.BEGINNING BALANCE				
1. July 1 Balance	$4,812,368	$854,488	$0	$5,666,856
2. Adjustments (Note on Explanation Sheet)	$0	$0	$0	$0
3. Adjusted Balance	$4,812,368	$854,488	$0	$5,666,856
B. REVENUES				
1. Road Use Tax	$3,515,491			$3,515,491
2. Property Taxes		$441,495	$1,812,761	$2,254,256
3. Special Assessments		$6,445	$0	$6,445
4. Miscellaneous		$2,930,482	$287,986	$3,218,468
5. Proceeds from Bonds,Notes, and Loans		$0	$0	$0
6. Interest Earned		$3,375	$0	$3,375
7. Total Revenues (Lines B1 thru B6)	$3,515,491	$3,381,797	$2,100,747	$8,998,035
C. Total Funds Available (Line A3 + Line B7)	$8,327,859	$4,236,285	$2,100,747	$14,664,891

Round Figures to Nearest Dollars

	Column 1 Road use Tax Fund	Column 2 Other Street Monies	Column 3 Street Debt	Column 4 Totals
EXPENSES				
D. Maintenance				
1. RoadWay Maintenance	$2,461,069	$3,828,592	$0	$6,289,661
2. Snow and Ice Removal	$225,103	$29,145	$0	$254,248
E.Construction, Reconstruction and Improvements				
1. Engineering	$264,430	$188,200	$0	$452,630
2. Right of Way Purchased	$0	$0	$0	$0
3. Street/Bridge Construction	$28,309	$67,714	$0	$96,023
4.Traffic Services	$404,998	$48,864	$0	$453,862
F. Administration	$192,764	$15	$0	$192,779
G. Equipment	$216,946	$0	$0	$216,946
H. Miscellaneous		$12,491	$0	$12,491
J. street Debt				
1. Bonds, Notes and Loans -Principal Paid	$0	$0	$1,785,577	$1,785,577
2. Bonds, Notes and Loans - Interest Paid	$0	$0	$315,170	$315,170
TOTALS				
K. Total Expenses (Lines D thru J)	$3,793,619	$4,175,021	$2,100,747	$10,069,387
L. Ending Balance (Line C-K)	$4,534,240	$61,264	$0	$4,595,504
M. Total Funds Accounted For (K + L = C)	$8,327,859	$4,236,285	$2,100,747	$14,664,891

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Miscellaneous Revenues and Expenses Sheet

Code Number and Itemization of Miscellaneous Revenues (Line B4 on the Summary Statement Sheet)(See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
140---Federal Government (misc.)	$340,619.00	$0.00
190---Other Miscellaneous	$1,764,163.00	$0.00
193---Fines & Fees	$83.00	$0.00
174---Sales Tax / Local Option	$825,184.00	$0.00
195---Tax Increment Financing (TIF)	$433.00	$287,986.00
Line B4 Totals	$2,930,482.00	$287,986.00

Code Number and Itemization of Miscellaneous Expenses (Line H on the Summary Statement Sheet) "On street" parking expenses, street maintenance, buildings, insurance, administrative costs for printing, legal fees,bond fees etc. (See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
220---Insurance	$12,491.00	$0.00
Line H Totals	$12,491.00	$0.00

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Bonds, Notes and Loans Sheet

New Bond ?	Debt Type	Debt Purpose	DOT Use Only	Issue Date	Issue Amount	% Related to Street	Year Due	Principal Balance as of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance as of 6/30
☐	General Obligation	Street Improvements	101	05/28/2009	$2,881,550	100	2018	$246,989	$246,989	$7,410	$246,989	$7,410	$0
☐	General Obligation	Street Improvements	106	10/26/2011	$2,380,000	100	2027	$1,685,000	$145,000	$38,178	$145,000	$38,178	$1,540,000
☐	General Obligation	Street Improvements	107	04/12/2012	$5,000,000	100	2027	$4,125,000	$350,000	$78,438	$350,000	$78,438	$3,775,000
☐	General Obligation	Street Improvements	108	03/12/2013	$5,000,000	100	2022	$4,565,000	$620,000	$72,225	$620,000	$72,225	$3,945,000
☐	General Obligation	Street Improvements	109	12/30/2014	$2,000,000	100	2023	$1,429,213	$157,303	$31,640	$157,303	$31,640	$1,271,910
☐	General Obligation	Street Improvements	110	11/24/2015	$1,762,854	100	2024	$1,762,854	$176,285	$46,579	$176,285	$46,579	$1,586,569
☐	General Obligation	Street Improvements	111	08/09/2016	$2,035,000	100	2025	$2,035,000	$90,000	$40,700	$90,000	$40,700	$1,945,000
		New Bond Totals			$0	$0	Totals	$15,849,056	$1,785,577	$315,170	$1,785,577	$315,170	$14,063,479

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Project Final Costs Sheet

For construction, reconstruction, and improvement projects with costs equal to or greater than 90% of the bid threshold in effect as the beginning of the fiscal year.

Check here if there are no entities for this year ☐

Project Final Costs Sheet (Section A)

1. Project Number	2. Estimated Cost	3. Project Type	4. Public Letting?	5. Location/Project Description (limits, length, size of structure)
STR17006	$89,138	BRID	Yes	Center Street Bridge Over Linn Creek
STR17002	$603,733	SURF	Yes	2017 PCC Patch Repair
STR17003	$1,041,462	SURF	Yes	2017 Asphalt Mill & Overlay
STR17004	$942,596	RDWY	Yes	2017 Full Depth Streets, including Bittersweet Road
SDW17001	$336,576	MISC	Yes	2017 Sidewalk & Ramp Repairs alongside street repairs

Project Final Costs Sheet (Section B)

1. Project Number	6. Contractor Name	7. Contract Price	8. Additions/ Deductions	9. Labor	10. Equipment	11. Materials	12. Overhead	13. Total
STR17006	Jasper Construction Services, Inc.	$95,625	$155,023	$7,301	$0	$0	$0	$257,949
STR17002	Construct Inc.	$538,360	$111,277	$10,531	$0	$0	$0	$660,168
STR17003	Manatt's Inc.	$957,195	$90,092	$11,612	$0	$0	$0	$1,058,899
STR17004	Manatt's Inc.	$869,536	$632,328	$18,856	$0	$0	$0	$1,520,720
SDW17001	OEL Construction Services	$259,935	$13,520	$16,070	$0	$0	$0	$289,525

IOWADOT

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Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
6991	2015	Tiger Bengal Extendable Boom Mower - Side Mount	$28,500	$0		$0		No	NOCH
6997	2016	International 7300 SFA4X2 Dump Truck	$129,866	$0		$0		No	NOCH
7008	2015	Street Sweeper	$160,720	$0		$0		No	NOCH
7009	2015	Case End Loader Model 721F	$164,426	$0		$0		No	NOCH
7010	2016	International 7400 Dump Truck with Plow Attachments	$132,166	$0		$0		No	NOCH
5260	1986	Wisconsin Tagalong Trailer	$14,923	$0		$0		No	NOCH
5204	1987	Dresser 515B Endloader	$81,133	$0		$0		No	NOCH
5126	1995	Chevy S-10 Pickup #53627	$11,092	$0		$0		No	NOCH
6212	1987	Chev Basket Truck #110497	$69,842	$0		$0		No	NOCH
4991	2011	O'Halloran Dump truck & plow #33339	$30,646	$0		$0		No	NOCH
4989	1994	Gaillion Motor Grader #200888	$94,975	$0		$0		No	NOCH
4988	1991	Ford 3/4 Ton 4x4 Pickup #B00649	$13,743	$0		$0		No	NOCH
4510	1997	Chev Truck w/Plow #106206	$62,285	$0		$0		No	NOCH
4489	1998	Road LaserPaint Line Striper BA207	$35,660	$0		$0		No	NOCH
4358	1984	Ford 2 1/2 Ton Dump Truck #07011	$7,000	$0		$0		No	NOCH
3234	1998	Chev Truck w/Plow #109893	$92,586	$0		$0		No	NOCH
4235	1999	Chev Dump Truck #100422	$75,959	$0		$0		No	NOCH
3889	1990	Compost Read Screen All (Sifter) #1134	$49,000	$0		$0		No	NOCH
3770	1999	Chev Dump Truck #105957	$75,213	$0		$0		No	NOCH

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Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
6666	1990	JF Disc Mower #1902	$5,600	$0		$0		No	NOCH
3351	2004	NewHolland Skid loader/trencher	$45,980	$0		$0		No	NOCH
2774	2000	Chev 1 Ton Pickup #452706	$29,566	$0		$0		No	NOCH
3345	1990	CAT 9386 Wheel Endloader #05926	$120,160	$0		$0		No	NOCH
3344	2000	Chev 4x4 Pickup #179194	$20,630	$0		$0		No	NOCH
3334	2000	Chevy 1/2 Ton Pickup #07041	$16,194	$0		$0		No	NOCH
5430	2000	Chev Dump Truck #525874	$73,177	$0		$0		No	NOCH
3324	1999	Ford 1 Ton F350 Truck #63282	$18,941	$0		$0		No	NOCH
3319	2001	Johnston Street Sweeper #172051	$110,969	$0		$0		No	NOCH
3316	2002	Chev Dump Truck #500826	$77,608	$0		$0		No	NOCH
3305	2002	Chev Dump Truck #501009	$77,608	$0		$0		No	NOCH
3298	2003	Chev 1/2 Ton Pickup #287190	$19,835	$0		$0		No	NOCH
3278	2003	International Dump Truck #069944	$71,823	$0		$0		No	NOCH
3277	1994	Ford LTA 9000 Heavy Truck #37705	$15,000	$0		$0		No	NOCH
3274	2007	Dura Patcher #14108	$54,500	$0		$0		No	NOCH
3267	2008	Medium duty truck & snow equip MDL L7500	$80,664	$0		$0		No	NOCH
3259	2008	Kubota Utility Tractor #52600	$24,950	$0		$0		No	NOCH
3257	2008	GPS System Trimble R8 (design survey equip)	$24,878	$0		$0		No	NOCH
3253	2010	DuraPatch 6000 gallon oil tank	$47,585	$0		$0		No	NOCH
6225	2012	Falcon 4 ton hot patcher	$34,622	$0		$0		No	NOCH

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Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
6255	2011	Elgin Pelican Sweeper	$163,594	$0		$0		No	NOCH
6264	2011	Snogo MP-3D snow blower	$139,938	$0		$0		No	NOCH
6265	2013	International 7300 SFA 4x2 dump truck	$114,616	$0		$0		No	NOCH
6256	2012	Ford Expedition 4 x 4	$32,316	$0		$0		No	NOCH
6263	2000	Chevy dump truck & snow equip #25692	$73,177	$0		$0		No	TRAD
6417	2000	Ford F450 Aerial Ladder truck (utility)	$43,335	$0		$0		No	NOCH
6419	2006	Fork lift (street)	$15,600	$0		$0		No	NOCH
6421	2012	JD Excavator-Model 200CLC s/nFF200CX507 (Street)	$99,500	$0		$0		No	NOCH
6422	2012	Eager Beaver Lowboy Trailer sn/ 112SLZ433 (street)	$41,500	$0		$0		No	NOCH
6423	2013	Xerox Printer X7545 XKP545157 (street)	$10,812	$0		$0		No	NOCH
6424	2012	Contex scanner and color printer (Engineering)	$16,354	$0		$0		No	NOCH
6515	2012	Concrete Breaker (Engineering)	$7,531	$0		$0		No	NOCH
6514	2012	Garden Tractor (Street)	$12,000	$0		$0		No	NOCH
6509	2014	Intl 7300 4x2 Dump Truck (Street)	$129,071	$0		$0		No	NOCH
6508	2014	Ford Explorer 4x4 (Engineering)	$21,771	$0		$0		No	NOCH
6614	1111	Hydraulic breaker (Sewer)	$7,890	$0		$0		No	NOCH
6724	2015	Ford F250 SD (Sewer)	$6,894	$0		$0		No	NOCH
6757	2014	Landpride RC 5020 Mower (Sewer/Dike)	$6,889	$0		$0		No	NOCH
6941	2014	Bobcat Toolcat	$30,998	$0		$0		No	NOCH
6949	2015	Speed Trailer	$16,864	$0		$0		No	NOCH

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Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
6889	2010	Vactor 2100 plus (storm sewer portion)	$123,006	$0		$0		No	NOCH
6894	2011	Ford 3/4 ton pickup #15049	$21,635	$0		$0		No	NOCH
6904	2009	Int'l Dump Truck & Snow Plow	$100,912	$0		$0		No	NOCH
6888	1990	Used Scissor Lift (Utility)	$9,750	$0		$0		No	NOCH
6897	1990	MOHAWK LIFT	$9,950	$0		$0		No	NOCH
6833	1999	Hyster Forklift #1587W	$16,000	$0		$0		No	NOCH
6858	2006	Chevy Colorado #9404 (Utility)	$13,819	$0		$0		No	NOCH
6859	2005	Graco Line Lazer & Driver #BA2768	$9,397	$0		$0		No	NOCH
6856	2005	Crafc0 125 Super Shot - crack sealer #418327	$20,900	$0		$0		No	NOCH
6854	2005	Woods 15' Batwing Mower #1011192	$11,825	$0		$0		No	NOCH
6853	2005	Land Pride 37 Series Disc Mower #441337	$5,372	$0		$0		No	NOCH
6482	2005	Dump Truck & Snow Plow #306718	$79,683	$0		$0		No	NOCH
5422	2005	Johnston Str Sweeper #172002	$115,929	$0		$0		No	NOCH
5430	1989	ford C8000 cab & Chassisw/Pitman Polecat (Utility)	$19,299	$0		$0		No	NOCH
6804	2005	Ford Ranger XLT (Utility)	$14,870	$0		$0		No	NOCH
6812	2005	John Deere Front End Loader #595830	$94,120	$0		$0		No	NOCH
6802	2005	Intrnl Dump Truck #151371	$72,259	$0		$0		No	NOCH
6803	2004	GMC Dump Truck w/ snow plow #520664	$72,414	$0		$0		No	NOCH
6816	2004	Chev Silverado-white w/ snow plow #363651	$23,622	$0		$0		No	NOCH
6684	1977	Koering Bantam #206705	$80,000	$0		$0		No	NOCH

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Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
6554	1982	Seaman Pulverisor #1088004	$66,969	$0		$0		No	NOCH
6551	1977	Gallion Steel Roller #812162	$18,000	$0		$0		No	NOCH
6549	1973	Catepillar Motor Grader #89J2186	$15,000	$0		$0		No	NOCH
6544	1969	IHC Crawler Tractor #26263	$18,000	$0		$0		No	NOCH
6195	1985	Case Tractor #11490096	$10,657	$0		$0		No	NOCH
5952	1111	IHC End Loader #32286	$59,000	$0		$0		No	NOCH
5951	1988	Turner 48" Flail Mower #22308	$21,900	$0		$0		No	NOCH
5776	1989	Leeboy Ashalt Paver #L1000 T-959	$34,052	$0		$0		No	NOCH
5777	1111	6 Tailgate Spreaders/Vibrators	$12,078	$0		$0		No	NOCH
5746	1111	Humpback Trailer Pump #13955	$7,884	$0		$0		No	NOCH
5728	1995	Trailer Mounted Hot Box	$14,875	$0		$0		No	NOCH
5429	2000	Chev Dump Truck w/ snow equip #25692	$73,177	$0		$0		No	NOCH
5412	1959	Load King Trailer #8154	$20,000	$0		$0		No	NOCH
5410	1986	Chev Dump Truck #100222	$20,720	$0		$0		No	NOCH
7036	2017	Ram 2500 Truck	$29,390	$0		$0		No	NOCH
7039	2015	Used John Deer Gator	$6,889	$0		$0		No	NOCH
7040	2018	International Dump Truck for Street Dept.	$136,150	$0		$0		No	NOCH
7037	2017	Ram 2500 Truck	$29,390	$0		$0		No	NOCH
7080	2018	International 7400 SFA 4X2 Dumpt Truck with snow plow	$140,519	$0		$0		No	NEW
7071	2017	FORD F-350 KNAPHEIDE SERVICE BODY W/ R&H LADDER UNIT	$76,427	$0		$0		No	NEW

IOWADOT

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Explanation Sheet

Comments
The following are explanations to the Miscellaneous Revenue Code 190: 1. The DOT 110 bond was originally for $2 million and 75% was allocated for streets or $1.5 million, which was the ending balance on last year's report. Since then, $262,854 more was allocated for streets. Therefore the beginning balance for 7/1/2017 was changed and the revenue is shown in the Other Miscellaneous Code 190. 2.$1,484,459 was transferred from fund 110 into Capital projects for streets. 3.$16,850 was transferred from the Storm Water bond fund for reimbursement. Regarding Project STR17004 for full depth streets, change orders were due to extra costs affiliated with Bittersweet Road. Regarding Project STR17006 for the bridge, after work commenced, conditions of structural elements were more accessible and deterioration was beyond original engineering estimates. The change orders expanded the scope of work to both the north and south abutment

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Monthly Payment Sheet

Month	Road Use tax Payments
July	$356,970.55
August	$368,929.25
September	$360,233.22
October	$236,836.16
November	$318,249.53
December	$275,964.67
January	$229,856.02
February	$387,353.54
March	$245,380.44
April	$133,999.60
May	$330,952.45
June	$270,765.81
Totals	$3,515,491.24

RESOLUTION APPROVING AN AGREEMENT WITH THE DUERSON CORPORATION FOR THE REPLACEMENT OF THE ROOF AT THE PUBLIC WORKS FACILITY

WHEREAS, the tornado on July 19, 2018, caused damage to multiple City facilities, including the Public Works Facility located at 905 East Main Street; and

WHEREAS, a quote for a new roof was obtained from the Duerson Corporation for the replacement of the roof at $291,160, with a budget for a lift of $3,750; and

WHEREAS, the roof replacement is completely covered by the City's insurer, with the work being approved by the adjuster for the City's claim;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the Purchasing Policy is hereby waived to forgo the requirement to get another bid for the roof replacement, and the bid from the Duerson Corporation is hereby accepted.

Passed this 24th day of September, 2018, and signed this _____ day of September, 2018.

CITY OF MARSHALLTOWN, IOWA

_____
Joel T.S. Greer, Mayor

ATTEST:

_____
Shari L. Coughenour, CMC, City Clerk

THE DUERSON CORPORATION
Commercial & Industrial Roofing Contractors

601 1ST AVENUE N • ALTOONA, IA 50009
Phone: 515-967-8300 • Fax: 515-967-8305 • www.duersoncorporation.com

August 13, 2018

Marshalltown Public Works
1001 E Main St
Marshalltown, IA 50158

RE: *Roof Replacement after tornado for the Marshalltown Public Works Building.*

Dear Mr. Daters:

Project Information:
After inspecting the roof following the tornado, we have found that there are numerous clips that hold done the metal roofing that have sprung. There are two areas that have receive significant damage to the metal panels near the edges of the roof. Since the roof have come unattached in several areas from the rest of the building we are proposing going on with a mechanically attached roof system that gets fastener directly into the buildings purlins.

Proposed Scope of Work:

- Around perimeter edges of building, install 2x4 lumber to contain insulation and to allow installation of metal edge terminations.
- Install one (1) layer of Expanded Polystyrene (EPS) Flute Filler into the valleys of the existing Butler MR-24 metal roof panels.
- Install one (1) layer of 1.5" Polyisocyanurate (ISO) insulation over the newly installed EPS Flute Filler. R-Value of EPS and ISO will be approximately 9.
- Install one (1) layer of ¼" coverboard over the insulation.
- Install a 10 foot, 50-mil Duro-Tuff Roofing roll good system over the prepared surface.
    - The rolls will run parallel with the eave edge, allowing fastening to the purlins every 5 feet. Attaching the roofing system directly to the purlins will merge the roofing system with the structure of the building.
- Install the prefabricated curb and pipe flashings as needed to complete the new roofing system.
- Along eave edges, install a new gutter straps that will attach to the old gutter system and terminate the new membrane into the gutter system.
- Install a new two-piece metal system along the other exposed edges. Choice of standard stock colors.

- All materials - membrane, insulation, and metals are furnished and warranted by Duro-Last Roofing, Inc. to create the Full Systems Warranty.
- Any Mechanical, Electric, or Plumbing (MEP) modifications are the responsibility of the owner.

Total Labor and Materials including metal:	$291,160
Lift Budget:	$3,750

Notes:

- All roof sections will come with a 15-year NDL warranty.
- Metals will be placed in a metal scrap container at our facility.
- Access will be needed around the building in different areas.
- All project employees will be mindful and cautious to follow all standard safety protocols.
- No work time restrictions.
- Permits and closures are not included in bid.
- High Reach Forklift time will be invoiced upon completion of the project on an **As-Used** basis. Copy of vendor invoices to be attached.

Respectfully submitted,

Jake Viggers

THE AGREEMENT

The Duerson Corporation will provide the installation of a new Duro-Last Roofing system as per previous information and as per manufacturers' specifications.

The conditions and terms of this agreement are not subject to verbal changes or other agreements unless approved in writing by the buyer and the seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Not responsible for damage to conduits installed at or near the underside of the roof deck or hidden within the existing roofing system.

Total Roof Investment: $291,160

The terms of payment are as follows:
Fifty percent (50%) of this agreement is due upon delivery of materials; the balance is due upon completion of the project, receipt of invoice.

Any additional work needed outside of this agreement will be charged at $70.00 per man hour, and 20% above cost of material.

Your project will be inspected by Duro-Last Roofing, Inc. when complete, and the warranty will be issued at that time. The Duerson Corporation has no scheduling authority with the Duro-Last Roofing Quality Assurance Department.

One and one-half percent (1 ½%) per month service charge, (18% per year), added to all past due accounts.

Building owner will be responsible for non-workmanship related service calls.

In the event the client fails to pay as required herein, or in the event of any other default by client in performance of the terms of this contract, the client shall pay all expenses of collection and all costs incurred by The Duerson Corporation in enforcing the terms of this contract, including but not limited to, payment by client of all attorney's fees, court costs and other expenses incurred by The Duerson Corporation.

Jake Viggers
The Duerson Corporation
8/14/18

City of Marshalltown, *Agent*

Date

RESOLUTION #2018-172

RESOLUTION AUTHORIZING HIRING OF
POLICE RESERVE OFFICER MELINDA RUOPP

WHEREAS, the Police Department of the City of Marshalltown continues to Maintain a Police Reserve Force and desires to hire one new officer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MARSHALLTOWN, IOWA:

Section 1. The Chief of Police is authorized to hire Melinda Ruopp as a police reserve officer and the hiring of said officer, and allowing them to carry weapons in the line of duty, shall be considered confirmed by the City Council.

Passed this 24th day of September, 2018, and signed this ___ day of September, 2018.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor
ATTEST:

Shari L. Coughenour, CMC, City Clerk

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

September 19, 2018

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: Set public hearing for issuing bonds for streets, sidewalks and parking lot

Policy Issue: Under Iowa Code Sections 384.24A and 384.2A, the City can enter into a loan agreement to borrow money for any public purpose, but the Council must set a public hearing notice and then approve the bond issuance.

Recommendation: Request Council to set the public hearing date of Monday, Oct. 22 at 5:30 p.m. for the City to enter into a loan agreement in a principal amount not to exceed $3,000,000 ($2,400,000 for general obligation essential corporate purpose loan and $600,000 for general corporate purpose). After the public hearing, the Council may pass a resolution to approve intent to enter into the Loan Agreement and issue the bonds in the future and authorize the use of the Preliminary Official Statement by Speer Financial, the City's financial advisor, for any legal public purpose.

Background: The City currently has the following estimated needs: $1,500,000 for Street Projects, $900,000 for Sidewalk Projects, and $600,000 for a Parking Lot. In order to fulfill these needs, staff are requesting approval to enter into a loan agreement and issue bonds not to exceed $3 million. An estimate of $63,000 would cover the closing costs for the Insurance, the Underwriter Discount, and other Miscellaneous costs related to the issuance of the bonds.

Budget Impact: Repayment is estimated to be paid from the debt service levy.

Attachment: N/A

cc: Jessica Kinser, City Administrator

City Council
Susan Cahill, Leon Lamer, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin

SET DATE FOR HEARINGS ON 2018 GENERAL OBLIGATION CORPORATE PURPOSE LOAN AGREEMENTS

422742-31

Marshalltown, Iowa

September 24, 2018

The City Council of the City of Marshalltown, Iowa, met on September 24, 2018, at 5:30 o'clock p.m., at the Council Chambers, in the City. The Mayor presided and the roll was called showing the following members of the City Council present and absent:

Present: _____

Absent: _____.

Council Member _____ introduced the resolution hereinafter next set out, setting a date for hearings on 2018 general obligation corporate purpose loan agreements, and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the City Council, the Mayor put the question upon the adoption of the said resolution and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

• • • • •

At the conclusion of the meeting, and upon motion and vote, the City Council adjourned.

_____
Mayor

Attest:

_____
City Clerk

RESOLUTION NO. _____

Resolution to fix a date for public hearings on loan agreements in a principal amount not to exceed $3,000,000

WHEREAS, the City of Marshalltown (the "City"), in Marshall County, State of Iowa, proposes to enter into a General Obligation Essential Corporate Purposes Loan Agreement (the "Essential Purposes Loan Agreement") in a principal amount not to exceed $2,400,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the essential corporate purposes of paying the cost, to that extent, of constructing improvements to streets, sidewalks, waterworks and sanitary sewers, and it is necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Essential Purposes Loan Agreement and to give notice thereof as required by such law; and

WHEREAS, the City also proposes to enter into a Parking Lot Loan Agreement (the "Parking Lot Loan Agreement") in a principal amount not to exceed $600,000, pursuant to the provisions of Section 384.2A of the Code of Iowa, for the general corporate purpose of making improvements to a City parking lot, and it is necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Parking Lot Loan Agreement and to give notice thereof as required by such law, including notice of the right of voters to petition for an election on the Parking Lot Loan Agreement;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Marshalltown, Iowa, as follows:

Section 1. The City Council shall meet on the 22nd day of October, 2018, at the Council Chambers, Marshalltown, Iowa, at 5:30 o'clock p.m., at which time and place hearings will be held and proceedings will be instituted and action taken to enter into the Loan Agreements.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Essential Purposes Loan Agreement, setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once and not less than 4 nor more than 20 days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PUBLIC HEARING ON LOAN AGREEMENT IN A PRINCIPAL AMOUNT NOT TO EXCEED $2,400,000

(GENERAL OBLIGATION ESSENTIAL PURPOSES)

The City Council of the City of Marshalltown, Iowa, will meet on the 22nd day of October, 2018, at the Council Chambers, Marshalltown, Iowa, at 5:30 o'clock p.m., for the purpose of holding a hearing and taking action to enter into a loan agreement (the "Essential Purposes Loan Agreement") in a principal amount not to exceed $2,400,000 for the purposes of paying the cost, to that extent, of constructing improvements to streets, sidewalks, waterworks and sanitary sewers.

The Essential Purposes Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Essential Purposes Loan Agreement. After receiving objections, the City may determine to enter into the Essential Purposes Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Marshalltown, Iowa.

Shari Coughenour
City Clerk

Section 3. The City Clerk is hereby directed to give notice of the proposed action on the Parking Lot Loan Agreement, setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once and not less than 10 nor more than 20 days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PUBLIC HEARING ON LOAN AGREEMENT IN A PRINCIPAL AMOUNT NOT TO EXCEED $600,000

(GENERAL OBLIGATION PARKING LOT IMPROVEMENTS)

The City Council of the City of Marshalltown, Iowa, will meet on the 22nd day of October, 2018, at the Council Chambers, Marshalltown, Iowa, at 5:30 o'clock p.m., for the purpose of holding a hearing and taking action to enter into a loan agreement (the "Parking Lot Loan Agreement") in a principal amount not to exceed $600,000 for the purpose of paying the cost, to that extent, of constructing improvements to a City parking lot.

The Parking Lot Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

The maximum rate of interest which may be payable under the Parking Lot Loan Agreement is 6% per annum.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Parking Lot Loan Agreement. After receiving objections, the City may determine to enter into the Parking Lot Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

At any time before the date fixed for taking action to enter into the Parking Lot Loan Agreement, a petition may be filed with the City Clerk of the City asking that the question of entering into the Parking Lot Loan Agreement be submitted to the registered voters of the City, pursuant to the provisions of Section 384.26 of the Code of Iowa.

By order of the City Council of the City of Marshalltown, Iowa.

Shari Coughenour
City Clerk

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved September 24, 2018.

_____
Mayor

Attest:

_____
City Clerk

STATE OF IOWA
COUNTY OF MARSHALL SS:
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to fixing a date for a hearings on the City Council's proposal to take action in connection with loan agreements, as referred to therein.

WITNESS MY HAND this _____ day of _____, 2018.

_____
City Clerk

STATE OF IOWA
COUNTY OF MARSHALL SS:
CITY OF MARSHALLTOWN

I, the undersigned, City Clerk of the City of Marshalltown, do hereby certify that pursuant to the resolution of the City Council fixing a date of meeting at which it is proposed to take action to enter into loan agreements, the notices, of which the printed slips attached to the publisher's affidavit hereto attached are true and complete copies, were published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

WITNESS MY HAND this _____ day of _____, 2018.

_____
City Clerk

(Attach here the publisher's original affidavit with clippings of the notices, as published.)

September 18, 2018

Shari Coughenour
City Clerk/City Hall
24 North Center Street
Marshalltown, Iowa 50158

Re: 2018 General Obligation Corporate Purpose Loan Agreements
Our File No. 422742-31

Dear Shari:

Based on communications with Maggie Burger, I have prepared and enclose proceedings to be used at the City Council meeting on September 24 to set October 22 as the date for hearings on the proposal to enter into an Essential Purposes Loan Agreement and a Parking Lot Loan Agreement.

The documents enclosed include the following items:

1. Resolution fixing the date, time and place of the meeting at which it is proposed to hold hearings on both of the Loan Agreements.

The forms of notice of hearing are set out in Section 2 and Section 3 of the resolution.

2. Certificate attesting the transcript.

3. Certificate with respect to publication of the notices, to which must be attached the publisher's affidavit of publication with a clipping of each notice as published.

The notice of hearing related to the Essential Purposes Loan Agreement must be published at least once not less than 4 nor more than 20 days before the meeting date set for the hearing, in a legal newspaper which has a general circulation in Marshalltown. The notice of hearing related to the Parking Lot Loan Agreement must be published not less than **ten** days before the date of the hearing. Please scan and email or fax a copy of each of the published notices to our office at (515) 283-1060.

As soon as possible after the City Council meeting, please return one fully executed copy of all of the completed pages in these proceedings.

If you have any questions, please contact me.

Very truly yours,

Robert E. Josten

cc by email: Jessica Kinser
Diana Steiner
Maggie Burger
Roger Schoell

Joel Greer, Mayor
Jessica Kinser, Administrator
Justin Nickel, Public Works Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

DEPARTMENT OF PUBLIC WORKS

September 18th, 2018

To: Mayor Joel Greer
Members of the City Council

From: Justin Nickel
Public Works Director

Re: Project STR – 18001 Change Order #1 – Fahrner Asphalt Sealers, LLC for the 2018 Microsurfacing project in the City of Marshalltown.

Policy Issue: City policy requires all Change Orders to be approved and reported in the same manner as the original contract.

Recommendation: Staff recommends approving Change Order #1 which will amend the original contract completion date of September 28th, 2018 to June 30th, 2019.

Background: The contractor was unable to place Microsurfacing prior to the recommended October 1st deadline. Placement of Microsurfacing after this date runs the risk of the material not adhering to the pavement.

Budget Impact: There will be no impact to the budget. Road Use Tax revenues are available for this project. Contract unit prices will be honored by the contractor to the amended completion date of June 30th, 2019.

Attachment: Change Order #1, Fahrner's letter honoring 2018 contract prices

cc: Jessica Kinser, City Administrator

City Council
Susan Cahill, Leon Lamer, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin

Corporate Office
2800 Mecca Drive
Plover, WI 54467

FAHRNER asphalt sealers llc
Pavement Maintenance Contractors
"An Equal Opportunity Employer"

phone 715.341.2868
800.332.3360
fax 715.341.1054

September 12, 2018

Brad Bateman
City of Marshalltown Engineering Department
24 North Center Street
Marshalltown, IA 50158

RE: 2018 Microsurfacing Project: Project Number STR-18001

The purpose of this change order is to amend the original completion date for the 2018 Microsurfacing Project (Project Number STR-18001) from September 28th, 2018 to June 30, 2019. The current contract unit prices are to remain in effect.

Respectfully,

Brian Cox
Branch Manager
Fahrner Asphalt Sealers, LLC

RESOLUTION APPROVING CONTRACT CHANGE ORDER #1 FOR THE 2018 MICROSURFACING PROJECT STR18001

WHEREAS the City of Marshalltown, Iowa, has heretofore entered into a contract with Fahrner Asphalt Sealers, LLC. to amend contract completion date for the 2018 Microsurfacing Project #STR18001; and

WHEREAS a change is requested for additional time to complete the project at the original price quoted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA:

Section1. That the contract Change Order #1 for the 2018 Microsurfacing Project, is hereby accepted and approved.

Passed this 25th day of September 2018, and signed this _____ day of_____, 2018.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

MARSHALLTOWN
IOWA

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: September 19, 2018
RE: Senior Citizens Building

We received figures from our insurance adjuster regarding the Senior Citizens Building. If we choose to repair the building, we will received $1.2 million in replacement cost. If we choose to not repair and demolish the building, we would receive $690,000 as an actual cash value settlement.

Since the tornado, I have been in communication with both the Northeast Iowa Area Agency on Aging (NEI3A) and the Senior Citizens Center on their plans. NEI3A has looked at the second floor of the old portion of City Hall as a potential location for their offices, congregant meal service and programming. Their CEO is coming back to look at the location at the end of the month. The Senior Citizens Center has been working to find temporary space, and is interested in a future space within a renovated Coliseum. This is a great opportunity which we will continue to investigate as a possibility.

I am recommending we move forward with demolition for multiple reasons. The $1.2 million is to put the building back into the condition it was prior to the tornado, which we know was a building that was costing the General Fund $30,000 annually beyond the rents received. The second reason is that $1.2 million will not address the code updates that would need to occur to the building in a renovation. Finally, the Council had approved leases with the two renting senior service agencies through December 31, 2019, with a plan to moth ball the building at that point.

If the Council agrees with my recommendation of demolition, I would request a motion directing staff to communicate with the insurance adjuster the City's intent to demolish the building. If you would like a formal resolution (if this is the direction), one can be placed on the agenda for October 8th.

City Council
Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Leon Lamer, Bill Martin, Bethany Wirin

Marshalltown
All-America City
2012

MARSHALLTOWN
IOWA

City Administrator's Office

Joel Greer, Mayor
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Marshalltown, IA 50158-4911
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To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: September 19, 2018
RE: Parking Lot H Rehab Project

In 2017, the City applied for Sponsored Project funding through the State Revolving Fund (SRF) in the amount of $290,000 for a water quality improvement project in Marshalltown. We were able to do this because we are borrowing $2.9 million from the SRF for the manhole/lamphole project. This borrowing has not yet occurred but likely will in the coming months.

The project the Council selected to move forward as our water quality project is a rehabilitation of Lot H, the parking lot at South 1st Street and Church Street. In the 2018, Fox Engineering has done preliminary design work to get the project approved by the DNR, and it is now time for the Council to decide if this is a project you would like to move forward with using the Sponsored Project funds. The attached concept shows what the project looks like. It involves adding porous pavers and landscaping within the parking lot to help with stormwater retention, while adding additional storm sewer to help convey stormwater effectively into the system.

The cost estimate and funding for the project break down to the following:

TOTAL COST:	$864,467
Sponsored Project:	$290,000 (confirmed)
DNR WQI Grant:	$100,000 (apply in December)
City Share:	$474,467

The prior action on tonight's meeting was to set a public hearing to borrow an amount not to exceed $600,000 for the parking lot project. We have requested this amount because we will not know if we have the $100,000 grant until after we have borrowed the funds. Should we be successful in getting the WQI grant, the funds not needed can be reallocated to other uses of the bond, like street projects.

If you would like to proceed with using the Sponsored Project dollars for the rehabilitation of Parking Lot H, I request a motion be made to direct staff to continue with planning of this project.

City Council
Susan Cahill, Michael Gowdy, Al Hoop,
Gabriel Isom, Leon Lamer, Bill Martin, Bethany Wirin

Marshalltown
All-America City
2012

ENGINEER'S OPINION OF COST

OPTION 3 - POROUS PAVERS IN PARKING AREA
WITH BIORETENTION

TOTAL PROJECT COST	$864,467
TOTAL PROJECT COST WITH FUNDING APPLIED	$574,467

LEGEND

- PROPERTY LINE (APPROXIMATE)
- STORM SEWER / UNDER DRAIN
- PCC PAVEMENT
- HMA PAVEMENT
- POROUS PAVER SIDEWALK
- POROUS PAVERS
- LANDSCAPING AREA
- STORMWATER MANAGEMENT

EXISTING CONDITION PARKING SPACES = 104

OPTION 3 PARKING SPACES = 68

ASPHALT PAVEMENT
(REMOVE GRAVEL SURFACE)

LANDSCAPE IMPROVEMENTS

ALLEY

ALLEY

S. 1ST ST

W. CHURCH ST

BLOCK RETAINING WALL
(48" MAX)

4 3 3 12 12 12 7 15

0 20' 40'

DRAWING FILENAME
K:\fox\2000\2407-15A Manhole and Point Repair Project\Drawings\Civil\Sponsored Project Concept.dwg

PLOT STYLE TABLE	LAYER MNGR NAME	LAYOUT NAME
FoxGray3Color.ctb		FIG 2

REVISION	DATE	BY

DESIGNED: SPS 09/18
DRAWN: SRS 09/18
CHECKED:
LAST UPDATE: 09/19/18

FOX Engineering Associates, Inc.
414 South 17th Street, Suite 107
Ames, Iowa 50010
Phone: (515) 233-0000
FAX: (515) 233-0103

FOX engineering

S. 1ST ST. PARKING LOT ENHANCEMENTS
CONCEPT PLAN
SPONSORED PROJECT
MARSHALTOWN, IOWA
PN: 50016002

PROJECT NO.
2407-15A

SHEET
FIG 2